



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**

**11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776**

**Request For a Standing Offer
Demande d'offre à commandes**

National Master Standing Offer (NMSO)
Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Industrial Vehicles & Machinery Products Division
11 Laurier St./11, rue Laurier
7B1, Place du Portage, Phase III
Gatineau
Québec
K1A 0S5

Title - Sujet NMSO FOR PACKAGING MATERIAL	
Solicitation No. - N° de l'invitation E60HS-16PACK/B	Date 2016-11-16
Client Reference No. - N° de référence du client E60HS-16PACK	GETS Ref. No. - N° de réf. de SEAG PW-\$\$HS-634-71907
File No. - N° de dossier hs634.E60HS-16PACK	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-12-28	
Time Zone Fuseau horaire Eastern Standard Time EST	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Chenier, Jeremy	Buyer Id - Id de l'acheteur hs634
Telephone No. - N° de téléphone (819)420-0868 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Definitions

In this Request for Standing Offers, unless the context otherwise requires.

“Authorized User”

Means to a Federal Identified User and Provincial/Territorial Identified User as specified in the Standing Offer, authorized to make call-ups against the Standing Offer.

“Federal Identified User”

Means any Federal Government Department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the Financial Administration Act, R.S., 1985, c. F-11.

“Provincial/Territorial Identified User”

Means any Canadian province or territory to whom the Minister of the Department of Public Services and Procurement Canada can provide access to its procurement services and instruments. For a detailed list refer to Part 6A, Section 6.6 of the Standing Offer.

PART 1 - GENERAL INFORMATION

Principal – Agent Relationship

Canada is not acting as an agent for the “Provincial/Territorial Identified User” nor is the “Provincial/Territorial Identified User” a principal of Canada. By issuing a call-up against the Standing Offer, the “Provincial/Territorial Identified User” accepts all responsibilities and liabilities associated with the issuance and management of the call-up.

Offer

By submitting an Offer, the Offeror offers to provide and deliver the goods, services or both described in the Standing Offer, in accordance with the pricing set out in the Standing Offer if and when the Authorized User requests such goods, services or both, in accordance with the conditions set out in the Standing Offer.

No Obligation

The Provincial/Territorial Identified User has no obligation to use this procurement instrument.

Exclusionary Clause

No Offeror will have any claim, action, cause of action, or complaint whether in contract (express or implied), in negligence or other tort, in equity, under any statute or otherwise at law, against Her Majesty the Queen in Right of Canada for damages, compensation, costs, interests, loss, lost opportunity or injury, of any kind or nature, arising from the issuance of a call-up against a Standing Offer and its resulting contract where the call-up is issued by a Provincial/Territorial Identified User.

By submitting an Offer, the Offeror agrees that it has no claim, action, cause of action or complaint and will be barred from bringing any such claim, action or complaint against Her Majesty the Queen in Right of Canada for any damages, compensation, costs, interests, loss, lost opportunity or injury, of any kind or nature, arising from the issuance of a call-up against a Standing Offer and its resulting contract where the call-up is issued by a Provincial/Territorial Identified User. The Offeror recognizes and agrees that by issuing a call-up, the Provincial/Territorial Identified User becomes the Contracting Authority and as such is responsible for any contractual issues, or any other issues related to individual call-ups made against the Standing Offer.

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;

Part 5 Certifications: includes the certifications to be provided;

Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:

6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the purchase description, the pricing, the delivery, the point rated technical evaluation criteria and their appendices.

1.2 Summary

This requirement is to establish a National Master Standing Offer (NMSO) for the supply of packaging materials, steel cans, steel drums and collapsible skip box containers, in accordance with Annexes A, B, C, D, and their appendices.

This requirement is for an initial period of two (2) years from the effective date of the Standing Offer, with an option to extend the offer by one (2) additional periods of one (1) year.

Any resulting Standing Offer shall be for delivery requirements to locations within Canada, including locations within Comprehensive Land Claims Settlement Areas (CLCSAs).

Offerors do not have to submit an offer for all categories. However, Offerors submitting an offer for a category must submit an offer for all items of that category.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

1.3 Electronic Purchasing Tool - Notification

Canada may, at any time during the Standing Offer period, choose to make use of an electronic procurement solution or other electronic tools to manage the Standing Offer and associated ordering processes.

Canada reserves the right to render participation in the use of the new solution and any associated interfaces, mandatory or optional, at its sole discretion.

Any costs associated with the implementation and maintenance of the Offeror's participation in the electronic procurement solution will be borne by the Offeror.

Canada agrees to provide the Offeror with no less than three months' notice to allow for the migration to any electronic procurement solution. Any notice will, at a minimum, include the following:

- The Commercial name of the electronic procurement solution;
- Requirements pertaining to enablement or membership to the supplier networks;

- Technical requirements for catalogue formats and system interfaces (if applicable);
- Payment processing requirements (if applicable);
- Implementation plan; and
- Order processing requirements and workflows.

For all purchases for which the participation in any such electronic procurement solution is mandatory, if the Offeror chooses not to participate, the Standing Offer may be set aside by Canada.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Services and Procurement Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2016-04-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Section General Information of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: the words “departments and agencies” and “Canada”

Insert: Authorized User

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2.2 Submission of Offers

Offers must be submitted only to the Public Services and Procurement Canada (PSPC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will not be accepted.

2.3 Improvement of Requirement During Solicitation Period

Offerors considering that the Purchase Description contained in the RFSO could be improved technically or technologically are invited to make suggestions, in writing, to the Standing Offer Authority named in the RFSO. Offerors must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular Offeror will be given consideration provided they are submitted to the Standing Offer Authority at least seven (7) calendar days before the RFSO closing date and time. Canada will have the right to accept or reject any or all suggestions.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copy and 1 soft copy on Universal Serial Bus (USB) flash drive, Digital Versatile Disc (DVD) or Compact Disc (CD)).

Section II: Financial Offer (1 hard copy and 1 soft copy on USB flash drive, DVD or CD).

Section III: Certifications (1 hard copy)

Section IV: Additional Information (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

1. use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
2. use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Offerors do not have to submit an offer for all categories. However, Offerors submitting an offer for a category must submit an offer for all items of that category.

3.1.1 Equivalent Products

1. Products that are equivalent in form, fit, function, quality and performance to the item(s) specified in the bid solicitation will be considered where the Offeror:

- (a) designates the brand name and model and/or part number and NSCM/CAGE of the substitute product;
2. Products offered as equivalent in form, fit, function, quality and performance will not be considered if:
- (a) the offer fails to provide all the information requested to allow the Standing Offer Authority to fully evaluate the equivalency of each substitute product; or
 - (b) the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to provide technical information demonstrating the equivalency (e.g. Drawing, specifications, engineering reports and/or test reports), or to demonstrate that the substitute product is equivalent to the item specified in the bid solicitation, at the sole cost of bidders, within three (3) business days (or other delay specified herein) of the request. If the bidder fails to provide the requested information within the specified delay, Canada may declare the bid non-responsive.

3.1.2 Substitute Products - Replaced Part Numbers from the OEM

1. Products that are a replaced part number (superseded or obsolete) from the OEM must be equivalent in form, fit, function, quality and performance to the original item(s) specified in the bid solicitation and will be considered where the bidder provides upon request of the Standing Offer Authority:
- (a) proof by submitting a copy of a Certificate of Conformity from the Original Equipment Manufacturer (OEM) providing justification/explanation that the part numbers are a replacement of the OEM parts specified herein and are equivalent in form, fit, function, quality and performance to the OEM's parts specified herein; or
 - (b) all required technical information (as detailed in Part 3, Section I, 3.1.1 Equivalent Product) to demonstrate their technical compliance and to confirm form, fit, function, quality and performance of these replaced part numbers.
2. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product demonstrate that the substitute product is equivalent to the item specified in the bid solicitation, at the sole cost of bidders, within three (3) business days (or other delay specified herein) of the request. If the bidder fails to provide the requested information within the specified delay, Canada may declare the bid non-responsive.

3.1.3 Samples

The Bidder must, upon request from the Standing Offer Authority, provide a sample to the Technical Authority, transportation charges prepaid, and without charge to Canada, within fourteen (14) calendar days from the date of request. The sample submitted by the Bidder will remain the property of Canada and will not be considered as part of the deliverables in any resulting contract. If the sample does not meet the requirements of the bid solicitation or the Bidder fails to comply with the request of the Standing Offer Authority, the bid will be declared non-responsive.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Basis of Payment detailed in Part 6B and Annex B - Pricing.

3.1.4 Electronic Payment of Invoices - Offer

Canada requests that Bidders complete option 1 or 2 below:

1. Electronic Payment Instruments will be accepted for payment of invoices. The following Electronic Payment Instrument(s) are accepted:

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

2. Electronic Payment Instruments will not be accepted for payment of invoices.

The Bidder is not obligated to accept payment by Electronic Payment Instruments. Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.5 Exchange Rate Fluctuation Risk Mitigation

SACC Reference	Title	Date
C3011T	Exchange Rate Fluctuation	2013-11-06

Section III: Certifications

Offerors must submit the certifications required under Part 5.

Section IV: Additional Information

Canada requests that Offerors submit the following information:

3.1.6 Routine Delivery

Offerors should submit the completed Annex C - Delivery with their offer.

3.1.7 Urgent Delivery

Offerors should submit the completed Annex C - Delivery with their offer.

3.1.8 Offerors Representatives

Canada requests that Offerors provide information for the contact person responsible for:

General enquiries

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Evaluation Criteria – Part Number and NSCM/CAGE

Offerors must indicate, in Appendix B3, the Part Numbers and the NSCM/CAGEs they are offering.

4.1.1.2 Mandatory Technical Evaluation Criteria – Equivalent Products and Substitute Products

Offerors proposing an Equivalent Product or a Substitute Product must indicate the brand name and model and/or Part Number and the NSCM/CAGE they are offering.

4.1.1.3 Mandatory Technical Evaluation Criteria – Category 1

A. The Offeror must demonstrate a minimum of two (2) years' experience within the last five (5) years, in the supply of packaging material related to Category 1.

B. The Offeror must demonstrate a sales volume of at least \$750,000 per year in the supply of packaging material related to Category 1.

4.1.1.4 Mandatory Technical Evaluation Criteria – Category 2

A. The Offeror must demonstrate a minimum of two (2) years' experience within the last five (5) years, in the supply of packaging material related to Category 2.

B. The Offeror must demonstrate a sales volume of at least \$1,000,000 per year in the supply of packaging material related to Category 2.

4.1.1.5 Mandatory Technical Evaluation Criteria – Category 3

A. The Offeror must demonstrate a minimum of two (2) years' experience within the last five (5) years, in the supply of packaging material related to Category 3.

B. The Offeror must demonstrate a sales volume of at least \$1,000,000 per year in the supply of packaging material related to Category 3.

4.1.2 Point Rated Technical Evaluation Criteria

Offerors must demonstrate and provide all supporting documents to support each technical evaluation criteria detailed in Annex D – Point-Rated Technical Evaluation Criteria for all the categories for which they are submitting an offer.

4.1.3 Financial Evaluation

4.1.3.1 Mandatory Financial Evaluation Criteria

The prices offered must be in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, Canadian Custom Duties and Excise Taxes included where applicable and, Applicable Taxes extra.

Offeror must fully complete the Excel spreadsheet, Annex B - Pricing, included in the Request for Standing Offer package to provide the requested information.

4.1.3.2 Mandatory Financial Evaluation Criteria for Routine delivery

Offerors must submit firm unit prices for all items, all regions for the initial period, in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, Canadian Custom Duties, Excise Taxes included where applicable and, Applicable Taxes extra.

Offerors must submit the firm percentage increase for the initial period year 2, and for each extended period, which will be applied to the firm unit prices of the previous period.

4.1.3.3 Mandatory Financial Evaluation Criteria for urgent delivery

Offerors must submit one (1) firm markup (percentage) for the initial and extended periods, which will be applied to the corresponding firm unit prices offered for the Routine Delivery for the items listed in appendix B1, section 3.

4.1.3.4 Evaluated Price

The evaluation of the price will be per category in accordance with Annex B – Pricing.

4.2 Basis of Selection

1. To be declared responsive, an offer must:
 - (a) Comply with all the requirements of the Request for Standing Offer; and
 - (b) Meet all mandatory criteria.

There is no minimum required for points overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 30 points.

2. Offers not meeting (a) and (b) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 10% for the technical merit and 90% for the price.
4. To establish the technical merit score, the overall technical score for each responsive offer will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 10%.
5. To establish the pricing score, each responsive offer will be prorated against the lowest evaluated price and the ratio of 90%.
6. For each responsive offer, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive offer obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive offer with the highest combined rating of technical merit and price per category will be recommended for issuance of a Standing Offer.

A maximum of three (3) responsive offers will be recommended for issuance of a Standing Offer.

4.2.1 Basis of Selection (example of calculation)

The table below illustrates an example where all three offers are responsive and the selection of the offeror is determined by a 10/90 ratio of technical merit and price, respectively. The total available points per category equals 30 and the lowest evaluated price is \$45,000.

Basis of Selection - Highest Combined Rating Technical Merit (10%) and Price (90%)				
		Offeror 1	Offeror 2	Offeror 3
Overall Technical Score		28/30	20/30	13/30
Bid Evaluated Price		55,000	50,000	45,000
Calculations	Technical Merit Score	$28/30 \times 10 = 9.333$	$20/30 \times 10 = 6.667$	$13/30 \times 10 = 4.333$
	Pricing Score	$45/55 \times 90 = 73.636$	$45/50 \times 90 = 81.000$	$45/45 \times 90 = 90.000$
Combined Rating		82.97	87.67	94.33
Overall Rating		3rd	2nd	1st

PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Offeror must provide with its offer, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – List of Names

Offerors who are incorporated, including those submitting offers as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Offeror.

Offerors submitting offers as sole proprietorship, as well as those submitting offers as a joint venture, must provide the name of the owner(s).

Offerors submitting offers as societies, firms or partnerships do not need to provide lists of names.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada-Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Equivalent Products and Substitute Products Conformance Certification

The Bidder certifies that all Equivalent Products and Substitute Products proposed conform to the requirement detailed under the "Line Item Detail".

This certification does not relieve the bid from meeting the requirement detailed in Part 3, Section I, Equivalent Products and Substitute Products.

Bidder's authorized representative Signature

Date

5.2.3.2 General Environmental Criteria Certification

The Offeror must select and complete one of the following two certification statements.

1. The Offeror certifies that the Offeror is registered or meets ISO 14001.

Offeror's authorized representative Signature

Date

Or

2. The Offeror certifies that the Offeror meets and will continue to meet throughout the duration of the Standing Offer, a minimum of four (4) out of six (6) criteria identified in the table below.

The Offeror must indicate which four (4) criteria, as a minimum, are met.

Green Practices within the Offeror's organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	

Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

Offeror's authorized representative Signature

Date

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

Definitions

In this Standing Offer, unless the context otherwise requires,

“Authorized User”

Means a Federal Identified User and Provincial/Territorial Identified User as specified in the Standing Offer, authorized to make call-ups against the Standing Offer.

“Federal Identified User”

Means any Federal Government Department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

“Provincial/Territorial Identified User”

Means any Canadian province or territory to whom the Minister of the Department of Public Services and Procurement Canada can provide access to its procurement services and instruments. For a detailed list refer to Part 6A, Section 6.6 of the Standing Offer.

General Information

The Offeror will provide and deliver the goods, services or both described in the Standing Offer, in accordance with the pricing set out in this Standing Offer if and when the Authorized User requests such goods, services or both, in accordance with the conditions set out in the Standing Offer.

Principal – Agent Relationship

Canada is not acting as an agent for the Provincial/Territorial Identified User nor is the Provincial/Territorial Identified User a principal of Canada. By issuing a call-up against the Standing Offer, the “Provincial/Territorial Identified User” accepts all responsibilities and liabilities associated with the issuance and management of the call-up.

No Obligation

The Provincial/Territorial Identified User has no obligation to use the Standing Offer.

Exclusionary Clause

The Offeror agrees that it has no claim, action, cause of action or complaint and will be barred from bringing any such claim, action or complaint against Her Majesty the Queen in Right of Canada for any damages, compensation, costs, interests, loss, lost opportunity or injury, of any kind or nature, arising from the issuance of a call-up against a Standing Offer and its resulting contract where the call-up is issued by a Provincial/Territorial Identified User. The Offeror recognizes and agrees that by issuing a call-up, the Provincial/Territorial Identified User becomes the Contracting Authority and as such is

responsible for any contractual issues, or any other issues related to individual call-ups made against the Standing Offer.

6.1 Offer

The Offeror offers to fulfill the requirement for the supply of packaging materials, steel cans, steel drums and collapsible skip box containers, in accordance with the following Annexes and their Appendices:

Annex A – Purchase Description for Packaging Materials;

Annex B – Pricing;

Annex C – Delivery;

The Offeror must supply packaging materials, steel cans, steel drums and collapsible skip box containers to departments and agencies of the Government of Canada across the country, including to locations within Comprehensive Land Claims Agreements (CLCA), on an as-and-when requested basis.

