



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Room 1650, 635 8th Ave. S.W.
Calgary
Alberta
T2P 3M3
Bid Fax: (403) 292-5786

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government
Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services
Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Travaux
publics et Services gouvernementaux Canada
Room 1650, 635 8th Ave. S.W.
Calgary
Alberta
T2P 3M3

Title - Sujet Laser Diffraction Supply	
Solicitation No. - N° de l'invitation W7702-175846/A	Date 2016-11-16
Client Reference No. - N° de référence du client W7702-175846	
GETS Reference No. - N° de référence de SEAG PW-\$CAL-141-6531	
File No. - N° de dossier CAL-6-39073 (141)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-01-03	Time Zone Fuseau horaire Mountain Standard Time MST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Major, Andrea	Buyer Id - Id de l'acheteur cal141
Telephone No. - N° de téléphone (403) 612-6224 ()	FAX No. - N° de FAX (403) 292-5786
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Defence R&D Canada Suffield Bldg 560 Receiving 560 Mount Sorrell Road Ralston AB T0J 2N0	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

1. Before award of a contract, the following conditions must be met
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;

1.2 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (one hard copy)
Section II: Financial Bid (one hard copy)
Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Ability to perform the full scope of work described in Annex “A”- Requirement.
- b) Ability to meet all mandatory requirements in Annex “D” Minimum Mandatory Criteria.

4.1.2 Financial Evaluation

SACC Manual Clause [A0222T](#) (2016-01-28), Evaluation of Price – Canadian/Foreign Bidders

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 The following security requirements (SRCL and related clauses provided by ISP) apply and form part of the Contract:

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable), attached at Annex "E";
 - (b) Industrial Security Manual (Latest Edition).

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.3.2 Supplemental General Conditions

- (i) 4003 (2010-08-16), Licensed Software

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables are requested on or before 2017-03-31.

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Andrea Major, Procurement Officer
Public Works and Government Services Canada
Acquisitions Branch, Western Region
Directorate: Western
1650, 635 8th Avenue SW
Calgary, AB T2P 3M3

Telephone: 403-612-6224

Facsimile: 403-292-5786

E-mail address: andrea.major@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: **(TBD)**

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

Solicitation No. - N° de l'invitation
W7702-175846/A
Client Ref. No. - N° de réf. du client
W7702-175846

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-6-39073

Buyer ID - Id de l'acheteur
cal141
CCC No./N° CCC - FMS No./N° VME

6.5.3 Contractor's Representative

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in Annex B for a cost of \$_____ (*TBD*). Custom duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Single Payment

SACC Manual clause H1000C (2008-05-16), Single Payment

6.6.3 SACC Manual Clauses

C2000C (2007-11-30), Taxes - Foreign-based Contractor

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

6.7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6.7.2 Invoices must be distributed as follows:
The original must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions 4003 (2010-08-16), Licensed Software;
- (c) the general conditions 2010A (2016-04-04), Goods (Medium Complexity);
- (d) Annex "A", Requirement;
- (e) Annex "B", Basis of Payment;
- (f) Annex "E", Security Requirements Checklist;
- (g) the Contractor's bid dated _____ (*insert date of bid*).

6.11 SACC Manual Clauses

A9039C (2008-05-12) Salvage
A9062C (2011-05-16) Canadian Forces Site Regulations
B1501C (2006-06-16) Electrical Equipment
B7500C (2006-06-16) Excess Goods
C5201C (2008-05-12) Prepaid Transportation Costs
D0018C (2007-11-30) Delivery and Unloading
G1005C (2016-01-28) Insurance – No Specific Requirement

6.12 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX "A" - REQUIREMENT

1. TITLE

High-Speed Laser Diffraction Particle Sizer for Aerosols and Sprays

2. BACKGROUND

Defence Research and Development Canada - Suffield Research Centre (DRDC-SRC) has a need to characterize chemical aerosols and sprays generated in various laboratory and field settings. Aerosol events will be generated through explosive and/or mechanical means and therefore DRDC-SRC requires a system with an extremely high-speed data collection rate and an open optical path to measure these rapid widely-dispersed events accurately. The chemical aerosols being characterized can potentially include small to extremely large particles of highly-toxic materials at high concentrations therefore the required particle sizing system must be based on the laser diffraction measurement principle and incorporate a means in which to protect the optical lenses from becoming contaminated during aerosol measuring events. Size and space requirements for installation into existing DRDC-SRC laboratories as well as the ability and flexibility to utilize the particle sizing system in future field trials are factors that will be incorporated into the system's required physical specifications in addition to minimum performance specifications.

3. ACRONYMS & Abbreviations

DRDC	Defence Research and Development Canada
DRDC-SRC	Defence Research and Development Canada - Suffield Research Centre
SOR	Statement of Requirement
TA	Technical Authority
nm	Nanometers
mW	MilliWatt
µm	Micrometers
mm	Millimeters
Hz	Hertz or cycles/second
SD	Standard Deviation
Dv50	Volume Median Diameter
NIST	National Institute of Standards and Technology
USB	Universal Serial Bus
COV	Coefficient Of Variation
FH-7	Fumehood Number 7
Rm	Room
PC	Personal Computer

4. APPLICABLE DOCUMENTS & REFERENCES

None

5. REQUIREMENTS

5.1 High-speed laser diffraction particle sizer

Required quantity: 1

The Contractor must provide a high-speed laser diffraction particle sizer for aerosols and sprays with the following specifications:

Specifications	Value
Measurement principle	Must use laser diffraction at 623.8 nm for particle measurement.
Optical models included	Must include Mie Theory and Fraunhofer Approximation in data evaluation and processing.
Light source	Must use a 5mW helium-neon laser (Class 3R) for optimum stability in measurements.
Particle size range	Minimum 0.1 µm and maximum 1500 µm diameter particles.
Lenses required	Maximum 2 for the specified particle size range.
Concentration limit	Measurements must be possible at a minimum of 5% transmission or lower.
Working optical length (for specified particle sizes)	Minimum 120 mm (0.5 µm) and maximum 900 mm (for greater than 5 µm).
Optical alignment system	Must be fully automated including when the receiver and transmitter are mounted off-rail.
Measurement acquisition frequency	Minimum 10,000 Hz data collection rate across the entire particle size range.
Detection system	Must be comprised of a greater than 30 element detector array, with all elements sampling data in parallel.
Accuracy	Must be better than plus or minus 2% SD on Dv50 using a NIST latex standard.
Reproducibility (between instruments)	Must be better than plus or minus 1% COV on Dv50 using a NIST latex standard.
Optics chemical protection system	Must utilize an air purge protection system that is fully integrated into the optical unit. The Contractor must provide an air flow purification/control unit which can be separate from the optical unit.
Possible installation orientations	Horizontal and vertical orientations must be possible utilizing both on- or off-rail mounting arrangements. The Contractor must demonstrate the performance specifications can be met in a horizontal on-rail installation.
Open measurement area	600 mm or greater (required to encompass chemical-containment box/pipe when used in FH-7, Rm 428).
Length (without PC)	1400 mm maximum (maximum width of FH-7, Rm 428)
Width (without PC)	550 mm maximum (maximum depth of FH-7, Rm 428)
Height (without PC)	650 mm maximum (maximum sash opening on FH-7, Rm 428)
Weight (without PC)	40 kg maximum (two-person unassisted lift)
External triggers	Must include one external trigger for automatic triggering of data collection upon signalling from an external device.
Particle sizer to PC communication and control	Must utilize USB ports only. The Contractor must indicate in writing that the sizing system can be operated using a laptop and provide the minimum laptop specifications to DRDC-SRC.
Instrument software	The Contractor must provide a software package for instrument control, particle sizing measurements and data analysis. The Contractor must indicate in writing that the software package can be installed by users, separately from

	the instrument PC, for off-line data analysis.
Minimum warranty	The Contractor must provide documentation described the required 1 year minimal warranty on parts and labor – return to depot
Service Contract	The Contractor must provide details for on site service agreement - 1 preventative maintenance per year and additional repairs costs (labor, parts, travel) for period of 3 years from expiry of warranty. This requirement is for information purposes only. The service contract if required, will be contracted at a later date.

