



RETURN BIDS TO : - RETOURNER LES SOUMISSION À:

**Canada Revenue Agency
Agence du revenu du Canada**
See herein / Voir dans ce document

Proposal to: Canada Revenue Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein and/or attached hereto, the goods and/or services listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence du revenu du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, en conformité avec les conditions énoncées dans la présente incluses par référence dans la présente et/ou incluses par référence aux annexes jointes à la présente et ci-jointes, les biens et/ou services énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Bidder's Legal Name and Address - (ensure the Bidder's complete legal name is properly set out)

Raison sociale et adresse du Soumissionnaire - (s'assurer que le nom légal au complet du soumissionnaire est correctement indiqué)

Bidder is required to identify below the name and title of the individual authorized to sign on behalf of the Bidder – Soumissionnaire doit identifier ci-bas le nom et le titre de la personne autorisée à signer au nom du soumissionnaire

Name /Nom

Title/Titre

Signature

Date (yyyy-mm-dd)/(aaaa-mm-jj)

(_____)_____
Telephone No. – No de téléphone

(_____)_____
Fax No. – No de télécopieur

E-mail address – Adresse de courriel

AMENDMENT TO REQUEST FOR PROPOSAL / MODIFICATION DE DEMANDE DE PROPOSITION

Title – Sujet Graphic Design Services	
Solicitation No. – No de l'invitation 1000329802	Date October 25, 2016
Amendment No. - N° modif. 003	
Solicitation closes on – L'invitation prend fin le November 7, 2016 at – à 2:00 P.M. / 14 h	Time zone – Fuseau horaire EST /HNE Eastern Standard Time/ Heure Normale de l'Est
Contracting Authority – Autorité contractante Name – Nom <i>Phuong Ly</i> Address – Adresse - See original document/ voir document original E-mail address – Adresse de courriel – <i>Phuong.Ly@cra.gc.ca</i>	
Telephone No. – No de téléphone (613) 957-3291	
Fax No. – No de télécopieur (613) 957-6655	
Destination - Destination See herein / Voir dans ce document	
THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT. LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ.	



SOLICITATION AMENDMENT # 003

This solicitation amendment is raised to:

1. Address the following questions submitted during the solicitation period as per RFP; and
 2. Amend the RFP.
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1. QUESTIONS AND ANSWERS

- Q2. For R3 to R5, are Bidders required to submit hard (paper) copies of their samples in addition to the electronic sample files?
- A2. Bidders are not required to submit hard (paper) copies of their samples. They are, however, required to submit all samples electronically as per the RFP.
- Q3. Can CRA, and possibly some of its representatives, be used as reference in the proposal. Either for specific project examples or as a client reference (R3-5 and/or R6)?
- A3. Bidders may submit work done for the CRA for the samples required in R3, R4, and R5. However, the CRA and its representatives cannot be used as client references in R6.
- Q4. In section R2 Resources Experience, can a company's resource be presented in more than one (1) category? For example, Creative Director (R2.2) and Senior Graphic Designer (R2.3).
- A4. Bidders cannot propose the same resource for more than one category in R2.
- Q5. Can external resources be presented in section R2? For example, an external resource for English Copywriter. And if allowed, does this person require a specific security clearance?
- A5. An external resource can be presented in section R2. As per Annex C, all resources require security clearance at the Protected B level, except for copywriters. See modification below.
- Q6. Could you tell me where I can find information on: "Bidders must hold a document safeguarding capability for an approved facility at the "Protected B" level at the time of contract award."?
- A6. You can obtain information by contacting the Contract Security Program of Public Services and Procurement Canada (formerly PWGSC) as follows:

Phone:
General Inquiries
Toll-Free: 1-866-368-4646
National Capital Region: 613-948-4176

Monday to Friday from 8:00 a.m. to 5:00 p.m. Eastern Time

Email: General Inquiries ssi-iss@tpsgc-pwgsc.gc.ca

2. AMENDMENTS TO THE RFP

- M2. At Part 6 Part 6 Security, Financial and Other Requirements, article 6.1 Security Requirements

Delete :



2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful.
3. Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

Insert :

2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful. Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

M3. At Annex C- Security Requirements Check List (SRCL), Part B – Personnel (Supplier, question 10 a), at Special comments

Insert:

Copywriters will not require a security clearance.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED