



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./ 11 rue, Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Scientific, Medical and Photographic Division / Division de
l'équipement scientifique, des produits photographiques et
pharmaceutiques
11 Laurier St./ 11 rue, Laurier
6B1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet X-RAY SCANNING SYSTEM REPLACEMENT		
Solicitation No. - N° de l'invitation 08843-160230/A	Date 2016-11-17	
Client Reference No. - N° de référence du client 08843-160230		
GETS Reference No. - N° de référence de SEAG PW-\$\$PV-940-71917		
File No. - N° de dossier pv940.08843-160230	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-12-28		Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Hooper, Marlyn		Buyer Id - Id de l'acheteur pv940
Telephone No. - N° de téléphone (613) 219-8478 ()		FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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08843-160230

Amd. No. - N° de la modif.
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pv940.08843-160230

Buyer ID - Id de l'acheteur
pv940
CCC No./N° CCC - FMS No/N° VME

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website

1.2 Statement of Work and Requirement

The Work to be performed is detailed under Annex "A" Part 1.2.

And

The requirement is detailed under Annex "A" Part 1.1.

1.2.1 Optional Requirement

The Bidders grants to Canada the irrevocable option to purchase up to an additional four (4) units under the same terms and conditions and at the prices stated in the contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2.1.1 SACC Manual Clauses

SACC Manual clause [B1000T](#) (2014-06-26) Condition of Material

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bid Receiving - PWGSC

Place du Portage, Phase III, Tower B
11 Laurier Street
Gatineau, Quebec
For couriers: J8X 4A6
For regular mail: K1A 0S5

Telephone: (819) 956-3370
Fax No.: (819) 997-9776

The above address is for the sole purpose of bid submission. No other communications are to be forwarded to this address.

No proposal shall be sent directly to the PWGSC Contracting Authority. Proposals sent directly to the PWGSC Contracting Authority will not be considered.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient

detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario, Canada.

The Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of its choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit both work sites. Arrangements have been made for these site visits to be held at 125 Sussex Drive, Ottawa and 190 Convair Private, Ottawa, on 30, November, 2016..The site visits will begin at 10:00 EST , in the main reception of 125 Sussex and 13:30 EST in the main reception of 190 Convair Private.

Bidders must communicate with the Contracting Authority no later than November 28, 2016 at 16:00 EST to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (two (2) hard copies)

Section II: Financial Bid (one (1) hard copy)

Section III: Certifications (one (1) copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

The technical bid must consists of the following:

- (a) **Supporting Technical documentation:** Technical brochures or technical data and or user manual to demonstrate compliancy to the requirement as described in Annex "A" Part 2.1 Mandatory Technical Evaluation Criteria.
- (b) **List of Products:** Bidders must include a complete product list identifying: the product name; the name of manufacturer; the model and part number of each component which make up the system. Bidders must also state the point of manufacture and shipping of goods or where service is to be performed: The bidder is requested to use the form provided in Annex "C".
- (c) **Installation Plan:** Bidders should include an installation plan (including the installation schedule), which must demonstrate that the Bidder's installation plan meets all the mandatory requirements for installation described Annex "A" Part 1.2 - Statement of Work.
- (d) **Training Plan:** Bidders should include a training plan, which must demonstrate that the Bidder's training plan meets all the mandatory requirements for training described in Annex "A" Part 1.2 - Statement of Work. The training plan must include, at a minimum, a description of the course materials that will be provided to participants; the training schedule; and the duration of the training.
- (e) **Description of the Bidder's Maintenance and Support Services:** Bidders should include a description of its warranty, maintenance and support services, which must be consistent with all the requirements described in Annex "A" Part 1.2 - Statement of Work. At a minimum, Bidders should include the following:

- (i) Location of available service facilities (after sales service and repair). List the service facilities closest to the destination.
- (ii) Locations of available replacement parts from consumables to major components.
- (iii) Response time re: service calls, and escalation schedule, i.e. (how many days with no resolution to a problem until a more experienced person is called in, and from which location).
- (iv) List the frequency of routine maintenance visits provided by a qualified service technician during the warranty period, if applicable and included in the price.

(f) Contacts

Bidders are requested to provide the following: Information pertaining to Article 6.5.4 Contractor Representatives under Part 6, Resulting Contract Clauses.

Section II: Financial Bid

- (a) **Pricing:** Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Applicable Taxes must be shown separately.
- (b) **All Costs to be Included:** The financial bid must include all costs for the requirement described in the bid solicitation for the entire Contract Period, including any option years. The identification of all necessary equipment, software, peripherals, cabling and components required to meet the requirements of the bid solicitation and the associated costs of these items is the sole responsibility of the Bidder.
- (c) **Blank Prices:** Bidders are requested to insert "\$0.00" for any item for which it does not intend to charge or for items that are already included in other prices set out in the tables. If the Bidder leaves any price blank, Canada will treat the price as "\$0.00" for evaluation purposes and may request that the Bidder confirm that the price is, in fact, \$0.00. No bidder will be permitted to add or change a price as part of this confirmation. Any bidder who does not confirm that the price for a blank item is \$0.00 will be declared non-responsive.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "**D**" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "**D**" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

SACC Manual clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Evaluation Criteria

The mandatory technical criteria are specified in Annex 'A' Part 2.1

4.1.1.2 Point Rated Technical Evaluation Criteria

The point rated technical criteria are specified in Annex 'A' Part 2.2

4.1.2 Financial Evaluation

The financial evaluation will be conducted by calculating the Total Aggregated Bid Price in accordance with the pricing tables provided in Annex "B" - Pricing Tables.

Evaluation of Price - Bid

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP (**Ottawa, Ontario**) Incoterms® 2000, Canadian customs duties and excise taxes included.

Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

4.2 Basis of Selection (Minimum Point Rating)

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - b. meet all mandatory technical evaluation criteria; and
 - c. "obtain the required minimum of 70% percent overall of the points for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 200 points."
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive. Neither the responsive bid that receives the highest number of points nor the one that proposed the lowest price will necessarily be accepted. The responsive bid with the lowest evaluated price and received the required minimum points will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Bid

5.1.2.1 Product Conformance

The Bidder certifies that all goods proposed conform, and will continue to conform throughout the period of the contract, to the requirement detailed under Annex "A".

Bidder's authorized representative signature

Date

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

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5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

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ATTACHMENT 1 TO PART 5 OF THE BID SOLICITATION

**COMPLETE LIST OF DIRECTORS
(As per Standard Instructions, Clauses and Conditions Part 2)**

Name	Position
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirement

6.1.1 The following security requirement (SRCL and related clauses provided by ISP) applies and form part of the Contract.

The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by the CISD, PWGSC, the Contractor personnel **MAY NOT ENTER** sites without an escort.

Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.

The Contractor/Offeror must comply with the provisions of the:

- a. Security Requirements Check List and security guide (if applicable), attached at Annex E;
- b. Industrial Security Manual (Latest Edition).

6.2 Statement of Work and Requirement

6.2.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A" Part 1.2."

AND

6.2.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A" Part 1.1.

6.2.3 Optional Requirement

- a) The Contractor grants to Canada the irrevocable option to purchase up to an additional four (4) units under the same terms and conditions and at the prices stated in the contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.
- b) The Contracting Authority may exercise the option within two (2) year after contract award by sending a written notice to the Contractor.
- c) **Option to Purchase Preventative Maintenance and Support and Mandatory Radiation Testing:** The Contractor grants to Canada the irrevocable option to extend the Preventative Maintenance and Support and Mandatory Radiation Testing period by four (4) additional one-

year periods, exercisable at any time during the Contract Period, under the same terms and conditions and at the prices and/or rates stated in the Contract.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Subsection 9.1 of [2010A](#) (2016-04-04) General Conditions - Goods or Services, is amended as follows:

Delete in its entirety and replace with the following:

"Despite inspection and acceptance of the Work by or on behalf of Canada and without restricting any provisions of the Contract or any condition, warranty or provision imposed by law, the Contractor, if requested by Canada to do so, must replace, repair or correct, at its own option and expense any work that becomes defective or fails to conform to the requirements of the Contract, where applicable. The warranty period will be one (1) year after delivery and acceptance of the Work or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer."

The 2010A (2016-04-04), General Conditions - Goods (Medium Complexity) is appended with Section 31 - Intellectual Property Infringement and Royalties, as follows:

- 1) The Contractor represents and warrants that, to the best of its knowledge, neither it nor Canada will infringe any third party's intellectual property rights in performing or using the Work, and that Canada will have no obligation to pay royalties of any kind to anyone in connection with the Work.
- 2) If anyone makes a claim against Canada or the Contractor concerning intellectual property infringement or royalties related to the Work, that Party agrees to notify the other Party in writing immediately. If anyone brings a claim against Canada, according to [Department of Justice Act](#), R.S. 1985, c. J-2, the Attorney General of Canada must have the regulation and conduct of all litigation for or against Canada, but the Attorney General may request that the Contractor defend Canada against the claim. In either case, the Contractor agrees to participate fully in the defence and any settlement negotiations and to pay all costs, damages and legal costs incurred or payable as a result of the claim, including the amount of any settlement. Both Parties agree not to settle any claim unless the other Party first approves the settlement in writing.
- 3) The Contractor has no obligation regarding claims that were only made because:
 - (a) Canada modified the Work or part of the Work without the Contractor's consent or used the Work or part of the Work without following a requirement of the Contract; or
 - (b) Canada used the Work or part of the Work with a product that the Contractor did not supply under the Contract (unless that use is described in the Contract or the manufacturer's specifications); or

- (c) the Contractor used equipment, drawings, specifications or other information supplied to the Contractor by Canada (or by someone authorized by Canada); or
 - (d) the Contractor used a specific item of equipment or software that it obtained because of specific instructions from the Contracting Authority; however, this exception only applies if the Contractor has included the following language in its own contract with the Contractor of that equipment or software: "[Contractor name] acknowledges that the purchased items will be used by the Government of Canada. If a third party claims that equipment or software supplied under this contract infringes any intellectual property right, [Contractor name], if requested to do so by either [Contractor name] or Canada, will defend both [Contractor name] and Canada against that claim at its own expense and will pay all costs, damages and legal fees payable as a result of that infringement." Obtaining this protection from the supplier is the Contractor's responsibility and, if the Contractor does not do so, it will be responsible to Canada for the claim.
- 4) If anyone claims that, as a result of the Work, the Contractor or Canada is infringing its intellectual property rights, the Contractor must immediately do one of the following:
- (a) take whatever steps are necessary to allow Canada to continue to use the allegedly infringing part of the Work; or
 - (b) modify or replace the Work to avoid intellectual property infringement, while ensuring that the Work continues to meet all the requirements of the Contract; or
 - (c) take back the Work and refund any part of the Contract Price that Canada has already paid.

If the Contractor determines that none of these alternatives can reasonably be achieved, or if the Contractor fails to take any of these steps within a reasonable amount of time, Canada may choose either to require the Contractor to do (c), or to take whatever steps are necessary to acquire the rights to use the allegedly infringing part(s) of the Work itself, in which case the Contractor must reimburse Canada for all the costs it incurs to do so.

6.3.2 Supplemental General Conditions

4001 (2015-04-01) Hardware Purchase, Lease and Maintenance,
4003 (2010-08-16) Licensed Software, and
4004 (2013-04-25) Maintenance and Support Services for Licensed Software,

apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of Contract

The period of the Contract is from date of contract award for a period of one (1) year and

The period during which the Contract is extended, if Canada chooses to exercise any options set out in the Contract.

6.4.2 Delivery Date

All the deliverables must be received on or before March 31, 2017

6.4.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to four (4) additional one (1) year periods under the same terms and conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Marlyn Hooper
Title: Supply Specialist
Public Works and Government Services Canada
Commercial Consumer Products Directorate
11 Laurier Street, 6A2, Phase III
Place du Portage, Gatineau, Quebec, K1A 0S5

Telephone: 613 219 8478
E-mail address: marlyn.hooper@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority *(to be filled in only at contract award)*

The Technical Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ ____ ____
E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to

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authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Accounts Payable Contact (to be filled in only at contract award)

Name:
Telephone:
E-mail address:

6.5.4 Contractor's Representative (to be completed by the bidder)

The telephone number (with extension if applicable) of the person responsible for:

General enquiries

Name: _____
Tel. No. _____ ext: _____
E-mail address: _____

Delivery Follow-up

Name: _____
Tel. No. _____ ext: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment - Firm Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm lot prices, as specified in Annex "B" – Pricing Tables for a cost of \$_____ (**to be filled in only at contract award**). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 SACC Manual Clauses

SACC Manual clause [H1001C](#) (2008-05-12) Multiple Payment

6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);
- b. Electronic Data Interchange (EDI);
- c. Wire Transfer (International Only);

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
 - (c) one (1) copy must be forwarded to the consignee.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions 4001 (2015-04-01) Hardware Purchase, Lease and Maintenance;
- (c) the supplemental general conditions 4003 (2010-08-16) Licensed Software);
- (d) the supplemental general conditions 4004 (2013-04-25) Maintenance and Support Services for Licensed Software;
- (e) the general conditions 2010A (2016-04-04) General Conditions - Goods (Medium Complexity);
- (f) Annex "A", Statement of Work and Requirement;
- (g) Annex "C", – List of Products.
- (h) Annex "B", – Pricing Tables.
- (i) Annex "E", Security Requirements Check List;
- (j) the Contractor's bid dated _____ (*insert date of bid*)

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6.11 SACC Manual clause

SACC Manual clause [B1501C](#) (2006-06-16) Electrical Equipment
SACC Manual clause [A9068C](#) (2010-01-11) Government Site Regulations
SACC Manual clause [A2000C](#) (2006-06-16) Foreign Nationals (Canadian Contractor)
SACC Manual clause [A2001C](#) (2006-06-16) Foreign Nationals (Foreign Contractor)
SACC Manual clause [G1005C](#) (2016-01-28) Insurance

6.12 Shipping Instructions

6.12.1 Shipping Instructions - Delivery at Destination

1. Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) Ottawa, Ontario Incoterms 2000 for shipments from a commercial contractor.
2. The Contractor will be responsible for all delivery charges, administration, costs and risk of transport and customs clearance, including the payment of customs duties and taxes.

ANNEX A

Part 1 – STATEMENT OF WORK AND REQUIREMENT

Part 1.1 - REQUIREMENT

Foreign Affairs and International Trades has a requirement for the supply of (X-Ray Scanning Systems), which must meet all of the mandatory technical requirements as specified below and the mandatory evaluation criteria as specified at Part 2.1 - Mandatory Technical Evaluation Criteria. The requirement must include all of the following:

Two (2) X-Ray Scanning Systems
Sixteen (16) plastic bins for holding objects
Two (2) External smart uninterruptable power supply and input line filter
Four (4) additional 500 mm roller extensions (removable)
Installation
Software
Two (2) days on-site training for up to fifteen (15) users
Preventative Maintenance repair
Radiation Testing
One (1) year warranty

The requirement also includes the option to purchase the following additional deliveries on an as and when requested basis:

Four (4) additional X-Ray Scanning Systems
Four (4) additional one (1) year periods for Preventative Maintenance repair
Four (4) additional one (1) year periods Radiation Testing
Four (4) additional one (1) year periods for training

The requirement must work and operate at all times in accordance with the following mandatory technical requirements and the mandatory evaluation criteria as specified below at Part 2.1 - Mandatory Technical Evaluation Criteria.

Mandatory technical requirements

The Contractor must provide all software and/or firmware updates (including any hardware upgrades resulting from the aforementioned software and/or firmware updates) to the Client for the period of this contract following the Client's acceptance of the Deliverables, at no additional cost to the Client.

Part 1.2 - STATEMENT OF WORK

1. Background

The Domestic Security Unit, on behalf of the Department of Foreign Affairs, Trade and Development Canada (DFATD), has a requirement for the replacement of outdated X-Ray scanning systems at 2 separate DFATD facilities in the National Capital Region. X-Ray scanning systems at these facilities are outdated and end of life.

The purpose of this request for contract is for the Supply and Installation of 2 of new and modern X-Ray scanning machines. Furthermore, DFATD has identified the need to include onsite Remote Monitoring

capability for one (1) of these new X-Ray scanning machines being replaced at DFATD HQ, 125 Sussex drive only. A multi-system network display station will enable security personnel and first responders to manage incidents of suspicious parcels from a remote and safer location, reducing needless exposure to potential harmful parcels in the X-Ray machine. The X-ray scanner must transmit the X-ray image of a bag's or parcel's contents, with the location of the suspicious objects marked and annotated by the local operator to the remote display. Part 2.1 section 12 NETWORKING has additional information on this function.

Also included as part of this RFC, is a requirement to include on an annual basis for each year, up to 5 years, as part of this contract; preventative maintenance, 24/7 emergency on-call maintenance support for any new X-Ray scanning machines added to DFATD's inventory as a result of this contract. Also required on an annual basis for each year, up to 5 years, as part of this contract, is the requirement to perform, on behalf of the DFATD, mandatory radiation testing of 5 existing X-Ray scanning systems in use at 3 DFATD locations in the NCR.