5.2 Accessories

The Contractor must provide the following accessories for requirement 5.1:

	Description	Required quantity
5.2.1	Windows 7 (32 and 64 bit) compatible PC capable of controlling the instrument and allowing for data analysis; including a color printer for production of size distribution reports in color.	1
5.2.2	Set of user-replaceable optical windows (each set to be comprised of 2 windows; 1 transmitter and 1 receiver).	1
5.2.3	An air flow purification/control unit to interface with the air purge system on the optical unit.	1

5.3 Installation

The Contractor must provide on-site installation service for the requirement as described in item 5.1 and 5.2. The Contractor must ensure that the installed items are correctly adjusted, calibrated, and serviced such that the equipment is ready for operational use. During installation the Contractor must demonstrate the equipment meets the accuracy specification required.

5.4 Training

The Contractor must provide on-site training for up to 6 DRDC participants for item 5.1. The language of the training must be English. Training must include the following topics:

- a) Item overview and all available functions;
- b) Alignment of optics and measurement of a standard spray;
- c) Simple method development and application to a standard spray;
- d) Application of various optical models to collected data;
- e) Viewing size distributions in real-time and post-measurement;
- f) Calculating Log-Normal distributions and average particle size over varying time periods during a spray event;
- g) Overview of statistical analysis routines available;
- h) Transferring raw data and finalized data to off-line systems for further manipulation or inclusion in scientific reports;
- i) Safety considerations.

The Contractor must provide training material for all participants. The training material must be written in English.

The training must last no longer than 4 days. The exact date of the training will be determined by the Technical Authority.

6. Deliverables

6.1 Deliverables for requirement 5.1: High-speed laser diffraction particle sizer

6.1.1 The Contractor must deliver a quantity of 1 high-speed laser diffraction particle sizer as described in requirement 5.1.

6.1.2 The Contractor must deliver 1 Operation and Technical Manual with the delivery of each item as described in requirement 5.1 in both hard and soft copy. The manuals must be delivered in English as existing commercial off-the-shelf manuals. All electronic copies must be in Adobe PDF format delivered on a CD or DVD.

6.2 Deliverables for requirement 5.2: Accessories

6.2.1 The Contractor must deliver all accessories as described in requirement 5.2.

6.2.2 The Contractor must deliver 1 Operation and Technical Manual with the delivery of items 5.2.1 and 5.2.3 as described in requirement 5.2 in both hard and soft copy. The manuals must be delivered in English as existing commercial off-the-shelf manuals. All electronic copies must be in Adobe PDF format delivered on a CD or DVD.

6.3 Deliverables for requirement 5.3: Installation

The Contractor must provide on-site installation service as described in requirement 5.3.

6.4 Deliverables for requirement 5.4: Training

The Contractor must provide on-site training as described in requirement 5.4. The Contractor must deliver training material for all participants. The training material must be written in English. The training material must be delivered in both hard and soft copy. All electronic copies must be in Adobe PDF format delivered on a CD or DVD.

7. Date of Delivery

Deliverable 6.1: On or before 2017-03-31.

Deliverable 6.2: On or before 2017-03-31.

Deliverable 6.3: On or before 2017-03-31.

Deliverable 6.4: On or before 2017-03-31.

8. Language of Work

English

9. Delivery Location

Defence Research and Development Canada – Suffield Research Centre
Building 560
Ralston, AB
T0J 2N0

10. Travel

The Contractor is required to travel to the following location under the following tasks:

Task: 6.3 and 6.4

Location: Defence Research and Development Canada – Suffield Research Centre

Address: Building 1, Rm 428
Ralston, AB
T0J 2N0

Duration: at least 5 days (install and 4 days of user training)

Frequency: Once (possibly twice if install takes longer than 1 day)

The Treasury Board Travel Directive will apply for any travel, accommodation and living expenses.

(http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/TBM_113/td-dv_e.asp)

11. MEETINGS

Not required.

12. GOVERNMENT SUPPLIED MATERIAL (GSM)

None

13. GOVERNMENT FURNISHED EQUIPMENT (GFE)

None

14. SPECIAL CONSIDERATIONS

None

15. Intellectual Property (IP) Ownership

☒ Not applicable

☐ Canada to Own Intellectual Property Rights in Foreground Information - See attached IP checklist.

