



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government**  
**Services Canada/Réception des soumissions**  
**Travaux publics et Services gouvernementaux**  
**Canada**  
**Room 100,**  
**167 Lombard Ave.**  
**Winnipeg**  
**Manitoba**  
**R3B 0T6**  
**Bid Fax: (204) 983-0338**

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government**  
**Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services**  
**Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada - Western  
Region  
Room 100  
167 Lombard Ave.  
Winnipeg  
Manitoba  
R3B 0T6

<b>Title - Sujet</b> Wooden Trail Kiosks	
<b>Solicitation No. - N° de l'invitation</b> 5P421-170303/A	<b>Date</b> 2016-10-26
<b>Client Reference No. - N° de référence du client</b> 5P421-170303	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$WPG-006-10022	
<b>File No. - N° de dossier</b> WPG-6-39143 (006)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-12-06</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Central Standard Time CST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Gauthier, Danielle	<b>Buyer Id - Id de l'acheteur</b> wpg006
<b>Telephone No. - N° de téléphone</b> (204) 292-2872 ( )	<b>FAX No. - N° de FAX</b> (204) 983-7796
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> PARKS CANADA P.O.BOX 900 BANFF Alberta T1L1K2 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>2</b>
1.1 REQUIREMENT .....	2
1.2 DEBRIEFINGS .....	2
1.3 TRADE AGREEMENTS .....	2
<b>PART 2 - BIDDER INSTRUCTIONS .....</b>	<b>2</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	2
2.2 SUBMISSION OF BIDS.....	2
2.3 ENQUIRIES - BID SOLICITATION.....	2
2.4 APPLICABLE LAWS.....	3
<b>PART 3 - BID PREPARATION INSTRUCTIONS.....</b>	<b>3</b>
3.1 BID PREPARATION INSTRUCTIONS .....	3
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>4</b>
4.1 EVALUATION PROCEDURES.....	4
4.2 BASIS OF SELECTION.....	4
<b>PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION .....</b>	<b>4</b>
5.1 CERTIFICATIONS REQUIRED WITH THE BID.....	5
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION .....	5
<b>PART 6 - RESULTING CONTRACT CLAUSES .....</b>	<b>5</b>
6.1 SECURITY REQUIREMENTS .....	5
6.2 REQUIREMENT .....	5
6.3 STANDARD CLAUSES AND CONDITIONS.....	6
6.4 TERM OF CONTRACT .....	6
6.5 AUTHORITIES .....	6
6.6 PAYMENT .....	7
6.7 INVOICING INSTRUCTIONS .....	7
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	7
6.9 APPLICABLE LAWS.....	7
6.10 PRIORITY OF DOCUMENTS .....	7
6.11 SACC <i>MANUAL</i> CLAUSES .....	8
<b>ANNEX A .....</b>	<b>9</b>
REQUIREMENT .....	9
<b>ANNEX B .....</b>	<b>12</b>
BASIS OF PAYMENT .....	12
<b>ANNEX C .....</b>	<b>13</b>
DRAWINGS .....	13
<b>ANNEX D .....</b>	<b>14</b>
SAMPLE IMAGES.....	14

## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

The requirement is detailed under Article 6.2 of the resulting contract clauses.

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 2016-04-04 Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit

the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)  
Section II: Financial Bid (1 hard copy)  
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### **3.1.1 Exchange Rate Fluctuation**

C3011T 2013-11-06, Exchange Rate Fluctuation

### **3.1.2 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

- a) Provision and compliance with all of the mandatory specifications, as identified under Annex "A", Requirement.
- b) Provision of and compliance with the Basis of Payment, as identified under Annex "B".

#### **4.1.2 Financial Evaluation**

*SACC Manual Clause* A0220T 2014-06-26, Evaluation of Price

### **4.2 Basis of Selection**

**4.2.1** *SACC Manual Clause A0031T (2010-08-16), Basis of Selection - Mandatory Technical Criteria*

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

## 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the *Employment and Social Development Canada (ESDC) - Labour's* website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex A.