For clarity throughout this Statement of Work, and associated appendix to this Annex, the Domestic Security Unit for the Department of Foreign Affairs, Trade and Development Canada will be referred to as "the Client". Companies submitting a bid for this RFC shall be referred to as "the Contractor".

The work shall be carried out at the following DFATD facilities in the National Capital Region;

- 200 Promenade du Portage, Gatineau, QC.
- Canada Reception Centre, 190 Convair private, Ottawa International Airport, Ottawa, ON.
- 125 Sussex Drive, Ottawa, Ontario.

2. Tasks and Deliverables

2.1 Installation & Delivery Requirements

The Contractor of the Deliverables is required to supply, deliver, install, maintain and service small X-Ray scanning systems that will allow authorized personnel to examine baggage, packages and freight to ensure that no contraband including weapons, explosives and/or biological threats are being transported into a secure facility or area via DFATD's mail/freight processing facility at 125 Sussex Drive and all forms of luggage and parcels boarding domestic and international aircrafts at DFATD's Canada Reception Centre hangar out by the Ottawa International Airport.

The supplied systems will be new, not a used or a demonstration unit, and is from the manufacturer's standard product line.

The systems must all of the mandatory technical requirements as specified below and the mandatory evaluation criteria as specified at Part 2.1 - Mandatory Technical Evaluation Criteria

2.1.1 Special Tools and Test Equipment

The system shall **not** require the use of any special tools or test equipment either for installation, routine maintenance or defect rectification other than a digital volt meter and Radiation Detection Monitor.

2.1.2 Other Deliverables

- 2.1.2.1 A minimum of eight (8) plastic bins for holding objects must be included with each scanner.
- 2.1.2.2 External smart uninterruptable power supply and input line filter to shut down unit in the event of power failure (external to allow non-technician on site to turn back on without removing system panels).
- 2.1.2.3 Two (2) additional 500 mm roller extensions (removable) per machine for entrance and exit ends of conveyor for loading and unloading.

2.1.3 Installation and Delivery

- 2.1.3.1 The parcel X-Ray scanning systems must be delivered and installed no later the March 31st, 2017.
- 2.1.3.2 Contractor is to provide ten (10) Business Days' notice in advance of the actual delivery date.
- 2.1.3.3 The parcel X-Ray scanning systems are to be delivered and installed at the identified DFATD locations in the National Capital Region as identified in the order. Unless otherwise specified by the Client, deliveries for the Client shall be delivered to one or more of the following locations according to the order:

The Department of Foreign Affairs, Trade and Development Canada
125 Sussex Drive
Ottawa, Ontario, K1A 0N1

**The Department of Foreign Affairs, Trade and Development Canada
Canada Reception Center**
190 Convair private
Ottawa, Ontario, K1A 0N1

- 2.1.3.4 The Client anticipates that the parcel X-Ray scanning systems will require installation on the same day as delivery. The installation date must be scheduled with the Contractor and Client and the installation date must be approved at the sole discretion of the Client.
- 2.1.3.5 The Client will require the installation and end-user training of the X-Ray scanning system destined for 125 Sussex Drive only must occur over a weekend so as to have 0% impact on regular mail / freight operations.

- 2.1.4 The Contractor shall be fully and unconditionally responsible for all project management services such as, but not limited to;

- Quality assurance,
- Project design and coordination of installation,
- Procurement,
- Insurance,
- Delivery,
- Storage,
- Inspection,
- Integration assistance,
- Testing,
- Acceptance,
- Certification & commissioning.

- 2.1.5 The Contractor shall adhere to the Client's instructions for the final programming of all newly installed X-Ray hardware and software provided as a result of this contract.

- 2.1.6 The Contractor MUST, to the satisfaction of the Client, undertake the following task/deliverables using their own tools, ladders and other necessary equipment needed to complete the work associated with the request for contract. When required, and after verification with the Client, rental equipment may be purchased and used until completion of task.

- 2.1.7 The Contractor shall clean, adjust, ensure that all software and embedded firmware of all new X-Ray scanning systems provided are updated to the latest manufacturer provided version and test each system component to ensure that they are operational within manufacturers' specifications prior to final acceptance.

2.1.8 The Contractor shall permit and facilitate inspection of the work by the Client.

2.1.9 The Contractor shall be responsible for any damage caused to any property occupied by the Department or by others, and repair such damage at its own expense.

2.2 Warranty, Preventative Maintenance and Repair Service

2.2.1 The Contractor shall provide a comprehensive one (1) year warranty for all parts and labour from date of the installation of the parcel X-Ray scanning systems at no additional cost to the Client. Warranty shall also include all parts and service associated with preventative maintenance and emergency corrective maintenance. The Contractor must be authorized by the equipment manufacturer to support all parts, services provided, warranty returns and repairs for manufacturing defects or product recalls for all items sold to the Client;

2.2.2 A preventative maintenance schedule is to be provided by the Contractor within fifteen (15) Business Days after the installation of each new parcel X-Ray scanning system.

2.2.3 Services are to include, but are not limited to emergency unscheduled repairs, upon the request of the Client during business hours (8:00am – 5:00 pm) on Business Days. Upon receiving notice from the Client, the Contractor's repair technician must be on site at the appropriate location to commence repairs within twenty-four (24) hours.

2.2.4 The Contractor shall submit a report no later than five (5) Business Days after every preventative maintenance service. The report shall identify the date of service, arrival time, departure time, the name of the service technician (printed), the identification of the X-Ray scanning system, the service requested, service performed, parts replaced or parts required, and an estimate of time for completed repairs if parts are not available.