☐ Contractor to Own Intellectual Property Rights in Foreground Information - See attached IP checklist.

16. Controlled Goods

☒ Not applicable

☐ Applicable

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ANNEX "B" - BASIS OF PAYMENT

Applicable taxes are to be excluded from the prices herein
Applicable taxes will be added as a separately item on the invoice, if applicable

Price Table

The firm all-inclusive FOB destination price (including all but not limited to supply, shipping, delivery, installation, training, traveling and accommodation), in accordance with the Requirement at Annex "A"

Item	Description	Quantity	Unit of Issue	Extended Price
1	Supply and Delivery of material in accordance with Annex "A" – Requirement.	1	lot	\$ _____
2.	Shipping Charges	1	lot	\$ _____
3.	On-site Installation Fees	1	lot	\$ _____
4.	On-site Training Fees	1	lot	\$ _____
5.	Travel & accommodation to the site for training and installation	1	lot	\$ _____
Total Price				\$ _____

Delivery Location:

Defence Research and Development Canada – Suffield Research Centre
Building 560
Ralston, AB
T0J 2N0

Customs Duties Instructions (if applicable):

Customs duties **must** be done by:

Department of National Defence (DND)
Defence Customs Brokerage Services (DCBS)
Fax: 1-800-306-1811 Phone: 1-855-210-5149
Email: DCBSCustoms@FORCES.GC.CA

If applicable, send the North American Free Trade agreement (NAFTA) Certificate of origin (CoO) to: Fax:
1-800-306-1811

Email: DCBSCustoms@FORCES.GC.CA

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*** IMPORTANT: This information as well as the Purchase Order (PO) / contract number must appear on all packing slips and commercial invoices.

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ANNEX "C" to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.1, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)

ANNEX "D"- MINIMUM MANDATORY CRITERIA

The mandatory requirements are listed below; they must all be met or exceeded in order for a bid to be compliant.

If available, the Bidder should provide a manufacturer's product brochure or specification sheet with their bid and make reference in the table below as to where the supporting information can be found in the brochure/specification sheet. If a product brochure or specification sheet is not available, the Bidder should provide their own explanation of how the requirement is met.

Should the Bidder not provide supporting information with their bid, it may be requested for clarification. No additional information will be requested or accepted.

Failure to provide the requested supporting information within two (2) business days of request will render the offer **non-responsive** with no further consideration given.

Bidders MUST fill out the column indicating compliance or non-compliance for each requirement.

Failure to complete this column at time of bid submission will result in your proposal being deemed non-responsive.

Item	Specification	Criteria	MEETS/ DOES NOT MEET (bidder must indicate)	Cross Reference: in this column, bidders must cross reference where this technical specification is indicated in their proposal
M1	Measurement principle	Must use laser diffraction at 623.8 nm for particle measurement.		
M2	Optical models included	Must include Mie Theory and Fraunhofer Approximation in data evaluation and processing.		
M3	Light source	Must use a 5mW helium-neon laser (Class 3R) for optimum stability in measurements.		
M4	Particle size range	Minimum 0.1 µm and maximum 1500 µm diameter particles.		
M5	Lenses required	Maximum 2 for the specified particle size range.		
M6	Concentration limit	Measurements must be possible at a minimum of 5% transmission or lower.		
M7	Working optical length (for specified particle sizes)	Minimum 120 mm (0.5 µm) and maximum 900 mm (for greater than 5 µm).		
M8	Optical alignment system	Must be fully automated including when the receiver and transmitter are mounted off-rail.		
M9	Measurement acquisition frequency	Minimum 10,000 Hz data collection rate across the entire particle size range.		