6.1.1 Electronic Purchasing Tool

1. During the period of the Standing Offer, Canada may begin using an electronic purchasing tool or other electronic tools to acquire goods or services. Canada reserves the right to make the use of the new electronic purchasing tool mandatory or optional, at its sole discretion.
2. For the migration to any electronic purchasing tool identified as mandatory, the Offeror must provide their catalogue of goods or services, upon request from the Standing Offer Authority, as detailed in Annex A – Purchase description.
3. For all purchases for which the use of any such electronic purchasing tool is mandatory, Canada agrees to provide Offerors with no less than three months' notice to allow for the migration to any electronic purchasing tool prior to making use of the tool mandatory to all Standing Offer holders.
4. When the migration to the electronic tool is mandatory, if the Offeror chooses not to propose their products or services through the electronic tool, the Standing Offer will be set aside by Canada.

6.2 Security Requirements

There is no security requirement applicable to this Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *[Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Services and Procurement Canada.

6.3.1 General Conditions

2009 (2016-04-04) General Conditions - Standing Offers - Goods or Services – Authorized User attached as Annex F, apply to and form part of the Standing Offer.

The following sections apply to Federal Identified Users only:

Section 05 – Call-ups

Section 11 – Integrity Provisions

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records, on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must also include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data, in electronic format (Excel spreadsheet format), in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted electronically on a quarterly basis to the Standing Offer Authority.

The Quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The reporting requirements includes, but is not limited to, the following information:

- 1a. Standing Offer Number;
- 1b. Standing Offer Title;
- 1c. Authorized Users
- 1d. Call-up number
- 1e. Invoice date and number
- 1f. Region of Delivery
- 1g. Reporting Period (Quarter and Per Fiscal Year);
- 1h. Total Number of Orders and associated value (Applicable taxes included) for the Reporting Period (Quarter);
- 1i. Total Number of Orders and associated value (Applicable taxes included) (Per Fiscal Year);
- 1j. Total Number of Orders and associated value (Applicable taxes included) (For the duration of the Standing Offer)

- 2a. Item number;
- 2b. Total Number of Item ordered (Per Quarter and Per Fiscal Year);
- 2c. Total Number of Item ordered (Per Region of Delivery);
- 2d. Total Number of Item ordered (Per Identified user);

The data must be submitted to the Standing Offer Authority no later than **fifteen (15) calendar days** after the end of the reporting period.

6.3.3 Standing Offers - Final Report

On completion or termination of the National Master Standing Offer (NMSO), the offeror must produce a detailed final report with all cumulative data of the call-ups. Data must also include all purchases paid for by a Government of Canada Acquisition Card.

The final report must be completed and forwarded electronically to the Standing Offer Authority, no later than **thirty (30) calendar days** after the end of the completion or the set-aside of the Standing Offer.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from the effective date of the Standing Offer to **To be inserted by PSPC.**

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional periods of one (1) year, under the same conditions and at the rates or prices specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Jeremy Chenier
Supply Specialist
Public Services and Procurement Canada
Acquisitions Branch
Logistics, Electrical, Fuel and Transportation Directorate - "HS" Division
Place du Portage, Phase III, 7B1
11 Laurier Street
Gatineau, QC K1A 0S5
Telephone: 819-420-0868
E-mail address: jeremy.chenier@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Technical Authority

The Technical Authority for the Standing Offer is:

To be inserted by PSPC

National Defence Headquarters
Mgen George R. Pearkes Building
101 Colonel By Drive
Ottawa, ON K1A 0K2

Telephone: _____
Facsimile: _____
E-mail address: _____

6.5.3 Contracting Authority

When a call-up is issued by an Authorized User the Contracting Authority is as follows:

Federal Identified User:

The Federal Identified User in the call-up is the Contracting Authority and as such is responsible for any contractual issues relating to individual call-ups made against the Standing Offer.

Provincial/Territorial Identified User:

The Provincial/Territorial Identified User is the Contracting Authority and as such is responsible for any contractual issues or any other issues related to individual call-ups made against the Standing Offer.

6.5.4 Offeror's Representative

General enquiries

Name: **to be inserted by PSPC**

Telephone No.:

Facsimile No.:

E-mail address:

Delivery follow-up

Name: **to be inserted by PSPC**

Telephone No.:

Facsimile No.:

E-mail address:

6.6 Identified Users

6.6.1 Federal Identified Users

The Federal Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown Corporation listed in Schedules I, I.I, II, III, of the Financial Administration Act, R.S., 1985, c. F-11.

6.6.2 Provincial/Territorial Identified User

The below is a list of organizations authorized to make call-ups against the Standing Offer:

- Northwest Territories

The call-up against a standing offer must be issued by a Provincial/Territorial Identified User identified on the lists mentioned above. It is the responsibility of the Offeror to ensure that the entity making the call-up against the Standing Offer is duly authorized to do so.

6.7 Call-up Instrument

6.7.1 Call-up Instrument for Federal Identified User

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or

An equivalent form or electronic call-up document which at a minimum:

- Identifies the Standing Offer number;
- Signifies acceptance of the terms and conditions of the Standing Offer;
- Includes a description and a unit price for each item on the call up;
- Identifies the total value of the call up;
- Identifies a point of delivery;
- Acknowledges that funds are available under Section 32 of the *Financial Administration Act*;
- Acknowledges the User's authority to enter into a contract.

6.7.2 Call-up Instrument for Provincial/Territorial Identified User

For call-ups issued by a Provincial/Territorial Identified User, the Work will be authorized or confirmed using the attached form as detailed in Annex E.

6.8 Limitation of Call-ups

6.8.1 Limitation of Call-ups for Federal Identified User

For Identified Users, Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Applicable Taxes included).

Requirements exceeding \$40,000.00 (Applicable Taxes included) must be submitted to PSPC Standing Offer Authority in the form of a funded requisition for processing.

6.8.2 Limitation of Call-ups for Provincial/Territorial Identified User

Individual call-ups against a Standing Offer must not exceed each province or territory's financial delegation.

6.9 Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the call up against the Standing Offer, including any annexes;
- (b) the articles of the Standing Offer;

- (c) the general conditions 2009 (2016-04-04), General Conditions – Standing Offers – Goods or Services – Authorized User
- (d) the general conditions 2015A (2016-04-04); General Conditions – Goods (Medium Complexity) – Authorized User;
- (e) the Annex A – Purchase Description for Packaging Materials and its Appendices;
- (f) the Annex B – Pricing and its Appendices;
- (g) the Annex C – Delivery;
- (h) the Offeror's offer dated **(to be inserted by PSPC)**, or, as amended **(to be inserted by PSPC)**.

6.10 Certifications

6.10.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing additional information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the additional information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

6.11 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.12 Meeting after Issuance of Standing Offer

Within ten (10) calendar days from the effective date of the Standing Offer, the Offeror must contact the Standing Offer Authority to determine if a meeting is required. A meeting will be convened at Canada's discretion to review the procedures for making call-ups, the technical and contractual requirements. The Offeror must prepare and distribute the minutes of the meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Offeror's facilities, at a federal government department facility or via teleconference, at Canada's discretion, at no additional cost to Canada, with representatives of the Contractor, the Department of National Defence, Public Services and Procurement Canada and other federal government departments as required.

6.13 Progress Meetings

Progress meetings will take place on an as-and-when required basis. The Offeror must prepare and distribute the agenda and minutes of the meeting. The meeting will be held at the Offeror's facilities, at a federal government department facility or via teleconference, at Canada's discretion, at no additional cost to Canada, with representatives of the Offeror, the Department of National Defence, Public Services and Procurement Canada and other federal government departments as required.

B. RESULTING CONTRACT CLAUSES

Definitions

In this Standing Offer, unless the context otherwise requires,

“Authorized User”

Means a Federal Identified User and Provincial/Territorial Identified User as specified in the Standing Offer, authorized to make call-ups against the Standing Offer.

“Federal Identified User”

Means any Federal Government Department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

“Provincial/Territorial Identified User”

Means any Canadian province or territory to whom the Minister of the Department of Public Services and Procurement Canada can provide access to its procurement services and instruments. For a detailed list refer to Part 6A, Section 6.6 of the Standing Offer.

General Information

The Offeror will provide and deliver the goods, services or both described in the Standing Offer, in accordance with the pricing set out in this Standing Offer if and when the Authorized User requests such goods, services or both, in accordance with the conditions set out in the Standing Offer.

Principal – Agent Relationship

Canada is not acting as an agent for the Provincial/Territorial Identified User nor is the Provincial/Territorial Identified User a principal of Canada. By issuing a call-up against the Standing Offer, the “Provincial/Territorial Identified User” accepts all responsibilities and liabilities associated with the issuance and management of the call-up.

No Obligation

The Provincial/Territorial Identified User has no obligation to use the Standing Offer.

Exclusionary Clause

The Contractor agrees that it has no claim, action, cause of action or complaint and will be barred from bringing any such claim, action or complaint against Her Majesty the Queen in Right of Canada for any damages, compensation, costs, interests, loss, lost opportunity or injury, of any kind or nature, arising from the issuance of a call-up against a Standing Offer and its resulting contract where the call-up is issued by a Provincial/Territorial Identified User. The Contractor recognizes and agrees that by issuing a call-up, the Provincial/Territorial Identified User becomes the Contracting Authority and as such is

responsible for any contractual issues, or any other issues related to individual call-ups made against the Standing Offer.

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

2015A (2016-04-04), General Conditions – Goods (Medium Complexity) – Authorized User attached as Annex G, apply to and form part of the Contract and are amended as follows:

The following sections apply to Federal Identified Users only:

Section 27 – Contingency Fees

Section 29 – Integrity Provisions – Contract

Section 31 – Code of Conduct for Procurement – Contract

The following sections are amended as follows:

(a) Section 16 Interest on Overdue Accounts, of General Conditions 2015A (2016-04-04) will not apply to payments made by credit cards.

(b) Section 08, Inspection and Acceptance of the Work

Delete paragraph 1 in its entirety and replace with the following:

1. All the Work is subject to inspection and acceptance by the Authorized Users at destination by the consignee. Inspection and acceptance of the Work by the Authorized Users do not relieve the Contractor of its responsibility for defects or other failures to meet the requirements of the Contract. The Authorized Users will have the right to reject any work that is not in accordance with the requirements of the Contract and require its correction or replacement at the Contractor's expense.

6.3 Term of Contract

6.3.1 Delivery Date for Routine Delivery

Delivery must be made in accordance with Annex C - Delivery.

6.3.2 Delivery Date for Urgent Delivery

Delivery for urgent request must be made within seven (7) calendar days from receipt of a call-up against the Standing Offer. The items and maximum quantities per call-up subject to urgent deliveries are detailed in Annex C - Delivery.

6.4 Payment

6.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices as specified in Annex B - Pricing, for all items, all regions, the initial period and the extended period, in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian customs duties and excise taxes where applicable and, Applicable Taxes extra.

6.4.2 Limitation of Price

The Authorized User will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.4.3 Multiple Payments

The Authorized User will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- (a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- (b) all such documents have been verified by the Authorized User;
- (c) the Work delivered has been accepted by the Authorized User.

6.4.4 Exchange Rate Fluctuation Adjustment

1. The foreign currency component (FCC) is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuation. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.

2. For each line item where a FCC is identified, the Authorized Users assumes the risks and benefits for exchange rate fluctuation, as shown in the Basis of Payment. For such items, the exchange rate fluctuation amount is determined in accordance with the provision of this clause.

3. The total price paid by the Authorized Users on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provisions in the contract. The exchange rate adjustment amount will be calculated in accordance with the following formula:

$$\text{Adjustment} = \text{FCC} \times \text{Qty} \times (i_1 - i_0) / i_0$$

where formula variables correspond to:

FCC

Foreign Currency Component (per unit)

i0

Initial exchange rate (CAN\$ per unit of foreign currency [e.g. US\$1])

i1

exchange rate for adjustments (CAN\$ per unit of foreign currency [e.g. US\$1])

Qty

quantity of units

4. The initial exchange rate is typically set as the noon rate as published by the Bank of Canada on the solicitation closing date.
5. For goods and services, the exchange rate for adjustment will be the noon rate as published by the Bank of Canada on the date the call-up is issued. For advance payments, the exchange rate for adjustment will be the noon rate on the date the payment was due. The most recent noon rate will be used for non-business days.
6. The Contractor must indicate the total exchange rate adjustment amount (either upward, downward or no change) as a separate item on each invoice or claim for payment submitted under the Contract. Where an adjustment applies, the Contractor must submit with their invoice form [PWGSC-TPSGC 450](#) , Claim for Exchange Rate Adjustments.
7. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease), calculated in accordance with column 8 of form [PWGSC-TPSGC 450](#)  (i.e. $[i_1 - i_0] / i_0$).
8. The Authorized Users reserves the right to audit any revision to costs and prices under this clause.

6.4.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- (a) Visa Acquisition Card;
- (b) MasterCard Acquisition Card;
- (c) Direct Deposit (Domestic and International);
- (d) Electronic Data Interchange (EDI);
- (e) Wire Transfer (International Only);
- (f) Large Value Transfer System (LVTS) (Over \$25M)

6.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- (a) a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses.
2. The Contractor is requested to provide invoices in electronic format unless otherwise specified by the Identified User, thereby reducing printed material.
 3. Invoices must be distributed as follows:

- (a) the original and one (1) copy must be forwarded or emailed to the consignee, or as indicated on the call-up against the Standing Offer, for certification and payment.

6.6 SACC Manual Clauses

SACC Reference	Title	Date
A1009C	Work Site Access	2008-05-12
A9006C	Defence Contract (DND only)	2012-07-16
B4042C	Identification Markings (DND only)	2008-05-12
C2800C	Priority Rating (DND only)	2013-01-28
C2801C	Priority Rating - Canadian-based Contractors (DND only)	2014-11-27
D2000C	Marking	2007-11-30
D2001C	Labelling	2007-11-30
D2025C	Wood Packaging Materials	2013-11-06
D5545C	ISO 9001:2008 - Quality Management Systems - Requirements (QAC C) (DND only)	2010-08-16
D6010C	Palletization (DND only)	2007-11-30
G1005C	Insurance	2008-05-12

6.6.1 Excess Goods

The quantity of goods to be delivered by the Contractor is specified in the Contract. The Contractor remains liable for any shipment in excess of that quantity whether the excess quantity is shipped voluntarily or as a result of an error by the Contractor. The Authorized Users will not make any payment to the Contractor for goods shipped in excess of the specified quantity. The Authorized Users will not return the said goods to the Contractor unless the Contractor agrees to pay for all the costs related to the return, including but not limited to administrative, shipping and handling costs. The Authorized Users will have the right to deduct such costs from any invoice submitted by the Contractor.

6.7 Standard Packaging

All items must be packaged in accordance with the standard pack as detailed in Appendix A1.

6.8 Shipping Instructions

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid at destination. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

The Contractor must deliver the goods to the delivery locations by appointment only. The consignee may refuse shipments when prior arrangements have not been made. The delivery location's complete address will be specified in the call-up against the Standing Offer.

6.9 Regions of Delivery

Delivery locations are defined as follows:

Atlantic Region

The entire provinces of New Brunswick, Nova Scotia, Newfoundland and Prince Edward Island.

Eastern Region

The entire provinces of Quebec and Ontario.

Western Region

The entire provinces of Manitoba, Saskatchewan and Alberta.

Pacific Region

The entire province of British Columbia.

Northern Region

The entire territories of Nunavut, Yukon and Northwest Territories.

6.10 Canadian General Standards Board - Standards

A copy of the CAN/CGSB-43.22-2001, CAN/CGSB-43.24-M91, CAN/CGSB-43.28-92, CAN/CGSB-43.30-96, CAN/CGSB-43.34-94, CAN/CGSB-43.150-97, CGSB 9-GP-5B, CGSB 43-GP-2MP, CGSB 43-GP-148M referred to in Annex A - Purchase Description for Packaging Materials is available and may be purchased from:

Canadian General Standards Board Sales Centre
Public Services and Procurement Canada
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec, Canada
K1A 0S5

Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)

Fax: (819) 956-5644

E-mail: ncr.cgsb-ongc@pwgsc.gc.ca

CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

6.11 United States Military Specifications and Standards

The Contractor is responsible for obtaining copies of all United States (US) military specifications and standards which may be applicable to the requirement. These specifications and standards are available commercially, or may be obtained by visiting the US Department of Defence Website, at the following address: <http://dodssp.daps.dla.mil/>.

ANNEX A - PURCHASE DESCRIPTION FOR PACKAGING MATERIALS;

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Appendix A4	Specification N° 91-0111-02, NSN 8115-21-921-4842

1.0 Scope

1.1 General

1.1.1 This Purchase Description (PD) covers the requirements for packaging materials for the Department of National Defence (DND) and other Identified users.

1.2 Acronyms and Abbreviations

BW	Basis Weight (of paper) in pounds per 500 sheets of 24 X 36 inch paper
CF	Canadian Forces
CGSB	Canadian General Standards Board
DND	Department of National Defence
ESD	Electrostatic Discharge
ECT	Edge Crush Test
ICC	International Compliance Centre
MIL-PRF	Military Performance Specification
NSN	North Atlantic Treaty Organization Stock Number
PCB	Polychlorinated Biphenyl
PD	Purchase Description
QPL	Qualified Product Listing
UN	United Nations

1.2.1 Acronyms and Abbreviations for Unit of Issue

BD	Bundle
BX	Box
CL	Coil
CS	Case
EA	Each
MX	Thousand
PAL	Pallet
PG	Package
RO	Roll
SH	Sheet
CO	Container

2.0 Applicable Documents

2.1 Applicability

2.1.1 The following documents form part of this PD to the extent specified herein.

2.2 Standards, Specifications and Drawings

IDENTIFYING NUMBER	DOCUMENT TITLE
A-A-3129	Cushioning Material, Flexible Open Cell Plastic Film
A-A-59736	Boxes, Shipping, Reusable with Cushioning
CAN/CGSB-43.22-2001	Corrugated Fiberboard Products
CAN/CGSB-43.24-M91	Flat Steel Strapping
CAN/CGSB-43.28-92	Water Resistant, Filament Reinforced Gummed Paper Tape
CAN/CGSB-43.30-96	Low-Density, Polyethylene, Packaging Film
CAN/CGSB-43.34-94	Non-Metallic Strapping and Joining Methods
CAN/CGSB-43.150-97	Performance Packagings for Transportation of Dangerous Goods
CGSB-9-GP-5B	Paper, Unbleached Kraft, Wrapping
CGSB-43-GP-2MP	Bags and Sacks, Paper (Kraft), Grocery
CGSB-43-GP-148M	Foil, Aluminum, Annealed
D-02-002-001/SG-001	Standard – Identification Marking of Canadian Military Property
D-84-001-010/SF-001	Specifications for Boxes, Shipping and Storage, Modified Slide Pack
MIL-PRF-121	Barrier Materials, Greaseproofed, Waterproofed, Flexible, Heat-Sealable
MIL-PRF-131	Barrier Materials, Watervaporproof, Greaseproof, Flexible, Heat-Sealable
MIL-PRF-26514	Polyurethane Foam, Rigid or Flexible, for Packaging
MIL-PRF-81705	Barrier Materials, Flexible, Electrostatic Protective, Heat-Sealable
PPP-C-795	Cushioning Material, Packing (Flexible Closed Cell Plastic Film for Long Distribution Cycles)

PPP-C-1120	Cushioning Material, Uncompressed Bound Fiber for Packaging
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2.3 Notes

2.3.1 All dimensions are in inches unless otherwise indicated.

(1 mil = 0.001 inches)

2.3.2 All dimensions are inside dimensions unless otherwise indicated.

2.3.3 All packaging (or packaging materials) for the transportation of Dangerous Goods shall be legibly marked with the required Department of Transport/UN code (approved) markings.

3.0 Requirements

3.1 General

3.1.1 All packaging materials shall be delivered in accordance with Appendix A1.

4.0 Category 1

4.1 Shipping Sack

4.1.1 Bubble Mailer

Shipping Sack, flat bag style, water-resistant, 5 mm polyethylene plastic closed air cell (bubble) liner, 30% recycled, minimum 1.4 mil plastic to be used to form top portion of bubble, bonded to 100% recycled kraft paper outer wall, minimum 90 g/m² for uncoated paper (or 80 g/m² for coated paper), opening one end (width).

Item #	NSN	Outside Dimensions		Size
		Width	Height	
1001	8105-00-117-9834	5.00	10.00	0
1002	8105-00-117-9869	8.50	12.00	2
1003	8105-00-027-4868	9.50	14.50	4
1004	8105-00-117-9879	10.50	16.00	5
1005	8105-00-117-9886	14.50	20.00	7

4.1.2 Macerated Paper Mailer

Shipping Sack, flat bag style, water-resistant, 100 g/m² kraft paper outer wall, 3 to 5 mm of macerated paper insulating material, 65 g/m² kraft paper inner wall, glued assembly, opening one end (width), tear strip opener on back.

Item #	NSN	Outside Dimensions	
		Width	Height
1006	8105-00-281-1436	10.50	16.00
1007	8105-21-845-2816	12.50	19.00
1008	8105-21-848-1294	14.50	20.00

4.2 Packing List Envelope

4.2.1 Polyethylene Packing List Envelope

Packing list envelope, flat bag style, clear polyethylene plastic, heat-seal assembly, pressure sensitive adhesive back, rear opening.

Item #	NSN	Inside dimensions to be from heat-seal to heat-seal		
		Width	Height	Thick (mil)
1009	8105-21-902-1051	9.00	5.50	1.70
1010	8105-21-900-3799	10.25	9.00	1.70

4.3 Fast Pack

4.3.1 Full Telescoping Encapsulated Pack

Shipping box, full telescope box style, single wall water-resistant corrugated fibreboard, 70% recycled, set-up assembly, detachable cover or flaps, convoluted polyurethane foam cushioning, printed (bilingual) "REUSABLE FAST PACK" "BOÎTE D'EMBALLAGE RAPIDE RÉUTILISABLE".

Reference: Spec A-A-59736

Item #	NSN	Length	Width	Depth
1011	8115-00-550-3574	25.00	14.00	14.00
1012	8115-01-015-1315	32.00	18.00	16.00
1013	8115-01-015-1314	34.00	24.00	18.00

4.3.2 Modified Triple Slide Folding Pack

Shipping box, modified triple slide box style, single wall water-resistant corrugated fibreboard, 70% recycled, 275 psi bursting strength, set-up assembly, sliding sleeve closure, 1.5 inch convoluted polyurethane foam cushioning bonded to inside surface of slide, printed (bilingual) "REUSABLE FAST PACK" "BOÎTE D'EMBALLAGE RAPIDE RÉUTILISABLE".

Reference: Spec A-A-59736

Item #	NSN	Length	Width	Depth
1014	8115-00-787-2142	6.00	5.00	2.50
1015	8115-00-101-7638	9.00	6.00	3.50
1016	8115-01-057-1244	10.00	10.00	3.50
1017	8115-00-787-2146	12.00	8.00	2.50
1018	8115-00-787-2148	12.00	8.00	3.50
1019	8115-01-057-1243	13.00	13.00	3.50
1020	8115-01-057-1245	16.00	16.00	3.50
1021	8115-01-019-4085	18.00	12.00	2.50

Shipping box, modified triple slide style box, single wall corrugated fibreboard, set-up assembly, 70% recycled, sliding sleeve closure, static dissipative polyethylene open or closed cell cushioning material bonded to inside surface of slide, printed (bilingual) "REUSABLE FAST PACK" "BOÎTE D'EMBALLAGE RAPIDE RÉUTILISABLE". Grade/psi 200, 42-26-42 or minimum ECT 32.

Reference: D-84-001-010 / SF-001- (based on CAN/CGSB-43.22-2001)

Item #	NSN	Length	Width	Depth
1022	8115-21-894-4639	8.00	6.00	1.25
1023	8115-21-894-4640	12.00	8.00	1.25
1024	8115-21-894-4641	16.00	12.00	1.25

4.3.3 Vertical Star Pack

Shipping box, regular slotted or double cover or modified double cover box style, single wall weather resistant corrugated fibreboard, 70% recycled, 400 psi bursting strength, set-up assembly, detachable cover or flaps, polyurethane foam cushioning with star shaped hole, printed (bilingual) "REUSABLE FAST PACK" "BOÎTE D'EMBALLAGE RAPIDE RÉUTILISABLE".

Reference: Spec A-A-59736

Item #	NSN	Box			Star Diameter	
		Length	Width	Depth	Inner	Outer
1025	8115-00-192-1603	6.00	6.00	10.00	1.50	4.50
1026	8115-00-134-3655	12.00	12.00	12.00	4.50	8.00
1027	8115-00-050-5237	12.00	12.00	18.00	4.50	8.00

4.4 Mailing Tube

4.4.1 Mailing Tube and Cap

Cardboard mailing tube, 70% recycled, open both ends, with covers (tubing shall be suitable for cutting to shorter lengths).

Item #	NSN	Diameter	Length	Thick (inch)	Height	Colour
1028	8110-21-868-5437	2.00	72.00	0.125		
1029	5340-21-920-6608 _(cap)	2.03			0.413	White
1030	8110-21-921-4835	2.00	144.00	0.125		
1031	8110-21-868-5438	3.00	72.00	0.125		
1032	5340-21-920-6624 _(cap)	3.03			0.413	White
1033	8110-21-868-5439	4.00	72.00	0.156		
1034	5340-21-920-6628 _(cap)	4.05			0.413	White
1035	8110-21-921-4840	4.00	144.00	0.125		
1036	8110-21-868-5440	6.00	72.00	0.156		
1037	5340-21-920-6627 _(cap)	6.06			0.626	White

4.4.2 Mailing Tube with Cap

Tube mailing and filing, fiberboard, 70% recycled, open both ends; 12 ft. length by 6 in. inside diameter by 0.125 in. wall thickness, compatible with cover 3 in. length by 6.220 in. inside diameter by 0.0937 in. wall thickness.

Item #	NSN
1038	8110-21-921-4838

4.5 Friction Top Can

Steel can, round, round friction-top cover, tinned finish inside and out.

Item #	NSN	Diameter	Depth	Capacity	Cover (Diameter)
1039	8110-21-106-6284	4.25	5.25	1 quart	2.875
1040	8110-21-106-6282	7.00	8.00	1 gallon	6.500 with bail handle

4.6 Bags and Sacks – Paper

4.6.1 Paper Bag

Paper bag, self-opening/automatic bag style, single wall unbleached natural kraft paper, 70% recycled, adhesive assembly, opening one end (width).

Reference: CGSB-43-GP-2MP

Item #	NSN	Width	Gusset	Height	BW	Size	Type
1041	8105-21-550-5105	6.38	4.25	13.25	50 lb.	10	1
1042	8105-21-550-5195	8.25	5.25	16.00	60 lb.	20	1
1043	8105-21-857-8485	12.00	7.00	19.75	100 lb	55/1/(1/4)	2

4.6.2 Paper Bag – Satchel Bottom

Paper bag, satchel bottom bag style, single wall unbleached natural kraft paper, 70% recycled, adhesive assembly, opening one end (width), for disposal of classified documents.

Item #	NSN	Width	Gusset	Height
1044	8105-21-857-8840	17.00	5.50	29.75

4.7 Bags and Tubing – Polyethylene

4.7.1 Polyethylene Bag – Interlocking Seal

Plastic bag, flat bag style, clear single wall polyethylene, heat-seal assembly, opening one end (width), re-sealable pressure tongue and groove plastic ridge self-seal closure.

Item #	NSN	Width	Height	Thick (mil)
1045	8105-21-900-0912	3	4	2
1046	8105-21-900-0913	4	6	2
1047	8105-21-900-0915	6	9	2
1048	8105-21-900-0916	8	10	2
1049	8105-21-900-0911	9	12	2

4.7.2 Polyethylene Bag

Plastic bag, flat bag style, clear single wall polyethylene, heat-seal assembly, opening one end (width).

Reference: CAN/CGSB-43.30-96

Item #	NSN	Width	Height	Thick (mil)
1050	8105-21-550-5695	3	5	4
1051	8105-21-802-4132	5	8	4
1052	8105-21-900-0902	10	13.5	4
1053	8105-21-900-0919	14	22	3

1054	8105-21-802-4134	15	18	4
1055	8105-21-900-0909	18	26	2
1056	8105-21-550-5692	21	31	4
1057	8105-21-894-2622	26	36	1.25
1058	8105-21-550-5698	26	56	4
1059	8105-21-894-4674	35	50	2

4.7.3 Polyethylene Bag – Waste Receptacle

Plastic bag, flat or square bag style, opaque single wall polyethylene, heat-seal assembly, opening one end (width).

Item #	NSN	Width	Gusset	Height	Thick (mil)	Colour
1060	8105-21-819-0820	15.00	9.00	36.00	4.0	Black or green
1061	8105-21-905-8617	17.00	16.00	52.00	3.0	Black
1062	8105-21-897-9173	20.00	19.00	44.00	3.0	Black or green
1063	8105-21-890-0808	22.00	N/A	22.00	1.2	White (with ties)
1064	8105-21-912-1939	35.00	N/A	50.00	1.2	Black or green
1065	8105-21-912-1940	26.00	N/A	36.00	1.0	Black or green
1066	8105-21-914-4366	30.00	N/A	38.00	1.2	Black or green
1067	8105-21-912-1941	35.00	N/A	50.00	2.0	Black or green

4.7.4 Polyethylene Tubing

Lay flat tubing, clear 4 mil polyethylene plastic, heat-sealable, 1700 psi machine direction and 1200 psi transverse direction tensile strength, 7.0 inch outer diameter of roll.

Reference: CAN/CGSB-43.30-96

Item #	NSN	Width	Length	Weight (per 300 feet)
1068	8135-21-804-2382	4	300 ft	3.85
1069	8135-21-804-2383	6	300 ft	5.75
1070	8135-21-868-6454	9	300 ft	8.65
1071	8135-21-801-4874	12	300 ft	11.65
1072	8135-21-109-6812	24	300 ft	23.00
1073	8135-21-806-9570	36	300 ft	34.50

4.8 Miscellaneous Bags and Boxes

4.8.1 Motion Sickness Bag

Paper bag, self-opening/automatic bag style, waterproof, bleached white kraft paper outer wall, 1.2 mil polyethylene plastic inner wall, top opening, lap-cover top closure, printed (bilingual) "MOTIONSICKNESS, AFTER USE FOLD TOWARDS YOU" "POUR LE MAL DE L'AIR, APRES USAGE PLIEZ ICI".

Item #	NSN	Width	Gusset	Height
1074	8105-21-805-0262	4.5	2.625	8.5

4.9 Wrap Materials

4.9.1 Kraft Paper

Paper, unbleached natural kraft, machine finish, 9.0 inch outer diameter of roll.

Reference: CGSB-9-GP-5B

Item #	NSN	Width	BW
1075	8135-21-107-4333	36	50 lb.

4.9.2 Waxed Paper

Paper, wet waxed unbleached natural kraft paper, 3.5 inch diameter core, 9.0 inch outer diameter of roll.

Item #	NSN	Width	BW (after waxing)
1076	8135-21-880-9894	36	46 lb.

4.9.3 Stretch Wrap

Stretch wrap, clear polyethylene plastic film.

Item #	NSN	Width	Length	Thick
1077	9330-21-896-0246	20	3350 ft	35 gauge
1078	9330-21-894-2363	18	1500 ft	70 gauge
1079	9330-21-911-4187	30	6000 ft	80 gauge

4.9.4 Aluminium Foil

Aluminium foil, dry annealed, matte one side, bright other side.

Reference: CGSB-43-GP-148M, Type 1

Item #	NSN	Width	Length	Thick (inch)
1080	8135-21-813-5417	18.00	25 ft	0.001

4.9.5 Polyethylene Sheet

Plastic sheet, polyethylene.

Reference: CAN/CGSB-43.30-96

Item #	NSN	Width	Length	Thick (mil)	Colour
1081	9330-21-819-0822	72.00	200 ft	4	Clear
1082	9330-21-894-0032	20 ft	100 ft	4	Black

4.10 Barrier Materials

4.10.1 Barrier Bag – ESD

Barrier bag, flat bag style, waterproof, electrostatic protective, flexible, clear 3 mil laminate (inner layer static-dissipative polyethylene, sequent layers of polyester film, conductive nickel and abrasion resistant coating), heat-seal assembly, opening one end (width), (100 per package).

Reference: MIL-PRF-81705, Type III, Class 1 except that no marking of Qualified Product Listing (QPL) is required on the bag.

Item #	NSN	Width	Height
1083	8105-01-217-7588	5	8
1084	8105-01-097-4507	8	12
1085	8105-01-218-5322	15	18

4.10.2 Barrier Bag – ESD, Pink

Barrier bag, flat bag style, waterproof, electrostatic protective, flexible, clear 6 mil single wall polyethylene plastic, heat-seal assembly, opening one end (width), cohesive closure.

Reference: MIL-PRF-81705, Type II, Class 1 except that no marking of QPL is required on the bag.

Item #	NSN	Width	Height
1086	8105-21-905-8782	30	36

4.10.3 Barrier Tubing – ESD, Pink

Barrier material, waterproof, electrostatic protective, electrostatic and electromagnetic shielding, flexible, 6 mil polyethylene plastic lay flat tubing.

Reference: MIL-PRF-81705, Type I, Class 1

Item #	NSN	Width	Height
1087	8135-01-586-9141	8	500 ft

4.10.4 Barrier Tubing – ESD, Pink

Barrier material, waterproof, electrostatic protective, static dissipative, flexible, 6 mil polyethylene plastic lay flat tubing.

Reference: MIL-PRF-81705, Type II, Class 1 except that no marking of QPL is required on the bag.

Item #	NSN	Width	Height
1088	8135-21-879-9465	12	500 ft
1089	8135-21-879-9466	20	500 ft

4.10.5 Barrier Material Sheet

Barrier material, heavy duty, non-corrosive, waterproof, greaseproof, flexible, heat-sealable.

Reference: MIL-PRF-121, Type1, Grade A, Class 1

Item #	NSN	Width	Height
1090	8135-00-233-3871	36.00	600 ft

Barrier material, non-corrosive, water-vapour-proof, greaseproof, oil resistant, flexible, heat-sealable, QPL material.

Reference: MIL-PRF-131, Class 1 – Plastic, Non-woven Backing, Class 2 – Kraft Backing

Item #	NSN	Width	Height	Class
1091	8135-00-282-0565	36	600 ft	1
1092	8135-00-282-8256	36	600 ft	2

4.11 Cushioning Materials

4.11.1 Bubble Wrap

Cushioning material, transparent, non-corrosive, flexible, laminated closed cell plastic film with nylon barrier for long shipping cycle applications, heat-sealable.

Reference: PPP-C-795, Class 1 – Regular, Class 2 – Static Dissipative (tinted pink)

Item #	NSN	Width	Length	Thick (inch)	Class
1093	8135-00-142-9005	12	500 ft	0.19	1
1094	8135-00-142-9016	24	500 ft	0.19	1
1095	8135-00-926-8991	24	250 ft	0.50	1
1096	8135-00-142-9004	48	250 ft	0.50	1

1097	8135-21-901-7953	48	375 ft	0.25	2
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Cushioning material, static dissipative, transparent, non-corrosive, flexible, open cell plastic film with reinforced top film, heat-sealable.

Reference: A-A-3129

Item #	NSN	Width	Length	Thick (inch)
1098	8135-21-901-7954	48	375 ft	0.25

4.11.2 Bound Fibre Sheet

Cushioning material (commonly referred to as “Horse Hair”), water-resistant, uncompressed bound fibre – vegetable or synthetic fibre, filler coated with natural latex rubber or starch and protein-free binding material.

Reference: PPP-C-1120, Type II – Medium Soft, yellow colour, Type III – Medium Soft, orange colour, Grade 1 – Flame Resistant, Grade 3 – Flame Standard

Item #	NSN	Width	Length	Thick (inch)	Grade
1099	8135-21-550-6475	48	72	2.00	II 1
1100	8135-21-550-6495	48	72	2.00	III 3

4.11.3 Polyurethane Foam

Cushioning material, flame resistant, flexible, 3-lb/ft³ polyurethane foam.

Reference: MIL-PRF-26514

Item #	NSN	Width	Length	Thick (inch)
1101	8135-00-052-9070	24.00	4 ft	4

4.12 Tapes

4.12.1 Paper Tape – Gummed

Tape, 100% unbleached sulphate fibrous paper (95 g/m² paper), water activated adhesive on one side, wound gum side in, 12 mm core diameter.

Item #	NSN	Width	Length
1102	8135-21-550-6235	3.00 inch	600 ft

4.12.2 Paper Tape – Filament Reinforced

Tape, water-resistant, strippable, 2 layers of 100% unbleached sulphate fibrous paper (minimum 50 g/m² each), reinforcing filaments between the layers, water activated adhesive on one side, wound gum side in, 12 mm core diameter.

Reference: CAN/CGSB-43.28-92, Class A

Item #	NSN	Width	Length
1103	8135-21-840-1754	3.00 inch	375 ft

4.13 Strapping and Accessories

4.13.1 Strapping Edge Protector

Edge protector, ribbed plastic, 2.25 inch leg length, 2.50 inch wide, (for maximum width of 1.25 inch steel strapping).

Item #	NSN
1104	8135-21-846-1648

4.13.2 Angle Board

Angle board, 3 in. x 3 x in x 0.120 in. x 40 in

Reference: Appendix 4 to this Annex

Item #	NSN
1105	8135-21-921-4842

4.13.3 Strapping – Non-metallic

Strapping, bonded or woven polyester cord, olive drab (green) colour for use with Caristrap International Inc. strapping stretcher machine model CGT 72, NSN 3540-21-902-3641.

Reference: CAN/CGSB-43.34-94, Type IA, Approved manufacturer: Caristrap International Inc.

Item #	NSN	Width	Length	Grade	P/n
1106	8135-21-903-4036	1.25	525 ft	4	105WGG

Buckle, steel, strap adjusting style (for use with 1.25 inch polyester strapping NSN 8135-21-903-4036).

Reference: Caristrap International Inc. (p/n CB32) or equivalent

Item #	NSN
1107	5340-21-901-8726

Strapping, bonded or woven polyester cord, olive drab (green) colour for use with Caristrap International Inc. strapping stretcher machine model CGT 72, NSN 3540-21-902-3641.

Reference: CAN/CGSB-43.34-94, Type IA, Approved manufacturer: Caristrap International Inc.

Item #	NSN	Width	Length	Grade	P/n
1108	8135-21-903-4035	0.75	1640 ft	4	65WGG

4.13.4 Strapping – Steel

Strapping, organic or lightly zinc-coated, flat steel.

Reference: CAN/CGSB-43.24-M91, Grade 2 – Standard Tensile

Item #	NSN	Width	Length	Thick (inch)	Grade
1109	8135-21-112-0075	0.50	4258 ft	0.015	2
1110	8135-21-550-0054	0.75	2095 ft	0.023	2

4.14 Garbage Bags - Polyethylene

4.14.1 Garbage Bags – Regular Strength

Regular strength polyethylene garbage bag.

Item #	NSN	Width	Height	Thick (mil)	Colour
1111	N/D	22.00	24.00	0.8	Black

4.14.2 Garbage Bags – Strong Strength

Strong strength polyethylene garbage bag.

Item #	NSN	Width	Height	Thick (mil)	Colour
1112	N/D	20.00	22.00	1.0	Clear
1113	N/D	22.00	24.00	1.0	Clear

4.14.3 Garbage Bags – Extra Strong Strength

Extra strong strength polyethylene garbage bag.

Item #	NSN	Width	Height	Thick (mil)	Colour
1114	N/D	42.00	48.00	2.0	Clear

5.0 Category 2

5.1 Corrugated Fibreboard Products

5.1.1 Corrugated Fibreboard

Corrugated fibreboard sheet, single wall (one corrugated medium between two flat linerboard), 70% recycled, minimum bursting strength 1400 kPa (200 psi 42-26-42) or minimum ECT 32, corrugations perpendicular to board's length.

Reference: CAN/CGSB-43.22-2001, Type 3

Item #	NSN	Width	Length	Flute
2001	8135-21-550-6105	60	100	B

Corrugated fibreboard sheet, double wall (one flat linerboard between two corrugated mediums, and one flat linerboard on each outer surface), 70% recycled, minimum bursting strength 2400 kPa (350 psi 42-26-42) or minimum ECT 51, corrugations perpendicular to board's length.

Reference: CAN/CGSB-43.22-2001, Type 3

Item #	NSN	Width	Length	Flute
2002	8135-21-550-6125	60	100	BC

5.1.2 Fibreboard Box – Single Wall

Shipping box, regular slotted box style, single wall corrugated fibreboard, 70% recycled, knocked-down assembly.

Reference: CAN/CGSB-43.22-2001, Class 1, Style 1

Grade C-3 – 20 lbs maximum capacity, Mullen 125 psi 26-26-26 or minimum ECT 23

Grade C-4 – 40 lbs maximum capacity, Mullen 175 psi 38-26-38 or minimum ECT 29

Grade C-5 – 65 lbs maximum capacity, Mullen 200 psi 42-26-42 or minimum ECT 32

Item #	NSN	Length	Width	Depth	Grade	Flute
2003	8115-21-550-0201	4.75	4.75	4.50	C-5	B
2004	8115-21-107-4135	5.75	5.75	5.50	C-5	B
2005	8115-21-801-6554	5.88	5.88	5.25	C-3	B
2006	8115-21-801-6555	5.88	5.88	9.38	C-3	B
2007	8115-21-801-6557	7.50	7.50	7.68	C-3	B
2008	8115-21-107-4124	7.63	7.63	6.50	C-3	B
2009	8115-21-107-4125	8.50	5.90	5.90	C-3	B

2010	8115-21-801-6559	9.38	9.38	6.88	C-3	B
2011	8115-21-801-6560	9.38	9.38	8.38	C-4	B
2012	8115-21-870-4205	10.63	10.63	8.50	C-4	B
2013	8115-21-802-7978	11.00	9.00	4.00	C-3	C
2014	8115-21-802-7979	11.00	9.00	6.00	C-5	B
2015	8115-21-819-0441	11.00	9.00	8.00	C-5	C
2016	8115-21-840-9457	11.25	8.75	6.00	C-5	C
2017	8115-21-840-9463	11.25	8.75	10.00	C-5	B
2018	8115-21-550-0205	11.75	7.75	7.50	C-4	B
2019	8115-21-550-0216	11.75	11.75	7.50	C-5	B
2020	8115-21-550-0027	11.75	11.75	11.50	C-4	C
2021	8115-21-870-5833	12.00	9.00	9.00	C-5	C
2022	8115-21-840-9459	14.25	10.50	12.75	C-5	B
2023	8115-21-870-5835	14.50	9.00	7.00	C-5	C
2024	8115-21-901-7400	15.00	11.38	10.00	C-5	B
2025	8115-21-857-7316	15.00	11.38	10.00	C-5	C
2026	8115-21-840-9465	15.25	11.25	17.25	C-5	B
2027	8115-21-550-0038	15.75	7.75	7.50	C-5	C
2028	8115-21-550-0049	15.75	11.75	7.50	C-5	C
2029	8115-21-870-5832	17.00	12.00	10.00	C-5	C
2030	8115-21-859-0887	18.00	12.00	12.00	C-4	B
2031	8115-21-870-5831	18.00	15.00	13.00	C-5	C
2032	8115-21-840-9468	20.25	12.50	22.50	C-5	C
2033	8115-21-550-0104	23.82	7.75	7.50	C-5	C
2034	8115-21-843-6516	24.00	15.00	10.00	C-5	A
2035	8115-21-859-0888	24.00	24.00	18.00	C-5	B

5.1.3 Fibreboard Box – Double Wall

Shipping box, regular slotted box style, double wall corrugated fibreboard, 70% recycled, knocked-down assembly.

Reference: CAN/CGSB-43.22-2001, Class 1, Style 1

Grade C-17 – 120 lbs maximum capacity, Mullen 350 psi 42-26-42-26-32 or minimum ECT 51

Item #	NSN	Length	Width	Depth	Flute
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2036	8115-21-116-9081	10.50	10.50	12.25	AB, AC or BC
2037	8115-21-116-9082	14.50	14.50	12.25	AB, AC or BC
2038	8115-21-107-4102	15.25	11.25	10.63	AB, AC or BC
2039	8115-21-107-4103	15.25	15.25	6.63	AB, AC or BC
2040	8115-21-107-4104	15.25	15.25	10.63	AB, AC or BC
2041	8115-21-107-4105	15.25	15.25	14.63	AB, AC or BC
2042	8115-21-801-6549	18.00	11.25	8.63	BC
2043	8115-21-107-4110	23.25	11.25	6.63	BC
2044	8115-21-107-4111	23.25	11.25	10.63	AB, AC or BC
2045	8115-21-107-4112	23.25	15.25	6.63	AB, AC or BC
2046	8115-21-107-4113	23.25	15.25	10.63	BC
2047	8115-21-107-4114	23.25	15.38	14.60	BC
2048	8115-21-107-4115	23.25	23.25	10.63	AB, AC or BC
2049	8115-21-107-4116	23.25	23.25	14.63	AB, AC or BC
2050	8115-21-107-4121	29.95	20.50	13.00	AB, AC or BC

5.1.4 Fibreboard Box – Waxed (for consolidating shipments)

Box body, half slotted box style, double wall corrugated fibreboard, 70% recycled, stapled assembly, lap on inside, outer linerboard 337 g/m², centre and inner linerboards 205 g/m², medium linerboard 161 g/m² wet strength, 2400 kPa (350 psi 69-33-42-33-42) bursting strength, water-resistant adhesive, vinyl resin wax combination hot melt material applied to outer surface (for use with box lid NSN 8115-21-848-2807).

Reference: CAN/CGSB-43.22-2001, Class 1, Style 4, BC Flute

Item #	NSN	Length	Width	Depth
2051	8115-21-848-2808	47.63	39.63	27.13

Box lid, die cut, double wall corrugated fibreboard, 70% recycled, scored with four corners cut out so that flanges butt each other on corners, outer linerboard 337 g/m², centre and inner linerboards 205 g/m², medium linerboard 161 g/m² wet strength, 2400 kPa (350 psi) bursting strength, water-resistant adhesive, vinyl resin wax combination hot melt material applied to outer surface (for use with box lid NSN 8115-21-848-2808).

References: CAN/CGSB-43.22-2001, Class 1, Style 4, BC Flute, see Appendix 2 to this Annex

Item #	NSN	Length	Width	Depth
2052	8115-21-848-2807	48.25	40.25	5.25

Box liner, full depth scored, double wall corrugated fibreboard, 70% recycled, one-piece construction, ends to about at centre of one long side panel of NSN 8115-21-848-2808, 2400 kPa (350 psi) bursting strength, centre and inner linerboards 205 g/m², medium linerboard 161 g/m² wet strength, flutes to run parallel to score lines.

Reference: CAN/CGSB-43.22-2001, Class 1, BC Flute

Item #	NSN	Length	Width
2053	8135-21-848-2809	172.68	27.12

Box body, half slotted box style, double wall corrugated fibreboard, 70% recycled, stapled assembly, vinyl resin wax combination hot melt material applied to outer surface (for use with box lid NSN 8115-21-860-6186).

Reference: CAN/CGSB-43.22-2001, Class 1, Style 4, BC Flute

Item #	NSN	Length	Width	Depth	Grade
2054	8115-21-899-9780	40.00	24.00	14.00	C-16 275 psi or minimum ECT 48
2055	8115-21-860-6187	40.00	24.00	27.55	C-17 350 psi or minimum ECT 51

Box lid, die cut, double wall corrugated fibreboard, 70% recycled, vinyl resin wax combination hot melt material applied to outer surface (for use with box bodies NSN 8115-21-899-9780 and NSN 8115-21-860-6187).

Reference: CAN/CGSB-43.22-2001, Class 1, Style 4, BC Flute, see Appendix 3 to this Annex

Item #	NSN	Length	Width	Depth	Grade
2056	8115-21-860-6186	40.56	24.63	5.25	C-17 350 psi or minimum ECT 51

6.0 Category 3

6.1 Dangerous Goods – Approved Packaging for Shipment

All packaging materials for the transportation of Dangerous Goods shall be legibly marked with the required Department of Transport / UN code (approved) marking.

6.1.1 Bag – Nylon / Polyethylene Laminate

Plastic bag, flat bag style, clear 4 mil nylon/polyethylene laminate, heat-seal assembly, opening one end (width), tested pressure of 95 kPa (for use as inner packaging with special boxes for air transport of Dangerous Goods). Plastic bag MUST be Transport Canada approved.

Reference: International Compliance Centre (ICC) Lid or equivalent

Item #	NSN	Width	Height	ICC Part No
3001	8105-21-909-0799	4.00	9.00	BI-BSS3
3002	8105-21-909-0801	9.00	14.00	BI-BSS5
3003	8105-21-909-0800	14.00	26.00	BI-BSS4

6.1.2 "V" Fibreboard Box (with liner)

Variation box, with leak/sift proof liners, tested to UN "V" requirements (for use as UN air, rail, road or sea transport of Dangerous Goods). Box MUST be UN approved.

Reference: International Compliance Centre Lid (ICC) or equivalent

Item #	NSN	Length	Width	Depth	Maximum Weight	ICC p/n
3004	8115-21-909-0793	6.75	6.75	9.00	2.8 kg	BX-11SP
3005	8115-20-002-1052	19.00	19.00	19.00	38.4 kg	BX-12SP
3006	8115-20-002-1053	15.00	15.00	15.00	19.5 kg	BX-15SP
3007	8115-21-909-0792	7.88	7.88	13.56	4.1 kg	BX-8SP
3008	8115-21-909-0791	9.13	9.13	9.50	7.7 kg	BX-3SP
3009	8115-21-909-0794	11.00	11.00	11.50	10.1 kg	BX-19SP
3010	8115-21-909-0795	12.00	12.00	16.25	15.8 kg	BX-10SP
3011	8115-21-909-0796	23.75	15.00	10.31	24.1 kg	BX-20SP
3012	8115-20-002-1054	21.50	12.00	12.50	19 kg	BX-21SP
3013	8115-20-002-1055	20.75	20.75	12.50	39 kg	BX-24SP
3014	8115-20-002-1058	23.75	15.00	23.00	40 kg	BX-25SP

6.1.3 Steel Can in Fibreboard Box (fuel sample)

Container assembly; sample/specimen, inner container - epoxy/phenolic lined 1 US gallon steel can, metal carrying handle, bung fitting with special red valve spigot, outer container - single wall 4G corrugated fibreboard box, knocked-down assembly, 200 psi bursting strength, C flute (for gasoline jet fuel sample). UN approved container. Container assembly must be UN approved.

Reference: International Compliance Centre (ICC) Lid or equivalent

Item #	NSN	Length	Width	Depth	ICC p/n
3015	8115-21-909-1005	6.75	6.75	9.00	MT-M11

6.1.4 Steel Drum – TC-5B

Steel drum, UN 1A2/Y1.5/150/yr, black enamelled outside, 3 rolling hoops on body, removable cover, gasket (glued to cover), locking ring closure, (sheet thickness of steel for body, bottom and cover is listed below).

Reference: CAN/CGSB-43.150-97

Item #	NSN	Capacity	Thick (mm)
3016	8110-21-907-6395	205 litres	1.35

6.1.5 Drum Liner

Drum liner, clear polyethylene, circular bottom, heat-seal assembly, (for lining drum NSN 8110-21-907-6395).

Reference: Appendix 5 to this Annex

Item #	NSN	Width	Height	Capacity	Thick (mil)
3017	8105-21-920-6524	37	40	205 litres	8

6.1.6 Steel Drum – TC-17C

Steel drum, UN 1A2/Y1.5/150/yr, black enamelled outside, straight-sided body, removable cover, gasket, bolted ring with lug closure, (sheet thickness of steel for body, bottom and cover is listed below).

Reference: CAN/CGSB-43.150-97

Item #	NSN	Capacity	Thick (mm)
3018	8110-21-902-1705	25 litres	0.53

Steel drum, UN 1A1/X1.8/300/yr, black enamelled outside, rolling hoops on body, non-removable cover, bung and vent on cover, (sheet thickness of steel for body, bottom and cover is listed below).

Reference: CAN/CGSB-43.150-97

Item #	NSN	Capacity	Thick (mm)
3019	8110-21-878-3974	205 litres	1.35

Steel drum, UN 1A2/Y1.5/150/yr, epoxy liner, yellow enamelled outside, 3 rolling hoops, with removable cover, 12 gauge locking pin, nut and bolt closure, 3.00 inch black ash bar midway on body with marking (bilingual) "FOR PCB CONTAMINATED MATERIAL ONLY" "RÉSERVÉ AUX MATÉRIAUX CONTAMINÉS PAR DES BPC" (sheet thickness of steel for body, bottom and cover is listed below).

Reference: CAN/CGSB-43.150-97

Item #	NSN	Capacity	Thick (mm)
3020	8110-21-901-0516	200 litres	1.35

6.1.7 Fibreboard Box for HAZMAT Cans

Fibreboard box, performance level Y, maximum gross weight 12 kg, approved for solids or inner packaging; UN4G/Y 12S. Provided with dividers for 12 cans, 3 x 4 arrangement, knocked-down assembly, maximum height of the can 10”, maximum diameter of the can 2.9”. UN approved.

Reference: International Compliance Centre (ICC) Lid or equivalent

Item #	NSN
3021	8115-20-004-6978

6.2 Skip Box Container

Skip Box Container, collapsible material handling style, high-density polyethylene structural foam material, with detachable lid (item # 197 below), hinged fold-down type door on one side (length), suitable for forklift handling, label holder in recessed area of door, “DND” identification labels on base and lid in accordance with D-02-002-001/SG-001 Standard – Identification Marking of Canadian Military Property.

Item #	NSN	Outside Dimensions			Colour
		Length	Width	Height	
3022	3990-01-399-3466	32.00	30.00	34.00	Black or grey
3023	3990-01-399-5133	48.00	40.00	34.00	Black or grey

Skip Box Container Lid, replacement lid for NSN 3990-01-399-5133 (item # 196), high-density polyethylene structural foam material, “DND” identification label in accordance with D-02-002-001/SG-001 Standard – Identification Marking of Canadian Military Property.

Item #	NSN	Outside Dimensions			Colour
		Length	Width	Height	
3024	8145-01-576-1489	48.10	40.20	3.00	Black or grey

7.0 Performance Compliance

DND reserves the right to conduct testing to verify product compliance with any or all of the performance requirements defined in this Annex.

APPENDIX 1 - STANDARD PACKAGING

Standard Pack (Minimum order)

Category 1

Item	NATO Stock Number (NSN)	Unit of Issue	Standard Pack (Minimum order)
1001	8105-00-117-9834	EA	1 CS of 250 EA
1002	8105-00-117-9869	EA	1 CS of 250 EA
1003	8105-01-027-4868	EA	1 CS of 100 EA
1004	8105-00-117-9879	EA	1 CS of 100 EA
1005	8105-00-117-9886	EA	1 CS of 50 EA
1006	8105-00-281-1436	EA	1 CS of 50 EA
1007	8105-21-845-2816	EA	1 CS of 50 EA
1008	8105-21-848-1294	EA	1 CS of 50 EA
1009	8105-21-902-1051	MX	1 BX of 1 MX
1010	8105-21-900-3799	MX	1 BX of 1 MX
1011	8115-00-550-3574	EA	1 EA
1012	8115-01-015-1315	EA	1 EA
1013	8115-01-015-1314	EA	1 EA
1014	8115-00-787-2142	EA	1 EA
1015	8115-00-101-7638	EA	1 EA
1016	8115-01-057-1244	EA	1 EA
1017	8115-00-787-2146	EA	1 EA
1018	8115-00-787-2148	EA	1 EA
1019	8115-01-057-1243	EA	1 EA
1020	8115-01-057-1245	EA	1 EA
1021	8115-01-019-4085	EA	1 EA
1022	8115-21-894-4639	EA	1 EA
1023	8115-21-894-4640	EA	1 EA
1024	8115-21-894-4641	EA	1 EA
1025	8115-00-192-1603	EA	1 EA
1026	8115-00-134-3655	EA	1 EA
1027	8115-00-050-5237	EA	1 EA
1028	8110-21-868-5437	EA	1 PG of 5 EA
1029	5340-21-920-6608	PG	1 PG of 250 EA
1030	8110-21-921-4835	EA	1 PAL of 360 EA
1031	8110-21-868-5438	EA	1 PG of 5 EA
1032	5340-21-920-6624	PG	1 PG of 100 EA
1033	8110-21-868-5439	EA	1 PG of 5 EA
1034	5340-21-920-6628	PG	1 PG of 100 EA
1035	8110-21-921-4840	EA	1 PAL of 150 EA
1036	8110-21-868-5440	EA	1 PG of 5 EA
1037	5340-21-920-6627	PG	1 PG of 50 EA
1038	8110-21-921-4838	EA	1 PAL of 70 EA

Item	NATO Stock Number (NSN)	Unit of Issue	Standard Pack (Minimum order)
1039	8110-21-106-6284	EA	1 CS of 24 EA
1040	8110-21-106-6282	EA	1 CS of 36 EA
1041	8105-21-550-5105	EA	1 BD of 500 EA
1042	8105-21-550-5195	EA	1 BD of 500 EA
1043	8105-21-857-8485	EA	1 CS of 250 EA
1044	8105-21-857-8840	EA	1 CS of 250 EA
1045	8105-21-900-0912	PG	1 PG of 10 EA
1046	8105-21-900-0913	PG	1 PG of 10 EA
1047	8105-21-900-0915	PG	1 PG of 10 EA
1048	8105-21-900-0916	PG	1 PG of 10 EA
1049	8105-21-900-0911	PG	1 BX of 10 PG
1050	8105-21-550-5695	EA	1 BX of 1000 EA
1051	8105-21-802-4132	PG	1 PG of 100 EA
1052	8105-21-900-0902	PG	1 PG of 50 EA
1053	8105-21-900-0919	PG	1 PG of 50 EA
1054	8105-21-802-4134	EA	1 BX of 300 EA
1055	8105-21-900-0909	PG	1 PG of 50 EA
1056	8105-21-550-5692	EA	1 PG of 100 EA
1057	8105-21-894-2622	PG	1 PG of 50 EA
1058	8105-21-550-5698	EA	1 PG of 100 EA
1059	8105-21-894-4674	PG	1 PG of 50 EA
1060	8105-21-819-0820	PG	1 PG of 100 EA
1061	8105-21-905-8617	RO	1 RO of 100 EA
1062	8105-21-897-9173	EA	1 PG of 50 EA
1063	8105-21-890-0808	PG	1 PG of 20 EA
1064	8105-21-912-1939	EA	1 PG of 20 EA
1065	8105-21-912-1940	PG	1 PG of 50 EA
1066	8105-21-914-4366	EA	1 PG of 100 EA
1067	8105-21-912-1941	PG	1 PG of 100 EA
1068	8135-21-804-2382	RO	1 RO
1069	8135-21-804-2383	RO	1 RO
1070	8135-21-868-6454	RO	1 RO
1071	8135-21-801-4874	RO	1 RO
1072	8135-21-109-6812	RO	1 RO
1073	8135-21-806-9570	RO	1 RO
1074	8105-21-805-0262	EA	1 PG of 500 EA
1075	8135-21-107-4333	RO	1 RO
1076	8135-21-880-9894	RO	1 RO
1077	9330-21-896-0246	RO	1 RO
1078	9330-21-894-2363	CO	1 CO of 4 RO
1079	9330-21-911-4187	RO	1 RO
1080	8135-21-813-5417	RO	1 BX of 16 RO
1081	9330-21-819-0822	RO	1 RO
1082	9330-21-894-0032	RO	1 RO

Item	NATO Stock Number (NSN)	Unit of Issue	Standard Pack (Minimum order)
1083	8105-01-217-7588	BX	1 BX of 100 EA
1084	8105-01-097-4507	PG	1 PG of 100 EA
1085	8105-01-218-5322	PG	1 PG of 100 EA
1086	8105-21-905-8782	EA	1 PG of 100 EA
1087	8135-01-586-9141	RO	1 RO
1088	8135-21-879-9465	RO	1 RO
1089	8135-21-879-9466	RO	1 RO
1090	8135-00-233-3871	RO	1 RO
1091	8135-00-282-0565	RO	1 RO
1092	8135-00-282-8256	RO	1 RO
1093	8135-00-142-9005	RO	1 RO
1094	8135-00-142-9016	RO	1 RO
1095	8135-00-926-8991	RO	1 RO
1096	8135-00-142-9004	RO	1 RO
1097	8135-21-901-7953	RO	1 RO
1098	8135-21-901-7954	RO	1 RO
1099	8135-21-550-6475	SH	1 BD of 5 SH
1100	8135-21-550-6495	SH	1 BD of 5 SH
1101	8135-00-052-9070	SH	1 SH of 1 SH
1102	8135-21-550-6235	RO	1 RO
1103	8135-21-840-1754	RO	1 BX of 10 RO
1104	8135-21-846-1648	EA	1 BX of 50 EA
1105	8135-21-921-4842	EA	1 PAL of 2100 EA
1106	8135-21-903-4036	CL	1 CL
1107	5340-21-901-8726	EA	1 PG of 100 EA
1108	8135-21-903-4035	CL	1 CL
1109	8135-21-112-0075	CL	1 CL
1110	8135-21-550-0054	CL	1 CL
1111	N/D	RO	1 BX of 10 RO
1112	N/D	RO	1 BX of 10 RO
1113	N/D	RO	1 BX of 10 RO
1114	N/D	RO	1 BX of 10 RO

Category 2

Item	NATO Stock Number (NSN)	Unit of Issue	Standard Pack (Minimum order)
2001	8135-21-550-6105	EA	1 PAL of 300 EA
2002	8135-21-550-6125	EA	1 PAL of 125 EA
2003	8115-21-550-0201	EA	1 BD of 25 EA
2004	8115-21-107-4135	EA	1 BD of 25 EA
2005	8115-21-801-6554	EA	1 BD of 25 EA
2006	8115-21-801-6555	EA	1 BD of 25 EA
2007	8115-21-801-6557	EA	1 BD of 25 EA
2008	8115-21-107-4124	EA	1 BD of 25 EA

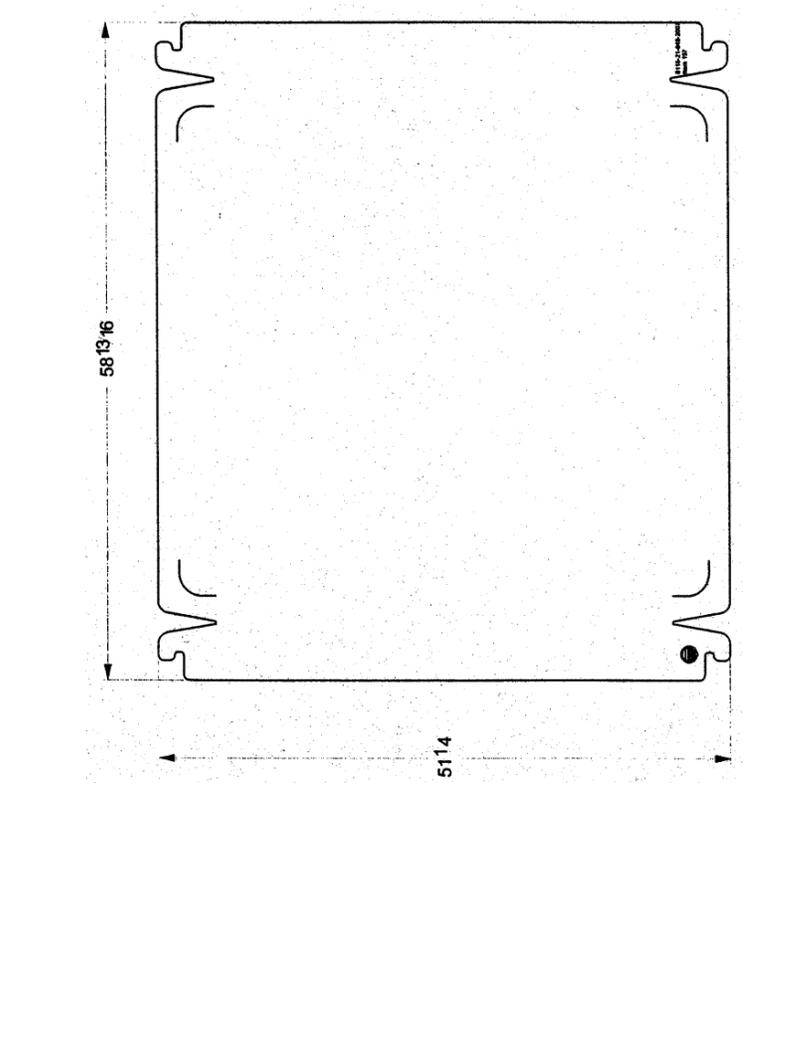
Item	NATO Stock Number (NSN)	Unit of Issue	Standard Pack (Minimum order)
2009	8115-21-107-4125	EA	1 BD of 25 EA
2010	8115-21-801-6559	EA	1 BD of 25 EA
2011	8115-21-801-6560	EA	1 BD of 25 EA
2012	8115-21-870-4205	EA	1 BD of 25 EA
2013	8115-21-802-7978	EA	1 BD of 25 EA
2014	8115-21-802-7979	EA	1 BD of 25 EA
2015	8115-21-819-0441	EA	1 BD of 25 EA
2016	8115-21-840-9457	EA	1 BD of 25 EA
2017	8115-21-840-9463	EA	1 BD of 25 EA
2018	8115-21-550-0205	EA	1 BD of 25 EA
2019	8115-21-550-0216	EA	1 BD of 25 EA
2020	8115-21-550-0027	EA	1 BD of 25 EA
2021	8115-21-870-5833	EA	1 BD of 25 EA
2022	8115-21-840-9459	EA	1 BD of 25 EA
2023	8115-21-870-5835	EA	1 BD of 25 EA
2024	8115-21-901-7400	EA	1 BD of 25 EA
2025	8115-21-857-7316	EA	1 BD of 25 EA
2026	8115-21-840-9465	EA	1 BD of 25 EA
2027	8115-21-550-0038	EA	1 BD of 25 EA
2028	8115-21-550-0049	EA	1 BD of 25 EA
2029	8115-21-870-5832	EA	1 BD of 25 EA
2030	8115-21-859-0887	EA	1 BD of 25 EA
2031	8115-21-870-5831	EA	1 BD of 25 EA
2032	8115-21-840-9468	EA	1 BD of 25 EA
2033	8115-21-550-0104	EA	1 BD of 25 EA
2034	8115-21-843-6516	EA	1 BD of 25 EA
2035	8115-21-859-0888	EA	1 BD of 15 EA
2036	8115-21-116-9081	EA	1 BD of 15 EA
2037	8115-21-116-9082	EA	1 BD of 15 EA
2038	8115-21-107-4102	EA	1 BD of 15 EA
2039	8115-21-107-4103	EA	1 BD of 15 EA
2040	8115-21-107-4104	EA	1 BD of 15 EA
2041	8115-21-107-4105	EA	1 BD of 15 EA
2042	8115-21-801-6549	EA	1 BD of 15 EA
2043	8115-21-107-4110	EA	1 BD of 15 EA
2044	8115-21-107-4111	EA	1 BD of 15 EA
2045	8115-21-107-4112	EA	1 BD of 15 EA
2046	8115-21-107-4113	EA	1 BD of 15 EA
2047	8115-21-107-4114	EA	1 BD of 15 EA
2048	8115-21-107-4115	EA	1 BD of 15 EA
2049	8115-21-107-4116	EA	1 BD of 15 EA
2050	8115-21-107-4121	EA	1 BD of 10 EA
2051	8115-21-848-2808	EA	1 BD of 60 EA
2052	8115-21-848-2807	EA	1 BD of 120 EA

