



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication

360 Albert St. / 360, rue Albert

12th Floor / 12ième étage

Ottawa

Ontario

K1A 0S5

Title - Sujet Events Planning and Management	
Solicitation No. - N° de l'invitation C1111-160032/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client C1111-16-0032	Date 2016-11-16
GETS Reference No. - N° de référence de SEAG PW-\$\$CX-027-71814	
File No. - N° de dossier cx027.C1111-160032	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-11-29	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Buck(CX Div.), Daniel	Buyer Id - Id de l'acheteur cx027
Telephone No. - N° de téléphone (613) 998-8582 ()	FAX No. - N° de FAX (613) 991-5870
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT 003

The purpose of this amendment is to:

Part A) Respond to bidder's questions:

Question 8: furthermore we would need:

- Autocad plans of the site;
- Photos / plans of the stage as well as the backstage.

Answer 8: We are supplying you with the Autocad plan of Canada Day 2016. The Autocad plan of the site, photos, plans of the stage and the back-stage for 2017 will be shared to the company which will obtain the contract.

Question 9: Phase 2 – R.1 Value Added Component – OPTIONAL

How can Phase 2's Value Added Component be considered optional when this phase can potentially be worth 13% of the overall score?

Answer 9: Value Added component is an innovative way to explore additional programming options that could be used to enhance the programming offer behind the core scope.

Question 10: Would request to remove Phase 2 (Value Added Component) from this RFP or making it mandatory?

Answer 10: No, Phase 2 (Value Added Component) will not be removed from the process. Bidders who chooses not submit a Phase 2 will not be disqualified.

Question 11: Phase 2 R.3 it is stipulated Bidder should provide a detailed cost breakdown that is verifiable thus it is stipulated in Part 3 / 3.1 – Bid preparation Instruction, that prices must appear in the financial bid only. Could you clarify and give us instructions how to proceed as per cost & price demonstrations for the evaluation?

Answer 11: Bidders choosing to submit in a response to the Phase 2 – Technical Evaluation must also include Table B.2 – Value Added Component for Canada Day 2017 – Optional of the Annex "B" Basis of Payment in the Financial Bid.

Question 12: Do we need to provide C.V's of Key Team Members along with a letter of commitment from each one in Mandatory Criteria 4?

Answer 12: No, the Bidder must provide a document outlining the roles and responsibilities of all key team members proposed for the provision of the services and deliverables specified in the Annex "A" Statement of Work

Question 13: Reference to Annex A section 4.1.2.h regarding potential international sales, do we need to provision at this stage in the 3,200,000\$ budget?

Answer 13: No, it's not part of the \$3,200,000 budget as stated in 4.1.2.h:

*Provide an estimate of union minimums and sync clearances for a potential international sale of the program. If PCH negotiates a sale prior to the event, the Contractor will contract union minimums and sync clearances for any additional sales. **Should any sale(s) go ahead, PCH will transfer monies to the Contractor to cover the additional minimum union fees and sync rights.** A signed copy of all performer contracts and sync fee agreements are to be sent to PCH;*

Question 14: Reference to Annex A 4.1.4.n, we did not find in Annex F the referred to assignments and/or waivers mentioned. Do we need to provide anything at this point in our proposal?

Answer 14: No, nothing is required for the bid.

Question 15: Reference to Annex B table B.1 section 5 Broadcast, can you provide more information on the elements to be included in this section?

Answer 15: All shows presented on Parliament Hill on July 1st needs to be "ready for broadcast" (TV, radio, web) which includes, but not limited to: lighting, sound, coordination staff, broadcast rights and clearance.

Question 16: Could you provide us with the exact list of documents referred in Section 5 required at this stage to be included in our proposal in Section III? If possible could you send us the direct link to the eventual applications or documents?

Answer 16: Please refer to Section 5.1 Certifications Required with the Bid of Part 5 – Certification and Additional Information. Please see change to Part 5 – Certification and Additional Information in Part B of the amendment.

Part B) Revise the following:

1. At page 1 of the Request for Proposal, Revise the closing date as follows:

From: November 24, 2016 at 14:00 EST

To: November 29, 2016 at 14:00 EST

2. At Part 5 – Certifications and Additional Information:

Delete in it's entirety and replace with:

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?ga=1.229006812.1158694905.1413548969#afed) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex [Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.1 Canadian Content Certification

This procurement is limited to Canadian services.

The Bidder certifies that:

() the service offered is a Canadian service as defined in paragraph 2 of clause [A3050T](#)

Bidders should submit this certification completed with their bid. If the certification is not completed and submitted with the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to submit this completed certification. Failure to comply with the request of the Contracting Authority and submit the completed certification will render the bid non-responsive.

5.2.3.2 Canadian Content Certification

5.2.3.2.1 SACC Manual clause [A3050T](#) (2014-11-27) Canadian Content Definition

3. At the Annex "A" Statement of Work, Section 4.1.4 n):

Delete:

- n) Produce, gather and provide to PCH all the assignments and/or waivers (Annex F) required in order to confirm that the intellectual property rights in/to the works created in the course of this contract will belong to PCH;

Replace with:

- n) Produce, gather and provide to PCH all the assignments and/or waivers required in order to confirm that the intellectual property rights in/to the works created in the course of this contract will belong to PCH;

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL (RFP) REMAIN UNCHANGED.