M10	Detection system	Must be comprised of a greater than 30 element detector array, with all elements sampling data in parallel.		
M11	Accuracy	Must be better than plus or minus 2% SD on Dv50 using a NIST latex standard.		
M12	Reproducibility (between instruments)	Must be better than plus or minus 1% COV on Dv50 using a NIST latex standard.		
M13	Optics chemical protection system	Must utilize an air purge protection system that is fully integrated into the optical unit. The Contractor must provide an air flow purification/control unit which can be separate from the optical unit.		
M14	Possible installation orientations	Horizontal and vertical orientations must be possible utilizing both on- or off-rail mounting arrangements. The Contractor must demonstrate the performance specifications can be met in a horizontal on-rail installation.		
M15	Open measurement area	600 mm or greater (required to encompass chemical-containment box/pipe when used in FH-7, Rm 428).		
M16	Length (without PC)	1400 mm maximum (maximum width of FH-7, Rm 428)		
M17	Width (without PC)	550 mm maximum (maximum depth of FH-7, Rm 428)		
M18	Height (without PC)	650 mm maximum (maximum sash opening on FH-7, Rm 428)		
M19	Weight (without PC)	40 kg maximum (two-person unassisted lift)		
M20	External triggers	Must include one external trigger for automatic triggering of data collection upon signalling from an external device.		
M21	Particle sizer to PC communication and control	Must utilize USB ports only. The Contractor must indicate in writing that the sizing system can be operated using a laptop and provide the minimum laptop specifications to DRDC-SRC.		
M22	Instrument software	The Contractor must provide a software package for instrument control, particle sizing measurements and data analysis. The Contractor must indicate in writing that the software package can be		

		installed by users, separately from the instrument PC, for off-line data analysis.		
M23	Minimum warranty	The Contractor must provide documentation describing the required 1 year minimal warranty on parts and labor – return to depot		
M24	Service Contract	The Contractor must provide details for on site service agreement – 1 preventative maintenance per year and additional repair costs (labor, parts, travel) for period of 3 years from expiry of warranty. This requirement is for information purposes only – the inclusion of the information is a mandatory requirement, however the cost will not be considered in the overall cost of the bid. The service contract, if required, will be contracted at a later date.		
M25	Accessories			
M25a		Windows 7 (32 and 64 bit) compatible PC capable of controlling the instrument and allowing for data analysis; including a color printer for production of size distribution reports in color		
M25b		Set of user-replaceable optical windows (each set to be comprised of 2 windows; 1 transmitter and 1 receiver		
M25c		An air flow purification/control unit to interface with the air purge system on the optical unit		
M26		On site installation		
M27		On site training services		

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ANNEX "E" - SECURITY REQUIREMENTS CHECKLIST

(as attached)



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SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction Defence R&D Canada, Suffield Research Centre	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Installation and training services for equipment, on site access required			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non <input checked="" type="checkbox"/> Yes Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>			
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>		All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to: / Limité à: <input type="checkbox"/>		Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:		Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	
PROTECTED B PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	
PROTECTED C PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>		NATO SECRET NATO SECRET <input type="checkbox"/>	
SECRET SECRET <input type="checkbox"/>		COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	
TOP SECRET TRÈS SECRET <input type="checkbox"/>			
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>			
		PROTECTED A PROTÉGÉ A <input type="checkbox"/>	
		PROTECTED B PROTÉGÉ B <input type="checkbox"/>	
		PROTECTED C PROTÉGÉ C <input type="checkbox"/>	
		CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	
		SECRET SECRET <input type="checkbox"/>	
		TOP SECRET TRÈS SECRET <input type="checkbox"/>	
		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	



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Unclassified

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

If Yes, indicate the level of sensitivity.
Dans l'affirmative, indiquer le niveau de sensibilité:

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel
Document Number / Numéro du document:

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITE | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET- SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments
Commentaires spéciaux: 10b unclassified work being performed off site

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No ☒ Yes
Non Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No ☐ Yes
Non Oui
Unscreened pers. may only access public/reception zone SM

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui



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PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ		NATO				COMSEC				
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COMSEC TOP SECRET	PROTECTED PROTÉGÉ			TOP SECRET
						TRÉS SECRET	NATO DIFFUSION RESTRICTÉE	NATO CONFIDENTIEL		COMSEC TRÉS SECRET	A	B	C	TRÉS SECRET
Information / Assets Renseignements / Biens Production														
IT Media / Support IT														
IT Link / Lien électronique														

- 12 a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée
« Classification de sécurité » au haut et au bas du formulaire.

- 12 b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée
« Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).