---

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A 2016-04-04, General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before March 31, 2017.

### 6.5 Authorities

#### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Danielle Gauthier  
Title: Procurement Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
100 - 167 Lombard Avenue  
Winnipeg, MB. R3B 0T6

Telephone: 204-292-2872  
Facsimile: 204-983-7796  
E-mail address: danielle.gauthier@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 6.5.2 Project Authority

The Project Authority for the Contract is: **TBD**

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

#### 6.5.3 Contractor's Representative

Title: \_\_\_\_\_

Solicitation No. - N° de l'invitation  
5P421-170303/A  
Client Ref. No. - N° de réf. du client  
5P421-170303

Amd. No. - N° de la modif.  
File No. - N° du dossier  
wpg-6-39143

Buyer ID - Id de l'acheteur  
wpg006  
CCC No./N° CCC - FMS No./N° VME

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## **6.6 Payment**

### **6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B for a cost of \$ \_\_\_\_**TBD**\_\_\_\_. Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.6.2 Single Payment**

*SACC Manual* clause H1000C (2008-05-12) Single Payment.

## **6.7 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6.8 Certifications and Additional Information**

### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

## **6.10 Priority of Documents**



Solicitation No. - N° de l'invitation  
5P421-170303/A  
Client Ref. No. - N° de réf. du client  
5P421-170303

Amd. No. - N° de la modif.  
File No. - N° du dossier  
wpg-6-39143

Buyer ID - Id de l'acheteur  
wpg006  
CCC No./N° CCC - FMS No./N° VME

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04), General Conditions - Goods (Medium Complexity);
- (d) Annex A, Requirement;
- (e) Annex B, Basis of Payment;
- (f) the Contractor's bid dated \_\_\_\_ **TBD** \_\_\_\_.

#### **6.11 SACC Manual Clauses**

B7500C	Excess Goods	2006-06-16
G1005C	Insurance	2008-05-12

## ANNEX A

### REQUIREMENT

Parks Canada has a requirement for the supply and delivery of twenty-seven (27) trailhead kiosk signs, (thirteen (13) 3-panel style and fourteen (14) 2-panel style) each with attached routed name plates, as per drawings and mandatory requirements. As well as the supply of one (1) individual routed name plate, as per drawings and mandatory requirements.

Mandatory requirements for timbers, hardware, varnish etc. are listed on attached engineered drawings (Annex C) and the requirement (Annex A, below).

#### 1. DELIVERY

Delivery must be by March 31, 2017.

Delivery is FOB and all items must be delivered to:  
Parks Canada Agency  
216 Hawk Avenue  
Banff, AB T1L 1K2

#### 2. TECHNICAL SPECIFICATIONS

**TABLE 1 – Additional Mandatory Technical Specifications**

#	MANDATORY TECHNICAL SPECIFICATION
1.1	13, 3-panel style kiosk sign, each with attached routed name plates per all details included in this Annex A – Requirement <b>and</b> all details of Annex C – Drawings.
1.2	14, 2-panel style kiosk sign, each with attached routed name plates per all details included in this Annex A – Requirement <b>and</b> all details of Annex C – Drawings.
1.3	1 individual routed name plate, per all details included in this Annex A – Requirement <b>and</b> all details of Annex C – Drawings.
1.4	Kiosk timber must be Douglas fir building grade 2, Free of Heart Center (FOHC) and Rough Sawn (RS).
1.5	Name plate must be clear, Appearance Grade Douglas fir. Names must be in both English and French (provided), centered on either side of the Parks Canada beaver logo. Letters on name plate must be stained black, "V" cut, 1" deep. Font to be used on name plate: Helvetica Neue LT STD 75 Bold.
1.6	Fasteners must be high-quality architectural hardware, rugged structural screws (RSS) and coated with weather protectant.
1.7	Panels must be Lexan panels or equivalent optical polycarbonate, UV grade (to prevent yellowing and cracking).
1.8	Stain for both the kiosk sign and name plate must be waterborne acrylic finish. Timber Pro XP Formula, TR-Series, colour TR-78 (also known as XP-78 Natural) must be used.
1.9	Roof flashing must be Heritage Green (CMYK 60/0/55/80, RGB 43/70/53, Web Smart #2B4635, Pantone 553).

**TABLE 2 – Kiosk Footing Options**

<b>Footing</b>	<b>Footing Type</b>	<b>Footing intended use</b>
Option 1	Buried Post	150mm dry mix cement compacted, max 25mm granular (for backcountry kiosks).
Option 2	Steel plate embedded in concrete	Concrete slab 152x1220x1830mm, 152mm compacted gravel under concrete slab (for frontcountry kiosks).

*\*The above is provided as information only to assist in design and as supplemental information to drawings provided in Annex C as well as TABLE 3. No installation is required by the supplier.*

**TABLE 3 – Trailhead Kiosks Style with Routed Name Plates and Footing Options**

<b>Kiosk Number*</b>	<b>Routed Name Plate English</b>	<b>Routed Name Plate French</b>	<b>Kiosk Style</b>	<b>Footing Style</b>
1	Sulphur Mountain	Mont Sulphur	3 panel	Option 2
2	Boom Lake	Lac Boom	3 panel	Option 2
3	Cory Pass	Col Cory	3 panel	Option 2
4	Bryant Creek	Ruisseau Bryant	3 panel	Option 2
5	Redearth Creek	Ruisseau Redearth	3 panel	Option 2
6	Citadel Pass	Col Citadel	3 panel	Option 1
7	Goat Creek	Ruisseau Goat	3 panel	Option 1
8	Devil's Gap	Vallée Devil's Gap	3 panel	Option 1
9	Red Deer River	Rivière Red Deer	3 panel	Option 1
10	Panther River	Rivière Panther	3 panel	Option 1
11	Clearwater River	Rivière Clearwater	3 panel	Option 1
12	Rundle Riverside	Sentier riverain Rundle	3 panel	Option 1
13	Dormer River	Rivière Dormer	3 panel	Option 1
14	Tunnel Mountain Summit	Sommet du mont Tunnel	2 panel	Option 2
15	Tunnel Mountain Summit	Sommet du mont Tunnel	2 panel	Option 2
16	Tunnel Mountain Bench	Terrasse du mont Tunnel	2 panel	Option 2
17	Spray River East	Rivière Spray (est)	2 panel	Option 2
18	Cave and Basin Trails	Sentiers Cave and Basin	2 panel	Option 2
19	Marsh Loop	Boucle du Marais	2 panel	Option 2
20	Bourgeau Lake	Lac Bourgeau	2 panel	Option 2
21	Cascade Amphitheatre	Amphithéâtre Cascade	2 panel	Option 2
22	Cascade Valley	Vallée de la Cascade	2 panel	Option 2
23	Rockbound Lake	Lac Rockbound	2 panel	Option 2
24	Johnston Creek	Ruisseau Johnston	2 panel	Option 2
25	Vista Lake	Lac Vista	2 panel	Option 2
26	Twin Lakes	Lacs Twin	2 panel	Option 2
27	Rundle Riverside	Sentier riverain Rundle	2 panel	Option 2
28	Fenland Trail	Sentier Fenland	<b>Name plate only</b>	

*\*Kiosk number is used as an organizational tool only in the table, kiosks do not need to be numbered.*

**TABLE 4 - Kiosk Style Summary**

	<b>Footing Option 1</b>	<b>Footing Option 2</b>	<b>Sub-Total</b>
<b>2 Panel Kiosk</b>	<b>0</b>	<b>14</b>	<b>14</b>
<b>3 Panel Kiosk</b>	<b>8</b>	<b>5</b>	<b>13</b>
<b>Name Plate only</b>	<b>n/a</b>	<b>n/a</b>	<b>1</b>
<b>Total:</b>			<b>28</b>

**3. CONTRACTOR RESPONSIBILITIES AFTER AWARD**

- a) Communicate with the Project Authority about project requirements within 2 business days of contract award.
- b) Report on progress as requested by the Project Authority.
- c) Supplier must provide the Project Authority with a “proof” of layouts for the routed name plates before proceeding with fabrication to review spelling and layout.

**4. PARKS CANADA RESPONSIBILITIES AFTER AWARD**

- a) Project Authority to provide Parks Canada logo in digital format (AI or PDF) to contractor within 5 business days of contract award.
- b) Project Authority will review the contractors “proof” of layouts and provide the contractor with the approval to proceed or layout changes within 2 business days of receipt.

## ANNEX B

### BASIS OF PAYMENT

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm lot prices, as specified below. Applicable taxes are extra, if applicable, and to be shown as a separate item on any resulting invoice.

Pricing must be firm lot price including all costs associated with providing the requirement in accordance with requirement at Annex A, including all shipping and offloading charges, FOB destination.

#### FOB Destination:

Parks Canada Agency  
Stores – rear entrance  
216 Hawk Avenue  
Banff, AB T1L 1K2

Item	Description	Qty (A)	Unit of Issue	Unit Price CAD only (B)	Extended Price CAD only (A x B)
1	Trailhead Kiosks, 2 panel kiosk, Footing option 2, per Annex A – Requirement.	14	each	\$	\$
2	Trailhead Kiosks, 3 panel kiosk, Footing option 1, per Annex A – Requirement.	8	each	\$	\$
3	Trailhead Kiosks, 3 panel kiosk, Footing option 2, per Annex A – Requirement.	5	each	\$	\$
4	Name plate only (routed), per Annex A – Requirement.	1	each	\$	
5	Delivery including freight and offloading charges, FOB Destination to Parks Canada, Banff, AB, per Annex A – Requirement.	1	lot	\$	\$
SUB-TOTAL:					\$
Taxes (as applicable):					\$
TOTAL:					\$

Solicitation No. - N° de l'invitation  
5P421-170303/A  
Client Ref. No. - N° de réf. du client  
5P421-170303

Amd. No. - N° de la modif.  
File No. - N° du dossier  
wpg-6-39143

Buyer ID - Id de l'acheteur  
wpg006  
CCC No./N° CCC - FMS No./N° VME

---

## **ANNEX C**

### **DRAWINGS**

Please note that drawings indicate Lexan covers however as stated in Annex A, Table 1, Item 1.7, Canada will accept Lexan covers or equivalent optical polycarbonate, UV grade.

(attached)

## ANNEX D

### SAMPLE IMAGES

Annex C - Drawings supersede image. Please see Annex C drawings for exact technical specifications.

#### 2 Panel sample image:



#### 3 Panel sample image:



*Note: Green, metal flashing detail not present in this 3-panel kiosk. Please follow drawings for flashing guidelines. This photo is only designed to give the contractor some context of our needs.*



1. ALL "FIR TIMBERS" ARE TO BE DOUGLAS FIR.
2. ALL "FIR TIMBERS" ARE TO BE SECURED WITH GALVANIZED, BRASS, OR STAINLESS STEEL SCREWS.
3. ALL TIMBERS TO BE DOUGLAS FIR BUILDING GRADE 2, F0HC (FREE OF HEART DEFECTS).
4. STAIN TO BE TIMBER PRO XP<sup>®</sup> FORMULA, COLOUR TR-78 (WATERBORNE ACRYLIC FINISH).
5. FIXED PANELS TO BE FASTENED WITH TAMPER PROOF LOCKING SCREWS.
6. NOTE: HEIGHT ABOVE GRADE TO VARY DEPENDING ON SEASONAL USE. 800mm MINIMUM.
7. SMART FLASHING TO BE HERITAGE GREEN (CMYK 60/05/586) RGB 43/70/63, WEB SWART #28-4635, PANTONE 553).



SEAL WITH SILICONE WHERE LEXAN MEETS THE FRAME

PANEL #2  
LEXAN COVER

PANEL #1  
LEXAN COVER

TRAIL HEAD NAME

POINT DE DEPART

642mm

1232mm

89mm (TYP)

38mm (1 1/2") TYP

REFER TO FRONT VIEW OF FLASHING DETAIL

25mm X 3mm (1" X 3/8") RABBIT ON EACH SIDE FOR 1" PIANO HINGE

ATTACH CASE FRONT USING #8 X 88mm (3 7/8") SCREWS (ZINC PLATED OR DECK)

PANEL #2  
CORUGATED BACKING

PANEL #1  
FIXED WOOD BACKING 11.2mm (7/8") G1S PLYWOOD

TRAIL HEAD NAME

POINT DE DEPART

642mm

1232mm

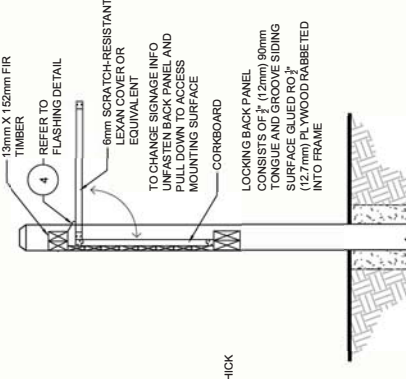
89mm (TYP)

38mm (1 1/2") TYP

SECURE DISPLAY CASE USING #8 X 38mm (1 1/2") DECK SCREWS

38mm (1 1/2") x 178mm (7") END GRANT COVERED IN PLACE BEFORE SECURING TO BACK PANEL MEMBER

7 DISPLAY CASE WITH LEXAN COVER



1. FABRICATED PANEL TO INSERT AS PANEL #1 IS: 1207mm (47.5") WIDE AND 978mm (38.5") HIGH.
2. FABRICATED PANEL TO INSERT AS PANEL #2 IS: 1207mm (47.5") WIDE AND 978mm (38.5") HIGH.
3. 616mm (24.25") WIDE AND 978mm (38.5") HIGH. PANEL #1 IS SECURED WITH SCREWS ALL AROUND THE FRAME.
4. PANEL #2 IS SINGS AT THE TOP AND HELD SHUT WITH TWO SCREWS AT THE BOTTOM CORNERS.
5. PANELS TO HAVE 13mm (1/2") BORDER ON ALL 4 SIDES.

1. ALL WOOD IS TO BE DOUGLAS FIR.
2. FINISH IS TO BE AN OIL FINISH THAT IS DURABLE AND DEMONSTRATES A HIGH RESISTANCE TO ULTRAVIOLET RAY DAMAGE AND FADING WITH A MINIMUM 5 YEAR MAINTENANCE-FREE GUARANTEE.
3. FINISH IS TO BE AN OIL FINISH THAT IS DURABLE AND DEMONSTRATES A HIGH RESISTANCE TO ULTRAVIOLET RAY DAMAGE AND FADING WITH A MINIMUM 5 YEAR MAINTENANCE-FREE GUARANTEE.
4. FINISH IS TO BE AN OIL FINISH THAT IS DURABLE AND DEMONSTRATES A HIGH RESISTANCE TO ULTRAVIOLET RAY DAMAGE AND FADING WITH A MINIMUM 5 YEAR MAINTENANCE-FREE GUARANTEE.
5. FINISH IS TO BE AN OIL FINISH THAT IS DURABLE AND DEMONSTRATES A HIGH RESISTANCE TO ULTRAVIOLET RAY DAMAGE AND FADING WITH A MINIMUM 5 YEAR MAINTENANCE-FREE GUARANTEE.



Technical drawing of a deck railing system showing two options for the base construction.

**Option 1:** 150mm thick concrete slab with compacted granular material underneath. The concrete slab is 152mm thick, and the compacted granular material is 25mm thick.

**Option 2:** Concrete slab 152mm thick with compacted gravel underneath. The concrete slab is 152mm thick, and the compacted gravel is 120mm thick.

**Railing Components:**

- 13mm X 152mm (½" DIA. X 6") LAG SCREW AND WASHER
- 50 X 203mm FIR TIMBER (TYP.)
- 76mm (3") DECK SCREWS
- TRIM TO FIT

**Dimensions:**

- 2714mm (Total railing height)
- 150mm (Concrete slab thickness)
- 120mm (Gravel layer thickness)
- 25mm (Compacted granular material thickness)

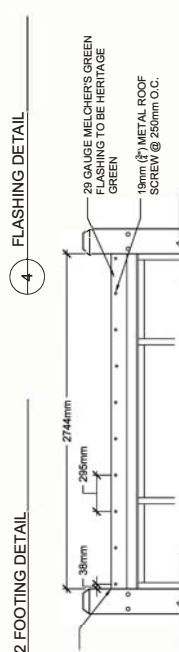
**Labels:**

- TREATED WITH PRESERVATIVE
- 76 X 152mm FIR TIMBER
- 38mm (1½") FIR TIMBER
- 76 X 178mm FIR TIMBER
- 203 X 203mm FIR TIMBER (TYP.)
- REFER TO FOOTING—DETAIL 3
- OPTION 1
- OPTION 2
- CONCRETE SLAB 152 X 1220 X 1830mm
- 152mm OF COMPACTED GRAVEL UNDER CONCRETE SLAB

- 
- 203 x 203 END POST WITH 25mm GAP BETWEEN CONCRETE PADS
- 10mm ( $\phi$ ) STEEL BOLT
- 52 x 52mm ( $\phi$ ) STEEL BRACKET (TYP)
- 10mm ( $\phi$ ) STEEL PLATE EMBEDDED IN CONCRETE FOOTING
- 152mm
- 152mm



