

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

B3J 1T3

Nova Scotia

Bid Fax: (902) 496-5016

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address**Raison sociale et adresse du fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

B3J 3C9

Nova Scot

Title - Sujet Concrete Work, Restoration, Epoxy	
Solicitation No. - N° de l'invitation W6837-175206/A	Date 2016-11-08
Client Reference No. - N° de référence du client W6837-17-5206	GETS Ref. No. - N° de réf. de SEAG PW-\$HAL-321-9976
File No. - N° de dossier HAL-6-77088 (321)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-12-20	Time Zone Fuseau horaire Atlantic Standard Time AST
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Baurin, Bruno	Buyer Id - Id de l'acheteur hal321
Telephone No. - N° de téléphone (902)496-5345 ()	FAX No. - N° de FAX (902)496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE SEE HEREIN HALIFAX NOVA SCOTIA B3K5X5 Canada	
Security - Sécurité This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, Security Requirements Checklist, Insurance Requirements, Dollar Usage Report Form, the Code of Conduct and Certifications – Related documentation.

1.2 Summary

Department of National Defence has a requirement for the furnishing of all labour, materials, tools, equipment, transportation and supervision required to perform miscellaneous concrete work, concrete restoration and epoxy injection work to concrete and masonry surfaces, for exterior and interior of buildings, grounds and works of CFB Halifax as per attached specification dated 2016-06-01.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or

security clauses, Offerors should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2016-04-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES () NO ()**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;

- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (one hard copy)
- Section II: Financial Offer (one hard copy)
- Section III: Certifications (____ hard copies)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) The following credit card(s) are accepted:

VISA _____
Master Card _____

The Offeror is not obligated to accept payment by credit card.
Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

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AN OFFER MUST MEET ALL OF THE MANDATORY REQUIREMENTS STATED BELOW TO BE CONSIDERED COMPLIANT. OFFERS NOT MEETING ALL THE MANDATORY REQUIREMENTS BELOW WILL BE DEEMED NON-RESPONSIVE AND GIVEN NO FURTHER CONSIDERATION.

MANDATORY requirement at solicitation closing date

Offerors must possess a minimum of two (2) years related experience in inspection, maintenance, repairs and testing of CCTV equipment's. Offerors **MUST** use the tables below to list three (3) major projects/ contracts (one for each project).

PROJECT/CONTRACT NO. 1	
Name of client organization or Company Name: _____	
Name and title of client contact	Name: _____ Title: _____
Telephone and facsimile number of client contact	Phone No.: _____ Fax No.: _____
Start date of Project/Contract	Month _____ Year _____
Completion date of Project/Contract	Month _____ Year _____
Brief Description of Project or Contract: _____ _____ _____ _____ _____ _____ _____	
PROJECT/CONTRACT NO. 2	
Name of client organization or Company Name: _____	
Name and title of client contact	Name: _____ Title: _____
Telephone and facsimile number of client contact	Phone No.: _____ Fax No.: _____
Start date of Project/Contract	Month _____ Year _____
Completion date of Project/Contract	Month _____ Year _____
Brief Description of Project or Contract: _____ _____ _____ _____ _____ _____ _____	

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PROJECT/CONTRACT NO. 3	
Name of client organization or Company Name: _____	
Name and title of client contact	Name: _____ Title: _____
Telephone and facsimile number of client contact	Phone No.: _____ Fax No.: _____
Start date of Project/Contract	Month _____ Year _____
Completion date of Project/Contract	Month _____ Year _____
Brief Description of Project or Contract: _____ _____ _____ _____ _____ _____	

4.1.2 Financial Evaluation

4.1.2.1

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian Customs duties and excise taxes included.

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

5.1 Code of Conduct and Certifications – Related Documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications – Offer of Standard Instructions 2006. The related documentation therein required will assist Canada in confirming that the certifications are true.

5.1.1 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.1 Confirmation of Workers Compensation Coverage

The Offeror must have an account in good standing with applicable provincial or territorial Workers Compensation Board.

The Offeror must provide within **seven (7) days** following a request from the Contracting Authority, a certificate or letter from the applicable Workers Compensation Board confirming the Bidder's good standing account. Failure to comply with the request will result in the bid being declared non-responsive.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.

3. For additional information on security requirements, Offerors should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

6.2 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex D

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

- 7.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

- 7.2.1 The following security requirements (SRCL and related clauses provided by ISP) apply and form part of the Standing Offer.

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER: PWGSC FILE: W6837-17-5206

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid **Designated Organization Screening (DOS)**, issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must **EACH** hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are **NOT** to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b. *Industrial Security Manual* (Latest Edition).

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2016-04-04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex E. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 14 calendar days after the end of the reporting period

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from December 25, 2016 to December 24, 2017.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional **two (2), 12 month option periods** under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Bruno Baurin
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Atlantic Region

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Address: 1713 Bedford Row
Halifax, Nova Scotia
B3j 1T3

Telephone: 902-496-5345
Facsimile: 902-496-5016
E-mail: Bruno.baurin@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative (To be completed by Offeror)

Name:
Title:
Organization:
Address:
Telephone:
Facsimile:

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Atlantic Formation Construction Engineering or a delegated Authority.

7.8 Call-up Procedures

The Identified User will provide the Offeror with statement of work required and the Offeror must provide the Identified User with an estimate of the cost of performing the specified work in accordance with the pricing provision of the standing offer. The Offeror must not undertake any of the specified work unless and until a call-up is issued by the Identified User. The estimated cost stated in the call-up must not exceed without the specific written authorization of the identified user.

7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer*.

7.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$60,000.00 (Applicable Taxes included).

7.11 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$200,000.00 (*Applicable Taxes excluded*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or **three (3) months** before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016-04-04), General Conditions - Standing Offers - Goods or Services
- d) the supplemental general conditions: Labour Conditions-LAB-180—2004-12-10
- e) the general conditions (2010C-2016-04-04-Services Medium Complexity)
- f) Annex A, Statement of Work;
- g) Annex B, Basis of Payment;
- h) Annex C, Security Requirements Check List;
- i) Annex D, Insurance Requirements;
- j) Annex E, Dollar Usage Report Form;
- k) Annex F, Code of Conduct and Certifications – Related Documentations;
- l) the Offeror's offer dated _____ (*insert date of offer*)

7.13 Certifications

7.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.2 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2.1 Standard Clauses and Conditions

7.2.2 General Conditions

[2010C](#) (2016-04-04), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section (13) Interest on Overdue Accounts, of (2010C 13 2016-04-04 General Conditions Services Medium Complexity) will not apply to payments made by credit cards.

7.2.3 Supplemental General Conditions

Labour Conditions-LAB-180—2004-12-10, apply to and form part of the Contract.

7.3 Term of Contract

7.3.1 Period of the Contract

The work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause [C6000C](#) (2011-05-16) Limitation of Price

7.5.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

7.5.4 SACC Manual Clauses

T1204 – Direct Request by Customer Department (2007-11-30) A9117C

7.5.5 Payment by Credit Card

The following credit cards are accepted: _____ and _____.

7.6 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Invoices shall be detailed as follows:

(a) The original and two (2) copies must be forwarded to the following address for certification and Payment no later than seven (7) days after the end of the service.

Accounts Payable Section
Formation Construction Engineering
Maritime Forces Atlantic
PO Box 99000 Station Forces
Willow Park, Building #7
Halifax, Nova Scotia B3K 5X5

Each invoice must be supported by:

- a. Contract number
- b. Work Order/Serial Number
- c. Requisition/Order Offer Number
- d. Building number and location
- e. Dates during which work was accomplished
- f. A detailed description of work performed, with itemized list of material and labour (a copy of the contractors invoice from their material supplier will also be included plus any other costs being charged), labour, overhead, profit and applicable taxes will be included separately on the invoice.
- g. Labour costs are to be broken down by trade and sub-trade. Labour time sheets will also be provided upon request.

7.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

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7.8 **SACC Manual Clauses**

Estimates	M3800C
Canadian Forces Site Regulations	A9062C
Inspection and Acceptance	D5328C
Workers Compensation	A0285C
Time Verification	C0711C

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ANNEX "A"

STATEMENT OF WORK

(See Attached)

ANNEX "B"

BASIS OF PAYMENT

All Costs associated with transportation to and from work sites within Halifax Regional Municipality MUST be incorporated in the UNIT rates column 5 with an exception in line items 20 and 21 below.

YEAR 1: December 25, 2016 to December 24, 2017.

Col.1	Column 2 Item	Column 3 Unit of Measurement	Column 4 Estimated Quantity	Column 5 Price per Unit	Column 6 (Col 4 x Col 5) Total \$
1	Removal and Disposal of Concrete sidewalks, c/w surrounding sod or asphalt and 150 mm of existing base,fill or debris.(at approved disposal rate) 1. 0-100mm thick 2.101-200mm thick	m ² m ²	200 100	\$ _____ \$ _____	\$ _____ \$ _____
2	Removal and disposal of concrete slab-on-grade. Including reinforcing steel c/w surrounding sod or asphalt and 150mm of existing base,fill or debris: (at an approved site). 1. 0-100mm thick 2. 101-200mm thick	m ² m ²	150 150	\$ _____ \$ _____	\$ _____ \$ _____
3	Removal and disposal of curb & Gutter.(at an approved Site) 1. 150mm-300mm 2. 301mm-500mm	lin.m. lin.m.	200 200	\$ _____ \$ _____	\$ _____ \$ _____
4	Removal and disposal of materials to facilitate new concrete work(at an approved site) 1. Sod 2. Asphalt 3.Soil (up to six inches)	m ² m ² m ²	200 100 200	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____
5	Saw cutting of pavements to facilitate new concrete work. 1. Asphalt (0-100mm) 2. Concrete (0-100mm) 3. Concrete (101-200mm)	lin.m. lin.m. lin.m.	100 200 50	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____

	4. Concrete (201-300mm)	lin.m.	50	\$ _____	\$ _____
6	Install new compacted gravel base, 150 mm deep for slabs and sidewalks.				
	1. Type 1 material	m ²	600	\$ _____	\$ _____
	2. Type 2 material	m ²	300	\$ _____	\$ _____
7	Placing new concrete sidewalk or slab-on ground, including finishing, curing, control joints, expansion joints and penetration sealer:				
	1. 0-100mm	m ²	400	\$ _____	\$ _____
	2. 101-200mm	m ²	300	\$ _____	\$ _____
	3. Wire Mesh	m ²	400	\$ _____	\$ _____
	4. Rebar	kg	4000	\$ _____	\$ _____
8	Please new concrete curb and gutter including finishing, curing, control Joints, and penetrating sealer.				
	1. Curb and gutter	lin.m	200	\$ _____	\$ _____
	2. Curb	lin.m	100	\$ _____	\$ _____
9	Install additional compacted gravel base:				
	1. Type 1 material	m ³	50	\$ _____	\$ _____
	2. Type 2 material	m ³	50	\$ _____	\$ _____
10	Supply and install site restoration materials:				
	1. Sod-including laid, pegged and watered once.	m ²	200	\$ _____	\$ _____
	2. Asphalt(2.5")-placed in accordance with the specification	m ²	50	\$ _____	\$ _____
	3. Top soil (min.100mm) including raked and rolled.	m ²	200	\$ _____	\$ _____
11	Concrete test cylinder c/w concrete and prepared for testing				
	1. Cylinder	Cylinder	10	\$ _____	\$ _____

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12	Labour for additional work to above(minor repairs to flashing, stone Caps, caulking, parging, coatings, expansion Joints, control joints, anchors, doweling, water/sand blasting, chipping & core drilling) Labour for productive hours used exclusively in work:				
		hr	200	\$ _____	\$ _____
	1. Cement/concrete finisher c/w tools	hr	300	\$ _____	\$ _____
	2. Helper/Labour				
13	Removal and Disposal of deteriorated Concrete Personnel.				
	1. 0-20mm Thick	m²	100	\$ _____	\$ _____
	2. 21-75mm Thick	m²	60	\$ _____	\$ _____
14	Saw Cutting of Concrete.				
	1. Concrete 0-100mm thick	Lin.m	60	\$ _____	\$ _____
	2. Concrete 101-200mm thick	Lin.m	30	\$ _____	\$ _____
	3. Concrete 201-300mm thick	Lin.m	30	\$ _____	\$ _____
15	Concrete Injection incl. Preparation & Set-Up.				
	1. 150mm-300mm	Lin.m	800	\$ _____	\$ _____
	2. 301mm-500mm	Lin.m	400	\$ _____	\$ _____
16	Patch Repair incl.Cleaning, preparation, framework etc.				
	1. 0-20 mm Mortar Overlay.	m²	40	\$ _____	\$ _____
	2. 21-50 mm Repair	m²	40	\$ _____	\$ _____
	3. 51-100 mm Repair.	m²	40	\$ _____	\$ _____
17	Surface Application				
	1. Bonding Agent	m²	60	\$ _____	\$ _____

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	2. Penetrating Sealer	m ²	90	\$ _____	\$ _____
18	Labour in addition to above (Direct or Productive hrs used exclusively in work)				
	1. Concrete Tradesperson c/w Tools	hr	900	\$ _____	\$ _____
	2. Helper/Labourer	hr	300	\$ _____	\$ _____
	3. Work in Confined Space	hr	200	\$ _____	\$ _____
19	Scaffolding (Contractor to provide complete sets of temporary structures) Labour to transport, erect and dismantle steel safeway and swing scaffold shall be included in price.				
	1. Swing Scaffold (Per Day)	days	50	\$ _____	\$ _____
	2. Swing Scaffold (Per Week)	wks	1	\$ _____	\$ _____
	3. Staging (Per Day)	days	70	\$ _____	\$ _____
	4. Staging (Per Week)	wks	1	\$ _____	\$ _____

First Hour Service Call (including travel time and all related expenses and one hour of productive labour at the job site such as MillCove, NRS Newport and Windsor Armoury). During regular hours: 0730 - 1600 hours.

20	1. Concrete Tradesperson c/w Tools	hr	1	\$ _____	\$ _____
	2. Helper/Labourer	hr	1	\$ _____	\$ _____
	3. Work in Confined Space	hr	1	\$ _____	\$ _____

Subsequent Hours (Labour only in addition to above)

21	1. Concrete Tradesperson c/w Tools	hr	900	\$ _____	\$ _____
	2. Helper/Labourer	hr	300	\$ _____	\$ _____
	3. Work in Confined Space	hr	200	\$ _____	\$ _____

Total Year 1 \$ _____

Note.

1. All labour, material, equipment and transporation required for concrete restoration work shall be measured in units

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above.

2. No payments shall be paid for loss, damage or anticipated profits due to difference between estimated quantity and actual work completed.

3. Payments shall be based on actual work completed. All quantities shall be verified and approved by the site authority prior to payment.

4. Quantities of work shall be agreed upon between the contractor and Departmental Representative prior to start of work.

Materials and replacement parts will be at the contractors net cost plus a markup of 10% with supporting documentations such as invoice and receipts.

NOTE: The Estimated Quantity entered in Column Four (4) for each item is an estimate only for services as and when required and does not infer all the quantities for that item will be utilized or that the quantities may not be exceeded.

YEAR 1 Total = \$ _____

All Costs associated with transportation to and from work sites within Halifax Regional Municipality MUST be incorporated in the UNIT rates column 5 with an exception in line items 20 and 21 below.

Option YEAR 1: December 25, 2017 to December 24, 2018.

