



SHARED SERVICES CANADA
Invitation to Qualify
for the Procurement Process for
WORKPLACE TECHNOLOGY DEVICES (WTD)
PRINTING PRODUCTS
AMENDMENT # 002

ITQ Invitation No.	10047402/B	Date	October 20 th , 2016
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Issuing Office	Shared Services Canada 180 Kent Street, 13 th Floor Ottawa, Ontario K1P 0B5		
Contracting Authority (The Contracting Authority is SSC's representative for all questions and comments about this document.)	Name	Hamid Mohammad	
	Telephone No.	613-716-9792	
	Email Address	SSC.consultation-consultation.SPC@canada.ca	
Closing Date and Time	2016/10/24 14:00 PM		
Time Zone	Eastern Standard Time (EST)		
Destination of Goods/Services	Not applicable – Pre-Qualification Process Only		
Email Address for Submitting your Response by the Closing Date	SSC.consultation-consultation.SPC@canada.ca		
Comment	This document contains a security requirement		



Amendment 002

THIS SOLICITATION AMENDMENT IS ISSUED TO:
<ol style="list-style-type: none"> 1. Revise Notice to Respondents on page 4; 2. Revise clause 2.3 Enquiries and Comments; and 3. Revise Attachment 4.1 Scoring and Weighting on page 5 of 36.

1.

Invitation to Qualify
Workplace Technology Device (WTD) – Printing Products

Under the Notice to respondents, AMEND as follows:

ADD:

ITQ Section	Solicitation #10047402/A	Solicitation #10047402/B
2.3 Enquiries and Comments	(a) All enquiries and comments, including suggestions to improve the specifications, regarding the ITQ must be submitted in writing to the Contracting Authority no later than 7 calendar days before the ITQ closing date. Enquiries received after that time and during the ITQ process may not be answered.	AMEND as follows: (a) All enquiries and comments, including suggestions to improve the specifications, regarding the ITQ must be submitted in writing to the Contracting Authority no later than 2 calendar days before the ITQ closing date. Enquiries received after that time and during the ITQ process may not be answered.
Attachment 4.1 Scoring and Weighting	Paragraph 4 & 5 Responses will be ranked based on the points received on the technical evaluation criteria. The response with the highest points will be ranked first; the response with the second highest points will be ranked second and so on. A Respondent will be declared “Qualified Respondent” if the conditions at 4.4 and 4.5 of the ITQ are met. In the example above, Respondents #1 to #5 have the 5 highest ranking scores. In this example Respondent #6 would not become a Qualified Respondent.	AMEND as follows: Responses will be ranked based on the points received on the technical evaluation criteria. The response with the highest points will be ranked first. A Respondent will be declared “Qualified Respondent” if the conditions at 4.4 and 4.5 of the ITQ are met.



2.

At Part 2, article 2.3 Enquiries and Comments (a), AMEND as follows:

DELETE:

(a) All enquiries and comments, including suggestions to improve the specifications, regarding the ITQ must be submitted in writing to the Contracting Authority no later than 7 calendar days before the ITQ closing date. Enquiries received after that time and during the ITQ process may not be answered.

INSERT:

(a) All enquiries and comments, including suggestions to improve the specifications, regarding the ITQ must be submitted in writing to the Contracting Authority no later than 2 calendar days before the ITQ closing date. Enquiries received after that time and during the ITQ process may not be answered.

3.

Attachment – 4.1

Workplace Technology Device (WTD) – Printing Products Invitation to Qualify Evaluation Framework and Process

Under Scoring and Weighting, paragraph 4 & 5 on page 5 of 36, AMEND as follows:

DELETE:

Responses will be ranked based on the points received on the technical evaluation criteria. The response with the highest points will be ranked first; the response with the second highest points will be ranked second and so on. A Respondent will be declared “Qualified Respondent” if the conditions at 4.4 and 4.5 of the ITQ are met.

In the example above, Respondents #1 to #5 have the 5 highest ranking scores. In this example Respondent #6 would not become a Qualified Respondent.

INSERT:

Responses will be ranked based on the points received on the technical evaluation criteria. The response with the highest points will be ranked first. A Respondent will be declared “Qualified Respondent” if the conditions at 4.4 and 4.5 of the ITQ are met.

ALL TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED.

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Following is a summary of Attachments/Amendments issued to date to this solicitation:



Document Tracking	Distribution	Date	Description
Solicitation Documents	Buy and Sell	2016/10/17	Original Invitation to qualify
Amendment No. 001	Buy and Sell	2016/10/19	Revision to the Notice to Respondents 4.2 d2. Revision of 4.2 Flow Chart
Amendment No. 002	Buy and Sell	2016/10/20	Revision to the Notice to Respondents Revision to Article 2.3 Revision to Attachment 4.1 Scoring and Weighting