2.2.5 Requests from the Contractor to change a scheduled preventative maintenance date must be received by the Client at least two (2) Business Days prior to the scheduled date. The request to change a scheduled preventative maintenance date may be approved or rejected at the Client's discretion. If the request to change the preventative maintenance date is rejected by the Client, the Contractor must conduct preventative maintenance in accordance with the agreed upon preventative maintenance schedule.

2.2.6 The Client may request the Contractor to change a scheduled preventative maintenance date. The Client will provide the Contractor with at least two (2) Business Days' notice.

2.2.7 Annual radiation survey in accordance with Health Canada Safety Code 29 to be conducted by the Contractor is to be included at no additional cost to the Client, for five (5) years (to be performed during annual preventative maintenance inspection).

2.2.8 In the case of an emergency repair call, the report shall identify the date of service, arrival time, departure time, the name of the service technician (printed), the identification of the parcel X-Ray scanning systems, the service requested, service performed, parts replaced or parts required, and an estimate of time for completed repairs if parts are not available.

2.2.9 The technicians for

- Installation,
- Annual preventative maintenance visits,
- Emergency (available 24 hours a day and 7 days a week, every day of the year) and
- Corrective maintenance support must be fully trained and authorized by the equipment manufacturer to safely service the X-Ray scanning systems.

2.3 After Warranty Preventative Maintenance and Repair Service

2.3.1 The Contractor shall provide the Client with a preventative maintenance and repair service plan covering a period of four (4) optional years commencing upon the expiry of the original one (1) year warranty period as follows:

2.3.1.1 The after-warranty preventative maintenance and repair services shall include all travel, labour, parts, repairs, and all maintenance consumables required to provide the services in section 2.2 - Preventative Maintenance and Repair Service over an additional four (4) year after-warranty period.

2.3.1.2 The after-warranty preventative maintenance and repair services invoice will be submitted annually in advance to cover the next twelve (12) month period. The invoice must be received annually by the Client at least thirty (30) days after the start of the Client's fiscal year, which begins on April 01 of each year, and must include the effective date of April 01 to the following March 31st as the annual coverage period.

2.4 Annual Radiation Testing

2.4.1 The Contractor shall provide the Client with annual radiation testing on both newly supplied X-Ray scanning systems as a result of this contract and all existing DFATD owned X-Ray Scanning systems as listed below, both for the duration of this contract:

- Heimann HS 9075 located at 125 Sussex Drive, Ottawa, Ontario
- RapiScan 628XR located at 190 Convair private, Ottawa, Ontario
- Heimann HS-6046si located at 200 Promenade du Portage, Gatineau QC

2.5 Training

2.5.1 For up to two (2) days for every year of this contract, the Contractor shall provide:

2.5.1.1 On-site train the trainer program that includes operator training and Health Canada approved safety training for up to fifteen (15) Client operators at each site of each installation. The train the trainer program may be provided on the same date the Contractor installs the system at the Client's location.

2.5.1.2 Train the trainer (supervisor) level training to allow these trainers to provide additional operator training, access supervisor level of software and perform troubleshooting and minor repairs to the device at the site of each installation

2.5.1.3 The Contractor will provide an instructor manual, user manual and master training materials that are to be used during operator training and retained by the Client. The Contractor shall provide an installation and training plan outlining dates, times and location prior to the installation of the system at each facility and provide up to eight (8) hours of training per installation, for each year of this contract.

2.5.1.4 The Contractor will provide a bilingual instructor capable of effectively communicating in both of Canada's official languages. All instructor manual, user manual and master training materials must also be available in both of Canada's official languages.

2.6 Health and Safety Requirements

2.6.1 The parcel X-Ray scanning systems must meet the following health and safety requirements:

- 2.6.1.1 Must be compliant with Health Canada Safety Code 29, inclusive of Section 3.1 (3) which ensures the radiation safety training program has been reviewed and approved by Health Canada (Radiation Protection Regulatory Authority) (located at <http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/code-29/index-eng.php>)
- 2.6.1.2 Must be compliant with the Radiation Emitting Devices Act (REDA) Schedule II, Part IV Baggage Inspection X-Ray Devices (located at http://laws-lois.justice.gc.ca/eng/regulations/C.R.C.,_c._1370/page-4.html#h-7).
- 2.6.1.3 Contractor shall be responsible to complete the registration of the scanner with the director of the Health and Safety Support Services Branch of the Ministry of Labour under the *Occupational Health and Safety Act, Regulation 861, X-ray safety* including providing all documentation required. The Contractor shall provide all required documentation prior to scheduling each installation to the Client for review and approval by the Client. The Contractor shall provide to the Client a hard copy of all documentation sent and received during registration proving that the scanner is officially registered after each installation. Please refer to http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_900861_e.htm
- 2.6.1.4 The system shall comply with all applicable international health and safety regulations including USA FDA X-ray systems (Federal Standard 2.1-CFR 1020.40) and Health and Safety at Work Act 1974-Section 6, amended by the Consumer Protection Act 1987. Maximum leakage radiation less than 0.1mR/hr (1µSv/hr) in contact with outer panels.
- 2.6.1.5 The system shall be provided with a minimum of 3 emergency stop buttons
- 2.6.1.6 The emergency stops shall be guarded and protected from accidental or unintentional use
- 2.6.1.7 After activation of emergency stop, the system shall be able to resume operation after a minimum of two consecutive actions
- 2.6.1.8 The system shall be provided with System Energized and X-Ray on indicators at both ends of the X-Ray tunnel and on the operator workstation
- 2.6.1.9 The X-ray on indicators shall be controlled and turned on by the feedback X-ray controller
- 2.6.1.10 The system shall include a safety interlock system to prevent X-Ray generation in the event of a critical panel being removed
- 2.6.1.11 The system shall be CE marked
- 2.6.1.12 The system shall be FCC and IEC compliant
- 2.6.1.13 The system shall be CSA, UL - ULC compliant
- 2.6.1.14 The system shall be manufactured in an ISO 9001:2008, ISO 14001:2004 + Cor. 1:2009 certified facility
- 2.6.1.15 Scanner must not damage computers, cell phones, hard drives, flash drives and other storage devices – must be safe for four (4) passes of ISO 1600/33DIN high speed photographic film

3. Exclusion

- 3.1 Unless otherwise specifically agreed to herein, the Contractor's performance under this agreement shall not include the following:
- 3.1.1 High voltage electrical, painting or refinishing equipment, specification changes, relocation of or modification of equipment and supporting programming.
 - 3.1.2 Any support for LAN, WAN or ISP infrastructure or equipment belonging to the Department of Foreign Affairs, Trade and Development Canada that is part of this installation.
 - 3.1.3 The provision or maintenance of any back-up or restoration files for any hardware or software identified in this Statement of Work.
 - 3.1.4 The removal and disposal of any existing Client owned X-Ray scanning systems being replaced as part of this contract.

4. Client Support

- 4.1 The Client may provide some system components and replacement parts, as they become necessary. The Contractor shall also supply replacement parts at the request of the Client and at the Contractor's then current rates for service including, labour, material, and shipping.

5. Constraints

- 5.1 The Contractor's company, including its staff and technicians, should be certified by the system manufacturer, or demonstrate having recent and significant experience*, performing installations and preventative maintenance, repair and technical services to support the supplied X-Ray scanning system's software and hardware, or another software and hardware installation system similar in size, shape and scope to the Client's X-Ray scanning systems.
- 5.2 The Client may at any time in the duration of this contract may request that the Contractor's technicians and/or trainers obtain a valid Level I (Reliability) security clearance, or higher, with the department of Public Works and Government Services, and at no additional cost to the Client.
- 5.3 The Contractor and the technicians providing the task and deliverables must be in possession and maintain a current and valid business license for each applicable province.
- 5.4 The Contractor must give the Client full and exclusive electronic access to the software, hardware and all corresponding databases to prevent a "lock-out" from all systems.
- 5.5 No part of this agreement shall be assigned or subcontracted by the Contractor without the prior written consent of the Client. Any party subcontracted by the Contractor shall be subject to the Terms and Conditions in this agreement.

*Recent and significant experience must consist of no less than two consecutive years of experience in installing, supporting and servicing of an X-Ray scanning system comparable in size and configuration to that detailed in this Statement of Work. Experience will be evaluated in the Mandatory Requirements and Point Rated Requirements listed in "Appendix 2 to Annex A – Statement of Work".

5.6 The Client reserves the right to:

- 5.6.1 Require alterations, additions to, or omissions from the work called for by the resulting Contract;
(NOTE: Additional work shall be performed on a time and material basis, and shall be invoiced separate to the resulting Contract. The Contractor shall not be entitled to extra time or compensation for extra work unless orders therefore are issued in writing, and the amount of extra time, or compensation for such extra work, or the reduction in time or compensation due to omission in work, is specified in such written orders. These written orders shall be issued prior to start of any additional work.)

- 5.7 The Contractor shall, at its own expense, ensure that ALL waste materials are removed from the service, installation, or work site, and the property occupied by the Department. The Contractor warrants that ALL such waste, including any materials deemed to be hazardous by Federal and Provincial regulations, will be properly handled and disposed of, and will not be abandoned. The Department reserves the right to withhold payment until such time as the Contractor has fully complied with the foregoing.
- 5.8 No advertising or publicity matter having or containing any reference to the Department of Foreign Affairs, Trade and Development Canada, or any of its agents and employees, shall be made by the Contractor, or anyone on the Contractor's behalf, unless written consent has been obtained from the Client to do so.
- 5.9 The Contractor's technicians shall have sufficient knowledge to speak, read and comprehend, one of Canada's official languages.

6 Control Measures

- 6.1 The Contractor must provide a service report for all scheduled and unscheduled maintenance work details in this Statement of Work. The service report must be signed by the Client upon full completion of each work assignment or maintenance visit and a copy is to be left on site for the Client.
- 6.2 The Contractor must provide the Client a set of procedures ready to be implemented after each service call, which will enable the Client to notify the Contractor of suspected malfunctions and make arrangements to provide service(s) covered under this agreement.
- 6.3 The Contractor shall maintain, populate and update the Client's system maintenance log book, kept at each facility, reporting on ALL service work done on ALL systems at DFATD facilities identified in this Statement of Work.
- 6.4 The Contractor will retain copies of all service reports and copies will be forwarded monthly to the Client. (Note, the Client will not be responsible for accounting, tracking or cataloguing of Service invoices. It is the responsibility of the Contractor to provide DFATD copies of all service, installations, and labour and travel charges before any processing or payment occurs to the Client.)
- 6.5 The Contractor shall be responsible to develop a uniquely identified written service call tracking ticket for all service calls and provide the Client with a written record of all service call tickets the next business day. Said tracking tickets will be used by the Client to monitor status of all repairs and closed by the Contractor when the device at fault is operating to manufacturer specifications by the Client.

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- 6.6 At the request of the Contractor or Client this contract may be reviewed at any time to determine the overall quantity of any increase or decrease of the inventory covered by this agreement and the value of the Preventative Maintenance schedule for this contract may be amended accordingly.

7. Defects and Warranty

- 7.1 In addition to any other warranties specifically provided for, the Contractor warrants to the Client that ALL parts and software furnished, and ALL work done under the resulting Contract, will be of good quality, free from faults and defects within a period of one (1) year from the final acceptance by the Client, and in concordance with the resulting Contract. Such warranty shall include performance, workmanship, labour, materials, and the Contractor's design or engineering contributions. Upon notification by the Client, the Contractor shall proceed with due diligence, at its own expense, and during the hours of coverage set forth in the resulting Contract, to replace any defective materials, or perform any labour necessary to correct any defect in the work. Should the Contractor fail to do so, the Client may, at the Contractor's expense, furnish such materials or labour as are necessary to bring the work up to the required standard.

Part 2.1 – MANDATORY TECHNICAL EVALUATION CRITERIA

The following requirements are the mandatory technical evaluation criteria which will be evaluated during the Bid Evaluation. In addition the Contractor will be required to meet all of the mandatory technical requirements for the duration of the Contract

Bidders are requested to cross reference the mandatory technical criteria in a concise format by using page, paragraph(s) & sub-paragraphs as applicable to their supporting technical documentation.

ITEM	CRITERIA	REFERENCE TO SUBSTANTIATION IN THE TECHNICAL BID.
1	Physical Specification The small parcel X-Ray scanning system must meet the following physical specifications:	
1.1	Ability to be moved within a facility	
1.1.1	Length must not exceed 2880 mm of the longest part (excluding roller tables to load and unload scanner)	
1.1.2	Width must not exceed 1430 mm of the widest part to fit through standard doorway of 1473 mm during transport	
1.1.3	Height must not exceed 1525 mm of the highest part during transport	
1.1.4	Heavy duty casters with floor-locking mechanisms and shock absorbent wheels to permit movement. It must be fixed in place by means of adjustable jacking feet.	
1.1.5	Two or more system tie-down/hold-down points to safely secure the equipment while moving	
1.1.6	The system chassis must be all steel welded	
1.1.7	The system weight must not exceed 1133.4 Kg (2500 lbs.)	
1.1.8	The system must have a visual alarm search indicator at both ends of the tunnel	
1.2	Must fit into working space not to exceed 3048 mm long x 1450 mm wide x 2032 mm high when operating.	
1.3	Minimum chamber size 640 mm high x 430 mm wide.	
1.4	Minimum conveyor load of 100 kg.	
1.5	Moisture barrier for chamber must be supplied to protect electronics from water ingress from accidentally spilled items being conveyed through tunnel.	
2	X-Ray Scanning System Operational Requirement The small parcel X-Ray scanning systems must meet the following operational requirements.	
2.1	The system must be used for passenger environment and approved for use in regulated airport environment such as TSA or Transport Canada (CATSA)	
2.2	The system must consist of (2) separate X-ray generators positioned as such to provide two perpendicular view of the screened object in addition to the following;	
2.2.1	The X-ray generators must be cooled using sealed oil bath with forced air	

2.2.2	The X-ray generators must provide automatic protection Over Voltage, Over Current and Over Temperature	
2.2.3	The X-ray beam divergence projected from the generators must be 60 degrees at maximum	
2.2.4	The X-ray generators must not require periodic routine replacement	
2.2.5	The X-ray generators must be provided with a separate cooling fan	
2.3	Scanner must operate and scan in both forward and reverse direction (bi-directional scanning).	
2.4	Auto reverse feature to ensure an incomplete scan or trailing objects are automatically rescanned so no items are missed or cut off.	
2.5	Resolution: Ability to resolve a 38 American Wire Gauge (AWG) wire (0.101 mm in diameter) or smaller diameter wire.	
2.6	Penetration: Ability to penetrate 35 mm of steel or thicker steel.	
2.7	Duty Cycle: Ability to operate continuously 100% of the time without shutdown.	
2.8	Automatic warm up (re-seasoning) when required with no technician required.	
3	Conveyor System The parcel X-Ray scanning systems conveyors must meet the following:	
3.1	The conveyor speed must be minimum 0.20 m/s (40 ft. /min) in either direction plus or minus 10%.	
3.2	The conveyor load must be a minimum 100 kg (220 lbs.).	
3.3	The conveyor motor must be 3 phase motor, maintenance free for life.	
3.4	The conveyor belt must be either welded or zipped.	
4	Environmental Operating Specifications The parcel X-Ray scanning systems must meet the following environmental operating conditions.	
4.1	Able to operating in temperatures ranging from 0° Celsius to 40° Celsius.	
4.2	Able to be stored in temperatures ranging from -20° Celsius to 50° Celsius.	
4.3	Able to operate up to a humidity level of 95% non-condensing.	
4.4	Maximum allowable airborne noise level not to exceed 70dB (A).	
4.5	System detectors must be protected by conformal coating.	
5	Power Requirement The parcel X-Ray scanning systems must meet the following power requirements:	
5.1	The system must be dual voltage capable: 115 VAC ± 10%; 50 or 60 Hz OR 230 VAC ± 10%; 50 or 60 Hz	
6	Detection System The parcel X-Ray scanning systems must include the following detection functionality:	

6.1	The system detection must be Multi Energy with 2 detector arrays for each view	
6.2	One array for detecting high energy X-ray and the second array for detecting low energy X-ray	
6.3	The detector array for each view must be L – shaped	
6.4	The minimum number of detectors must be 1280 – (640 low energy, 640 high energy)	
6.5	The system detector boards must be protected by conformal coating.	
7	Automatic Threat Detection The parcel X-Ray scanning systems must include the following automatic threat detection functionality:	
7.1	The system must be able to automatically alert high density material by highlighting the dense areas using a configurable blinking visual aid	
7.2	The density alert threshold must be configurable	
7.3	The system must be able to automatically alert on any potential bulk explosive by highlighting the suspicious areas using a box lined visual aid.	
7.4	The system must be able to manually or automatically alert on any potential illegal or controlled narcotics by highlighting the suspicious areas in the bag or parcel using a box drawn around the suspicious area as a visual aid	
7.5	The system must be able to manually or automatically alert on any potential explosive threat material highlighting the suspicious areas in the bag or parcel using a box drawn around the suspicious area as a visual aid	
7.6	The system must be able to manually or automatically alert on any potential liquids, gels and aerosols (LAGs) explosive and precursor containers scanned separately in a tray (bin) by highlighting the suspicious object using a colored outline as a visual aid.	
7.7	Any automatic detection algorithm must not require periodic calibration	
8	Software and Image Enhancement Functions The parcel X-Ray scanning systems must include the following requirements and functionality:	
8.1	Operator log on (and specific passwords for supervisors and technician level).	
8.2	Capable of performing adaptive contrast adjustment on scrolling image	
8.3	Capable of discriminating between Organic and Inorganic materials	
8.4	Generate images without streaks, lines or bands in the image	
8.5	Generate images with no cut-off on any part of the screened object	
8.6	Must be able to reveal organic material concealed under a penetrable steel plate using a combination of image processing tools	