Item	NATO Stock Number (NSN)	Unit of Issue	Standard Pack (Minimum order)
2053	8135-21-848-2809	EA	1 BD of 60 EA
2054	8115-21-899-9780	EA	1 BD of 120 EA
2055	8115-21-860-6187	EA	1 BD of 60 EA
2056	8115-21-860-6186	EA	1 BD of 120 EA

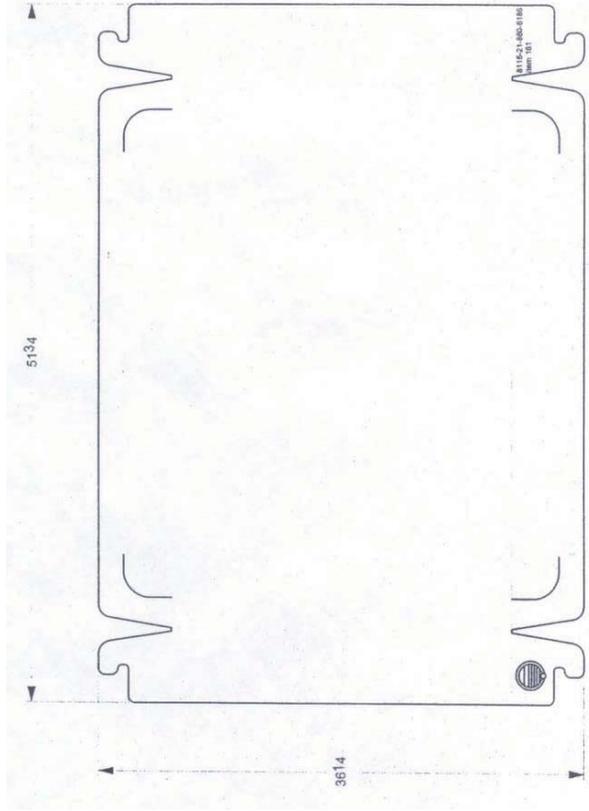
Category 3

Item	NATO Stock Number (NSN)	Unit of Issue	Standard Pack (Minimum order)
3001	8105-21-909-0799	EA	1 PG of 10 EA
3002	8105-21-909-0801	EA	1 PG of 10 EA
3003	8105-21-909-0800	EA	1 PG of 10 EA
3004	8115-21-909-0793	EA	1 PG of 10 EA
3005	8115-20-002-1052	EA	1 PG of 10 EA
3006	8115-20-002-1053	EA	1 PG of 10 EA
3007	8115-21-909-0792	EA	1 PG of 10 EA
3008	8115-21-909-0791	EA	1 PG of 10 EA
3009	8115-21-909-0794	EA	1 PG of 10 EA
3010	8115-21-909-0795	EA	1 PG of 10 EA
3011	8115-21-909-0796	EA	1 PG of 10 EA
3012	8115-20-002-1054	EA	1 PG of 10 EA
3013	8115-20-002-1055	EA	1 PG of 10 EA
3014	8115-20-002-1058	EA	1 PG of 10 EA
3015	8115-21-909-1005	EA	1 PG of 5 EA
3016	8110-21-907-6395	EA	1 PAL of 4 EA
3017	8105-21-920-6524	PG	1 PG of 50 EA
3018	8110-21-902-1705	EA	1 PAL of 4 EA
3019	8110-21-878-3974	EA	1 PAL of 4 EA
3020	8110-21-901-0516	EA	1 PAL of 4 EA
3021	8115-20-004-6978	EA	1 EA
3022	3990-01-399-3466	EA	1 EA
3023	3990-01-399-5133	EA	1 EA
3024	8145-01-576-1489	EA	1 EA

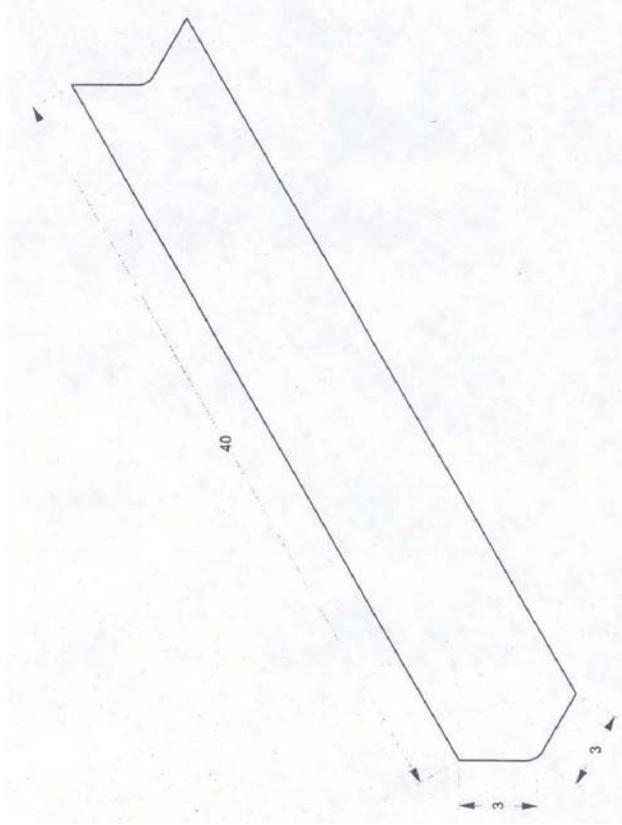
APPENDIX 2 - SPECIFICATION N° 91-9903-03, NSN 8115-21-848-2807

<p>CUSTOMER: DND</p>	<p>PRODUCT NSN 8115-21-848-2807</p>	<p>SPEC N° 91-9903-03</p>	<p>REV. 04</p>
<p>PRODUCT BOX LID</p>	<p>MATERIAL</p>	<p>INSIDE DIMENSIONS 48 1/4" x 40 1/4" x 5 1/4"</p>	
 <p>The technical drawing shows a rectangular box lid with a notch on the left side and a protrusion on the right side. The overall width is dimensioned as 51 1/4 inches and the overall height as 58 13/16 inches. The drawing includes a small circular feature on the right side and a notch on the left side. The drawing is oriented vertically on the page.</p>			

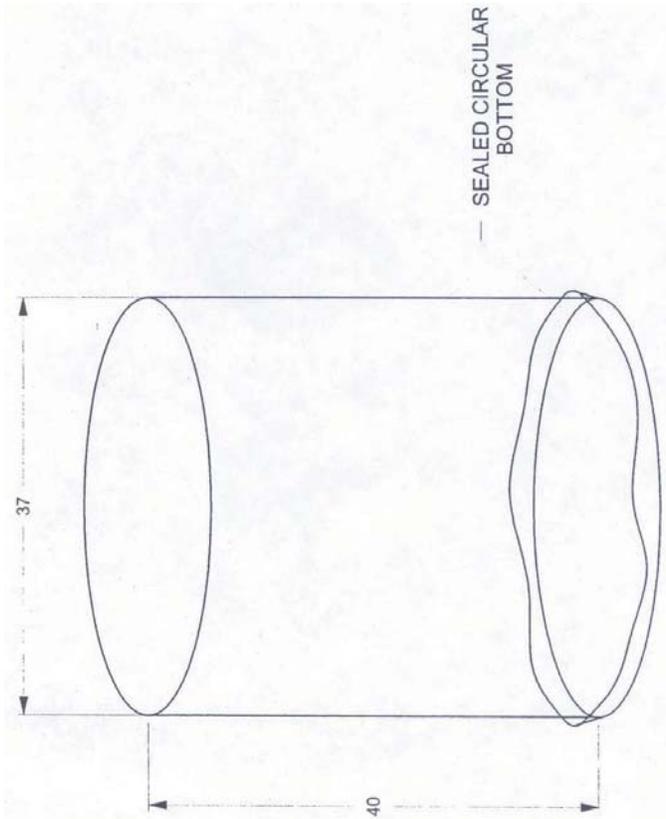
APPENDIX 3 - SPECIFICATION N° 91-9903-23, NSN 8115-21-860-6186

<p>CUSTOMER: DND</p>	<p>PRODUCT NSN 8115-21-860-6186</p>	<p>SPEC N° 91-9904-23</p>	<p>REV. 02</p>
<p>PRODUCT BOX LID</p>	<p>MATERIAL</p>	<p>INSIDE DIMENSIONS 40 9/16" x 24 5/8" x 5 1/4"</p>	
 <p>The technical drawing shows a rectangular box lid with a circular logo in the bottom right corner. The logo contains the text 'E60HS-16PACK' and 'REV. 02'. Dimension lines indicate a width of 3614 and a height of 5134. The drawing is oriented vertically on the page.</p>			

APPENDIX 4 - SPECIFICATION N° 91-0111-02, NSN 8115-21-921-4842

<p>CUSTOMER: DND</p>	<p>PRODUCT NSN 8135-21-921-4842</p>	<p>SPEC N° 91-0111-02</p>	<p>REV. 00</p>
<p>PRODUCT ANGLE BOARD</p>	<p>MATERIAL</p>	<p>INSIDE DIMENSIONS 3" x 3" x 40"</p>	
 <p>The image shows a technical drawing of an angle board. It is a long, narrow, slightly curved shape. The drawing includes several dimension lines with arrows indicating measurements. On the left side, there are two vertical dimension lines, each labeled '3'. On the right side, there is one vertical dimension line labeled '3'. A long diagonal dimension line runs from the bottom-left corner towards the top-right corner, labeled '40'. The drawing is set against a light blue background with a grid pattern.</p>			

APPENDIX 5 - SPECIFICATION N° 91-0004-03, NSN 8105-21-920-6524

<p>CUSTOMER: DND</p>	<p>PRODUCT NSN 8105-21-920-6524</p>	<p>SPEC N° 91-0004-03</p>	<p>REV. 00</p>
<p>PRODUCT DRUM LINER</p>	<p>MATERIAL P.E.F 8 MIL. LOW DENSITY</p>	<p>INSIDE DIMENSIONS Ø37" x 40"</p>	
 <p>The diagram shows a cylindrical drum liner. A vertical dimension line on the left indicates a length of 37. A horizontal dimension line at the bottom indicates a diameter of 40. A note on the right side of the drawing reads "SEALED CIRCULAR BOTTOM".</p>			

ANNEX B - PRICING

The Annex B is composed of the following Appendix:

- Appendix B1: Pricing Per Category
- Appendix B2: Price Evaluation Per Category
- Appendix B3: Part Number and NSCM/CAGE/Brand Name Per Category

APPENDIX 1 - PRICING PER CATEGORY

APPENDIX 2 - PRICE EVALUATION PER CATEGORY

APPENDIX 3 - PART NUMBER AND NSCM/CAGE PER CATEGORY

ANNEX C - DELIVERY

Delivery – Category 1

1. While Routine Delivery of the items is requested within **fifteen (15) calendar days** from receipt of a call-up against the Standing Offer, the best delivery that could be offered, which should not exceed **twenty-eight (28) calendar days**, is as follows:

Subcategory (Reference: Annex A)	For each subcategory the delivery of the items will be delivered within the number of calendar days specified below from receipt of a call-up against the Standing Offer.
4.1 Shipping Sack	calendar days
4.2 Packing List Envelope	calendar days
4.3 Fast Pack	calendar days
4.4 Mailing Tube	calendar days
4.5 Friction Top Can	calendar days
4.6 Bags and Sacks – Paper	calendar days
4.7 Bags and Tubing – Polyethylene	calendar days
4.8 Miscellaneous Bags and Boxes	calendar days
4.9 Wrap Materials	calendar days
4.10 Barrier Materials	calendar days
4.11 Cushioning Materials	calendar days
4.12 Tapes	calendar days
4.13 Strapping and Accessories	calendar days
4.14 Garbage Bags - Polyethylene	calendar days

2. Delivery for urgent request must be made within **seven (7) calendar days** from receipt of a call-up against the Standing Offer. The items and maximum quantities per call-up subject to urgent deliveries are detailed below.

Subcategory (Reference: Annex A)	Item	Unit of Issue	Maximum Quantities per call-up for Urgent Delivery
4.2 Packing List Envelope	1009	MX	10
4.8 Miscellaneous Bags and Boxes	1074	EA	500
4.11 Cushioning Materials	1093	RO	10
	1096	RO	10
	1101	SH	10
4.12 Tapes	1103	RO	50
4.13 Strapping and Accessories	1105	EA	2,100
	1109	CL	10

Delivery – Category 2

1. While Routine Delivery of the items is requested within **fifteen (15) calendar days** from receipt of a call-up against the Standing Offer, the best delivery that could be offered, which should not exceed **twenty-eight (28) calendar days**, is as follows:

Subcategory (Reference: Annex A)	For each subcategory the delivery of the items will be delivered within the number of calendar days specified below from receipt of a call-up against the Standing Offer.
5.1 Corrugated Fibreboard Products	calendar days

2. Delivery for urgent request must be made within **seven (7) calendar days** from receipt of a call-up against the Standing Offer. The items and maximum quantities per call-up subject to urgent deliveries are detailed below.

Subcategory (Reference: Annex A)	Item	Unit of Issue	Maximum Quantities per call-up for Urgent Delivery
5.1 Corrugated Fibreboard Products	2051	EA	600
	2052	EA	600
	2053	EA	600
	2054	EA	600
	2055	EA	600
	2056	EA	600

Delivery – Category 3

1. While Routine Delivery of the items is requested within **fifteen (15) calendar days** from receipt of a call-up against the Standing Offer, the best delivery that could be offered, which should not exceed **twenty-eight (28) calendar days**, is as follows:

Subcategory (Reference: Annex A)	For each subcategory the delivery of the items will be delivered within the number of calendar days specified below from receipt of a call-up against the Standing Offer.
6.1 Dangerous Goods – Approved Packaging for Shipment	calendar days
6.2 Skip Box Container	calendar days

2. Delivery for urgent request must be made within **seven (7) calendar days** from receipt of a call-up against the Standing Offer. The items and maximum quantities per call-up subject to urgent deliveries are detailed below.

Subcategory (Reference: Annex A)	Item	Unit of Issue	Maximum Quantities per call-up for Urgent Delivery
6.1 Dangerous Goods – Approved Packaging for Shipment	3004	EA	20
	3007	EA	20
	3008	EA	20
	3009	EA	20
	3010	EA	20
	3011	EA	20
	3015	EA	5
	3016	EA	48
	3017	PG	100
6.2 Skip Box Container	3019	EA	24
	3022	EA	10
	3023	EA	10

ANNEX D - POINT-RATED TECHNICAL EVALUATION CRITERIA

1.1 Point-Rated Technical Evaluation Criteria (All Categories)

Description of the Rated Requirement	Points
<p>R1. Quality Management System (QMS)</p> <p>The Offeror should demonstrate it has a QMS in place.</p> <p>Scoring The Offeror has provided the following:</p> <ul style="list-style-type: none"> • A copy of its QMS: 4 points • A proof that the QMS is certified by an independent third party: 10 points 	/ 10
<p>R2. Environmental Management System (EMS)</p> <p>The Offeror should demonstrate it has an EMS in place.</p> <p>Scoring The Offeror has provided the following:</p> <ul style="list-style-type: none"> • A copy of its EMS: 4 points • A proof that the EMS is certified by an independent third party: 10 points 	/ 10

1.2 Point Rated Technical Evaluation Criteria (Category 1)

Description of the Rated Requirement	Points
<p>R3. Number of years of experience in the supply of packaging material related to Category 1.</p> <p>The Offeror should demonstrate the number of years of experience in the supply of packaging material related to Category 1. Each year of experience must be demonstrated by providing a summary of contract / project performed by the offeror</p> <p>Scoring The offeror has demonstrated the following</p> <ul style="list-style-type: none"> 10 years and above: 5 points From 5 to >10 years: 2.5 points From >2 to <5 years: 1 point 	/ 5

<p>R4. Annual sales volume.</p> <p>The Offeror should demonstrate their annual sales volume in the supply of packaging material related to Category 1 by providing a summary of contract/project performed by the offeror</p> <p>Scoring The offeror has demonstrated the following \$10 M and above: 5 points From \$5M to <\$10M: 2.5 points From >\$0.75 M to <\$5M: 1 point</p>	/ 5

1.3 Point-Rated Technical Evaluation Criteria (Category 2)

Description of the Rated Requirement	Points
<p>R5. Number of years of experience in the supply of packaging material related to Category 2.</p> <p>The Offeror should demonstrate the number of years of experience in the supply of packaging material related to Category 2. Each year of experience must be demonstrated by providing a summary of contract / project performed by the offeror</p> <p>Scoring The offeror has demonstrated the following 10 years and above: 5 points From 5 to > 10 years: 2.5 points From >2 to <5 years: 1 point</p>	/ 5
<p>R6. Annual sales volume.</p> <p>The Offeror should demonstrate their annual sales volume in the supply of packaging material related to Category 2 by providing a summary of contract/project performed by the offeror</p> <p>Scoring The offeror has demonstrated the following \$10 M and above: 5 points From \$5M to <\$10M: 2.5 points From >\$1 M to <\$5M: 1 point</p>	/ 5

1.4 Point-Rated Technical Evaluation Criteria (Category 3)

Description of the Rated Requirement	Points
<p>R7. Number of years of experience in the supply of packaging material related to Category 3.</p> <p>The Offeror should demonstrate the number of years of experience in the supply of packaging material related to Category 3. Each year of experience must be demonstrated by providing a summary of contract / project performed by the offeror</p> <p>Scoring The offeror has demonstrated the following 10 years and above: 5 points From 5 to >10 years: 2.5 points From >2 to <5 years: 1 point</p>	/ 5
<p>R8. Annual sales volume.</p> <p>The Offeror should demonstrate their annual sales volume in the supply of packaging material related to Category 3 by providing a summary of contract/project performed by the offeror</p> <p>Scoring The offeror has demonstrated the following \$10 M and above: 5 points From \$5M to <\$10M: 2.5 points From >\$1 M to <\$5M: 1 point</p>	/ 5

ANNEX E - CALL-UP DOCUMENT FOR PROVINCIAL/TERRITORIAL IDENTIFIED USER

ANNEX F - GENERAL CONDITIONS 2009 – STANDING OFFERS – GOODS OR SERVICES – AUTHORIZED USERS

The following general conditions are to be used when an Authorized User (Federal Identified User and Provincial/Territorial Identified User) is authorized/permitted access to PWGSC procurement documents.

