



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Training and Specialized Services Division/Division de
la formation et des services spécialisés
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet RETIREMENT COURSE	
Solicitation No. - N° de l'invitation EN519-162699/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20162699	Date 2016-10-19
GETS Reference No. - N° de référence de SEAG PW-\$\$ZH-127-30509	
File No. - N° de dossier 127zh.EN519-162699	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-12-05	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Génier, Nicole	Buyer Id - Id de l'acheteur 127zh
Telephone No. - N° de téléphone (819) 420-2267 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

SOLICITATION AMENDMENT 002

This Solicitation Amendment is raised to respond to questions raised by suppliers and extend the bid solicitation period to December 5, 2016 at 2:00 pm EST

In accordance with Part 2 - Article 1.4 - Enquiries - Bid Solicitation these questions and their corresponding answers are provided to all Suppliers.

SECTION A - QUESTIONS AND ANSWERS

Question 1

I request that the RFSO be amended to allow for more than one provider and that Offerors be permitted to address more localized needs versus the full national scope.

Response 1

Our intention is to provide equitable training to all public servants. Managing multiple vendors in different regions is not sustainable. We will extend the deadline of the submission to December 5th to allow vendors to team up with one another.

Question 2

Can the RFSO be revised to allow Offerors to respond for just English or French or for both?

Response 2

We would like to offer training to our employees in the language of their choice, regardless of the city they are working in. Managing multiple vendors in different regions is not sustainable. We will extend the deadline of the submission to December 2nd to allow vendors to team up with one another so that the language requirements can be met.

Question 3

I request the requirement to use "experts" be revised significantly. I would prefer to see the existing approach outside of national region allowing for an effective and experienced resource to deliver the full program.

Response 3

Canada has reviewed your request and the requirement remains unchanged. Our intention is to provide equitable training to all public servants throughout the country and we owe it to them to ensure that their facilitators are experts in their field.

Question 4

The RFSO states that the Will and Estate Planning module is to be 3 hours. I request the time be either reduced to 1-1.5 hours or at least flexibility be allowed for the time dedicated to this topic.

Response 4

Canada has reviewed your request and the requirement remains unchanged. We feel that 3 hours is the required time to cover this module.

Question 5

Does the response to the RFSO require identifying all resources that will deliver all modules at all locations across the country or do we need to identify the core experts in place initially that satisfy the expert criteria?

Response 5

No, the RFSO does not require you to identify all resources that will deliver all modules at all locations across the country. The resources need to be in place by the time the course is offered and they must meet all the criteria identified in the Statement of Work.

Question 6

There are a significant number of logistical and time intensive elements related to this RFSO. As such, I request the deadline date be extended to enable smaller to medium size Offerors to respond.

Response 6

We will extend the deadline for submission to December 5th

Question 7

Page 29, item 5.4 indicates “This Standing Offer does not include Travel and Living expenses”. To clarify, does this mean that the “Firm Lot price per workshop” to be provided in the template on page 40 is to include all travel and living expenses for workshop deliveries or does it mean that the pricing excludes those expenses? If it is to exclude those expenses, how are travel and living expenses recovered for each workshop delivery?

Response 7

The firm lot price per workshop must include all travel and living expenses.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED
