

NOTICE OF PROPOSED PROCUREMENT (NPP)

For

TSPS REQUEST FOR PROPOSAL

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| Reference Number: | INFC-2016-13 | Solicitation Number: | INFC-2016-13 |
| Organization Name: | <i>Infrastructure Canada</i> | | |
| Solicitation Date: | | Closing Date: | 2016-11-16 @ 02:00 PM Eastern Daylight Saving Time EDT |
| Anticipated Start Date: | November 21, 2016 | | |
| Estimated Delivery Date: | | Estimate Level of Effort: | |
| Contract Duration: | <i>The contract period will be for 2 years from the date of contract award with 3 additional one year option periods</i> | | |
| Solicitation Method: | Competitive | Applicable Trade Agreements: | WTO-AGP, NAFTA, AIT |
| Comprehensive Land Claim Agreement Applies: | No | Number of Contracts: | 1 |

Requirement Details

Tendering Procedure: Selective Tendering

This requirement is open only to those TSPS Supply Arrangement Holders who qualified under Tier 1 for services in the *National Capital Region* for the following category:

Senior Business Process Consultant

The following SA Holders have been invited to submit a proposal:

**4PLAN CONSULTING CORP.
BEYOND TECHNOLOGIES CONSULTING INC.
BRIDGETOWN CONSULTING INC.
CALIAN LTD.
CISTEL TECHNOLOGY INC.
HDP GROUP INC
IDS SYSTEMS CONSULTANTS INC.
IFATHOM CORPORATION
LE GROUPE CONSEIL BRONSON CONSULTING GROUP
PGF CONSULTANTS INC.
PRIMEXX VENTURES INC., ALEJANDRA CARRILLO IN JV
PROEX INC.
SAMSON & ASSOCIÉS CPA/CONSULTATION INC
SHEFFIELD BLAKE LTD.
THE BELL TELEPHONE COMPANY OF CANADA OR BELL CANADA/LA COMPAGNIE DE TÉLÉPHONE BELL
DU CANADA OU BELL CANADA**

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- Proposing options for the structure of the organizational units with a view to being more strategic and client centred, based on the expected results and service delivery outcomes for each sub-unit of the proposed structure.
- Ranking the most cumbersome and inefficient business processes for clients and staff.
- Presenting the list to the departmental representative including the supporting justification, for decision making purposes of which business processes will be developed further
- Reviewing and mapping existing business processes to the business processes used in three other comparable Federal Government departments and identify gaps. The comparison will include a review of organizational structures, volumes of requests and workloads.
- Reviewing and mapping other business processes in their existing state, and identifying systemic barriers, gaps or problems with existing processes.
- Making recommendations to eliminate inefficiencies and reduce red tape for each business process and justify recommendations.

Two (2) Task Authorization will be issued shortly after contract award to undertake work within the scope of the requirement.

The full requirements are detailed in the solicitation document and can be made available in French, upon request. Potential Bidders may be submitted in either official language of Canada. The Crown retains the right to negotiate with suppliers on any procurement.

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| Security Requirement: | <i>Common PS SRCL #13 applies</i> |
| Level of information: | <i>Protected A, B and C</i> |
| Minimum Resource Security Required: | <i>Enhanced Reliability</i> |

Contracting Office

Email Address: infoc.contracts-contrats.infoc@canada.ca