- 01 Interpretation
- 02 General
- 03 Standard Clauses and Conditions
- 04 Offer
- 05 Call-ups
- 06 Withdrawal
- 07 Revision
- 08 Joint Venture
- 09 Disclosure of Information
- 10 Publication of Standing Offer Information
- 11 Integrity Provisions - Standing Offer
- 12 Access to Information
- 13 Default by the Offeror
- 14 Code of Conduct for Procurement – Standing Offer

2009 01 (2016-04-04) Interpretation

In the Standing Offer, unless the context otherwise requires,

"Authorized User"

means a Federal Identified User and Provincial/Territorial Identified User, as specified in the Standing Offer, authorized to make call-ups against the Standing Offer;

"Call-up"

means an order issued by an Authorized User duly authorized to issue a call-up against a particular standing offer. Issuance of a call-up to the Offeror constitutes acceptance of its offer and results in the creation of a contract between Authorized Users and the Offeror for the goods, services or both described in the Call-up;

"Canada", "Crown", "Her Majesty" or "the Government"

means Her Majesty the Queen in right of Canada as represented by the Minister of Public Works and Government Services and any other person duly authorized to act on behalf of that Minister;

"Federal Identified User"

means any Federal Government Department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the Financial Administration Act, R.S., 1985, c. F-11;

"Offeror"

means the person or entity whose name appears on the signature page of the Standing Offer and who offers to provide goods, services or both to Authorized Users under the Standing Offer;

“Provincial/Territorial Identified User”

means any Canadian province or territory to whom the Minister of the Department of Public Works and Government Services can provide access to its procurement services and instruments, which are identified in the Standing Offer;

"Standing Offer"

means the written offer from the Offeror, the clauses and conditions set out in full text or incorporated by reference from the Standard Acquisition Clauses and Conditions Manual, these general conditions, annexes and any other document specified or referred to as forming part of the Standing Offer;

"Standing Offer Authority"

means the person designated as such in the Standing Offer, or by notice to the Offeror, to act as the representative of Canada in the management of the Standing Offer. The Standing Offer Authority will issue a document called "Standing Offer and Call-up Authority" to permit Authorized Users to make call-ups against the Standing Offer and to notify the Offeror that authority to make call-ups against the Standing Offer has been given to Authorized Users;

2009 02 (2015-12-18) General

The Offeror acknowledges that a standing offer is not a contract and that the issuance of a Standing Offer and Call-up Authority does not oblige or commit Authorized Users to procure or contract for any goods, services or both listed in the Standing Offer. The Offeror understands and agrees that Authorized Users have the right to procure the goods, services or both specified in the Standing Offer by means of any other contract, standing offer or contracting method.

2009 03 (2015-12-18) Standard Conditions and Clauses

Pursuant to the [Department of Public Works and Government Services Act](#), S.C. 1996, c.16, the clauses and conditions identified in the Standing Offer by number, date and title are incorporated by reference and form part of the Standing Offer and any contract resulting from the Standing Offer as though expressly set out in the Standing Offer and resulting contract.

2009 04 (2015-12-18) Offer

1. The Offeror offers to provide and deliver to Authorized Users the goods, services or both described in the Standing Offer, in accordance with the pricing set out in the Standing Offer if and when the Authorized User may request such goods, services or both, in accordance with the conditions listed at subsection 2 below.
2. The Offeror understands and agrees that:
 - (a) a call-up against the Standing Offer will form a contract only for those goods, services, or both, which have been called-up, provided that such Call-up is made in accordance with the provisions of the Standing Offer;
 - (b) Canada's liability is limited to that which arises from call-ups against the Standing Offer made by Federal Identified Users only within the period specified in the Standing Offer;

- (c) Canada is not acting as an agent for the Provincial/Territorial Identified User nor is the Provincial/Territorial Identified User a principal of Canada. By issuing a call-up against the Standing Offer, the Provincial/Territorial Identified User accepts all responsibilities and liabilities associated with the issuance and management of the call-up;
- (d) Canada may require that the purchase of goods, services or both listed in the Standing Offer be made using an electronic purchasing tool. Canada will provide the Offeror at least three months' notice before imposing such a requirement;
- (e) the Standing Offer cannot be assigned or transferred in whole or in part;
- (f) the Standing Offer may be set aside by Canada at any time.

2009 05 (2015-12-18) Call-ups

If applicable, the Authorized Users will use the form specified in the Standing Offer to order goods, services or both. Goods, services or both may also be ordered by other methods such as telephone, facsimile or electronic means. With the exception of call-ups paid for with a Government of Canada acquisition card (credit card), call-ups made by telephone must be confirmed in writing on the document specified in the Standing Offer.

Call-ups against the Standing Offer paid for with the Government of Canada acquisition card (credit card) at point of sale must be accorded the same prices and conditions as any other Call-up.

2009 06 (2015-12-18) Withdrawal

In the event that the Offeror wishes to withdraw the Standing Offer after authority to call-up against the Standing Offer has been given, the Offeror must provide no less than 30 days' written notice to the Standing Offer Authority, unless specified otherwise in the Standing Offer. The 30 days' period will start upon receipt of the notification by the Standing Offer Authority and the withdrawal will be effective at the expiry of that period. The Offeror must fulfill any and all call-ups which are made before the expiry of that period.

2009 07 (2015-12-18) Revision

The period of the Standing Offer may only be extended, or its usage increased, by the Standing Offer Authority issuing a revision to the Standing Offer in writing.

2009 08 (2015-12-18) Joint Venture

If the Offeror is a joint venture, the Offeror agrees that all members of the joint venture are jointly and severally or solidarily liable for the performance of any contract resulting from the Standing Offer. If the membership of a joint venture changes, the Standing Offer will be set aside by Canada.

2009 09 (2015-12-18) Disclosure of Information

The Offeror agrees to the disclosure of its standing offer unit prices or rates by Canada, and further agrees that it will have no right to claim against Canada, the Authorized Users, their employees, agents or servants, in relation to such disclosure.

2009 10 (2015-12-18) Publication of Standing Offer Information

1. The Offeror agrees that Canada may publish certain information related to the Standing Offer or a catalogue. The Offeror agrees to the disclosure of the following information included in the Standing Offer:

- (a) the conditions of the Standing Offer;
- (b) the Offeror's procurement business number, its name, the name, address, telephone number, fax number and e-mail address of its representative;
- (c) the Offeror's profile and its level of security clearance;
- (d) the Offeror's qualified domains of expertise or the categories for which the Offeror has qualified.

2. Canada will not be liable for any errors, inconsistencies or omissions in any published information. If the Offeror identifies any error, inconsistency or omission, the Offeror agrees to notify the Standing Offer Authority immediately.

2009 11 (2016-04-04) Integrity Provisions - Standing Offer

The *Ineligibility and Suspension Policy* (the "Policy") and all related Directives incorporated by reference into the Request for Standing Offers on its closing date are incorporated into, and form a binding part of the Standing Offer and any resulting contracts. The Offeror must comply with the provisions of the Policy and Directives, which can be found on Public Works and Government Services Canada's website at <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.htm>.

2009 12 (2015-12-18) Access to Information

Records created by the Offeror, and under the control of the Authorized Users, are subject to all access to information and privacy laws, both at the federal and provincial/territorial level. The Offeror acknowledges the responsibilities of the Authorized Users under these laws and must, to the extent possible, assist the Authorized Users in discharging these responsibilities.

Furthermore, the Offeror acknowledges that section 67.1 of the *Access to Information Act*, R.S.C. 1985, c.A-1, or its equivalent at the provincial/territorial level, provides that any person, who destroys, alters, falsifies or conceals a record, or directs anyone to do so, with the intent of obstructing the right of access that is provided by the *Access to Information Act*, or its equivalent at the provincial/territorial level, is guilty of an offence and is liable to imprisonment or a fine, or both.

2009 13 (2015-12-18) Default by the Offeror

1. If the Offeror is in default in carrying out any of its obligations under the Standing Offer, the Standing Offer Authority may, by giving written notice to the Offeror, set aside the standing offer. The set aside will take effect immediately or at the expiration of a cure period specified in the notice, if the Offeror has not cured the default to the satisfaction of the Standing Offer Authority within that cure period.

2. If the Offeror becomes bankrupt or insolvent, or takes the benefit of any statute relating to bankrupt or insolvent debtors, or if a receiver is appointed under a debt instrument or a receiving order is made against the Offeror, or an order is made or a resolution passed for the winding-up of the Offeror, the Standing Offer Authority may, by giving written notice to the Offeror, immediately set aside the standing offer.

2009 14 (2016-04-04) Code of Conduct for Procurement – Standing Offer

The Offeror agrees to comply with the *Code of Conduct for Procurement* and to be bound by its terms for the period of the Standing Offer and of any resulting contracts.

**ANNEX G - GENERAL CONDITIONS 2015A - GENERAL CONDITIONS – GOODS - AUTHORIZED USER -
(MEDIUM COMPLEXITY)**

The following general conditions are to be used when an Authorized User (Federal Identified User and Provincial/Territorial Identified User) is authorized/permitted access to PWGSC procurement documents.

These general conditions are to be used for medium complexity competitive or non-competitive requirements. Commercial goods are defined as off-the-shelf commercial products, off-the-shelf electrical and electronics products, off-the-shelf commercial spare parts with military specifications, standard information management/information technology requirements.

- 01 Interpretation
- 02 Standard Clauses and Conditions
- 03 Powers of Canada
- 04 Status of the Contractor
- 05 Condition of Material
- 06 Time of the Essence
- 07 Excusable Delay
- 08 Inspection and Acceptance of the Work
- 09 Warranty
- 10 Invoice Submission
- 11 Taxes
- 12 Transportation Costs
- 13 Transportation Carriers' Liability
- 14 Shipment Documentation
- 15 Payment Period
- 16 Interest on Overdue Accounts
- 17 Audit
- 18 Compliance with Applicable Laws
- 19 Ownership
- 20 Authorized User's Property
- 21 Amendment
- 22 Assignment
- 23 Default by the Contractor
- 24 Termination for Convenience
- 25 Right of Set-off
- 26 Conflict of Interest and Values and Ethics Codes for the Public Service
- 27 Contingency Fees
- 28 International Sanctions
- 29 Integrity Provisions - Contract
- 30 Entire Agreement
- 31 Code of Conduct for Procurement - Contract

2015A 01 (2016-04-04) Interpretation

In the Contract, unless the context otherwise requires:

"Applicable Taxes"

means the Goods and Services Tax (GST), the Harmonized Sales Tax (HST), and any provincial tax, by law, payable by Canada such as, the Quebec Sales Tax (QST) as of April 1, 2013;

"Articles of Agreement"

means the clauses and conditions incorporated in full text or incorporated by reference from the Standard Acquisition Clauses and Conditions *Manual* to form the body of the Contract; it does not include these general conditions, any supplemental general conditions, annexes, the Contractor's bid or any other document;

"Authorized User"

means a Federal Identified User and Provincial/Territorial Identified User, as specified in the Contract;

"Authorized User's Property"

means anything supplied to the Contractor by or on behalf of the Authorized User for the purposes of performing the Contract and anything acquired by the Contractor in any manner in connection with the Work, the cost of which is paid by the Authorized User under the Contract;

"Canada", "Crown", "Her Majesty" or "the Government"

means Her Majesty the Queen in right of Canada as represented by the Minister of Public Works and Government Services and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of Public Works and Government Services has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister;

"Contract"

means the Articles of Agreement, these general conditions, any supplemental general conditions, annexes and any other document specified or referred to as forming part of the Contract, all as amended by agreement of the Parties from time to time;

"Contracting Authority"

means the person designated by that title in the Contract, or by notice to the Contractor, to act as the Authorized User's representative to manage the Contract;

"Contractor"

means the person, entity or entities named in the Contract to supply goods, services or both to the Authorized User;

"Contract Price"

means the amount stated in the Contract to be payable to the Contractor for the Work, exclusive of Applicable Taxes;

"Cost"

means cost determined according to Contract Cost Principles 1031-2 as revised to the date of the bid solicitation or, if there was no bid solicitation, the date of the Contract;

"Federal Identified User"

means any Federal Government Department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11;

"Party"

means the Authorized User, the Contractor or any other signatory to the Contract and "Parties" means all of them;

"Provincial/Territorial Identified User"

means any Canadian province or territory to whom the Minister of the Department of Public Works and Government Services can provide access to its procurement services and instruments, which are identified in the Standing Offer.

"Total Estimated Cost", "Revised Estimated Cost", "Increase (Decrease)"

on Page 1 of the Contract or Contract Amendment means an amount used for internal administrative purposes only that comprises the Contract Price, or the revised Contract Price, or the amount that would increase or decrease the Contract Price and the Applicable Taxes as evaluated by the Contracting Authority, and does not constitute tax advice on the part of Canada;

"Work"

means all the activities, services, goods, equipment, matters and things required to be done, delivered or performed by the Contractor under the Contract.

2015A 02 (2015-12-18) Standard Clauses and Conditions

Pursuant to the [Department of Public Works and Government Services Act](#), S.C. 1996, c. 16, the clauses and conditions identified by number, date and title in the Contract are incorporated by reference and form part of the Contract as though expressly set out in the Contract.

2015A 03 (2015-12-18) Powers of Authorized User

All rights, remedies, powers and discretions granted or acquired by the Authorized User under the Contract or by law are cumulative, not exclusive.

2015A 04 (2015-12-18) Status of the Contractor

The Contractor is an independent contractor engaged by the Authorized User to perform the Work. Nothing in the Contract is intended to create a partnership, a joint venture or an agency between the Authorized User and the other Party or Parties. The Contractor must not represent itself as an agent or representative of the Authorized User to anyone. Neither the Contractor nor any of its personnel is engaged as an employee or agent of the Authorized User. The Contractor is responsible for all deductions and remittances required by law in relation to its employees.

2015A 05 (2015-12-18) Condition of Material

Unless provided otherwise in the Contract, material supplied must be new and conform to the latest issue of the applicable drawing, specifications and part number that is in effect on the bid closing date or, if there was no bid solicitation, the date of the Contract.

2015A 06 (2015-12-18) Time of the Essence

It is essential that the Work be delivered within or at the time stated in the Contract.

2015A 07 (2015-12-18) Excusable Delay

1. A delay in the performance by the Contractor of any obligation under the Contract that is caused by an event that:

- (a) is beyond the reasonable control of the Contractor;
- (b) could not reasonably have been foreseen;
- (c) could not reasonably have been prevented by means reasonably available to the Contractor; and
- (d) occurred without the fault or neglect of the Contractor,

will be considered an "Excusable Delay" if the Contractor advises the Contracting Authority of the occurrence of the delay or of the likelihood of the delay as soon as the Contractor becomes aware of it. The Contractor must also advise the Contracting Authority, within 15 working days, of all the circumstances relating to the delay and provide to the Contracting Authority for approval a clear work around plan explaining in detail the steps that the Contractor proposes to take in order to minimize the impact of the event causing the delay.

2. Any delivery date or other date that is directly affected by an Excusable Delay will be postponed for a reasonable time that will not exceed the duration of the Excusable Delay.

3. However, if an Excusable Delay has continued for 30 days or more, the Contracting Authority may, by giving notice in writing to the Contractor, terminate the Contract. In such a case, the Parties agree that neither will make any claim against the other for damages, costs, expected profits or any other loss arising out of the termination or the event that contributed to the Excusable Delay. The Contractor agrees to repay immediately to the Authorized User the portion of any advance payment that is unliquidated at the date of the termination.

4. Unless the Authorized User has caused the delay by failing to meet an obligation under the Contract, the Authorized User will not be responsible for any costs incurred by the Contractor or any of its subcontractors or agents as a result of an Excusable Delay.

5. If the Contract is terminated under this section, the Contracting Authority may require the Contractor to deliver to the Authorized User, in the manner and to the extent directed by the Contracting Authority, any completed parts of the Work not delivered and accepted before the termination and anything that the Contractor has acquired or produced specifically to perform the Contract. The Authorized User will pay the Contractor:

- (a) the value, of all completed parts of the Work delivered to and accepted by the Authorized User, based on the Contract Price, including the proportionate part of the Contractor's profit or fee included in the Contract Price; and
- (b) the Cost to the Contractor that the Authorized User considers reasonable in respect of anything else delivered to and accepted by the Authorized User.