Col.1	Column 2 Item	Column 3 Unit of Measurement	Column 4 Estimated Quantity	Column 5 Price per Unit	Column 6 (Col 4 x Col 5) Total \$
1	Removal and Disposal of Concrete sidewalks, c/w surrounding sod or asphalt and 150 mm of existing base, fill or debris.(at approved disposal rate) 1. 0-100mm thick 2. 101-200mm thick	m ² m ²	200 100	\$ _____ \$ _____	\$ _____ \$ _____
2	Removal and disposal of concrete slab-on-grade. Including reinforcing steel c/w surrounding sod or asphalt and 150mm of existing base, fill or debris: (at an approved site). 1. 0-100mm thick 2. 101-200mm thick	m ² m ²	150 150	\$ _____ \$ _____	\$ _____ \$ _____
3	Removal and disposal of curb & Gutter. (at an approved Site) 1. 150mm-300mm 2. 301mm-500mm	lin.m. lin.m.	200 200	\$ _____ \$ _____	\$ _____ \$ _____
4	Removal and disposal of materials to facilitate new concrete work(at an				

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	approved site)				
	1. Sod	m ²	200	\$ _____	\$ _____
	2. Asphalt	m ²	100	\$ _____	\$ _____
	3. Soil (up to six inches)	m ²	200	\$ _____	\$ _____
5	Saw cutting of pavements to facilitate new concrete work.				
	1. Asphalt (0-100mm)	Lin.m	100	\$ _____	\$ _____
	2. Concrete (0-100mm)	Lin.m	200	\$ _____	\$ _____
	3. Concrete (101-200mm)	Lin.m	50	\$ _____	\$ _____
	4. Concrete (201-300mm)	Lin.m	50	\$ _____	\$ _____
6	Install new compacted gravel base, 150 mm deep for slabs and sidewalks				
	1. Type 1 material	m ²	600	\$ _____	\$ _____
	2. Type 2 material	m ²	300	\$ _____	\$ _____
7	Placing new concrete sidewalk or slab-on ground, including finishing, curing, control joints, expansion joints and penetration sealer:				
	1. 0-100mm	m ²	400	\$ _____	\$ _____
	2. 101-200mm	m ²	300	\$ _____	\$ _____
	3. Wire Mesh	m ²	400	\$ _____	\$ _____
	4. Rebar	kg	4000	\$ _____	\$ _____
8	Please new concrete curb and gutter including finishing, curing, control joints, and penetrating sealer.				
	1. Curb and gutter	Lin.m	200	\$ _____	\$ _____
	2. Curb	Lin.m	100	\$ _____	\$ _____
9	Install additional compacted gravel base:				
	1. Type 1 material	m ³	50	\$ _____	\$ _____
	2. Type 2 material	m ³	50	\$ _____	\$ _____
10	Supply and install site restoration materials:				

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	1. Sod-including laid, pegged and watered once.	m ²	200	\$ _____	\$ _____
	2. Asphalt(2.5")-placed in accordance with the specification	m ²	50	\$ _____	\$ _____
	3. Top soil (min.100mm) including raked and rolled.	m ²	200	\$ _____	\$ _____
11	Concrete test cylinder c/w concrete and prepared for testing.				
	1. Cylinder	Cylinder	10	\$ _____	\$ _____
12	Labour for additional work to above (minor repairs to flashing, stone Caps, caulking, parging, coatings, expansion Joints, control joints, anchors, doweling, water/sand blasting, chipping & core drilling) Labour for productive hours used exclusively in work:				
		hr	200	\$ _____	\$ _____
	1. Cement/concrete finisher c/w tools	hr	300	\$ _____	\$ _____
	2. Helper/Labour				
13	Removal and Disposal of deteriorated Concrete Personnel				
	1. 0-20mm Thick	m ²	100	\$ _____	\$ _____
	2. 21-75mm Thick	m ²	60	\$ _____	\$ _____
14	Saw Cutting of Concrete.				
	1. Concrete 0-100mm thick	Lin.m	60	\$ _____	\$ _____
	2. Concrete 101-200mm thick	Lin.m	30	\$ _____	\$ _____
	3. Concrete 201-300mm thick	Lin.m	30	\$ _____	\$ _____
15	Concrete Injection incl. Preparation & Set-Up				
	1. 150mm-300mm	Lin.m	800	\$ _____	\$ _____
	2. 301mm-500mm	Lin.m	400	\$ _____	\$ _____
16	Patch Repair incl.Cleaning, preparation, framework etc.				

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	1. 0-20 mm Mortar Overlay.	m ²	40	\$ _____	\$ _____
	2. 21-50 mm Repair	m ²	40	\$ _____	\$ _____
	3. 51-100 mm Repair.	m ²	40	\$ _____	\$ _____
17	Surface Application				
	1. Bonding Agent	m ²	60	\$ _____	\$ _____
	2. Penetrating Sealer	m ²	90	\$ _____	\$ _____
18	Labour in addition to above (Direct or Productive hrs used exclusively in work)				
	1. Concrete Tradesperson c/w Tools	hr	900	\$ _____	\$ _____
	2. Helper/Labourer	hr	300	\$ _____	\$ _____
	3. Work in Confined Space	hr	200	\$ _____	\$ _____
19	Scaffolding (Contractor to provide complete sets of temporary structures) Labour to transport, erect and dismantle steel safeway and swing scaffold shall be included in price.				
	1. Swing Scaffold (Per Day)	Days	50	\$ _____	\$ _____
	2. Swing Scaffold (Per Week)	Wks	1	\$ _____	\$ _____
	3. Staging (Per Day)	Days	70	\$ _____	\$ _____
	4. Staging (Per Week)	Wks	1	\$ _____	\$ _____

First Hour Service Call (including travel time and all related expenses and one hour of productive labour at the job site such as MillCove, NRS Newport and Windsor Armoury). During regular hours: 0730 - 1600 hours.

20	1. Concrete Tradesperson c/w Tools	hr	1	\$ _____	\$ _____
	2. Helper/Labourer	hr	1	\$ _____	\$ _____
	3. Work in Confined Space	hr	1	\$ _____	\$ _____

Subsequent Hours (Labour only in addition to above)

21	1. Concrete Tradesperson c/w Tools	hr	900	\$ _____	\$ _____
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2. Helper/Labourer	hr	300	\$ _____	\$ _____
3. Work in Confined Space	hr	200	\$ _____	\$ _____

Total Option Year 1 \$ _____

Note.

1. All labour, material, equipment and transportation required for concrete restoration work shall be measured in units above.
2. No payments shall be paid for loss, damage or anticipated profits due to difference between estimated quantity and actual work completed.
3. Payments shall be based on actual work completed. All quantities shall be verified and approved by the site authority prior to payment.
4. Quantities of work shall be agreed upon between the contractor and Departmental Representative prior to start of work.

Materials and replacement parts will be at the contractors net cost plus a markup of 10% with supporting documentations such as invoice and receipts.

NOTE: The Estimated Quantity entered in Column Four (4) for each item is an estimate only for services as and when required and does not infer all the quantities for that item will be utilized or that the quantities may not be exceeded.

Option Year 1 Total= \$ _____

All Costs associated with transportation to and from work sites within Halifax Regional Municipality MUST be incorporated in the UNIT rates column 5 with an exception in line items 20 and 21 below.

Option YEAR 2: December 25, 2018 to December 24, 2019.

Col.1	Column 2 Item	Column 3 Unit of Measurement	Column 4 Estimated Quantity	Column 5 Price per Unit	Column 6 (Col 4 x Col 5) Total \$
1	Removal and Disposal of Concrete sidewalks, c/w surrounding sod or asphalt and 150 mm of existing base, fill or debris.(at approved disposal rate) 1. 0-100mm thick 2. 101-200mm thick	 m ² m ²	 200 100	 \$ _____ \$ _____	 \$ _____ \$ _____
2	Removal and disposal of concrete slab-on-grade. Including reinforcing steel c/w surrounding sod or asphalt and 150mm of existing base, fill or debris: (at an approved site).				

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	1. 0-100mm thick 2. 101-200mm thick	m ² m ²	150 150	\$ _____ \$ _____	\$ _____ \$ _____
3	Removal and disposal of curb & Gutter. (at an approved Site) 1. 150mm-300mm 2. 301mm-500mm	lin.m. lin.m.	200 200	\$ _____ \$ _____	\$ _____ \$ _____
4	Removal and disposal of materials to facilitate new concrete work(at an approved site) 1. Sod 2. Asphalt 3. Soil (up to six inches)	m ² m ² m ²	200 100 200	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____
5	Saw cutting of pavements to facilitate new concrete work. 1. Asphalt (0-100mm) 2. Concrete (0-100mm) 3. Concrete (101-200mm) 4. Concrete (201-300mm)	Lin.m Lin.m Lin.m Lin.m	100 200 50 50	\$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____
6	Install new compacted gravel base, 150 mm deep for slabs and sidewalks 1. Type 1 material 2. Type 2 material	m ² m ²	600 300	\$ _____ \$ _____	\$ _____ \$ _____
7	Placing new concrete sidewalk or slab-on ground, including finishing, curing, control joints, expansion joints and penetration sealer: 1. 0-100mm 2. 101-200mm 3. Wire Mesh 4. Rebar	m ² m ² m ² kg	400 300 400 4000	\$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____
8	Place new concrete curb and gutter including finishing, curing, control joints, and penetrating sealer. 1. Curb and gutter 2. Curb	Lin.m Lin.m	200 100	\$ _____ \$ _____	\$ _____ \$ _____

9	Install additional compacted gravel base: 1. Type 1 material 2. Type 2 material	m ³ m ³	50 50	\$ _____ \$ _____	\$ _____ \$ _____
10	Supply and install site restoration materials: 1. Sod-including laid, pegged and watered once. 2. Asphalt(2.5")-placed in accordance with the specification 3. Top soil (min.100mm) including raked and rolled.	m ² m ² m ²	200 50 200	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____
11	Concrete test cylinder c/w concrete and prepared for testing. 1. Cylinder	Cylinder	10	\$ _____	\$ _____
12	Labour for additional work to above (minor repairs to flashing, stone Caps, caulking, parging, coatings, expansion Joints, control joints, anchors, doweling, water/sand blasting, chipping & core drilling) Labour for productive hours used exclusively in work: 1. Cement/concrete finisher c/w tools 2. Helper/Labour	hr hr	200 300	\$ _____ \$ _____	\$ _____ \$ _____
13	Removal and Disposal of deteriorated Concrete Personnel 1. 0-20mm Thick 2. 21-75mm Thick	m ² m ²	100 60	\$ _____ \$ _____	\$ _____ \$ _____

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14	Saw Cutting of Concrete.				
	1. Concrete 0-100mm thick	Lin.m	60	\$ _____	\$ _____
	2. Concrete 101-200mm thick	Lin.m	30	\$ _____	\$ _____
	3. Concrete 201-300mm thick	Lin.m	30	\$ _____	\$ _____
15	Concrete Injection incl. Preparation & Set-Up				
	1. 150mm-300mm	Lin.m	800	\$ _____	\$ _____
	2. 301mm-500mm	Lin.m	400	\$ _____	\$ _____
16	Patch Repair incl. Cleaning, preparation, framework etc.				
	1. 0-20 mm Mortar Overlay.	m²	40	\$ _____	\$ _____
	2. 21-50 mm Repair	m²	40	\$ _____	\$ _____
	3. 51-100 mm Repair.	m²	40	\$ _____	\$ _____
17	Surface Application				
	1. Bonding Agent	m²	60	\$ _____	\$ _____
	2. Penetrating Sealer	m²	90	\$ _____	\$ _____
18	Labour in addition to above (Direct or Productive hrs used exclusively in work)				
	1. Concrete Tradesperson c/w Tools	hr	900	\$ _____	\$ _____
	2. Helper/Labourer	hr	300	\$ _____	\$ _____
	3. Work in Confined Space	hr	200	\$ _____	\$ _____
	Scaffolding (Contractor to provide complete sets of temporary structures) Labour to transport, erect and dismantle steel safeway and swing scaffold shall be included in price.				
	1. Swing Scaffold (Per Day)	Days	50	\$ _____	\$ _____
		Wks	1	\$ _____	\$ _____

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	2. Swing Scaffold (Per Week)	Days	70	\$ _____	\$ _____
	3. Staging (Per Day)	Wks	1	\$ _____	\$ _____
	4. Staging (Per Week)				

First Hour Service Call (including travel time and all related expenses and one hour of productive labour at the job site such as MillCove, NRS Newport and Windsor Armoury). During regular hours: 0730 - 1600 hours.

20	1. Concrete Tradesperson c/w Tools	hr	1	\$ _____	\$ _____
	2. Helper/Labourer	hr	1	\$ _____	\$ _____
	3. Work in Confined Space	hr	1	\$ _____	\$ _____

Subsequent Hours (Labour only in addition to above)

21	1. Concrete Tradesperson c/w Tools	hr	900	\$ _____	\$ _____
	2. Helper/Labourer	hr	300	\$ _____	\$ _____
	3. Work in Confined Space	hr	200	\$ _____	\$ _____

Total Option Year 2 \$ _____

Note.

1. All labour, material, equipment and transportation required for concrete restoration work shall be measured in units above.
2. No payments shall be paid for loss, damage or anticipated profits due to difference between estimated quantity and actual work completed.
3. Payments shall be based on actual work completed. All quantities shall be verified and approved by the site authority prior to payment.
4. Quantities of work shall be agreed upon between the contractor and Departmental Representative prior to start of work.

Materials and replacement parts will be at the contractors net cost plus a markup of 10% with supporting documentations such as invoice and receipts.

NOTE: The Estimated Quantity entered in Column Four (4) for each item is an estimate only for services as and when required and does not infer all the quantities for that item will be utilized or that the quantities may not be exceeded.

Option Year 2 Total= \$ _____

Grand Total= Year 1 + Option Year 1 + Option Year 2= \$ _____ The
Grand Total amount, will be the amount that will be considered during evaluation of all bids
tendered.

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ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

(See attached)

ANNEX "D"

INSURANCE REQUIREMENTS

(See Attached)

Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.

2. The Commercial General Liability policy must include the following:

- a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
- b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
- c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
- d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
- e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
- f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
- g. Employees and, if applicable, Volunteers must be included as Additional Insured.
- h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
- i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
- k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- n. Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,

Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

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ANNEX "E"

DOLLAR USAGE REPORT FORM

			REPORT TOTALS
COMPANY NAME:		OPENING VALUE:	0,00 \$
STANDING OFFER NO.:		Less Usage to Data	\$0.00
PERIOD OF REPORT:		Balance Remaining :	\$0.00
CALL UP NUMBER	DATE OF CALL UP	CUSTOMER/SHIP NAME	CALL UP VALUE
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

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ANNEX "F"

Code of Conduct and Certifications - Related documentation

Offeror's List of Directors below: Please provide a list of names of all individuals who are currently Directors in accordance with **PART 5-CERTIFICATION**.

Directors: (Please print clearly)

NAME	NAME	NAME	NAME

Attach additional names on a separate sheet if required.

Department of National Defence



Specification

Standing Offer Agreement

Concrete Work, Restoration and Epoxy Injection

CFB Halifax, NS

Job No.W6837-17-5206

2016-06-01

<u>Section</u>	<u>Title</u>	<u>Pages</u>
<u>Division 01</u>		
01 11 00	General Instructions	7
01 35 15	Industrial Security	4
01 35 30	Health and Safety Requirements	7
01 35 35	DND Fire Safety Requirements	4
01 35 36	Security, Safety and Fire Regulations CFAD Bedford, NS	6
01 35 37	Access to DRDC Atlantic Complex	1
01 35 43	Environmental Procedures	2
01 35 73	Confined Spaces Requirements	9
01 61 00	Common Product Requirements	4
01 74 11	Cleaning	2
<u>Division 03</u>		
03 10 00	Concrete Forming and Accessories	4
03 20 00	Concrete Reinforcing	4
03 30 00.01	Cast-In-Place Concrete	11
03 40 00	Miscellaneous Concrete Work	4
03 50 00	Concrete Restoration and Epoxy Injection	7

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 03 10 00 Concrete Forming and Accessories.
- .2 Section 03 20 00 Concrete Reinforcing.
- .3 Section 03 30 00.01 Cast-In-Place Concrete.
- .4 Section 03 40 00 Miscellaneous Concrete Work.
- .5 Section 03 50 00 Concrete Restoration and Epoxy Injection.

1.2 DESCRIPTION OF WORK

- .1 Work under this Standing Offer Agreement comprises the furnishing of all labour, materials, tools, equipment, transportation and supervision required to perform miscellaneous concrete work, concrete restoration and epoxy injection work to concrete and masonry surfaces, for exterior and interior of buildings, grounds and works of CFB Halifax, as specified herein.

1.3 ENGINEER

- .1 All reference to the Engineer in this specification, who is the Contract Inspector which is representing the Real Property Operations Section - Halifax (RPOS (H)).
- .2 The Engineer will provide the Contractor with a list of his / her authorized representatives at the pre-job meeting.

1.4 WORK INCLUDED

- .1 The Work included in this Standing Offer Agreement includes but will not be limited to the following:
 - .1 scope of work as identified in Division 03 of this specification; and
 - .2 clean up.

1.5 LOCATIONS OF JOB SITES

- .1 Areas covered under this specification include but not limited to the following locations:
 - .1 Stadacona - Halifax, NS;
 - .2 Windsor Park - Halifax, NS;
 - .3 Willow Park - Halifax, NS;

1.5 LOCATIONS OF JOB
SITES
(Cont'd)

- .1 (Cont'd)
- .4 Royal Artillery (RA) Park - Halifax, NS;
 - .5 Halifax Armoury - Halifax, NS;
 - .6 HMC Dockyard - Halifax, NS;
 - .7 Damage Control Division - Herring Cove, NS;
 - .8 Dockyard Annex (NAD) - Dartmouth, NS;
 - .9 DRDC Atlantic - Dartmouth, NS;
 - .10 Wright's Cove Degaussing Range - Dartmouth, NS;
 - .11 CFAD Bedford - Bedford, NS;
 - .12 12 Wing Shearwater - Eastern Passage, NS;
 - .13 Osbourne Head Gunnery Range - Cow Bay, NS;
 - .14 Bedford Rifle Range - Bedford, NS;
 - .15 Ferguson's Cove - Ferguson's Cove, NS;
 - .16 NRS Mill Cove - Mill Cove, NS;
 - .17 NRS Newport Corner - Newport Corner, NS; and
 - .18 Windsor Armoury - Windsor, NS.

1.6 SITE ACCESS

- .1 Access to the site is under the direction of the Department of National Defence. All visitors entering areas issuing a daily pass will be aware of the requirement for search as a condition of issue.
- .2 While within the confines of CFB Halifax all employees and representatives of the Contractor must comply with all of the Standing Orders as promulgated by Base Authorities.

1.7 PRE-JOB MEETING

- .1 Immediately upon receipt of award of Standing Offer Agreement, the successful Contractor will contact the Engineer to arrange a pre-job meeting prior to commencement of any work.

1.8 CONTRACTOR
QUALIFICATIONS

- .1 The Contractor must satisfy the Engineer that he / she has adequate and qualified staff to perform the service expected. This includes all service calls within an acceptable time period and having adequate parts on hand to meet the requirements of the job, both during silent and normal working hours.
- .2 Whenever the Contractor uses sub-contractors, they too must perform to and comply with all requirements of this Standing Offer Agreement.

1.9 WORKMANSHIP

- .1 Workmanship must be the best quality executed by workers experienced and skilled in the respective duties for which they are employed.
- .2 Do not employ any unfit person or anyone unskilled in their required duties. The Engineer reserves the right to require the dismissal from the site, workers deemed incompetent, careless, insubordinate or otherwise objectionable.
- .3 Decisions as to the quality or fitness of workmanship in cases of dispute rest solely with the Engineer whose decision is final.
- .4 The Contractor will employ a competent and experienced supervisor with the authority to speak on his behalf on day-to-day routine matters.

1.10 CONTRACTOR'S USE OF
SITE

- .1 Contractor will be briefed on use of site by the Engineer.
- .2 Do not unreasonably encumber site with materials or equipment.
- .3 Move stored products or equipment which interferes with operations of Engineer or other Contractors.
- .4 The Engineer will brief the Contractor on access to restricted areas.

1.11 PARKING

- .1 In limited areas, a parking space will be made available on site for Contractor vehicles to drop off equipment and supplies. Maintain and administer this space as directed.
- .2 The Contractor will have to pay for parking at the following locations:
 - .1 Stadacona - Halifax, NS;

<u>1.11 PARKING (Cont'd)</u>	.2	(Cont'd)
	.2	Windsor Park - Halifax, NS;
	.3	Willow Park - Halifax, NS;
	.4	Royal Artillery (RA) Park - Halifax, NS;
	.5	Halifax Armoury - Halifax, NS;
	.6	HMC Dockyard - Halifax, NS; and
	.7	Dockyard Annex (NAD) - Dartmouth, NS.
<u>1.12 NORMAL WORKING HOURS</u>	.1	Normal working hours will be 0730 to 1600 hours, Monday to Friday. Any work carried out other than normal working hours must be authorized by the Engineer.
<u>1.13 CODES AND STANDARDS</u>	.1	Perform work in accordance with the latest edition of National Building Code of Canada (NBC), Canadian Electrical Code Part 1, Canada Labour Code Part II, National Fire Code of Canada, NS Fall Protection and Scaffold regulations, and any other federal, provincial or local code applicable. In any case of conflict or discrepancy, the more stringent requirements will apply.
	.2	Meet or exceed requirements of Standing Offer documents, specified standards, codes and referenced documents.
<u>1.14 ADDITIONAL DRAWINGS</u>	.1	Engineer may furnish additional drawings or sketches to assist proper execution of work. These drawings will be issued for clarification only. Such drawings will have same meaning and intent as if they were included in the Standing Offer documents.
<u>1.15 LICENSES AND PERMITS</u>	.1	The Contractor will be responsible for obtaining and paying for all licenses and permits required to perform the Work.
<u>1.16 PROTECTION OF EXISTING FACILITIES</u>	.1	The Contractor must take all necessary precautions to ensure against damage to existing facilities. Any damage to such facilities as a result of the Contractor's operations must be repaired or replaced by the Contractor at his own expense, as soon as is reasonably possible.
	.2	Special coverings and protection must be provided to protect plants, walls, projections and adjacent work where materials are being removed, installed or hoisted.

1.16 PROTECTION OF
EXISTING FACILITIES
(Cont'd)

- .3 The Contractor must protect all occupant owned furnishings and equipment, and the building from damage during execution of the Contract.
- .4 Where the Engineer considers it necessary, provide and erect warning signs and barriers.

1.17 ALTERATIONS,
ADDITIONS OR
REPAIRS TO EXISTING
BUILDING

- .1 Execute work with least possible interference or disturbance to building operations, occupants, public and normal use of premises. Arrange with Engineer to facilitate execution of work.
- .2 Where security has been reduced by work of Contract, provide temporary means to maintain security.
- .3 Provide temporary dust screens, barriers, warning signs in locations where renovation and alteration work is adjacent to areas used by public or government staff.
- .4 Use only elevators existing in building for moving workers and material.
 - .1 Protect walls of passenger elevators, to approval of Engineer prior to use.
 - .2 Accept liability for damage, safety of equipment and overloading of existing equipment.

1.18 EXISTING SERVICES

- .1 Notify Engineer of intended interruption of services and obtain required permission.
- .2 Where Work involves breaking into or connecting to existing services, give 48 hours notice for necessary interruption of mechanical or electrical service throughout course of work. Minimize duration of interruptions. Carry out work at times as directed by governing authorities with minimum disturbance to pedestrian and tenant operations.
- .3 Establish location and extent of service lines in area of work before starting Work. Notify Engineer of findings.
- .4 Submit schedule to and obtain approval from Engineer for any shut-down or closure of active service or facility including power and communications services. Adhere to approved schedule and provide notice to affected parties.

1.18 EXISTING SERVICES
(Cont'd)

- .5 Provide temporary services when directed by Engineer to maintain critical building and tenant systems.
- .6 Where unknown services are encountered, immediately advise and confirm findings in writing.

1.19 CUTTING, FITTING AND
PATCHING

- .1 Execute cutting, fitting and patching required to make work fit properly.
- .2 Where new work connects with existing and where existing work is altered, or cut, patch and make good to match existing work.
- .3 Obtain Engineer's approval before cutting, boring or sleeving load-bearing members.
- .4 Make cuts with clean, true, smooth edges. Make patches inconspicuous in final assembly.

1.20 CONCEALMENT

- .1 Conceal pipes, ducts and wiring in floor, wall and ceiling construction of finished areas except where directed otherwise by the Engineer.

1.21 POWER AND WATER
SUPPLY

- .1 DND may provide, free of charge, temporary electric power and water for construction purposes.
- .2 Engineer will determine delivery points and quantitative limits. Engineer's written permission is required before any connection is made. Connect to existing power supply in accordance with Canadian Electrical Code.
- .3 Provide, at no cost to DND, all equipment and temporary lines to bring these services to project site.
- .4 Supply of temporary services by DND is subject to DND requirements and may be discontinued by DND site representative at any time without notice, without acceptance of any liability for damage or delay caused by such withdrawal of temporary services.
- .5 After the temporary service lines are no longer required, the Contractor must remove all lines and equipment, restore the connection points to their original condition and return the land to its original contour.

1.22 HEATING AND
VENTILATING

- .1 Provide temporary heat and ventilation as required to:
 - .1 facilitate progress of work;
 - .2 protect work and products against dampness and cold;
 - .3 prevent moisture condensation on surfaces;
 - .4 provide ambient temperatures and humidity levels for storage, installation and curing of materials; and
 - .5 provide adequate ventilation to meet health regulations for safe working environment.
- .2 Maintaining strict supervision of operation of temporary heating and ventilating equipment to:
 - .1 conform with applicable codes and standards;
 - .2 enforce safe practices;
 - .3 prevent abuse of services;
 - .4 prevent damage to finishes;
 - .5 vent direct-fired combustion units to outside.

1.23 INSPECTION

- .1 All work and materials covered by this specification will be subject to inspection at any time by the Engineer or his / her representative.

1.24 REPORTING
IRREGULARITIES

- .1 The Contractor must notify the Engineer of irregularities in the work area, such as structural defects, mechanical and / or electrical problems and / or any work beyond the scope of work.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

PART 1 - GENERAL

1.1 RELATED
REQUIREMENTS

.1 Precedence:

- .1 Division 1 sections take precedence over technical specifications in other Divisions of this specification.

1.2 DEFINITIONS

.1 Canadian Industrial Security Directorate (CISD):

- .1 A government agency that developed the Industrial Security Manual.

.2 Company Security Officer (CSO):

- .1 The CSO is the organization's official point of contact with the Industrial Security Program (ISP). He or she is responsible for monitoring the organization's security profile, addressing security issues, and is accountable to the ISP and to the organization's designated Key Senior Official on all industrial security matters.

.3 Contractor CSO:

- .1 The employee of the Contractor's company who is the CSO.

.4 Industrial Security Manual (ISM):

- .1 The ISM is a ready and simple reference which tells Company Security Officers what they must know about Canadian government security standards and procedures and how to ensure that their organization meets these security requirements.

.5 Industrial Security Program (ISP):

- .1 The Industrial Security Program (ISP) helps industry to participate in Government of Canada and foreign government contracts. CISD provide security screening services needed for contractors before their employees can work with Protected or Classified information and assets.

.6 Visit Clearance Request (VCR):

1.2 DEFINITIONS
(Cont'd)

- .6 (Cont'd)
- .1 Is a form that is required to be filled out by an individual who requires access to sensitive DND property, personnel, information, assets and resources so they must be security screened at the appropriate level before commencement of their duties.
- .7 Restricted:
- .1 Refers to a situation where authorized persons only are allowed access to an area or information.
- .8 Security Requirements Check List (SRCL):
- .1 The Security Requirements Check List (SRCL) is a Treasury Board Secretariat (TBS) form used to define the security requirements for a contract. The SRCL represents an evaluation of security threats and risks that may arise through the contracting process.
- .9 Sensitive:
- .1 Records that are sensitive contain information that can cause different degrees of injury to an individual, a company, or the country if the information were disclosed in an unauthorized manner.

1.3 REFERENCE SITES

- .1 Public Works and Government Services Canada (PWGSC)
Industrial Security:
- .1 <http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

1.4 GENERAL

- .1 Security requirements must form part of the Contract between DND and industry when defined by a Security Requirement Check List (SRCL).
- .2 A Security Requirement Check List (SRCL) is a form that is used to define the security requirements associated with all contracts. The SRCL ensures that the appropriate security clauses are identified so they may be incorporated into the contract, thereby legally binding the parties to meet the contract's security requirements.
- .1 The SRCL must accompany all Contract documents including subcontracts that contain security requirements.

1.4 GENERAL
(Cont'd)

- .3 If multiple levels of screening are required, a Security Classification Guide may have been provided along with the SRCL as a contractual document. This document will provide further information related to security requirements when dealing with multiple levels of clearances within the Contract.

1.5 PRIVATE SECTOR
ORGANIZATION
SCREENING AND
CLEARANCES

- .1 Companies who will need access to or who will retain controlled goods, Protected or Classified property, information, assets or resources must be cleared as follows:
- .1 Companies must be cleared to safeguard the highest level of information and asset to be retained.
- .1 Designated Organization Screening (DOS) is required for access to Protected information, assets and secure work sites, as part of a Contract, and as long they need-to-know. (Reliability Status).
- .2 Facility Security Clearance (FSC) is required for access to Protected or Classified information, assets, and secure worksites, as part of a contract, and as long as they have a need-to-know (Secret status).
- .3 Document Safeguarding Capability (DSC) is required by contract to work on Protected and / or Classified information at their own worksite.
- .4 Companies who will electronically process and / or transmit sensitive electronic data on their information technology systems must have the Authority to Process IT and must obtain the mandatory IT written approval letter from the ISP for the level of security requested.

1.6 PERSONNEL SECURITY
SCREENING

- .1 Contracts with DND may require employees of the Contractor to access Protected and / or Classified information, assets or work sites. In these cases, the personnel who must have access to information and / or work site must have their personnel security screening completed. Please refer to PWGSC website for more information.
- .2 Refer to PWGSC website for the process to obtain a security screening.

1.7 VISIT CLEARANCE
REQUESTS (VCR)
APPROVAL

- .1 All individuals (including subcontractors) who will have access to sensitive DND information, assets, resources, or work sites must be security screened before submitting a visit clearance request (VCR).
- .2 The VCR process verifies that those who are permitted access onto DND property have the required clearance level as outlined within the Security Requirement Check List (SRCL) for the Contract.
- .3 All employees of the successful bidder who will be working on the contract require a VCR. The Contractor's CSO must forward the completed form to the Engineer for processing.

1.8 RESPONSIBILITY

- .1 It is the responsibility of the Contractor to have no security breaches while undertaking the work for this Contract.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

PART 1 - GENERAL

1.1 WORK SAFETY
MEASURES

- .1 Observe and enforce construction safety measures by complying with the requirements of the following statutes and authorities:
 - .1 Canada Labour Code Part II and the Canada Occupational Health and Safety Regulations;
 - .2 Nova Scotia Occupational Health and Safety Act and supporting Occupational General Safety Regulations as amended from time to time;
 - .3 most recent amendments to the National Building Code of Canada, Part 8 and National Fire Code of Canada.
- .2 Refer to Section 01 35 35. DND Fire Safety Requirements.
- .3 Engineer will provide a copy of any relevant special written instructions to be followed.
- .4 Before Work Begins
 - .1 Bidder / Tender to provide documentation if requested by the Crown, indicating all safety training attained for each person who will be involved with the Standing Offer Agreement.
- .5 The following disciplinary measures will be taken for any violations of safety under this Standing Offer Agreement:
 - .1 First Violation:
 - .1 Verbal warning issued to the Contractor for the first violation of a safety regulation (Violation will be documented on Standing Offer file, copy to Contractor and PSPC.).
 - .2 Second Violation:
 - .1 Written warning to Contractor for second violation of a safety regulation (Violation will be documented on Standing Offer file, copy to Contractor and PSPC.).
 - .3 Third Violation:

1.1 WORK SAFETY
MEASURES
(Cont'd)

.5

(Cont'd)

.3 (Cont'd)

.1 A third violation of a safety regulation may result in the termination of the Standing Offer with a recommendation to the Contracting Authority that the Contractor be denied access to Real Property Operations Unit - Atlantic (RPOU (A)) contracts (Documented to Standing Offer file, copies to Contractor and PSPC.).

.4 Serious Violation:

.1 For a serious violation of a safety regulation as deemed by a regulator, project manager or safety officer a recommendation will be made to the Contracting Authority to immediately terminate the Contract / Standing Offer (Violation documented on Standing Offer file, copy to Contractor and PSPC.).

.5 Charges Laid or Guilty Determination by Courts:

.1 Infractions of safety regulations that result in charges being laid by a regulator against the Contractor or the Contractor being found guilty by the courts may result in that Contractor being denied access to RPOU (A) contracts.

1.2 HAZARD ASSESSMENTS

.1

Contractor must implement and carry out a health and safety hazard assessment program as part of the Work. Program to include:

.1 Initial Hazard Assessment:

.1 Carried out upon notification of Contract award and / or prior to commencement of Work.

.2 On-going Hazard Assessments:

.1 Performed during the progress of Work identifying new or potential health risks and safety hazards not previously known. As a minimum, hazards assessments must be carried out when:

.1 new sub-trade work, new sub-contractor (s) or new workers arrive at the site to commence another portion of the Work;

1.2 HAZARD ASSESSMENTS
(Cont'd)

- .1 (Cont'd)
 - .2 (Cont'd)
 - .2 the scope of Work has been changed;
 - .3 Work conducted in confined spaces; and / or
 - .4 potential hazard or weakness in current health and safety practices are identified by the Engineer.
- .2 Hazard assessments will be project and site specific, based on review of Standing Offer documents and site.
- .3 Each hazard assessment to be made in writing. Keep copies of all assessments on site for duration of Work. Upon request, make available to Engineer.
- .4 The Contractor must notify the Engineer of suspected hazardous material during work and not apparent from drawings, specifications, or report pertaining to work (e.g. lead, asbestos etc.). Do not disturb such material pending instructions from the Engineer. The Engineer will make the necessary arrangements for testing the material as required.

1.3 ASBESTOS PRODUCT
AND ASBESTOS ACTIVIT

- .1 Within the confines of the Base, the provision of new products containing fibrous asbestos materials is prohibited.
- .2 Demolition or disturbance of spray or trowel-applied asbestos can be hazardous to health. Should material resembling spray or trowel-applied asbestos be encountered in course of work, stop work and notify Engineer immediately. Do not proceed until written instructions have been received from Engineer.

1.4 HAZARDOUS MATERIAL
SPILL

- .1 The Contractor or sub-contractors must report to the DND Fire Hall and the Engineer for any incident or spill involving hazardous materials (HAZMAT).
- .2 In the event of a hazardous material spill, the following procedures for initial actions must be followed:
 - .1 ensure safety of all personnel;
 - .2 assess spill hazards and risks;

1.4 HAZARDOUS MATERIAL
SPILL
(Cont'd)

- .2 (Cont'd)
- .3 ventilate area if release is indoors and remove all sources of ignition;
- .4 stop the spill if safely possible (e.g. shut off pump, replace cap, tip drum upward, patch leaking hole etc.).
- .5 no matter the volume is, contact the DND Fire Hall and provide the following information:
- .1 time of the spill;
- .2 location;
- .3 special considerations:
- .1 personal safety;
- .2 environmental.
- .4 type and amount of spill;
- .5 person reporting the spill:
- .1 name;
- .2 company; and
- .3 telephone number.
- .6 contain the spill;
- .7 isolate the area as required;
- .8 contact the Engineer; and
- .9 clean up minor spills using appropriate protective equipment and supplies.

1.5 FASTENING DEVICES
EXPLOSIVE ACTUATED

- .1 Explosive actuated devices must not be used without the approval of the Engineer.
- .2 Operator must have the appropriate training before using the explosive actuated device.
- .3 Follow the manufacturer's safety guidelines and ensure the applicable personal protective equipment is used.

1.6 HOT WORK

- .1 All hot work activity is to take place with Engineer's approval and written permission from the Base Fire Chief (hot work permit). Hot work permits and fire watch requirements will be provided by the Dockyard Fire Hall at 427-3500.
- .2 The ventilation system in the area of any hot work is to be isolated to prevent migration of fumes / smoke and to reduce any possible spread of fire to other areas of the facility.
- .3 Contractor is to employ an employee trained in the use of fire extinguishers as fire watch during any hot work for a minimum of 30 minutes after activity has ceased.

1.7 CONFINED SPACES

- .1 All work in confined spaces will be carried out in compliance with the Canada Occupational Safety and Health Regulations, Part XI.
- .2 The Contractor to provide and maintain all equipment as required by any person to enter and / or perform work in a safe manner, in compliance with the Canada Occupational Safety and Health Regulations, Part XI.
- .3 The Contractor to provide and maintain training, as required by the Canada Occupational Safety and Health Regulations, Part XI.
 - .1 The Contractor and / or his employees must provide proof of training and qualifications when requested by the Engineer.
- .4 The Contractor to provide the Engineer with a copy of an "entry permit" for each and every entry into the confined space to ensure compliance with the Canada Occupational Safety and Health Regulations, Part XI.
- .5 The Contractor to have a hazard assessment of the confined space performed.
 - .1 The Contractor to provide the Engineer with a copy of the hazard assessment.

1.8 FALL PROTECTION

- .1 All work carried out above the mandatory height restrictions, from unguarded structure and / or scaffolding, will be done in compliance with the Canada Occupational Safety and Health Regulations, Part XII, Section 12.10.

1.8 FALL PROTECTION
(Cont'd)

- .2 The components of a fall protection system must meet the standards as outlined in the Canada Occupational Safety and Health Regulations, Part XII, Section 12.10 (2).
- .3 The Contractor is to ensure fall protection equipment is maintained, inspected and tested by a qualified technician as required by the Canada Occupational Safety and Health Regulations, Part XII, Section 12.3.

1.9 ARC FLASH

- .1 The Contractor is to ensure all electrical equipment such as switchboards, panel boards, motor control centres and meter socket enclosures be marked to warn persons of potential electric shock and arc flash hazards. This labeling is required for all new and modified installations.
- .2 The warning label must also include information regarding "arc flash hazard category (0 to 4)" and the "Flash Protection Boundary" as defined in NFPA 70E. All projects specifications must include short circuit study and flash hazard analysis.
- .3 In accordance with the CSA Standards Z462 Workplace Electrical Safety, electrical Contractors are required to perform a shock and flash hazard analysis to select the appropriate PPE to wear. Electrical contractors are required arc-rated personal protective equipment while troubleshooting and diagnostic testing that cannot be performed unless the electrical conductor or circuit part is energized. All Contractor work practices must protect each employee from arc flash and from contact with live parts directly with any part of the body or indirectly through some other conductive object.

1.10 SAFETY

- .1 It is the Contractor's responsibility to be familiar with all applicable safety acts, regulations, codes and Standing Offer requirements. These must be identified and addressed in the safety plan, by identifying Standard Operating Procedures (SOP) and safe work practices (SWP) which incorporate clear and specific control measures, applicable rules, procedures and practices, all of which will become mandatory.
- .2 The Contractor must ensure all workers and authorized persons entering the work site are notified of and abide by the posted safety plan, safety rules, procedures, safe work practices and applicable safety acts, regulations, and codes. Any person not complying with these will not be permitted on the site.
- .3 Contractor must ensure that all applicable personal protective equipment (PPE) is used.

1.10 SAFETY

(Cont'd)

- .3 (Cont'd)
- .1 All personnel are required to wear hard hats, in accordance with CSA Z94.1, Industrial Protective Headwear.
 - .2 All personnel are required to wear safety footwear, in accordance with CSA Z195, Protective Footwear.
 - .3 All personnel are required to wear eye and face protection, in accordance with CSA Z94.3.1, Selection, Use, and Care of Protective Eyewear.
 - .4 When and where noise level is above 85 decibels; all personnel are required to wear hearing protection, in accordance with CAN/CSA Z94.2, Hearing Protection Devices - Performance, Selection, Care and Use.
 - .5 Where toxic or noxious gas fumes, or oxygen deficiency or excessive dust may occur, so as to create a hazard to life, safety or health; all personnel are required to wear respiratory protection, in accordance with CSA Z94.4, Selection, Use, and Care of Respirators.
- .4 The Engineer will coordinate arrangements for the Contractor to be briefed on site safety within fourteen (14) days of award of Standing Offer Agreement.

1.11 SITE SIGNS AND NOTICES

- .1 Safety and instruction signs and notices:
- .1 Signs and notices for safety and instruction must be in both official languages. Graphic symbols must conform to latest version of "Signs and Symbols for the Workplace".

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

PART 1 - GENERAL

- 1.1 EMERGENCY REPORTING .1 Telephone numbers:
- .1 from Base phone: Dial 9-1-1;
 - .2 from cell phone: 902-427-3333.
- 1.2 FIRE SAFETY ENFORCEMENT .1 Within the confines the Base, the prescription and enforcement of mandatory fire safety measures will be exercised under the authority of the Base Fire Chief.
- .2 Comply with and enforce compliance by all Contractor personnel with all requirements of this specification section, and with the most recent edition of the National Building Code of Canada (NBC) and the National Fire Code of Canada (NFC), including all subsequent revisions issued by the National Research Council of Canada.
- 1.3 FIRE SAFETY BRIEFING .1 Prior to commencement of work under this Standing Offer, the Engineer will arrange a meeting of all parties concerned to review and clarify requirements for fire safety measures. This may involve a briefing by the Base Fire Chief.
- 1.4 FIRE WATCH .1 For hot work activity, the Contractor will provide the service of fire-watch persons on a scale and schedule as prescribed by the Dockyard Fire Hall at the time of issuance of the hot work permit.
- 1.5 FIRE EXTINGUISHERS .1 Supply fire extinguishers, as scaled by the Base Fire Chief, necessary to protect work in progress and Contractor's physical plant on site.
- 1.6 SMOKING PRECAUTIONS .1 Smoking not permitted on DND property except in designated smoking areas. This includes smoking in passenger motor vehicles.
- .2 In accordance with these fire safety requirements particular to the work area and site, the Engineer and Base Fire Chief will designate hazardous areas as well as non-restricted areas where smoking may be permitted.
- .3 Smoking is prohibited in all buildings.

1.6 SMOKING PRECAUTIONS
(Cont'd)

- .4 In all other areas, exercise care and comply with written or oral directives of the Engineer for the use of smoking materials.

1.7 REPORTING FIRES

- .1 Report immediately all fire incidents as follows:
- .1 activate nearest fire alarm box; or
 - .2 dial 9-1-1 or designated number given at the time of briefing; and
 - .3 telephone the Engineer.
- .2 Person activating fire alarm must remain at the alarm to direct the Fire Department to the scene of the fire.
- .3 When reporting fire by telephone, give location of fire, name and number of building and be prepared to direct the Fire Department to the scene of the fire.

1.8 INTERIOR AND EXTERIOR FIRE PROTECTION AND ALARM SYSTEMS

- .1 Notify Base Fire Chief at least 48 hours prior to scheduling any work that may require fire alarm and / or protection systems to be:
- .1 obstructed in any way;
 - .2 shut-off; and / or
 - .3 left inactive at end of working day or shift without authorization from Base Fire Chief.
- .2 Do not commence any such work until Engineer confirms approval and direction by the Base Fire Chief.
- .3 Fire hydrants, standpipes and hose systems will not be used for other than fire fighting purposes unless authorized by the Engineer and the Base Fire Chief.

1.9 BLOCKAGE OF ACCESS FOR FIRE APPARATUS

- .1 Advise Fire Chief of work that would impede fire apparatus response. This includes violation of minimum overhead clearance, as prescribed by the Base Fire Chief, erecting of barricades and digging of trenches.

1.10 RUBBISH AND WASTE MATERIALS

- .1 Keep rubbish and waste materials at minimum quantities.

1.10 RUBBISH AND WASTE
MATERIALS
(Cont'd)

- .2 Storage:
- .1 Where it is necessary to store oily waste in work areas exercise extreme care to ensure maximum possible safety and cleanliness.
 - .2 Deposit greasy or oily rags and materials subject to spontaneous combustion in approved receptacles approved by the Base Fire Chief and removed as directed by the Engineer.
 - .3 Burning of rubbish is prohibited.
 - .4 Removal:
 - .1 Remove rubbish from work site at end of work day or shift or as directed by the Engineer.

1.11 FLAMMABLE AND
COMBUSTIBLE LIQUIDS

- .1 Handling, storage and use of flammable and combustible liquids governed by current National Fire Code of Canada and guided by the requirements established by the Base Fire Chief.
- .2 Keep flammable and combustible liquids such as gasoline, kerosene and naphtha for ready use in quantities not exceeding 30 litres provided they are stored in approved safety cans bearing Underwriters' Laboratory of Canada or Factory Mutual seal of approval. Storage of quantities of flammable and combustible liquids exceeding 30 litres for work purposes requires permission of Base Fire Chief.
- .3 The Engineer reserves the right to require removal from the site any storage containers not acceptable to the Base Fire Chief.
- .4 Transfer of flammable and combustible liquids is prohibited within buildings or jetties.
- .5 Transfer of flammable and combustible liquids will not be carried out in vicinity of open flames or any type of heat producing devices.
- .6 Do not use flammable liquids having flash point below 38 degrees C such as naphtha or gasoline as solvents or cleaning agents.
- .7 Store flammable and combustible waste liquids, for disposal, in approved containers located in safe ventilated area. Keep quantities minimum and Base Fire Department is to be notified when disposal is required.

1.12 HAZARDOUS
SUBSTANCES

- .1 Work entailing use of toxic or hazardous materials, chemicals and / or explosives, or otherwise creating hazard to life, safety or health, in accordance with National Fire Code of Canada, and measures prescribed by the Base Fire Chief.
- .2 Obtain from Base Fire Chief a "hot work" permit for work involving welding, burning or use of blowtorches and salamanders, in buildings or facilities.
- .3 When Work is carried out in dangerous or hazardous areas involving use of heat, provide fire watchers equipped with sufficient fire extinguishers. Determination of dangerous or hazardous areas along with level of protection necessary for fire watch is at discretion of Base Fire Chief. Contractors are responsible for providing fire watch service for work on scale established and in conjunction with Base Fire Chief at pre-work conference.
- .4 Provide ventilation where flammable liquids, such as lacquers or urethanes are used, eliminate sources of ignition. Inform Base Fire Chief prior to and at cessation of such work.

1.13 FIRE INSPECTION

- .1 Co-ordinate site inspections by Base Fire Chief through Engineer.
- .2 Allow Base Fire Chief unrestricted access to work site.
- .3 Co-operate with Base Fire Chief during routine fire safety inspection of work site.
- .4 Immediately remedy unsafe fire situations observed by Base Fire Chief.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

PART 1 - GENERAL

1.1 GENERAL

- .1 The Contractor must ensure that all their personnel are familiar with these regulations and requirements.
- .2 The following is a summary the security, safety and fire regulations Canadian Forces Ammunition Depot (CFAD) Bedford, as promulgated by the Base Commander of CFB Halifax and administered by the Superintendent CFAD Bedford, NS.
- .3 Contractor's personnel will be subject to all of the regulations while working within confines of CFAD Bedford.

1.2 PRE JOB SECURITY AND SAFETY MEETING

- .1 Prior to commencement of Work, the Contractor must meet with the site security, safety and fire regulations officers. In accordance with direction of Engineer and these site officers, ensure that all employees of the Contractor are given thorough instructions on security, safety and fire precautions peculiar to an ammunition depot and that the regulations are fully compiled with, at all times, by all Contractor personnel.

1.3 SECURITY PASSES

- .1 Contractors must report to the NCO I / C Commissionaires at building 153; submit names of all their personnel and description of all their vehicles to arrange the issue of the required temporary passes prior to proceeding to work within the confines of the Depot.

1.4 CONDITIONS FOR ACCESS

- .1 All visitors will be issued a daily and will be required to sign acknowledgement that they are aware of and consent to the following conditions for access.
- .2 The person to whom this pass is issued agrees to return the pass to the security guard at the gate when the Contract or employment at CFAD Bedford expires.
- .3 All vehicles entering and leaving CFAD Bedford may be searched to ensure that no prohibited articles are taken into nor contraband articles are taken out of the ammunition depot.

1.5 FIRE SERVICE CFAD
BEDFORD

- .1 Fire service at CFAD Bedford is provided by the DND Fire Service from 0730 until 1600 hours, Monday to Friday. All Contract work will be ended by 1530 hours daily. Fire response at all other times is provided by HRM. Before any work is carried out during silent hours, the Dockyard Platoon Chief must be contacted at 427-0550, local 3500.

1.6 SEARCHES

- .1 The Canadian Corps of Commissionaires may conduct a personal search of individuals at any time within the Ammunition Depot. Vehicles entering or leaving the Depot may be searched to ensure that contraband articles are not taken into the explosives area and that property is not taken out without authorization.

1.7 ALARMS

- .1 Depot Alarms:
 - .1 A siren is sounded only in the event of an emergency such as a fire, explosion, thunderstorm or evacuation. A siren is also sounded to signify "All Clear".
- .2 Fire Emergency:
 - .1 A series of "Hi-Lo" sounds on the Depot alarm system signifies an emergency in the explosive area. Contractors must cease operations and proceed in their own vehicles to the nearest exit gate out of the explosive area. If no vehicle available proceed to the nearest "Fire Assembly Point" at buildings 169 or 143.
- .3 Thunder and Lightning:
 - .1 A series of "Beeps" on the Depot alarm system signifies a thunder / lightning storm warning. Contractors must cease operations and proceed in their own vehicles to the nearest exit gate out of the explosive area. If no vehicle available proceed to the nearest "Fire Assembly Point" at buildings 169 or 143.
- .4 Evacuation:
 - .1 A series of "Slow Whoops" on the Depot alarm system signifies that evacuation in the explosive area has been ordered by the Superintendent. The evacuation could be extended to include the non-explosive area as well as so ordered by the Superintendent.
- .5 All Clear:

1.7 ALARMS
(Cont'd)

- .5 (Cont'd)
- .1 A continuous blast on the Depot alarm system signifies that the emergency situation is "All Clear".

1.8 REPORTING OF FIRES

- .1 All fires, regardless of whether they have been extinguished or not, must be reported immediately to the Base Fire Department.
- .2 All Contractors and employees must familiarize themselves with the locations of the nearest fire alarm box or telephone.
- .3 Fires may be reported by ringing the nearest street alarm box or by telephoning 9-1-1. Persons reporting the fire must remain at the alarm box or telephone until the Fire Department arrives and be prepared to direct fire fighters to the scene of the fire.

1.9 PROHIBITED ARTICLES

- .1 The following articles are prohibited and / or controlled from being taken inside the explosive area. Permission by the Superintendent may be granted for certain articles:
- .1 matches or other flame producing equipment (including vehicle lighters);
- .2 pipes, smoking appliances, tobacco products, or smoking materials in any form;
- .3 explosives or chemicals;
- .4 lights, lamps or electrical devices / tools which are not explosion proof;
- .5 cameras;
- .6 food and drink; and
- .7 radio transmitting devices (i.e. mobile radios, cellular phone phones, remote car starters, and garage door openers, etc).
- .2 No persons will introduce, possess or consume alcoholic beverages, narcotics or any intoxicant within the confines of the Ammunition Depot.
- .3 The site security officers will seize and hold at the gate, any such materials found by search.

1.10 SAFETY AND FIRE
REGULATIONS

- .1 Smoking:
 - .1 Is strictly prohibited in explosive areas.
- .2 Buildings:
 - .1 Smoking is prohibited in all buildings.
- .3 Safety Precautions Electrical / Electronic Equipment:
 - .1 All personnel operating or maintaining electrical / electronic equipment involving the use of voltage higher than 50 V must brief the site safety and fire safety officers concerning all safety rules in the operating and instructional manuals covering the equipment.
- .4 Flammables, Explosives or Chemicals:
 - .1 As required, may be allowed into the explosive area provided that the Depot Safety Officer and the Depot Fire Department are made aware of this and that approval by the Superintendent is given. These items after approval may be transported by the Contractors provided the transportation route is known by the Depot Fire Department and adequate fire extinguishers are available.
- .5 Open Flame or Welding:
 - .1 Prior approval must be obtained before commencing any work involving cutting, welding or use of open flame appliances in or around buildings containing explosives. The Fire Safety Officer will check out the work area and ensure that adequate fire extinguishers and first aid appliances are available and that fire watchers have been posted.
- .6 Fuel Dispensing Containers:
 - .1 Contractors must ensure that all of their fuel dispensing containers meet or exceed the following standards:
 - .1 type II safety container, leakproof, Terne plate construction, UL listed and FM approved;
 - .2 container must have spring-operated spout cap which opens to allow vapours to escape and self closes on release of internal pressures;

1.10 SAFETY AND FIRE
REGULATIONS
(Cont'd)

- .6 (Cont'd)
 - .1 (Cont'd)
 - .3 container must have flexible or rigid built-in metal dispensing nozzle to prevent static sparks;
 - .4 standard of Acceptance: Protectoseal, model nos. 247, 249, 8410 and 8420;
 - .5 other acceptable products: Safe-T-Way; and
 - .6 any other model must be approved by the BFC.
 - .7 Violation of any of the above regulations will result in immediate cancellation of the offender's security pass and expulsion from the site.

1.11 TRAFFIC REGULATIONS

- .1 Vehicles:
 - .1 All operators must adhere strictly to the following rules while proceeding through the Ammunition Depot:
 - .1 drivers must not leave the motors of their vehicles running or leave the vehicles unattended when parked between buildings or traverses;
 - .2 drivers must not drive vehicles in the direction opposite to that indicated by the "One-way" signs;
 - .3 no one will operate a vehicle within the Depot area at a speed greater than 25 kilometres per hour at any time;
 - .4 no one will operate a vehicle within the Depot area at a speed greater than 8 kilometres per hour at any time, while passing between blast walls and buildings;
 - .5 no one will leave a vehicle unattended within 10 metres of a fire hydrant or within 30 metres of a building containing explosives; and
 - .6 all vehicles must be equipped with a fire extinguisher of a suitable size and type so that it may be used to extinguish any fire originating in that vehicle.

1.11 TRAFFIC REGULATIONS
(Cont'd)

- .1 (Cont'd)
 - .1 (Cont'd)
 - .2 Violation of any of the above regulations will result in immediate cancellation of the offender's vehicle pass and expulsion from the site.
- .2 Roadways:
 - .1 In the event of a fire or emergency all roads and buildings within CFAD Bedford must be accessible at all times. Contractors required to disrupt roadways during the course of their work, must ensure that at least one lane of each roadway is passable, at all times. Vehicles not required to transport personnel to the nearest exit gate must be parked on the side of the road and away from the nearest building.
- .3 Fueling:
 - .1 Fueling of vehicles within the explosive areas is prohibited. Small equipment (lawn mowers, chainsaws, etc.) may be re-fueled, but only at sites designated by the Safety Officer and Fire Safety Officer. Comply with all safety practices pertaining to re-fueling hot equipment. Provide adequate fire extinguishers of types prescribed by the Fire Safety Officer. Only approved safety dispensing containers, as specified at sub-paragraph 1.10.6, will be permitted within the confines of the Ammunition Depot.
- .4 Violation of any of the above regulations will result in immediate cancellation of the vehicle pass and expulsion of the offender from the site.

PART 2 - PRODUCTS

- 2.1 NOT USED .1 Not used.

PART 3 - EXECUTION

- 3.1 NOT USED .1 Not used.

PART 1 - GENERAL

- 1.1 SITE ACCESS .1 Contractor's personnel are required to report to the main desk each morning, sign the register and obtain an identification badge which must be displayed on their person at all times. Upon leaving the Complex at the end of the day, or at lunch time, the Contractor's personnel must report to the main desk, return the badge and be signed off the register.
- 1.2 PARKING .1 Contractor's vehicles will be allowed into the inner compound only under the following conditions; namely, for short periods of time, to load or unload equipment and supplies and then remove to the upper parking lot adjacent to Windmill Road or to the street. The site supervisor of the contracting firm will be allowed to park his / her vehicle, for short periods of time, in one of the visitor's parking slots or, if filled, he / she will be permitted to park in the inner compound while making periodic progress visits. It is emphasized that contractors' vehicles entering the inner compound can be subject to search by the Commissionaire on duty upon their departure. DRDC Atlantic reserves the right to limit the above-mentioned parking privileges if they are being abused.

PART 2 - PRODUCTS

- 2.1 NOT USED .1 Not used.

PART 3 - EXECUTION

- 3.1 NOT USED .1 Not used.

PART 1 - GENERAL

1.1 DEFINITIONS

- .1 Environmental Pollution and Damage:
 - .1 Presence of chemical, physical, biological elements or agents which adversely affect human health and welfare; unfavourably alter ecological balances of importance to human life; affect other species of importance to humans; or degrade environment aesthetically, culturally and / or historically.
- .2 Environmental Protection:
 - .1 Prevention / control of pollution and habitat or environment disruption during construction.

1.2 FIRES

- .1 Fires and burning of rubbish on site is not permitted.

1.3 DRAINAGE

- .1 Provide temporary drainage and pumping required to keep excavations and site free from water.
- .2 Ensure pumped water into waterways, sewer or drainage systems is free of suspended materials.
- .3 Control disposal or runoff of water containing suspended materials or other harmful substances in accordance with local authority requirements.

1.4 SITE CLEARING AND
PLANT PROTECTION

- .1 Protect trees and plants on site and adjacent properties as indicated.
- .2 Protect trees and shrubs adjacent to construction work, storage areas and trucking lanes, and encase with protective wood framework from grade level to height of 2 m minimum.
- .3 Protect roots of designated trees to dripline during excavation and site grading to prevent disturbance or damage.
 - .1 Avoid unnecessary traffic, dumping and storage of materials over root zones.
- .4 Minimize stripping of topsoil and vegetation.
- .5 Restrict tree removal to areas indicated or designated by Engineer.

1.5 WORK ADJACENT TO
WATERWAYS

- .1 Construction equipment to be operated on land only.
- .2 Waterways to be kept free of excavated fill, waste material and debris.
- .3 Design and construct temporary crossings to minimize erosion to waterways.
- .4 Avoid indicated spawning beds when constructing temporary crossings of waterways.

1.6 POLLUTION CONTROL

- .1 Maintain temporary erosion and pollution control features installed under this Contract.
- .2 Control emissions from equipment and plant in accordance with local authorities' emission requirements.
- .3 Cover or wet down dry materials and rubbish to prevent blowing dust and debris. Provide dust control for temporary roads.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

PART 1 - GENERAL

1.1 REFERENCES

- .1 Canada Occupational Health and Safety Regulations, Part XI (latest edition including all amendments).
- .2 Nova Scotia Occupational Health and Safety Regulations, Part 12 (latest edition including all amendments).
- .3 American Conference of Governmental Industrial Hygienists publication "Threshold Limit Values For Chemical Substances and Physical Agents and Biological Indices" (latest edition including all amendments).

1.2 DESCRIPTION

- .1 This section outlines the mandatory regulations which must be followed to ensure safe operations in and around potentially hazardous confined spaces and the emergency procedures that are to be followed.
- .2 The safety standards in this section are applicable to Contractors and consultants, their employees (including subcontractors), materials, works and buildings throughout Canadian Forces Base Halifax.
- .3 All personnel entering a confined space, acting as an observer, or as a rescuer will be thoroughly trained in all procedures in accordance with above reference, No.1.
- .4 The Contractor will be responsible for and ensure compliance with the provisions of this Section and of the Standards in above reference, No.1.

1.3 RESTRICTIONS

- .1 No Contractor, Subcontractor, Consultant, or their employee will:
 - .1 Be permitted to enter a hazardous confined space without receiving an evaluation, written in language which is understood by the employee / Contractor, concerning the level of hazard in the confined space. Entry must be made in compliance with this Section and with the requirements in reference, No.1.
 - .2 Enter a hazardous confined space without a safe entry permit posted at the site of work and a copy on file.

1.4 DEFINITIONS

- .1 For the purpose of this section the following definitions will apply:
 - .1 Confined space:
 - .1 A tank, process vessel, underground vault, tunnel or other enclosure not designed or intended for human occupancy, except for the purpose of performing work:
 - .1 that has limited number of openings for entry and exit;
 - .2 that has poor natural ventilation;
 - .3 in which there may be an oxygen deficient atmosphere; or
 - .4 in which there may be an airborne dangerous substance.
 - .2 Dangerous substance:
 - .1 A hazardous substance or a chemical, physical or biological agent that, because of a property it possesses, is hazardous to the safety or health of a person exposed to it.
 - .3 Qualified person:
 - .1 In respect to a specified duty, a person who, because of their knowledge, training and experience is qualified to perform that duty safely and properly.
 - .4 Class of confined space:
 - .1 A group of at least two confined spaces that are likely, by reason of their similarity, to present the same hazards to persons entering, exiting or occupying them. Confined spaces are identified as Class A, B, or C by DND depending on hazard assessment.
 - .1 Class A - Hazardous confined space:

1.4 DEFINITIONS
(Cont'd)

- .1 (Cont'd)
- .4 (Cont'd)
 - .1 Any confined space that cannot be made safe by ventilation and maintained in this safe condition even when lock-out, blank and bleed, and all other actions have been taken.
 - .2 Class B - Confined space:
 - .1 Hazards exist but can be eliminated by ventilation, lock-out, and blank and bleed.
 - .3 Class C - Considered confined space:
 - .1 Conditions could arise to make the area a confined space.

1.5 COMMON HAZARDS

- .1 Hazards common to confined spaces that Contractors must watch for are:
 - .1 toxic vapours from sludge or leakage into the space;
 - .2 flammable gases and vapours with potential fire or explosion hazards;
 - .3 oxygen below 19.5 % or over 23 % (normal 20.9 %);
 - .4 electric shock from tools, lights or other electrical equipment;
 - .5 chemical burns from corrosives or injury from dermatitis producing materials;
 - .6 burns from high pressure steam, hot water or fuel oil;
 - .7 high pressure air;
 - .8 physical hazards from slips, falls, protruding objects or falling objects; and
 - .9 excess corrosion on metal components.

1.6 SAFE ENTRY PERMIT

- .1 Where the Contractor must enter a confined space, a safe entry permit must be provided to the Engineer, completed in triplicate and returned to the Engineer before access will be permitted. One copy must be posted at site of work. Original copy must be sent to the Unit General Safety Officer.

1.7 VERIFICATIONS

- .1 Prior to entering a confined space the Contractor must provide a qualified person to ensure / verify:
- .1 That there are openings for entry and exit from the confined space of sufficient size to allow the safe passage of a person using protective equipment. This opening can be:
 - .1 a manhole; or
 - .2 other clear opening.
 - .2 That the entry of any liquid or free flowing solid or hazardous material has been prevented by secure means of disconnection or by blanking off the flanges from any source of these materials. In addition, that any liquid in which the person could drown, or free flowing solid in which they could be entrapped, has been removed.
 - .3 That all electrical / mechanical equipment which may present a hazard to the person has been disconnected from its power source, either real or residual, and has been locked out in the off position by the person entering the space. Note: The key must be held by the person who locked out the equipment until such time as the work is complete and the lock out is removed by the individual. As well, the removal of fuses is encouraged.
 - .4 Tests for oxygen levels, combustibility, and toxicity of hazardous substances (in that order) are conducted and evaluated (e.g. oxygen, explosive gases or vapours, hydrogen sulfide, and then carbon monoxide).
 - .1 Tests for oxygen levels and combustibility and toxicity must be made with a probe at the point of entry to the confined space with cover in place. If no hazard is detected the cover will then be removed.

1.7 VERIFICATIONS
(Cont'd)

.1 (Cont'd)

.4 (Cont'd)

.2 If oxygen deficient, combustible atmosphere, or toxic substances are detected, the space must not be entered until such time as the space is rendered safe through appropriate purging and ventilation.

.3 The entire space will then be tested for oxygen deficiency, combustibility and toxicity. Note: In the event the possibility exists for oxygen deficiency, combustible atmosphere or the presence of hazardous substances which could exceed allowable limits, despite purging and ventilation, these tests will only be conducted by a person who is wearing the required personal protective equipment (PPE) such as air supplied respirator, gloves/hand protection, harness, etc. (if tests are to be done in the confined space).

.5 That verification, by means of tests, is conducted to ensure that the following specifications can be achieved and maintained during the duration of time the person will be in the confined space, namely:

.1 The concentration of any chemical agent, or combination of chemical agents in the confined space to which the person is likely to be exposed:

- .1 will not result in a value exceeding the value for that chemical agent, or for any chemical agent in the combination of chemical agents, other than grain dust, as prescribed by reference No.2;
- .2 will not result in an airborne grain dust, respirable and non respirable, in excess of 10 mg/m³, subject to para. 1.8.1.5.2; and
- .3 is less than 50 percent of the lower explosive limit of the chemical agent or combination of chemical agents, subject to para. 1.8.1.5.2.

.2 Where a source of ignition exists the concentration does not exceed 10 percent of the lower explosive limit of the airborne chemical agent or combination of airborne chemical agents.

1.7 VERIFICATIONS
(Cont'd)

- .1 (Cont'd)
 - .5 (Cont'd)
 - .3 The concentration of airborne hazardous substances, other than chemical agents, in the confined space is not hazardous to the safety or health of the person.
 - .4 The percentage of oxygen in the air in the confined space is not less than 19.5 percent by volume and not more than 23 percent by volume, at normal temperature.
 - .6 The space has been purged and ventilated to provide and continue to provide a safe working atmosphere, and that in the event of ventilation equipment failure there is:
 - .1 Sufficient time available for the employee to escape the confined space hazard before contamination of the atmosphere.
 - .2 The ventilation equipment is either equipped with an approved alarm or monitored by an employee who is in constant attendance on the ventilation equipment and in constant contact with the worker (s) in the confined space.
 - .7 The qualified person must, in a signed report, set out the results of the preceding sections, including any test results and a list of test equipment used and must ensure these results are given to the Engineer and Safety Officer.

PART 2 - PRODUCTS

2.1 EQUIPMENT

- .1 All PPE identified on the area work permit must be utilized during entry into the confined space. The appropriate PPE depends upon the nature of the exposure, and may include goggles, hardhats, safety footwear, a complete body covering or suitable breathing apparatus. It is stressed that PPE is not a substitute for proper ventilation. Where the Hazard Assessment form deems it necessary, workers must wear an emergency five minute constant air flow self contained breathing apparatus (SKAT-PAK by SCOTT) and must have an air monitoring device with them at all times while in the confined space. Contractor will supply appropriate PPE for their employees.

2.1 EQUIPMENT
(Cont'd)

- .2 A safety harness with an attached lifeline must be worn by all workers, entering a confined space: with only one manhole or opening at the top or where rescue may be difficult; or where dangerous gases, vapours, mists, fumes, dusts, oxygen deficiency or extremes of temperature are likely to be present; or where respiratory protection is necessary. The free end of the lifeline attached must be secured outside the enclosed space. The lifeline must be of sufficient length to reach from an outside support to any point of work inside the confined space, and must be of sufficient strength to bear the weight of the worker. A tripod hoist and lifting device (vertical use only) must be in place prior to and during work in the confined space. Appropriate positive pressure air supplied respiratory protection must be available at the site for use in the rescue / extraction of persons working in the space. Contractor will supply all required rescue equipment.
- .3 Minimum equipment requirement:
 - .1 Class A confined space:
 - .1 Ventilator, multi-gas detector, communication system, safety harness, retrieval system, SCBA or air line system (to be worn at all times), and duplicate equipment above kept at entrance of confined space for emergency rescue.
 - .2 Class B confined space:
 - .1 Ventilator, multi-gas detector, communication system, safety harness, retrieval system, and SCBA or air line system on hand at entrance of confined space for emergency rescue.
 - .3 Class C confined space:
 - .1 Multi-gas detector, communication system, and SCAT-PAK.

PART 3 - EXECUTION

3.1 CONDITIONS OF ENTRY

- .1 The following conditions must be met, prior to entry, so that response to any emergency can be made in the shortest time frame:
 - .1 A minimum of one person must be posted outside a confined space as an observer and must:

3.1 CONDITIONS OF ENTRY

(Cont'd)

.1

(Cont'd)

.1 (Cont'd)

- .1 have no other tasking which would detract from his function of observing the person (s) in the space;
- .2 control the lifeline (s) attached to the person (s) in the space and ensure that the lifeline is attached to a solid object;
- .3 be equipped with a safety harness;
- .4 ensure continuous radio contact with the persons in the space or be able to observe the person (s) in the space (Note: radios are not to be used if combustible atmosphere is present);
- .5 have a means of summoning assistance (qualified personnel) in case of an emergency situation; and
- .6 be trained in rescue procedures and Standard First Aid.

.2

In addition to the observer, for Class A confined spaces, an additional individual (a rescuer) must be present at the entrance to the confined space. The individual must:

- .1 be wearing all required PPE including harness, lifeline and positive pressure air supplied respiratory protection (where required);
- .2 be present at all times when person (s) are working in the confined space;
- .3 be trained in rescue procedures and Standard First Aid; and
- .4 must not enter the space unless to rescue the person (s) working in the space and only after additional assistance has been summoned and all required protective equipment is worn.

3.1 CONDITIONS OF ENTRY
(Cont'd)

- .1 (Cont'd)
- .2 (Cont'd)
- .3 In the event that the observer or the additional person (rescuer, if present) is required to leave the entrance to the space, the space must be vacated by those working in it until such time as the observer and the additional person return. Before re-entering the confined space, the conditions set out in para 1.7 and 1.8 must be followed.
- .4 The minimum number of persons present during entry into and work in a confined space must be three (3) for Class A confined spaces (worker, observer, and rescuer) and two (2) for Class B and C confined spaces (the worker and the observer). Where conditions warrant, an additional person to respond in emergencies is required.
- .5 The contact for additional assistance will be DND Fire Department at local 427-3333.
- .6 No person will enter any confined space for the purpose of rescuing an individual until they are wearing all required PPE including positive pressure air supplied respiratory protection and an observer is on site.

3.2 TESTING &
MAINTENANCE OF
EQUIPMENT

- .1 All testing equipment, safety harnesses, lifelines, breathing apparatus, ventilation equipment and any other equipment used in connection with entry into a confined space by the Contractor will be inspected, maintained and tested by a qualified person as frequent as is necessary to ensure that it is in safe condition for use at all times, but not less frequent than is recommended by the manufacturer or as directed in writing by the Engineer or Safety Officer.

3.3 REGULATIONS

- .1 In the event of conflict or discrepancy between this Section and the source documents (Canada Occupational Health and Safety Regulations, Part XI, and NS Health and Safety Regulations, Part 12, including all amendments) the more stringent requirements will apply.

PART 1 - GENERAL

1.1 QUALITY

- .1 Products, materials, equipment and articles incorporated in Work must be new, not damaged or defective, and of best quality for purpose intended. If requested, furnish evidence as to type, source and quality of products provided.
- .2 Defective products, whenever identified prior to completion of Work, will be rejected, regardless of previous inspections. Inspection does not relieve responsibility, but is precaution against oversight or error. Remove and replace defective products at own expense and be responsible for delays and expenses caused by rejection.
- .3 Should disputes arise as to quality or fitness of products, decision rests strictly with Engineer based upon requirements of Contract Documents.
- .4 Unless otherwise indicated in specifications, maintain uniformity of manufacture for any particular or like item throughout building.

1.2 AVAILABILITY

- .1 Immediately upon signing Contract, review product delivery requirements and anticipate foreseeable supply delays for items. If delays in supply of products are foreseeable, notify Engineer of such, in order that substitutions or other remedial action may be authorized in ample time to prevent delay in performance of Work.
- .2 In event of failure to notify Engineer at commencement of Work and should it subsequently appear that Work may be delayed for such reason, Engineer reserves right to substitute more readily available products of similar character, at no increase in Contract Price or Contract Time.

1.3 STORAGE, HANDLING AND PROTECTION

- .1 Handle and store products in manner to prevent damage, adulteration, deterioration and soiling and in accordance with manufacturer's instructions when applicable.
- .2 Store packaged or bundled products in original and undamaged condition with manufacturer's seal and labels intact. Do not remove from packaging or bundling until required in Work.
- .3 Store products subject to damage from weather in weatherproof enclosures.

1.3 STORAGE, HANDLING
AND PROTECTION
(Cont'd)

- .4 Store cementitious products clear of earth or concrete floors, and away from walls.
- .5 Keep sand, when used for grout or mortar materials, clean and dry. Store sand on wooden platforms and cover with waterproof tarpaulins during inclement weather.
- .6 Store sheet materials, lumber on flat, solid supports and keep clear of ground. Slope to shed moisture.
- .7 Store and mix paints in heated and ventilated room. Remove oily rags and other combustible debris from site daily. Take every precaution necessary to prevent spontaneous combustion.
- .8 Remove and replace damaged products at own expense and to satisfaction of Engineer.
- .9 Touch-up damaged factory finished surfaces to Engineer's satisfaction. Use touch-up materials to match original. Do not paint over name plates.

1.4 TRANSPORTATION

- .1 Pay costs of transportation of products required in performance of Work.
- .2 Transportation cost of products supplied by Owner will be paid for by Engineer. Unload, handle and store such products.

1.5 MANUFACTURER'S
INSTRUCTIONS

- .1 Unless otherwise indicated in specifications, install or erect products in accordance with manufacturer's instructions. Do not rely on labels or enclosures provided with products. Obtain written instructions directly from manufacturers.
- .2 Notify Engineer in writing, of conflicts between specifications and manufacturer's instructions, so that Engineer will establish course of action.
- .3 Improper installation or erection of products, due to failure in complying with these requirements, authorizes Engineer to require removal and re-installation at no increase in Contract Price or Contract Time.

1.6 REMEDIAL WORK

- .1 Perform remedial work required to repair or replace parts or portions of Work identified as defective or unacceptable. Co-ordinate adjacent affected Work as required.

- | | | |
|--|----|--|
| <u>1.6 REMEDIAL WORK
(Cont'd)</u> | .2 | Perform remedial work by specialists familiar with materials affected. Perform in a manner to neither damage nor put at risk any portion of Work. |
| <u>1.7 LOCATION OF
FIXTURES</u> | .1 | Consider location of fixtures, outlets, and mechanical and electrical items indicated as approximate. |
| | .2 | Inform Engineer of conflicting installation. Install as directed. |
| <u>1.8 FASTENINGS</u> | .1 | Provide metal fastenings and accessories in same texture, colour and finish as adjacent materials, unless indicated otherwise. |
| | .2 | Prevent electrolytic action between dissimilar metals and materials. |
| | .3 | Use non-corrosive hot dip galvanized steel fasteners and anchors for securing exterior work, unless stainless steel or other material is specifically requested in affected specification Section. |
| | .4 | Space anchors within individual load limit or shear capacity and ensure they provide positive permanent anchorage. Wood, or any other organic material plugs are not acceptable. |
| | .5 | Keep exposed fastenings to a minimum, space evenly and install neatly. |
| | .6 | Fastenings which cause spalling or cracking of material to which anchorage is made are not acceptable. |
| <u>1.9 RE-USABLE BUILDING
COMPONENTS</u> | .1 | Where the Engineer decides the he / she will re-use existing concrete elements, these items will be handled with care, cleaned as required and reset as per on-site conditions demand. |
| <u>1.10 ACCEPTABILITY OF
MATERIALS</u> | .1 | After award of Work, requests for "acceptance" of materials in addition to those presently established as "acceptable" by Contract Documents need be provided to the Engineer. |
| | .2 | Request must be supported with sufficient product information to enable an assessment to be made for approval. |

1.11 CONFORMANCE

- .1 When material or equipment is specified by standard or performance specifications, upon request of Engineer, obtain from manufacturer an independent testing laboratory report, stating that material or equipment meets or exceeds specified requirements.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

PART 1 - GENERAL

1.1 PROJECT CLEANLINESS

- .1 Maintain Work in tidy condition, free from accumulation of waste products and debris, other than that caused by Owner or other Contractors.
- .2 Remove waste materials from site at daily regularly scheduled times or dispose of as directed by Engineer. Do not burn waste materials on site.
- .3 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .4 Solid waste materials that are generated within Halifax Regional Municipality (HRM) and do not require specialized out of county disposal sites must be disposed of within the boundaries of the HRM at a licensed or approved facility as per bylaw S-600.
- .5 Clean interior areas prior to start of finishing work, and maintain areas free of dust and other contaminants during finishing operations.
- .6 Store volatile waste in covered metal containers, and remove from premises at end of each working day.
- .7 Provide adequate ventilation during use of volatile or noxious substances. Use of building ventilation systems is not permitted for this purpose.
- .8 Use only cleaning materials recommended by manufacturer of surface to be cleaned, and as recommended by cleaning material manufacturer.
- .9 Schedule cleaning operations so that resulting dust, debris and other contaminants will not fall on wet, newly painted surfaces nor contaminate building systems.

1.2 FINAL CLEANING

- .1 When Work is Substantially Performed remove surplus products, tools, construction machinery and equipment not required for performance of remaining Work.
- .2 Remove waste products and debris other than that caused by others, and leave Work clean and suitable for occupancy.
- .3 Inspect finishes, fitments and equipment and ensure specified workmanship and operation.

1.2 FINAL CLEANING
(Cont'd)

- .4 Broom clean and wash exterior walks, steps and surfaces; rake clean other surfaces of grounds.
- .5 Remove dirt and other disfiguration from exterior surfaces.
- .6 Sweep and wash clean paved areas.

PART 2 - PRODUCTS

2.1 NOT USED

- .1 Not used.

PART 3 - EXECUTION

3.1 NOT USED

- .1 Not used.

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 11 00 General Instructions.
- .2 Section 03 20 00 Concrete Reinforcing.
- .3 Section 03 30 00.01 Cast-In-Place Concrete.
- .4 Section 03 40 00 Miscellaneous Concrete Work.
- .5 Section 03 50 00 Concrete Restoration and Epoxy Injection.

1.2 REFERENCES

- .1 Canadian Standards Association (CSA International)
 - .1 CSA A23.1/A23.2, Concrete Materials and Methods of Concrete Construction / Test Methods and Standard Practices for Concrete.
 - .2 CSA O86S1, Supplement No. 1 to CSA O86-01, Engineering Design in Wood.
 - .3 CSA O121, Douglas Fir Plywood.
 - .4 CSA O151, Canadian Softwood Plywood.
 - .5 CSA O153, Poplar Plywood.
 - .6 CSA O325, Construction Sheathing.
 - .7 CSA O437 Series, Standards for OSB and Waferboard.
 - .8 CSA S269.1, Falsework and Formwork.
 - .9 CSA S269.3, Concrete Formwork, National Standard of Canada.
- .2 Underwriters' Laboratories of Canada (ULC)
 - .1 ULC S701, Standard for Thermal Insulation, Polystyrene, Boards and Pipe Covering.

PART 2 - PRODUCTS

2.1 MATERIALS

- .1 Formwork materials:

2.1 MATERIALS
(Cont'd)

- .1 (Cont'd)
 - .1 For concrete without special architectural features, use wood and wood product formwork materials to CSA O121, CSA O86, CSA O437 Series and CSA O153.
 - .2 For concrete with special architectural features, use formwork materials to CSA A23.1/A23.2.
 - .3 Rigid insulation board:
 - .1 To ULC S701.
- .2 Pan forms:
 - .1 As indicated.
- .3 Tubular column forms:
 - .1 Round, spirally wound laminated fibre forms, internally treated with release material.
- .4 Form ties:
 - .1 For concrete not designated "Architectural", use removable or snap-off metal ties, fixed or adjustable length, free of devices leaving holes larger than 25 mm diameter in concrete surface.
 - .2 For Architectural concrete, use snap ties complete with plastic cones and light grey concrete plugs.
- .5 Form liner:
 - .1 Plywood:
 - .1 Medium density overlay or douglas fir to CSA O121 or canadian softwood plywood to CSA O151 or poplar to CSA O153, thickness to support all loads.
- .6 Form release agent:
 - .1 Chemically active release agents containing compounds that react with free lime in concrete resulting in water soluble soaps, non-toxic, biodegradable.
- .7 Form stripping agent:

2.1 MATERIALS
(Cont'd)

- .7 (Cont'd)
 - .1 Colourless mineral oil, non-toxic, free of kerosene, with viscosity between 70 and 110s Saybolt Universal at 40 degrees C, flashpoint minimum 150 degrees C, open cup.
- .8 Falsework materials:
 - .1 To CSA S269.1.
- .9 Sealant:
 - .1 For use intended and recommended by manufacturer.

PART 3 - EXECUTION

3.1 FABRICATION AND
ERECTION

- .1 Verify lines, levels and centres before proceeding with formwork / falsework and ensure dimensions agree with drawings.
- .2 Obtain Engineer's approval for use of earth forms framing openings not indicated on drawings.
- .3 Hand trim sides and bottoms and remove loose earth from earth forms before placing concrete.
- .4 Fabricate and erect falsework in accordance with CSA S269.1.
- .5 Refer to architectural drawings for concrete members requiring architectural exposed finishes.
- .6 Do not place shores and mud sills on frozen ground.
- .7 Provide site drainage to prevent washout of soil supporting mud sills and shores.
- .8 Fabricate and erect formwork in accordance with CSA S269.3 to produce finished concrete conforming to shape, dimensions, locations and levels indicated within tolerances required by CSA A23.1/A23.2.
- .9 Align form joints and make watertight.
 - .1 Keep form joints to minimum.
- .10 Locate horizontal form joints for exposed columns 2400 mm above finished floor elevation.

3.1 FABRICATION AND
ERECTION
(Cont'd)

- .11 Use 25 mm chamfer strips on external corners and / or 25 mm fillets at interior corners, joints, unless specified otherwise.
- .12 Form chases, slots, openings, drips, recesses, expansion and control joints as indicated.
- .13 Construct forms for architectural concrete, and place ties as indicated and as directed.
 - .1 Joint pattern not necessarily based on using standard size panels or maximum permissible spacing of ties.
- .14 Build in anchors, sleeves, and other inserts required to accommodate Work specified in other sections.
 - .1 Ensure that anchors and inserts will not protrude beyond surfaces designated to receive applied finishes, including painting.
- .15 Clean formwork in accordance with CSA A23.1/A23.2, before placing concrete.

3.2 REMOVAL AND
RESHORING

- .1 Leave formwork in place for time periods specified by Engineer after placing concrete.
- .2 Provide necessary reshoring of members where early removal of forms may be required or where members may be subjected to additional loads during construction as required.
- .3 Re-use formwork and falsework subject to requirements of CSA A23.1/A23.2.

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 11 00 General Instructions.
- .2 Section 03 10 00 Concrete Forming and Accessories.
- .3 Section 03 30 00.01 Cast-In-Place Concrete.
- .4 Section 03 40 00 Miscellaneous Concrete Work.
- .5 Section 03 50 00 Concrete Restoration and Injection.

1.2 REFERENCES

- .1 ASTM International
 - .1 ASTM A775/A775M, Standard Specification for Epoxy-Coated Reinforcing Steel Bars.
- .2 CSA International
 - .1 CSA A23.1/A23.2, Concrete Materials and Methods of Concrete Construction / Test Methods and Standard Practices for Concrete.
 - .2 CSA A23.3, Design of Concrete Structures.
 - .3 CSA G30.18, Carbon Steel Bars for Concrete Reinforcement.
 - .4 CSA G40.20/G40.21, General Requirements for Rolled or Welded Structural Quality Steel / Structural Quality Steel.
 - .5 CAN/CSA G164, Hot Dip Galvanizing of Irregularly Shaped Articles.
 - .6 CSA W186, Welding of Reinforcing Bars in Reinforced Concrete Construction.
- .3 Reinforcing Steel Institute of Canada (RSIC)
 - .1 RSIC-2004, Reinforcing Steel Manual of Standard Practice.

1.3 SHOP DRAWINGS

- .1 Upon request by Engineer, submit shop drawings including placing of reinforcement.

1.3 SHOP DRAWINGS
(Cont'd)

- .2 Indicate on shop drawings, bar bending details, lists, quantities of reinforcement, sizes, spacings, locations of reinforcement and mechanical splices if approved by Engineer, with identifying code marks to permit correct placement without reference to structural drawings. Indicate sizes, spacings and location of chairs, spacers and hangers. Prepare reinforcement drawings in accordance with Reinforcing Steel Manual of Standard Practice by Reinforcing Steel Institute of Canada.
- .3 Detail lap lengths and bar development lengths to CSA A23.3, unless otherwise indicated. Provide type C tension lap splices unless directed differently by Engineer.

PART 2 - PRODUCTS

2.1 MATERIALS

- .1 Substitute different size bars only if permitted in writing by Engineer.
- .2 Reinforcing steel:
 - .1 Billet steel, grade 400, deformed bars to CSA G30.18, unless indicated otherwise.
- .3 Welded steel wire fabric:
 - .1 To ASTM A185/A185M.
 - .1 Provide in flat sheets only.
- .4 Epoxy Coating of non-prestressed reinforcement:
 - .1 To ASTM A775/A775M.
- .5 Galvanizing of non-prestressed reinforcement:
 - .1 To CAN/CSA G164, minimum zinc coating 610 g/m².
- .6 Chairs, bolsters, bar supports, spacers:
 - .1 To CSA-A23.1/A23.2.
- .7 Mechanical splices:
 - .1 Subject to approval of Engineer.
- .8 Plain round bars:

2.1 MATERIALS
(Cont'd)

- .8 (Cont'd)
.1 To CSA-G40.20/G40.21.

2.2 FABRICATION

- .1 Fabricate reinforcing steel in accordance with CSA A23.1/A23.2, SP-66, and Reinforcing Steel Manual of Standard Practice by the Reinforcing Steel Institute of Canada.
- .2 Obtain Engineer's written approval for locations of reinforcement splices other than those shown on placing drawings.
- .3 Upon approval of Engineer, weld reinforcement in accordance with CSA W186.
- .4 Ship bundles of bar reinforcement, clearly identified in accordance with bar bending details and lists.

2.3 SOURCE QUALITY
CONTROL

- .1 Upon request, provide Engineer with certified copy of mill test report of reinforcing steel, showing physical and chemical analysis, prior to beginning reinforcing work.
- .2 Upon request inform Engineer of proposed source of material to be supplied.

PART 3 - EXECUTION

3.1 FIELD BENDING

- .1 Do not field bend or field weld reinforcement except where indicated or authorized by Engineer.
- .2 When field bending is authorized, bend without heat, applying slow and steady pressure.
- .3 Replace bars, which develop cracks or splits.

3.2 PLACING
REINFORCEMENT

- .1 Place reinforcing steel as indicated on placing drawings and in accordance with CSA A23.1/A23.2.
- .2 Use plain round bars as slip dowels in concrete.
- .1 Paint portion of dowel intended to move within hardened concrete with one coat of asphalt paint.
- .2 When paint is dry, apply thick even film of mineral lubricating grease.

3.2 PLACING
REINFORCEMENT
(Cont'd)

- .3 Prior to placing concrete, obtain Engineer's approval of reinforcing material and placement.
- .4 Ensure cover to reinforcement is maintained during concrete pour.
- .5 Ensure welded wire fabric is properly supported during concrete pour. Picking up mesh with rack, then walking on mesh is not acceptable. Mesh that ends up on bottom of slab will result in replacement of slab at no cost to the Crown.

3.3 FIELD TOUCH-UP

- .1 Touch up damaged and cut ends of epoxy coated or galvanized reinforcing steel with compatible finish to provide continuous coating.