FLASHING DETAIL



REAR ELEVATION

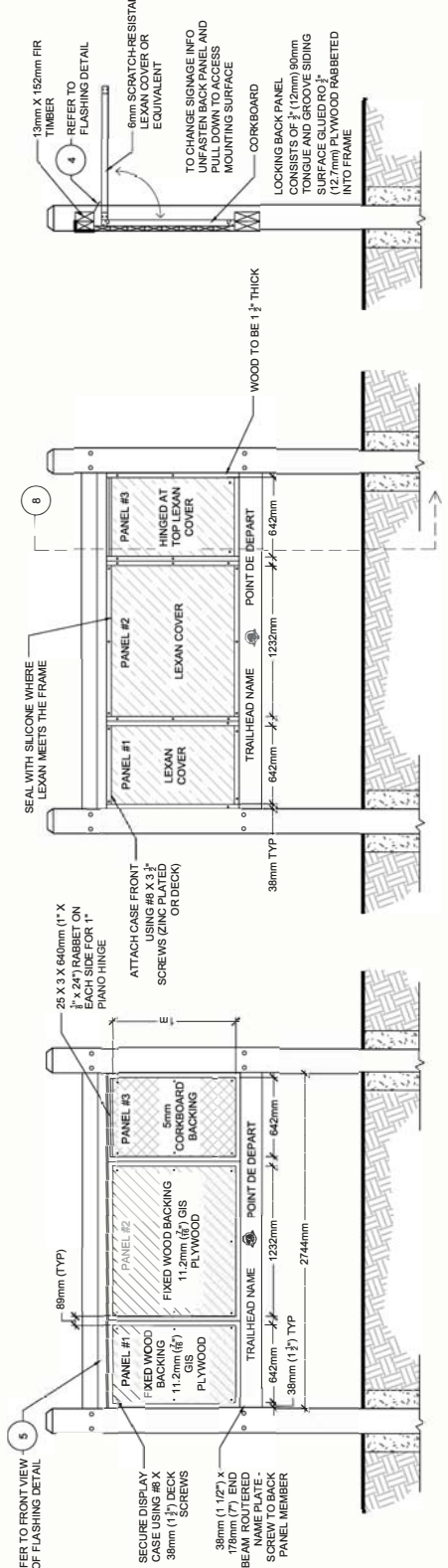
FRONT VIEW OF FLASHING INSTALLED

1. FABRICATED PANEL TO INSERT AS PANEL #2 IS. 1207mm (47.5") WIDE AND 978mm (38.5") HIGH.
2. FABRICATED PANEL TO INSERT AS PANEL #1 (AND #3) IS 1616mm (62.5") WIDE AND 978mm (38.5") HIGH.
3. PANEL #1 AND #2 ARE SECURED WITH SCREWS AROUND THE FRAME.
4. PANEL #3 IS HINGED AT THE TOP AND HELD SHUT WITH TWO SCREWS AT THE BOTTOM CORNERS.
5. PANELS TO HAVE 13mm (1/2") BOARDER ON ALL 4 SIDES.

1. FABRICATED PANEL TO INSERT AS PANEL #2 IS. 1207mm (47.5") WIDE AND 978mm (38.5") HIGH.
2. FABRICATED PANEL TO INSERT AS PANEL #1 (AND #3) IS 1616mm (62.5") WIDE AND 978mm (38.5") HIGH.
3. PANEL #1 AND #2 ARE SECURED WITH SCREWS AROUND THE FRAME.
4. PANEL #3 IS HINGED AT THE TOP AND HELD SHUT WITH TWO SCREWS AT THE BOTTOM CORNERS.
5. PANELS TO HAVE 13mm (1/2") BOARDER ON ALL 4 SIDES.

1. ALL WOOD IS TO BE DOUGLAS FIR.
2. DOUGLAS FIR SIGNS WITH FINISH THAT IS DURABLE AND DEMONSTRATES A HIGH RESISTANCE TO ULTRAVIOLET RAY DAMAGE AND FAADING WITH A MINIMUM 5 YEAR MAINTENANCE - FREE GUARANTEE. PRODUCT TO BE USED: TIMBER PRO XP FORMULA, COLOR TR-78 (WATERBORNE ACRYLIC FLUOR POLYMER).
3. LETTERS TO BE STAINED BLACK "V" QJT, 1" DEEP.
4. NAMED IN BOTH ENGLISH AND FRENCH, SEPARATED BY THE PARKS CANADA BEAVER LOGO.
5. FONT TO BE USED: HELVETICA NEUVEL STD 75 BOLD.

1. ALL WOOD IS TO BE DOUGLAS FIR.
2. DOUGLAS FIR SIGNS WITH FINISH THAT IS DURABLE AND DEMONSTRATES A HIGH RESISTANCE TO ULTRAVIOLET RAY DAMAGE AND FAADING WITH A MINIMUM 5 YEAR MAINTENANCE - FREE GUARANTEE. PRODUCT TO BE USED: TIMBER PRO XP FORMULA, COLOR TR-78 (WATERBORNE ACRYLIC FLUOR POLYMER).
3. LETTERS TO BE STAINED BLACK "V" QJT, 1" DEEP.
4. NAMED IN BOTH ENGLISH AND FRENCH, SEPARATED BY THE PARKS CANADA BEAVER LOGO.
5. FONT TO BE USED: HELVETICA NEUVEL STD 75 BOLD.



SECTION THROUGH LEXAN COVER