6. The total amount paid by the Authorized User under the Contract to the date of termination and any amounts payable under this subsection must not exceed the Contract Price.

2015A 08 (2015-12-18) Inspection and Acceptance of the Work

All the Work is subject to inspection and acceptance by the Authorized User. Inspection and acceptance of the Work by the Authorized User do not relieve the Contractor of its responsibility for defects or other failures to meet the requirements of the Contract. The Authorized User will have the right to reject any work that is not in accordance with the requirements of the Contract and require its correction or replacement at the Contractor's expense.

2015A 09 (2015-12-18) Warranty

1. Despite inspection and acceptance of the Work by or on behalf of the Authorized User without restricting any provisions of the Contract or any condition, warranty or provision imposed by law, the Contractor, if requested by the Authorized User to do so, must replace, repair or correct, at its own option and expense any work that becomes defective or fails to conform to the requirements of the Contract, where applicable. The warranty period will be 12 months after delivery and acceptance of the Work or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer.

2. The Authorized User must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good, and the Contractor must pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by the Authorized User. If, in the opinion of the Authorized User, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location and will be reimbursed its reasonable travel and living expenses.

3. The warranty period is automatically extended by the duration of any period or periods where the Work is unavailable for use or cannot be used because of a defect or non-conformance during the original warranty period. The warranty applies to any part of the Work replaced, repaired or corrected pursuant to subsection 1, for the greater of:

- (a) the warranty period remaining, including the extension, or
- (b) 90 days or such other period as may be specified for that purpose by agreement between the Parties.

2015A 10 (2015-12-18) Invoice Submission

1. Invoices must be submitted in the Contractor's name. The Contractor must submit invoices for each delivery or shipment; invoices must only apply to the Contract. Each invoice must indicate whether it covers partial or final delivery.

2. Invoices must show:
 - (a) the date, the name and address of the Authorized User, item or reference numbers, deliverable/description of the Work, contract number, Authorized User Reference Number (CRN), Procurement Business Number (PBN), and financial code(s);
 - (b) details of expenditures (such as item, quantity, unit of issue, unit price, fixed time labour rates and level of effort, subcontracts, as applicable) in accordance with the Basis of Payment, exclusive of Applicable Taxes;
 - (c) deduction for holdback, if applicable;
 - (d) the extension of the totals, if applicable; and
 - (e) if applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.
3. Applicable Taxes must be specified on all invoices as a separate item along with corresponding registration numbers from the tax authorities. All items that are zero-rated, exempt or to which Applicable Taxes do not apply, must be identified as such on all invoices.
4. By submitting an invoice, the Contractor certifies that the invoice is consistent with the Work delivered and is in accordance with the Contract.

2015A 11 (2015-12-18) Taxes

1. Authorized Users are required to pay Applicable Taxes.
2. Applicable Taxes will be paid by the Authorized User as provided in the Invoice Submission section. It is the sole responsibility of the Contractor to charge Applicable Taxes at the correct rate in accordance with applicable legislation. The Contractor agrees to remit to appropriate tax authorities any amounts of Applicable Taxes paid or due.
3. The Contractor is not entitled to use the Authorized User's exemptions from any tax, such as provincial sales taxes, unless otherwise specified by law. The Contractor must pay applicable provincial sales tax, ancillary taxes, and any commodity tax, on taxable goods or services used or consumed in the performance of the Contract (in accordance with applicable legislation), including for material incorporated into real property.
4. In those cases where Applicable Taxes, customs duties, and excise taxes are included in the Contract Price, the Contract Price will be adjusted to reflect any increase, or decrease, of Applicable Taxes, customs duties, and excise taxes that will have occurred between bid submission and contract award. However, there will be no adjustment for any change to increase the Contract Price if public notice of the change was given before bid submission date in sufficient detail to have permitted the Contractor to calculate the effect of the change.
5. Tax Withholding of 15 Percent – Canada Revenue Agency

Pursuant to the [Income Tax Act](#), 1985, c. 1 (5th Supp.) and the [Income Tax Regulations](#), the Authorized User must withhold 15 percent of the amount to be paid to the Contractor in respect of services

provided in Canada if the Contractor is not a resident of Canada, unless the Contractor obtains a valid waiver from the [Canada Revenue Agency](#). The amount withheld will be held on account for the Contractor in respect to any tax liability which may be owed to Canada.

2015A 12 (2015-12-18) Transportation Costs

If transportation costs are payable by the Authorized User under the Contract and the Contractor makes the transportation arrangements, shipments must be made by the most direct and economical means consistent with normal shipping practice. The costs must be shown as a separate item on the invoice.

2015A 13 (2015-12-18) Transportation Carriers' Liability

The Authorized User's policy of underwriting its own risks precludes payment of insurance or valuation charges for transportation beyond the point at which ownership of goods passes to the Authorized User (determined by the FOB point or Incoterms). Where increased carrier liability is available without charge, the Contractor must obtain the increased liability for shipment.

2015A 14 (2015-12-18) Shipment Documentation

For the shipment of goods, the transportation bill of lading must accompany the original invoice, except for "collect" shipments (if and when stipulated), in which event it must accompany the shipment. In addition, a packing slip must accompany each shipment, showing item, quantity, part or reference numbers, description of the goods and contract number, including the CRN and PBN. If the goods have been inspected at the Contractor's plant, the signed inspection voucher must be attached to the packing slip normally enclosed in the packing note envelope.

2015A 15 (2015-12-18) Payment Period

1. The Authorized User's standard payment period is 30 days. The payment period is measured from the date an invoice in acceptable form and content is received in accordance with the Contract or the date the Work is delivered in acceptable condition as required in the Contract, whichever is later. A payment is considered overdue on the 31st day following that date and interest will be paid automatically in accordance with the section 16.

2. If the content of the invoice and its substantiating documentation are not in accordance with the Contract or the Work is not in acceptable condition, the Authorized User will notify the Contractor within 15 days of receipt. The 30-day payment period begins upon receipt of the revised invoice or the replacement or corrected Work. Failure by the Authorized User to notify the Contractor within 15 days will only result in the date specified in subsection 1 to apply for the sole purpose of calculating interest on overdue accounts.

2015A 16 (2015-12-18) Interest on Overdue Accounts*

*This clause is applicable where payment of interests of overdue accounts is not prohibited by law in an Authorized User's jurisdiction.

1. For the purpose of this section:

"Average Rate"

means the simple arithmetic mean of the Bank Rates in effect at 4:00 p.m. Eastern Time each day during the calendar month immediately before the calendar month in which payment is made;

"Bank Rate"

means the rate of interest established from time to time by the Bank of Canada as the minimum rate at which the Bank of Canada makes short term advances to members of the Canadian Payments Association;

"date of payment"

for a Federal Identified User means the date of the negotiable instrument drawn by the Receiver General for Canada to pay any amount under the Contract;

for a Provincial/Territorial Identified User means the date of the negotiable instrument drawn by the appropriate authorities of the province/territory to pay any amount under the Contract;

an amount becomes "overdue"

when it is unpaid on the first day following the day on which it is due and payable according to the Contract.

2. The Authorized User will pay to the Contractor simple interest at the Average Rate plus 3 percent per year on any amount that is overdue, from the date that amount becomes overdue until the day before the date of payment, inclusive. The Contractor is not required to provide notice to the Authorized User for interest to be payable.

3. The Authorized User will pay interest in accordance with this section only if the Authorized User is responsible for the delay in paying the Contractor. The Authorized User will not pay interest on overdue advance payments.

2015A 17 (2015-12-18) Audit

The amount claimed under the Contract is subject to an audit both before and after payment is made. The Contractor must keep proper accounts and records of the cost of performing the Work and keep all documents relating to such cost for six years after it receives the final payment under the Contract.

2015A 18 (2015-12-18) Compliance with Applicable Laws

1. The Contractor must comply with all laws applicable to the performance of the Contract. The Contractor must provide evidence of compliance with such laws to the Authorized User at such times as the Authorized User may reasonably request.

2. The Contractor must obtain and maintain at its own cost all permits, licenses, regulatory approvals and certificates required to perform the Work. If requested by the Contracting Authority, the Contractor must provide a copy of any required permit, license, regulatory approvals or certificate to the Authorized User.

2015A 19 (2015-12-18) Ownership

1. Unless provided otherwise in the Contract, the Work or any part of the Work belongs to the Authorized User after delivery and acceptance by or on behalf of the Authorized User.

2. However if any payment is made to the Contractor for or on account of any work, either by way of progress or milestone payments, that work paid for by the Authorized User belongs to the Authorized User upon such payment being made. This transfer of ownership does not constitute acceptance by the

Authorized User of the Work or any part of the Work and does not relieve the Contractor of its obligation to perform the Work in accordance with the Contract.

3. Despite any transfer of ownership, the Contractor is responsible for any loss or damage to the Work or any part of the Work until it is delivered to the Authorized User in accordance with the Contract. Even after delivery, the Contractor remains responsible for any loss or damage to any part of the Work caused by the Contractor or any subcontractor.

4. Upon transfer of ownership to the Work or any part of the Work to the Authorized User, the Contractor must, if requested by the Authorized User, establish to the Authorized User's satisfaction that the title is free and clear of all claims, liens, attachments, charges or encumbrances. The Contractor must execute any conveyances and other instruments necessary to perfect the title that the Authorized User may require.

2015A 20 (2015-12-18) Authorized User's Property

The Contractor must take reasonable and proper care of all Authorized User's property while it is in its possession or subject to its control. The Contractor is responsible for any loss or damage resulting from its failure to do so other than loss or damage caused by ordinary wear and tear.

2015A 21 (2015-12-18) Amendment

To be effective, any amendment to the Contract must be done in writing by the Contracting Authority and the authorized representative of the Contractor.

2015A 22 (2015-12-18) Assignment

1. The Contractor must not assign the Contract without first obtaining the written consent of the Contracting Authority. Any assignment made without that consent is void and will have no effect. The assignment will be effective upon execution of an assignment agreement signed by the Parties and the assignee.

2. Assignment of the Contract does not relieve the Contractor from any obligation under the Contract and it does not impose any liability upon any Authorized User.

2015A 23 (2015-12-18) Default by the Contractor

1. If the Contractor is in default in carrying out any of its obligations under the Contract, the Contracting Authority may, by giving written notice to the Contractor, terminate for default the Contract or part of the Contract. The termination will take effect immediately or at the expiration of a cure period specified in the notice, if the Contractor has not cured the default to the satisfaction of the Contracting Authority within that cure period.

2. If the Contractor becomes bankrupt or insolvent, makes an assignment for the benefit of creditors, or takes the benefit of any statute relating to bankrupt or insolvent debtors, or if a receiver is appointed under a debt instrument or a receiving order is made against the Contractor, or an order is made or a resolution passed for the winding-up of the Contractor, the Contracting Authority may, to the extent permitted by the laws of Canada or any other applicable provincial law, by giving written notice to the Contractor, immediately terminate for default the Contract or part of the Contract.

3. If the Authorized User gives notice under subsection 1 or 2, the Contractor will have no claim for further payment except as provided in this section. The Contractor will be liable to the Authorized User

for all losses and damages suffered by the Authorized User because of the default or occurrence upon which the notice was based, including any increase in the cost incurred by the Authorized User in procuring the Work from another source. The Contractor agrees to repay immediately to the Authorized User the portion of any advance payment that is unliquidated at the date of the termination.

4. Upon termination of the Contract under this section, the Contracting Authority may require the Contractor to deliver to the Authorized User, in the manner and to the extent directed by the Contracting Authority, any completed parts of the Work which have not been delivered and accepted before the termination and any materials, parts, plant, equipment or work-in-process which the Contractor has acquired or produced specifically in the fulfillment of the Contract.

5. Subject to the deduction of any claim that the Authorized User may have against the Contractor arising under the Contract or out of the termination, the Authorized User will pay the Contractor the value, determined on the basis of the Contract Price, including the proportionate part of the Contractor's profit or fee included in the Contract Price, of all completed parts of the Work and the Cost to the Contractor that the Contracting Authority considers reasonable in respect of all materials, parts, plant, equipment or work-in-process delivered to the Authorized User pursuant to a direction under subsection 4 and accepted by the Authorized User.

2015A 24 (2015-12-18) Termination for Convenience

1. At any time before the completion of the Work, the Contracting Authority may, by giving notice in writing to the Contractor, terminate for convenience the Contract or part of the Contract. Once such a notice of termination for convenience is given, the Contractor must comply with the requirements of the termination notice. If the Contract is terminated in part only, the Contractor must proceed to complete any part of the Work that is not affected by the termination notice. The termination will take effect immediately or, as the case may be, at the time specified in the termination notice.

2. If a termination notice is given pursuant to subsection 1, the Contractor will be entitled to be paid, for costs that have been reasonably and properly incurred to perform the Contract to the extent that the Contractor has not already been paid or reimbursed by the Authorized User. The Contractor will be paid:

- (a) on the basis of the Contract Price, for all completed work that is inspected and accepted in accordance with the Contract, whether completed before, or after the termination in accordance with the instructions contained in the termination notice;
- (b) the Cost to the Contractor plus a fair and reasonable profit for all work terminated by the termination notice before completion; and
- (c) all costs incidental to the termination of the Work incurred by the Contractor but not including the cost of severance payments or damages to employees whose services are no longer required, except wages that the Contractor is obligated by statute to pay.

3. The Authorized User may reduce the payment in respect of any part of the Work, if upon inspection, it does not meet the requirements of the Contract.

4. The total of the amounts, to which the Contractor is entitled to be paid under this section, together with any amounts paid, due or becoming due to the Contractor must not exceed the Contract

Price. The Contractor will have no claim for damages, compensation, loss of profit, allowance arising out of any termination notice given by the Authorized User under this section except to the extent that this section expressly provides. The Contractor agrees to repay immediately to the Authorized User the portion of any advance payment that is unliquidated at the date of the termination.

2015A 25 (2015-12-18) Right of Set-off

Without restricting any right of set-off given by law, the Authorized User may set-off against any amount payable to the Contractor under the Contract, any amount payable to Canada by the Contractor under the Contract or under any other current contract. The Authorized Users may, when making a payment pursuant to the Contract, deduct from the amount payable to the Contractor any such amount payable to the Authorized Users by the Contractor which, by virtue of the right of set-off, may be retained by the Authorized Users.

2015A 26 (2015-12-18) Conflict of Interest and Values and Ethics Codes for the Public Service

The Contractor acknowledges that individuals who are subject to the provisions of the *Conflict of Interest Act*, 2006, c. 9, s. 2, the Conflict of Interest Code for Members of the House of Commons, the Values and Ethics Code for the Public Service or all other codes of values and ethics applicable within specific organizations cannot derive any direct benefit resulting from the Contract.

2015A 27 (2015-12-18) Contingency Fees

The Contractor certifies that it has not, directly or indirectly, paid or agreed to pay and agrees that it will not, directly or indirectly, pay a contingency fee for the solicitation, negotiation or obtaining of the Contract to any person, other than an employee of the Contractor acting in the normal course of the employee's duties. In this section, "contingency fee" means any payment or other compensation that depends or is calculated based on a degree of success in soliciting, negotiating or obtaining the Contract and "person" includes any individual who is required to file a return with the registrar pursuant to section 5 of the *Lobbying Act*, 1985, c. 44 (4th Supplement).

2015A 28 (2015-12-18) International Sanctions

5. Persons in Canada, and Canadians outside of Canada, are bound by economic sanctions imposed by Canada. As a result, the Authorized User cannot accept delivery of goods or services that originate, either directly or indirectly, from the countries or persons subject to [economic sanctions](#).

6. The Contractor must not supply to the Authorized User any goods or services which are subject to economic sanctions.

7. The Contractor must comply with changes to the regulations imposed during the period of the Contract. The Contractor must immediately advise the Authorized User if it is unable to perform the Work as a result of the imposition of economic sanctions against a country or person or the addition of a good or service to the list of sanctioned goods or services. If the Parties cannot agree on a work around plan, the Contract will be terminated for convenience in accordance with section 24.

2015A 29 (2016-04-04) Integrity Provisions – Contract

The *Ineligibility and Suspension Policy* (the "Policy") and all related Directives incorporated by reference into the bid solicitation on its closing date are incorporated into, and form a binding part of the Contract. The Contractor must comply with the provisions of the Policy and Directives, which can be found on Public Works and Government Services Canada's website at [Ineligibility and Suspension Policy](#).

2015A 30 (2015-12-18) Entire Agreement

The Contract constitutes the entire and only agreement between the Parties and supersedes all previous negotiations, communications and other agreements, whether written or oral, unless they are incorporated by reference in the Contract. There are no terms, covenants, representations, statements or conditions binding on the Parties other than those contained in the Contract.

2015A 31 (2016-04-04) Code of Conduct for Procurement – contract

The Contractor agrees to comply with the Code of Conduct for Procurement and to be bound by its terms for the period of the Contract.