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 11 00 General Instructions.
- .2 Section 03 10 00 Concrete Forming and Accessories.
- .3 Section 03 20 00 Concrete Reinforcing.
- .4 Section 03 40 00 Miscellaneous Concrete Work.
- .5 Section 03 50 00 Concrete Restoration and Epoxy Injection.

1.2 REFERENCES

- .1 ASTM International
 - .1 ASTM A185/A185M, Standard Specification for Steel Welded Wire Reinforcement, Plain, for Concrete.
 - .2 ASTM C109/C109M, Standard Test Method for Compressive Strength of Hydraulic Cement Mortars (Using 2 in. or 50 mm Cube Specimens).
 - .3 ASTM C827/C827M, Standard Test Method for Change in Height at Early Ages of Cylindrical Specimens of Cementitious Mixtures.
 - .4 ASTM C939/C939M, Standard Test Method for Flow of Grout for Preplaced-Aggregate Concrete (Flow Cone Method).
 - .5 ASTM D1751, Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Non-Extruding and Resilient Bituminous Types).
- .2 Canadian General Standards Board (CGSB)
 - .1 CAN/CGSB 19.24, Multicomponent, Chemical-Curing Sealing Compound.
 - .2 CAN/CGSB 51.34, Vapour Barrier, Polyethylene Sheet for Use in Building Construction.
- .3 CSA International
 - .1 CSA A23.1/A23.2, Concrete Materials and Methods of Concrete Construction / Test Methods and Standard Practices for Concrete.

1.2 REFERENCES

(Cont'd)

- .3 (Cont'd)
 - .2 CSA A3000, Cementitious Materials Compendium (Consists of A3001, A3002, A3003, A3004 and A3005).
 - .3 CSA G30.18, Carbon Steel Bars for Concrete Reinforcement.

1.3 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide certification that mix proportions selected will produce concrete of quality, yield and strength as specified in concrete mixes, and will comply with CSA A23.1/A23.2.

1.4 QUALITY ASSURANCE

- .1 Provide certification that plant, equipment, and materials to be used in concrete comply with CSA A23.1/A23.2.
- .2 Upon request by Engineer, minimum 2 weeks prior to starting concrete work, submit proposed quality control procedures for Engineer's approval for the following items:
 - .1 falsework erection;
 - .2 hot weather concrete;
 - .3 cold weather concrete;
 - .4 curing;
 - .5 finishes;
 - .6 formwork removal; and
 - .7 joints.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Delivery and Acceptance Requirements:
 - .1 Concrete hauling time:
 - .1 Deliver to site of Work and discharged within 120 minutes maximum after batching.
 - .1 Do not modify maximum time limit without receipt of prior written agreement from Engineer and concrete producer as described in CSA A23.1/A23.2.

1.5 DELIVERY, STORAGE
AND HANDLING
(Cont'd)

- .1 (Cont'd)
 - .1 (Cont'd)
 - .2 Deviations to be submitted for review by the Engineer.
- .2 Concrete delivery:
 - .1 Ensure continuous concrete delivery from plant meets CSA A23.1/A23.2.

PART 2 - PRODUCTS

2.1 PERFORMANCE
CRITERIA

- .1 Quality Control Plan: Ensure concrete supplier meets performance criteria of concrete as established by Engineer and provide verification of compliance as described in PART 1 - QUALITY ASSURANCE.

2.2 MATERIALS

- .1 Cement:
 - .1 To CSA A3001, type GU.
- .2 Supplementary cementing materials:
 - .1 To CSA A3001.
- .3 Water:
 - .1 To CSA A23.1/A23.2.
- .4 Aggregates:
 - .1 To CSA A23.1/A23.2, coarse aggregates to be normal density.
- .5 Air entraining admixture:
 - .1 To CSA A3000.
- .6 Chemical admixtures:
 - .1 To CSA A3000. Engineer to approve accelerating or set retarding admixtures during cold and hot weather placing.
- .7 Shrinkage compensating grout:

2.2 MATERIALS
(Cont'd)

- .7 (Cont'd)
- .1 Pre-mixed compound consisting of non-metallic aggregate, Portland cement, water reducing and plasticizing agents.
- .1 Compressive strength:
- .1 50 MPa at 28 days.
- .2 Consistency:
- .1 To CSAA23.1/A23.2.
- .8 Non premixed dry pack grout:
- .1 Composition of non metallic aggregate Portland cement with sufficient water for the mixture to retain its shape when made into a ball by hand and capable of developing compressive strength of 50 MPa at 28 days.
- .9 Curing compound:
- .1 To CSA A23.1/A23.2 type 1D with fugitive dye.
- .10 Ribbed waterstops:
- .1 Extruded PVC of sizes indicated.
- .11 Reinforcing bars:
- .1 To CSA G30.18, Grade 400.
- .12 Welded steel wire fabric:
- .1 To ASTM A185.
- .13 Premoulded joint filler:
- .1 Bituminous impregnated fibreboard:
- .1 To ASTM D1751.
- .14 Weep hole tubes:
- .1 Plastic.
- .15 Bonding adhesive:
- .1 As recommended by manufacturer for use intended.

2.2 MATERIALS

(Cont'd)

- .16 Epoxy / Ceramic injection system:
 - .1 Ready to use, high strength anchoring system.
 - .1 Acceptable material: Epoxy Anchoring System.
 - .2 Anchor size as directed by Engineer.
- .17 Bonding agent:
 - .1 Purpose made, acrylic bonding agent with polymers and special additives, specifically designed to bond old concrete to new. Bonding agent to be "ready to use".
 - .1 Alternative epoxy and / or epoxy resin / Portland cement bonding agents may be used if approved by Engineer.
- .18 Reinforcing steel primer:
 - .1 Primer specifically designed to bond repair mortar to steel, and protect steel from corrosion.
- .19 Other concrete materials:
 - .1 To CSA A23.1/A23.2.

2.3 MIXES

- .1 Alternative 1 - Proportion normal density concrete to meet performance criteria to CSA A23.1/A23.2.
 - .1 Ensure concrete supplier meets performance criteria as established below and provide verification of compliance.
 - .2 Provide concrete mix to meet following requirements:
 - .1 Cement:
 - .1 TO CSA A3001, type GU.
 - .2 Minimum compressive strength at 28 days as indicated on drawings. Unless otherwise directed by Engineer use the following:
 - .1 slabs (exterior and interior): 30 MPa;
 - .2 footings: 25 MPa;

2.3 MIXES

- | | | | |
|-----------------|----|-------------------------|--|
| <u>(Cont'd)</u> | .1 | (Cont'd) | |
| | | .2 | (Cont'd) |
| | | .3 | sidewalks: 32 MPa; |
| | | .4 | walls and bases: 25 MPa unless shown otherwise; and |
| | | .5 | curb and gutter: 32 MPa. |
| | .3 | Minimum cement content: | |
| | | .1 | 300 kg/m ³ of concrete (for 30 MPa); and |
| | | .2 | 415 kg/m ³ of concrete (for 35 MPa). |
| | .4 | Class of exposure: | |
| | | .1 | C-2 for sidewalks, curbs and gutters.
Engineer will provide class of exposure for other applications. |
| | .5 | Aggregate size: | |
| | | .1 | 20 mm maximum. |
| | .6 | Slump: | |
| | | .1 | At time and point of discharge 80 mm ± 20 mm. |
| | .7 | Air content: | |
| | | .1 | 5 to 7 %. |
| | .8 | Chemical admixtures: | |
| | | .1 | Following admixtures in accordance with CSA A3000, type, quantity, water reducing, strength increasing, set retarding, accelerating, air-entraining, super plasticizers. |

PART 3 - EXECUTION

- | | | |
|------------------------|----|---|
| <u>3.1 PREPARATION</u> | .1 | Obtain Engineer's approval before placing concrete. Provide Engineer 24 hours notice before each concrete pour. |
|------------------------|----|---|

3.1 PREPARATION

(Cont'd)

- .2 Pumping of concrete is permitted only after approval of equipment and mix.
- .3 Place concrete reinforcing in accordance with Section 03 20 00 - Concrete Reinforcing.
- .4 Prior to placing of concrete obtain Engineer's approval of proposed method of protection of concrete during placing and curing.
- .5 During concreting operations:
 - .1 Development of cold joints not allowed.
 - .2 Ensure concrete delivery and handling facilitates placing with minimum of rehandling, and without damage to existing structure or Work.
- .6 Protect previous Work from staining.
- .7 Clean and remove stains prior to application of concrete finishes.
- .8 Maintain accurate records of poured concrete items, to indicate:
 - .1 date;
 - .2 location of pour;
 - .3 quality;
 - .4 air temperature; and
 - .5 test samples taken.
- .9 In locations where new concrete is dowelled to existing work, drill holes in existing concrete.
 - .1 Place steel dowels of deformed steel reinforcing bars and pack solidly with shrinkage compensating grout to anchor and hold dowels in positions as indicated.
- .10 Do not place load upon new concrete until authorized by Engineer.

3.2 INSTALLATION / APPLICATION

- .1 Do cast-in-place concrete work in accordance with CSA A23.1/A23.2.

3.2 INSTALLATION /
APPLICATION
(Cont'd)

- .2 Sleeves and inserts:
 - .1 No sleeves, ducts, pipes or other openings will pass through joists, beams, column capitals or columns, except where indicated or approved by Engineer.
 - .2 Do not eliminate or displace reinforcement to accommodate hardware. If inserts cannot be located as specified, obtain approval of modifications from Engineer before placing of concrete.
 - .3 Check locations and sizes of sleeves and openings shown on drawings.
- .3 Anchor bolts:
 - .1 Set anchor bolts to template under supervision of appropriate trade prior to placing concrete.
- .4 Drainage and weep holes:
 - .1 Install weep hole tubes and drains as indicated.
- .5 Grout under base plates and machinery using procedures in accordance with manufacturer's recommendations which result in 100 % contact over grouted area.

3.3 FINISHES

- .1 Finish concrete in accordance with CSA A23.1/A23.2.
- .2 Use procedures acceptable to Engineer or those noted in CSA A23.1/A23.2 to remove excess bleed water. Ensure surface is not damaged.
- .3 Use curing compounds compatible with applied finish on concrete surfaces. Provide written declaration that compounds used are compatible.
- .4 Interior floor slabs to be left exposed, to receive epoxy, carpet, sheet vinyl, or other covering requiring smooth surface: initial finishing operations followed by final finishing comprising mechanical floating and steel trowelling as specified in CSA A23.1/A23.2 to produce hard, smooth, dense trowelled surface free from blemishes.

3.3 FINISHES

(Cont'd)

.4 (Cont'd)

- .1 Initial finishing operations followed by final finishing comprising mechanical floating and steel trowelling as specified in CSA A23.1/A23.2 to produce hard, smooth, dense trowelled surface free from blemishes.
- .5 Floor slabs to receive mortar bed for ceramic or quarry tile:
 - .1 Screed to correct grade to provide broomed texture.
- .6 Equipment pads:
 - .1 Provide smooth trowelled surface.
- .7 Pavements, walks, curbs and exposed site concrete:
 - .1 Screed to plane surfaces and use aluminum, magnesium, and wood floats.
 - .2 Provide round edges and joint spacings using standard tools.
 - .3 Trowel smooth to provide lightly brushed non-slip finish.
- .8 Waterstops:
 - .1 Install waterstops to provide continuous water seal.
 - .2 Do not distort or pierce waterstop in such a way as to hamper performance.
 - .3 Do not displace reinforcement when installing waterstops.
 - .4 Use equipment to manufacturer's requirements to field splice waterstops.
 - .5 Tie waterstops rigidly in place.
 - .6 Use only straight heat sealed butt joints in field.
 - .7 Use factory welded corners and intersections unless otherwise approved by Engineer.
- .9 Joint fillers:
 - .1 Provide filler for each joint in single piece for depth and width required for joint, unless otherwise authorized by Engineer.

3.3 FINISHES

(Cont'd)

- .9 (Cont'd)
- .2 When more than one piece is required for a joint, fasten abutting ends and hold securely to shape by stapling or other positive fastening.
 - .3 Locate and form isolation, construction, expansion, and joints, as indicated.
 - .4 Install joint filler.
 - .5 Use 12 mm thick joint filler to separate slabs-on-grade from vertical surfaces and extend joint filler from bottom of slab to within 12 mm of finished slab surface unless indicated otherwise.
- .10 Damp proof membrane:
- .1 Install damp proof membrane under concrete slabs-on-grade inside building.
 - .2 Lap damp proof membrane minimum 150 mm at joints and seals.
 - .3 Seal punctures in damp proof membrane before placing concrete.
 - .4 Use patching material at least 150 mm larger than puncture and seal.

3.4 CONTROL JOINTS

- .1 Cut and form control joints in slabs on grade at locations indicated, to CSA A23.1/A23.2 and install specified joint sealer / filler.

3.5 EXPANSION AND ISOLATION JOINTS

- .1 Install premoulded joint filler in expansion and isolation joints full depth of slab flush with finished surface to CSA A23.1/A23.2.

3.6 CURING

- .1 Use curing compounds compatible with applied finish on concrete surfaces free of bonding agents and to CSA A23.1/A23.2.

3.7 SITE TOLERANCES

- .1 Concrete floor slab finishing tolerance to CSA A23.1/A23.2.

3.8 FIELD QUALITY CONTROL

- .1 Concrete inspection and testing:

3.8 FIELD QUALITY CONTROL

(Cont'd)

- .1 (Cont'd)
 - .1 To CSA A23.1/A23.2 by testing laboratory designated by Engineer.
 - .2 Inspection or testing by consultant will not augment or replace Contractor quality control nor relieve him of his contractual responsibility.

3.9 CLEANING

- .1 Clean in accordance with Section 01 74 11 - Cleaning.
- .2 Use trigger operated spray nozzles for water hoses.
- .3 Designate cleaning area for tools to limit water use and runoff.
- .4 Cleaning of concrete equipment to be done in accordance with Section 01 35 43 Environmental Procedures.

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 11 00 General Instructions.
- .2 Section 03 10 00 Concrete Forming and Accessories.
- .3 Section 03 20 00 Concrete Reinforcing.
- .4 Section 03 30 00.01 Cast-In-Place Concrete.
- .5 Section 03 50 00 Concrete Restoration and Epoxy Injection.

1.2 REFERENCES

- .1 Canadian Standards Association (CSA International)
 - .1 CAN/CSA A371, Masonry Construction for Buildings.

1.3 DESCRIPTION OF WORK

- .1 This section pertains to miscellaneous items which are related or forms part of each concrete repair or replacement.
 - .1 Concrete or masonry lintels, sills, caps, etc., in conjunction to replacing or repairing concrete;
 - .2 saw cutting of concrete surfaces;
 - .3 dowelling, complete with epoxy grouting;
 - .4 lead, aluminum and copper flashings when replaced in conjunction to concrete repairs;
 - .5 replacement or new expansion and control joints in concrete walls, floors, and slabs;
 - .6 sandblasting / hydroblasting of concrete surfaces or embedded steel rebar; and
 - .7 replacement of small sets of concrete steps complete with hand railings.

1.4 WORK INCLUDED

- .1 Scope of work as follows:
 - .1 removal of reinforced and plain concrete;
 - .2 removal of curb and gutter, asphalt and concrete;

1.4 WORK INCLUDED
(Cont'd)

- .1 (Cont'd)
- .3 removal of grass turf, soil, asphalt debris, fill etc., to facilitate the placing of new concrete or asphalt:
- .1 above removals includes disposal off DND property at an approved site;
- .4 saw cutting asphalt and concrete;
- .5 supply and installation of approved granular materials;
- .6 supply and installation of approved sod;
- .7 supply and installation of asphalt;
- .8 supply and placing of reinforcing steel;
- .9 supply and placing of concrete;
- .10 supply and installation of anchors, sealants, asphalt fiberboard, inserts, dowels, chairs, ties, and miscellaneous concrete accessories;
- .11 supply and installation of concrete and / or asphalt curbs and gutters;
- .12 supply and installation of concrete admixtures, bonding agents, curing compounds, concrete sealers, concrete hardeners and coatings;
- .13 supply and installation of materials and equipment required to place concrete in cold and / or hot weather;
- .14 supply and installation of materials and equipment required to finish and protect concrete work; and
- .15 supply and installation of pre-cast concrete elements such as curbs, stairs, etc.

1.5 DELIVERY, STORAGE
AND HANDLING

- .1 Deliver materials to job site in dry condition.
- .2 Keep materials dry until use except where wetting of elements is specified.
- .3 Store under waterproof cover on pallets or plank platforms held off ground by means of plank or timber skids.

PART 2 - PRODUCTS

2.1 FLASHING

- .1 Masonry flashing:
 - .1 Lead:
 - .1 0.2 mm thick sheet layer.
 - .2 Lap adhesive:
 - .1 As recommended by manufacturer of flashing material.

PART 3 - EXECUTION

3.1 METHOD OF WORK

- .1 The miscellaneous scope of work complete with materials to be utilized on each concrete job will be clearly identified on each requisition raised by the Engineer.
- .2 In locations where new concrete is dowelled to existing work, drill holes in existing concrete.
 - .1 Place steel dowels of deformed steel reinforcing bars and pack solidly with epoxy to positively position and anchor dowels.
- .3 Build work plumb, level, and true to line, with vertical joints in alignment.
- .4 Clean and remove loose and spalling concrete.
- .5 Clean and prepare deteriorated concrete surface, reinforcing steel, using approved method.
- .6 Approved bonding agent must be used on existing concrete prior to new topping, unless otherwise directed by Engineer.
- .7 Resurface concrete or masonry using products as specified on the requisition.
- .8 The protection of surrounding surfaces and workmanship will be of the same quality as laid down in Section 01 11 00 General Instructions.

