



INVITATION TO TENDER NOTICE

Solicitation #: FP802-160239
Closing Date: **November 2, 2016**
Time for solicitation closure: 02:00 PM (EDT)

Title: **MCTS TRAILER INSTALLATION CCG Gros Cap**

Work site location: Prince, ON

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice
2. Specification (Description of required services)
3. Construction Tender Form (**Mandatory - to be completed by Bidder**)

CLOSING LOCATION(S):

Location #1 – For electronic submissions ONLY

Please send all electronic proposals to: **Bozenna.Kazmierczak@dfo-mpo.gc.ca**

Location #2 – For printed submissions and Bid Security ONLY (via Canada Post or by Courier)

**Fisheries and Oceans Canada,
Attention: Bozenna Kazmierczak
Procurement Hub – Ottawa Office,
Station 9S018, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.

The bidder is required to supply with their bid:

- Bid Security



PLEASE NOTE:

All bids bonds are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above.

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the render and revision(s) are both received prior to Tender Closing Time.

SCOPE OF WORK / DELIVERABLES:

The scope of work consists of the furnishing of all plant, labour, equipment and material for this installation at Prince, ON. The project is to be completed in strict accordance with the specification and accompanying drawings, and subject to all terms and conditions of the Contract.

Work under this Contract includes but is not limited to the provision of all labour, materials, and equipment required to completely install one (1) MCTS trailer complete with all appurtenances identified herein, including:

- .1 Transportation of prefabricated trailer from CCG Base – Parry Sound to project site.
- .2 Installation of the new equipment trailer, including:
 - .1 Installation of new concrete slab foundations for the trailer and a separate slab for the diesel generator;
 - .2 Connecting utilities (power/phone) to the new trailer; and,
 - .3 Modifications to the site’s grounding system.
- .3 Supply and installation of new waveguide bridge, posts, and foundations.

LOCATION OF WORK, WORK SITE AND DELIVERY POINT:

Prince, ON

FAMILIARIZATION WITH SITE:

Before submitting a bid, bidders can visit the site and its surroundings, at their own expense, to review and verify the form, nature, and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure, and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies, and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account or error or negligence to properly observe and determine the conditions that will apply.

Contractors wishing to visit the site must contact the Contracting Authority to obtain further information.

Contractors, bidders, or those they invite to site are to review specification Section 013530 – “Health and Safety Requirements” before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.



EXPECTED START AND COMPLETION DATES:

Start Date: upon contract award
Completion Date: March 31, 2017

SECURITY REQUIREMENTS:

None.

MANDATORY REQUIREMENTS:

1. The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bond** must be delivered to the Closing Location prior to the closing date.

Note: All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.

QUESTION AND ANSWER PERIOD:

Bidders should note that all questions regarding this Invitation To Tender are to be submitted **ONLY** in writing by email, no later than **Wednesday, October 26, 2016, 2:00 PM (EDT)** to the contract Officer listed below. The department may be unable to respond to questions submitted after that date.

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards

Bozena Kazmierczak
Senior Contracting Officer
Procurement Hub
Materiel and Procurement Services
Financial and Materiel Management Operations
Fisheries and Oceans Canada
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