



SHARED SERVICES CANADA
Invitation to Qualify
for the Procurement Process for
WORKPLACE TECHNOLOGY DEVICES (WTD)
PRINTING PRODUCTS
AMENDMENT # 004

ITQ Invitation No.	10047402/B	Date	October 25, 2016
--------------------	------------	------	------------------

Issuing Office	Shared Services Canada 180 Kent Street, 13 th Floor Ottawa, Ontario K1P 0B5		
Contracting Authority (The Contracting Authority is SSC's representative for all questions and comments about this document.)	Name	Hamid Mohammad	
	Telephone No.	613-716-9792	
	Email Address	SSC.consultation-consultation.SPC@canada.ca	
Closing Date and Time	2016/10/31 14:00 PM		
Time Zone	Eastern Standard Time (EST)		
Destination of Goods/Services	Not applicable – Pre-Qualification Process Only		
Email Address for Submitting your Response by the Closing Date	SSC.consultation-consultation.SPC@canada.ca		
Comment	This document contains a security requirement		



Amendment 004

THIS SOLICITATION AMENDMENT IS ISSUED TO:
<ol style="list-style-type: none"> 1. Publish Canada’s Responses to Respondents’ Questions; and 2. Extend the Closing Date.

NOTE: Respondents’ clarification questions are numerically sequenced upon arrival at SSC. Respondents are hereby advised that questions and answers for this solicitation may be issued via BuyandSell out of sequence.

1.

Respondent’s Question 2	Will SSC potentially engage the same clients as selected in first ITQ to secure a Certificate of Performance-Individual, for the second ITQ, or will these clients be eliminated from the pool of potential clients to be randomly selected?
Canada’s Response to Question 2	<p><i>Attachment 4.1, Sections 1.1.5 & 1.2.6; and MPIS-R3 & PS-R4 – Certificate of Performance – Individual Ratings:</i></p> <p>It is up to the respondents to submit the same clients as submitted in the first ITQ #10047402/A or submit new ones. This ITQ is treated as a new solicitation therefore SSC will proceed with a new random selection. The response must be submitted in accordance with ITQ #10047402/B requirements.</p> <p>Please also refer to Canada’s response to Q.24 in the Annex F, Questions and Answers from Solicitation #10047402/A, which applies to this ITQ as well.</p>
Respondent’s Question 3	Please confirm that the 2 Certificates of Performance-Overall Satisfaction Rating that were submitted and are on-file with SSC with the first ITQ and do not need to be resubmitted as part of the second ITQ submission.
Canada’s Response to Question 3	<p>This second round of qualification is treated separately from the first ITQ solicitation #10047402/A. SSC will not use any information provided previously, a complete response to ITQ solicitation #10047402/B must be submitted as part of the response. Therefore, Canada must receive the Certificates of performance - Overall Satisfaction Rating as per Attachment 4.1 WTD Evaluation Framework and Process and ITQ article 3.2.1 c) iii).</p> <p>Please note that although a complete response must be submitted, as per 3rd paragraph of Notice to Respondents, page 4 of 63 of this ITQ, the response can be a copy of the response for ITQ #10047402/A therefore references could simply re-send the certificate they submitted for ITQ #10047402/B.</p>
Respondent’s Question 4	Has SSC communicated all deficiencies to Respondents related to their first ITQ response that are to be remedied in the second ITQ, per the letters sent to the Respondents last week by SSC?
Canada’s Response to Question 4	<p>Respondents who were non-compliant in the first ITQ #10047402/A have been informed of the reasons for their non-compliance.</p> <p>Please also refer to the 2nd paragraph of the Notice to Respondents, page 4 of 63, i.e. “Respondents should carefully review all elements of their response to ensure that they meet the full ITQ requirements,…”</p>
Respondent’s Question 5	For the second ITQ, will SSC seek 2 new Certificates of Performance-



	Individual Rating or only 1, if that is what is required to meet the requirements set out in 4.2 d) d.2), when combining the Certificates of Performance-Individual collected during the first ITQ?
Canada's Response to Question 5	Please see Canada's response to question 2 above. Solicitation #10047402/B is treated as a stand-alone solicitation and therefore SSC will not be combining responses from ITQ #10047402/A and #10047402/B.
Respondent's Question 6	Please note that the manufacture is not permitted to send the Certificate of Performance. It must come from our large reference accounts. Would you please advise if it would be possible to resubmit the whole package besides the Certificate of Performance - Overall Satisfaction Rating (Appendix C) and instead consider the Certificate of Performance - Overall Satisfaction that was part of 10047402/A? Unfortunately, it is very short notice for these big client organizations (2 days), and asking them to perform the same task twice negatively impacts this process. The content would be identical considering we are approaching the same clients.
Canada's Response to Question 6	Please refer to Canada's response to Question #3. The closing date is extended to Monday October 31, 2016 at 14:00 Eastern Standard Time.

2.

The closing date of this solicitation is extended to Monday October 31, 2016 at 14:00 Eastern Standard Time.

ALL TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED.

=====

Following is a summary of Attachments/Amendments issued to date to this solicitation:

Document Tracking	Distribution	Date	Description
Solicitation Documents	Buy and Sell	2016/10/17	Original Invitation to qualify
Amendment No. 001	Buy and Sell	2016/10/19	Revision to the Notice to Respondents 4.2 d2. Revision of 4.2 Flow Chart
Amendment No. 002	Buy and Sell	2016/10/20	Revision to the Notice to Respondents Revision to Article 2.3 Revision to Attachment 4.1 Scoring and Weighting
Amendment No. 003	Buy and Sell	2016/10/21	Canada's response to question # 1 Extend the closing date
Amendment No. 004	Buy and Sell	2016/10/25	Canada's response to question # 2, 3, 4, 5, 6 Extend the closing date