3.2 REMOVALS

- .1 Remove concrete as directed by Engineer. Neatly saw cut area to limits as directed by Engineer. Protect adjacent surfaces from damage.
- .2 Remove existing equipment, services, and obstacles where required for refinishing or making good of existing surfaces, and replace as work progresses.
- .3 Dispose of demolished materials in accordance with provincial environmental regulations.
- .4 At end of each day's work, leave work in a safe condition so that no part is in fear of toppling or falling.
- .5 Demolition must be carried out in a manner which minimizes dust. Keep dusty materials wetted.
- .6 Demolish concrete sections into small sections. Protect personnel and property from damage.
- .7 Remove contaminated or dangerous materials from site and dispose of in accordance with provincial health and safety and environmental regulations.

3.3 FLASHING

- .1 Install flashing in masonry / concrete in accordance with CAN/CSA A371.
- .2 Lap joints 150 mm and seal with adhesive.
- .3 Replace flashing on chimneys.

3.4 INSERTS

- .1 As specified and / or directed by Engineer. All materials to be purpose made and able to be cast or grouted into concrete. Ensure metals do not set up a reaction. Ensure wood is protected from concrete.

PART 1 - GENERAL

1.1 RELATED SECTIONS

- .1 Section 01 11 00 General Instructions.
- .2 Section 03 10 00 Concrete Forming and Accessories.
- .3 Section 03 20 00 Concrete Reinforcing.
- .4 Section 03 30 00.01 Cast-In-Place Concrete.
- .5 Section 03 40 00 Miscellaneous Concrete Work.

1.2 REFERENCES

- .1 ASTM International
 - .1 ASTM C109/C109M, Standard Test Method for Compressive Strength of Hydraulic Cement Mortars (Using 2 in. or 50 mm Cube Specimens).
 - .2 ASTM C827/C827M, Standard Test Method for Change in Height at Early Ages of Cylindrical Specimens of Cementitious Mixtures.
 - .3 ASTM C881/C881M, Standard Specification for Epoxy-Resin-Base Bonding Systems for Concrete.
 - .4 ASTM C939/C939M, Standard Test Method for Flow of Grout for Preplaced-Aggregate Concrete (Flow Cone Method).
- .2 American Concrete Institute (ACI)
 - .1 ACI 117M, Specification for Tolerances for Concrete Construction and Materials.
- .3 Canadian Standards Association (CSA International)
 - .1 CSA A23.1/A23.2, Concrete Materials and Methods of Concrete Construction / Test Methods and Standard Practices for Concrete.
 - .2 CSA A3000, Cementitious Materials Compendium (Consists of A3001, A3002, A3003, A3004 and A3005).

1.3 WORK INCLUDED

- .1 Scope of work as follows:

1.3 WORK INCLUDED
(Cont'd)

- .1 (Cont'd)
 - .1 erection of scaffolding, mobilization, set-up to access work area;
 - .2 supply and use of safety equipment;
 - .3 cleaning and surface preparation;
 - .4 routing, chipping, waterblasting, "Blasttracing", grinding, etc., to remove deteriorated concrete;
 - .5 cleaning and preparation of reinforcing steel;
 - .6 injection of epoxy resins;
 - .7 application of primers and bonding agents;
 - .8 application of concrete repair mortars and patching compounds;
 - .9 application of concrete sealers and corrosion inhibitors;
 - .10 construction of form work to facilitate repair;
 - .11 removals of concrete, rebar, and masonry units;
 - .12 removals of temporary structures, staging, formwork, etc.; and
 - .13 clean up.

1.4 WORK EXCLUDED

- .1 If additional masonry work is required to resurface areas of injection, this work will be covered under miscellaneous material and labour.

1.5 GENERAL
REQUIREMENTS

- .1 The Contractor must utilize only skilled tradesmen for concrete surface preparation, injection, crack repairs, and surface repairs.
 - .1 All Work involving surface preparation, injection, crack and surface repairs must be done by tradesmen with experience in the use of epoxy or resin injection crack repairs and restoration of concrete.
- .2 All repair / restoration Work is based on a "system approach" to concrete repair.

1.5 GENERAL
REQUIREMENTS
(Cont'd)

- .2 (Cont'd)
- .1 Work includes all preparation work, cleaning, forming, rebar cleaning, rebar replacement / repair, reinforcing steel protection, bonding, mortar repair process, crack repair, patching, curing, sealing, application of corrosion protection coating, etc., as to be effectively restore / repair areas indicated.

PART 2 - PRODUCTS

2.1 MATERIALS

- .1 This specification is written based on a one manufacturer's system. All products used on each repair project must be from one manufacturer.
- .2 Alternatives: The following are some manufacturers whose products may be submitted as alternatives. It is the responsibility of the Contractor to determine the comparable product for each intended use.
- .1 Cappar Ltd;
- .2 Fosroc;
- .3 Master Builders Technologies.
- .3 Contractor must select best product for particular repair and to approval of Engineer.
- .4 All products must be compatible with each other. The repair of the concrete are to incorporate a "system's approach" and to be in accordance with industry practices for concrete restoration. It is essential that the one manufacturer's system be used to ensure that there is a clear, defined warranty.

2.2 CONCRETE
RESTORATION PRODUCTS

- .1 All products and materials specified in this Section must be stored, prepared, mixed, applied, finished, and cured in strict accordance with the manufacturer's written instructions.
- .2 All products and materials specified in this Section must be used in conformance with the manufacturer's intended use. All product limitations as described in the technical literature must be adhered to. Inform Engineer, in writing, prior to use if product does not meet manufacturer's intended use.

2.2 CONCRETE
RESTORATION PRODUCTS
(Cont'd)

- .3 Do not use any product for which its shelf life has been exceeded or has not been stored at the recommended temperature.
- .4 Contractor will be responsible for providing all required restoration products including bonders, adhesives and primers.

2.3 REINFORCING STEEL
PRIMER

- .1 Use a water based epoxy resin / cement bonding agent and anti-corrosion coating.

2.4 REINFORCING STEEL
PRIMER & BONDING AGENT
(BELOW WATER LINE)

- .1 Primer and bonding agent materials as recommended by concrete restoration product manufacturer. Primer to be compatible with repair mortar and suitable for use underwater in a marine environment. Submit product data to Engineer for approval prior to use.

2.5 CONCRETE BONDING
AGENT

- .1 Water based epoxy resin / Portland cement bonding agent with corrosion protection properties specifically designed for use with restoration products specified in this Section. Note: If another type of bonding agent or method of bonding new repair work to existing is recommended by restoration product manufacturer, notify Engineer in writing prior to work for approval of alternative bonding materials.

2.6 PRESSURE INJECTION
(BELOW WATER LINE)

- .1 Sealing of crack prior to injection is to be carried out utilizing a solvent free, moisture insensitive, high modulus, high strength epoxy paste adhesive to meet ASTM C881 Type I, II, IV and V, grade 3, class B & C.
- .2 Underwater injection resin to conform to ASTM C881.

2.7 EPOXY INJECTION
(ABOVE WATER LINE)

- .1 Low viscosity, solvent free, two components, moisture insensitive, epoxy resin system, specifically formulated for epoxy injection.

2.8 REPAIR MORTAR

- .1 Polymer modified cementitious, non-sag, shrinkage-compensated, repair compound specifically designed for deep repairs on vertical surfaces.

2.9 PATCHING / REPAIR
MATERIALS (BELOW WAT
LINE)

- .1 Patching:
 - .1 Two component, solvent free, 100% solids, moisture insensitive epoxy resin system, specifically designed for patching both vertical and overhead surfaces, underwater.
- .2 Formed areas:
 - .1 Three component epoxy resin grouting system specifically designed for filling annular space without dewatering.

2.10 PROTECTIVE CONCRETE
COATING / SEALER

- .1 Penetrating, migrating, corrosion inhibiting coating for hardened concrete.

2.11 PREPARATION
MATERIALS

- .1 Contractor must use the primers and bonders recommended by the manufacturer for use intended of the restoration project.

2.12 TOOLS AND
EQUIPMENT

- .1 Contractor is responsible for providing all necessary tools and equipment required to perform proper restoration work, both underwater and above water.

PART 3 - EXECUTION

3.1 GENERAL

- .1 Concrete work to be done in accordance with CSA A23.1/23.2 and in strict accordance with the manufacturer's printed instructions. The Contractor will be responsible to choose and use the best restoration product specified for each particular repair item.

3.2 PREPARATION

- .1 Thoroughly clean and prepare all concrete surfaces prior to application of repair products. Remove all deteriorated and loose concrete using method approved by Engineer. Test method of cleaning on sample area prior to work if requested by Engineer.
- .2 Remove all marine organisms, rust scales on rebar, oil, grease, debris, and any other deleterious substances to ensure proper bonding of repair concrete to existing concrete surfaces.

3.2 PREPARATION
(Cont'd)

- .3 Cleanliness of concrete surfaces is subject to Engineer's approval. Area of work will be inspected prior to application of repair materials. Work will not proceed unless Engineer accepts condition of existing surfaces. Concrete surfaces will be re-cleaned properly by Contractor, at no extra cost to DND, if surfaces are not acceptable to Engineer or if there is delay between initial cleaning and placement of concrete.
- .4 Ensure existing concrete surfaces are sound and rough to provide proper bonding of new concrete.
- .5 Ensure edges are straight and vertical to eliminate feathered edges.
- .6 Layout repair area to reduce length of boundary edge.

3.3 WORKMANSHIP

- .1 All restoration products and materials are to be applied or installed in strict accordance with manufacturer's instructions. Contractor will be responsible to ensure manufacturer's technical representative visits site during work and must submit in writing to Engineer a declaration stating products are being prepared and applied in accordance with manufacturer's recommendations.

3.4 METHOD OF WORK -
INJECTION

- .1 Remove all loose, flaking or deteriorated paint from concrete surfaces where work is to be carried out.
- .2 Clean surfaces free of dirt, dust, grease, rust or other foreign matter.
- .3 All previously applied crack filler, patching compounds, grouts or stucco must be removed until a sound substrate is reached on all faces of the crack.
- .4 The crack will be thoroughly cleaned with steel brushes to remove all dust and loose particles, routing of all cracks may be required.
- .5 The degree of surface preparation will be such as to guarantee adhesion of the finished work.
- .6 The injection ports will then be set and the void created filled with concrete bonding paste. Surrounding surfaces or voids also receive bond.

3.4 METHOD OF WORK -
INJECTION
(Cont'd)

- .7 The crack must be injected via the injection ports with injection resin. This injection must be carried out with a positive pressure of 138 kPa maximum above any hydrostatic heads utilizing automatic dispensing and metering equipment with a two component mixing stat at the injection head. This machine must have a mixing tolerance of plus 2%.
- .8 When the injection resin has hardened, all ports and projecting epoxy bonder must be ground or chipped off. The repaired area then must be given a smooth even coat of epoxy bonder so as to ensure a level true surface.
- .9 If the surrounding concrete surfaces must be repaired to present aesthetics or resurface stucco then these extra masonry repairs will be carried out and paid under the miscellaneous charges.

3.5 FIELD QUALITY CONTROL

- .1 Inspection and testing of concrete and concrete materials will be carried out by a testing laboratory designated by Engineer in accordance with CSA A23.1/A23.2.
- .2 Non-destructive methods for testing concrete must be in accordance with CSA A23.1/A23.2.
- .3 Inspection or testing by consultant will not augment or replace Contractor quality control nor relieve him of his contractual responsibility.

3.6 COLD WEATHER
REQUIREMENTS

- .1 If work is to be carried out during the winter months, the Contractor must provide temporary enclosures and coverings with supplemental heating deemed suitable by the Engineer for complete protection of the work.

3.7 PROTECTION
REQUIREMENTS FOR
INTERIOR WORK

- .1 When interior work is encountered, the Contractor must install plastic coverings to eliminate dust / dirt to the surrounding areas and vacuum the entire areas as a result of this work.



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AUG 04 2016

Contract Number / Numéro du contrat

W6837-17-5206

Security Classification / Classification de sécurité

UNCLASSIFIED

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction Marlant - FCE	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Work under this SO comprises the furnishing of all labour, materials, tools, equipment, transportation and supervision required to perform miscellaneous concrete work, concrete restoration and epoxy injection work to concrete and masonry surfaces, for exterior & interior of buildings, grounds and works of CFB Halifax as per attached specification dated 2016-06-01.			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: Specify country(ies): / Préciser le(s) pays: <input type="checkbox"/>	Restricted to: / Limité à: Specify country(ies): / Préciser le(s) pays: <input type="checkbox"/>	Restricted to: / Limité à: Specify country(ies): / Préciser le(s) pays: <input type="checkbox"/>	
7. c) Level of information / Niveau d'information			
PROTECTED A <input type="checkbox"/>	NATO UNCLASSIFIED <input type="checkbox"/>	PROTECTED A <input type="checkbox"/>	
PROTECTED B <input type="checkbox"/>	NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTÉGÉ A <input type="checkbox"/>	
PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED <input type="checkbox"/>	PROTECTED B <input type="checkbox"/>	
PROTECTED C <input type="checkbox"/>	NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTÉGÉ B <input type="checkbox"/>	
PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL <input type="checkbox"/>	PROTECTED C <input type="checkbox"/>	
CONFIDENTIAL <input type="checkbox"/>	NATO CONFIDENTIEL <input type="checkbox"/>	PROTÉGÉ C <input type="checkbox"/>	
CONFIDENTIEL <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	CONFIDENTIAL <input type="checkbox"/>	
SECRET <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	CONFIDENTIEL <input type="checkbox"/>	
SECRET <input type="checkbox"/>	COSMIC TOP SECRET <input type="checkbox"/>	SECRET <input type="checkbox"/>	
TOP SECRET <input type="checkbox"/>	COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET <input type="checkbox"/>	
TRÈS SECRET <input type="checkbox"/>		TOP SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) <input type="checkbox"/>		TRÈS SECRET <input type="checkbox"/>	
TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) <input type="checkbox"/>	
		TRÈS SECRET (SIGINT) <input type="checkbox"/>	



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PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?

Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

☒ No ☐ Yes
Non Oui

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?

Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?

☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis



RELIABILITY STATUS
COTE DE FIABILITÉ



CONFIDENTIAL
CONFIDENTIEL



SECRET
SECRET



TOP SECRET
TRÈS SECRET



TOP SECRET - SIGINT
TRÈS SECRET - SIGINT



NATO CONFIDENTIAL
NATO CONFIDENTIEL



NATO SECRET
NATO SECRET



COSMIC TOP SECRET
COSMIC TRÈS SECRET



SITE ACCESS
ACCÈS AUX EMPLACEMENTS

Special comments:

Commentaires spéciaux : On-Site Monitoring in Place

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?

Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?

If Yes, will unscreened personnel be escorted?

Dans l'affirmative, le personnel en question sera-t-il escorté?

☒ No ☐ Yes
Non Oui

☐ No ☐ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?

Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?

Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?

☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?

Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?

☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?

Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?

Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?

☒ No ☐ Yes
Non Oui



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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL		TRÈS SECRET
Information / Assets Renseignements / Biens Production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Media / Support TI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Link / Lien électronique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No ☐ Yes
Non Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No ☐ Yes
Non Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).


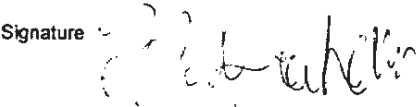




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PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme			
Name (print) - Nom (en lettres moulées) WO S. Alberts		Title - Titre Contracts2 I/C	Signature 
Telephone No. - N° de téléphone 902-722-4906	Facsimile No. - N° de télécopieur 902-722-1847	E-mail address - Adresse courriel scott.albertsr@forces.gc.ca	Date 19/07/16
14. Organization Security Authority / Responsable de la sécurité de l'organisme			
Name (print) - Nom (en lettres moulées) Tippy Graham - DSSO - Industrial Security Senior Security Analyst Tel: 613-996-0283		Title - Titre DGDS DPM SEC NDHQ OTTAWA	Signature 
Telephone No. - N° de téléphone 613-949-1066	Facsimile No. - N° de télécopieur 613-949-1066	E-mail address - Adresse courriel SRCL-LVERS@forces.gc.ca	Date 04 Aug 2016
15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached? Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?			
		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
16. Procurement Officer / Agent d'approvisionnement			
Name (print) - Nom (en lettres moulées) John Stavert		Title - Titre Supply Team Leader- Real Property Contracting - PWGSC Hfx NS	Signature 
Telephone No. - N° de téléphone 902-496-5507	Facsimile No. - N° de télécopieur 902-496-5016	E-mail address - Adresse courriel john.stavert@pwgsc-tpgsc.gc.ca	Date
17. Contracting Security Authority / Autorité contractante en matière de sécurité			
Name (print) - Nom (en lettres moulées) Nancy Cryan Agente de sécurité des contrats et visites Contracts and Visits Security Officer 613-957-1018 nancy.cryan@tpsgc-pwgsc.gc.ca		Title - Titre Nancy Cryan	Signature 
Telephone No.		Address - Adresse courriel	Date