

ADVANCE CONTRACT AWARD NOTICE (ACAN)

1. Definition

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen (15) calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits, on or before the closing date, a Statement of Capabilities that meets the requirements set out in the ACAN, the competitive requirements of the government's contracting policy have been met. Following notification to suppliers not successful in demonstrating that their Statement of Capabilities meets the requirements set out in the ACAN, the contract may then be awarded using the Treasury Board's electronic bidding authorities.

If other potential suppliers submit Statement of Capabilities during the fifteen calendar day posting period, and meet the requirements set out in the ACAN, the department or agency must proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

2. Definition of Requirements

The department of Natural Resources Canada (NRCan) has a requirement to conduct a series of outreach programs focused on both the physical and the behavioral sciences behind successful wildfire mitigation practices. The outreach programs will be integral components of a national standardized training program (i.e. FireSmart). Outreach program components will include the coordination of annual national Wildfire Community Preparedness Day activities, delivery of a series of community wildfire protection workshops, establishment of a wildfire home hazard assessment program, implementation of the FireSmart Canada community recognition program, and the establishment of a national First Nations FireSmart advisory committee.

Delivery of these outreach programs will require that existing wildfire community protection training modules be revised to include North American industry best practices, including those used by the US Forest Service to generate collaborative partnerships within a national community wildfire protection program. Development and maintenance program tools, public outreach and assessor training will be required.

Criteria for Assessment of the Statement of Capabilities

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

1. 5 years or more of experience:
 - Developing FireSmart training manual and public education products.
 - Training community representatives, homeowners, and assessors on FireSmart practices.
 - Experience collaborating with Canadian wildland fire management agencies and communities on outreach and training activities .
 - Experience delivery workshops and training programs to community representatives.
2. An extensive knowledge and understanding of FireSmart principles and practices, and available information and products.
3. Knowledge of the US FireWise program and related tool and product, the only national program in the US that provides extensive knowledge of wildfire mitigation practices.

- 4 The contractor must be familiar with and have permission to use FireSmart publications and training materials.

3. Trade Agreements

This procurement is subject to the following trade agreement(s):
North America Free Trade Agreement (NAFTA);
Agreement on Internal Trade (AIT);
Canada/Chile; Canada/Columbia and Canada/Panama.

4. Title to Intellectual property

The Vendor currently has IP on the FireSmart products. They were developed in collaboration with Canadian provincial, territorial and federal fire management organizations and are intended to be used by them to promote reducing risks to communities from wildland fire.

The Vendor is the only organization that has authority to use FireSmart products and certainly the only capable to deliver the services identified in the statement of work.

Ownership of any Foreground Intellectual Property arising out of the proposed contract will vest in the Contractor

5. Contract Period

The contract period will be from Contract Award to March 2017 with option years that might extend the contract to 31 March 2020.

6. Estimated Cost

The estimated maximum value of the contract is \$200,000.00 CAD inclusive of the proposed 3 option years

7. Exception to the Government Contracts Regulations and applicable trade agreements

Part 1, Section 6 (d) of the Government Contract Regulations
Article 502 12 (b) of the Agreement on Internal Trade
Article 1016 2, (b) of the North American Free Trade Agreement

8. Name and Address of the Proposed Contractor

Partners in Protection Association
501 Papineau Street
Penticton BC
V2A 4X6

9. Inquiries on Submission of Statement of Capabilities

"Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a Statement of Capabilities in writing, preferably by e-mail, to the contact person identified in this Notice on or before the closing date and time of this Notice. The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements."

10. Closing Date

The closing date for a submission of a Statement of Capabilities is 18 November 2016 at 14:00 Mountain Standard Time.

11. Contract Authority

Kingsley Okosun
Procurement Specialist
Northern Forestry Centre
5320 122 Street
Edmonton AB
T6H 3S5
Telephone: 780 435-7208
Email: Kingsley.okosun@canada.ca