8.7	Image recall feature to allow operator to see previous image(s) without re-scanning object	
9	Image Processing The parcel X-Ray scanning systems must include the following image processing requirements in terms of its functionality:	
9.1	The system must have a minimum 14 independent image processing functions	
9.2	This functionality must allow the operator to display the optimum contrast and highest detail resolution for all materials and densities	
9.3	This functionality must be available without having to re-program keys	
9.4	The system must be capable of one button access to image processing	
9.5	Any selected function must reset automatically when the next object is being screened	
9.6	The system must be able to combine multiple image processing functions (i.e. Black and White, Variable Gamma, Inorganic, Organic) with the image optimization feature	
9.7	The system must be capable of zooming on scrolling image without conveyor stop up to 2X zoom in both views	
9.8	The system must be capable of zoom in static mode up to 64X in exponential mode in both views	
9.9	The system must be capable of dynamic zoom and pan in static mode up to 64X with 0.1 times resolution in incremental steps in both views	
9.10	The system must support programmable hot keys for image processing	
9.11	The system must be capable of 12 bit data acquisition	
9.12	The system must be capable of 24 bit color (16 million colours)	
9.13	The system must be capable of displaying 4096 levels of grey	
9.14	The system must be capable of imaging a compact disk (CD) through 0.3 mm steel via inorganic stripping	
9.15	The system must be capable of imaging a compact disk (CD) through 50 mm of organic material via adaptive contrast adjustment	
10	Image Archiving The parcel X-Ray scanning systems must include the following image archiving requirements in terms of its functionality:	
10.1	The system must include Manual and Automatic Image Archiving in proprietary, non-commercial format for increased security	
10.2	The system must be capable of viewing images archived in proprietary format	
10.3	The system must be capable of saving archived images in commercial format (e.g. BMP, PNG)	
10.4	The system must be capable of Manual Image Archiving in commercial format (e.g. BMP, PNG)	

10.5	The system must be capable of archiving to an external USB 2.0 hard disk	
10.6	System must have the capability to automatically archive images over a network to a file repository	
11	Computer The system must be a true P.C. based system with a minimum specification as follows:	
11.1	Monitor: Dual 19" Widescreen LCD Flat Panel	
11.2	Windows based operating system. No open source operating system	
11.3	Graphics Card Video Memory: 1GB minimum	
11.4	Minimum 4 USB ver 2, or greater, ports	
11.5	All image generation for display on the operator monitor must be done via Commercial Off the Shelf (COTS) Video Graphics Card	
11.6	All software updates must be capable of being implemented via USB memory stick or via the unit's network.	
11.7	The system must be supplied as Network Ready as standard	
12	Networking The system must be capable of operating as a stand-alone system or networked with multiple X-Ray scanning systems:	
12.1	In the network mode: The system must be capable of operation in the same network with multiple X-Ray scanning systems of different tunnel sizes	
12.2	In the network mode: The system must be capable of operation in the same network with multiple X-screening systems with both single and dual view configurations	
12.3	In the network mode: The system must be capable of operation in a network with remote workstations for real-time image viewing and decision making	
12.4	In the network mode: The system must be capable of operation in a network with remote workstations for archived image viewing	
12.5	In the network mode: The system must be capable of screening objects without the local operator on the network via baggage handling system and command by the network server	
13	Diagnostics The system must have a comprehensive built in test facility that includes the following:	
13.1	Photodiode signal outputs with and without X-ray	
13.2	User setup parameters such as date time adjust and scroll direction change	
13.3	X-ray generator kV and mA monitor	
13.4	Ramp up and ramp down time for X-ray generator	
13.5	PEC status indication	
13.6	Keyboard test	
13.7	Photodiode manual and automatic map out	
13.8	The system must be capable of allowing a service engineer to perform complete diagnosis over the network from a remote location	
14	Other Required Functionality	

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	The parcel X-Ray scanning systems must include the following other requirements in terms of its functionality:	
14.1	System must include built-in operator and maintenance manuals	
14.2	Continuous real time diagnostics with error messages for operator (emergency stop pressed, interlock violation and any other warnings or errors associated with hardware or software)	
14.3	System must include an operator console	
14.4	Provision (preconfigured) must be made to allow the remote location of the Ethernet port, operator controls and/or remote monitoring from one spot up to five (5) meters from the X-Ray scanning systems	
14.5	System must be capable of being integrated into a motorized conveyor system via a dedicated PLC interface	

Part 2.2 – POINT RATED EVALUATION CRITERIA

EVALUATION CRITERIA

Proposals must identify the qualifications and experience of the firm and the proposed resource personnel to carry out the tasks by systematically addressing each of the experience requirements as detailed below.

Proposals must provide supporting information in number of years/projects consisting of detailed resume(s) that clearly describe the degree and nature of the Manufacturer Certification, knowledge/experience possessed by each proposed resource personnel including that of the firm. Supporting information must include the previous experience with respect to the factors listed below. Up to the number of points specified below will be awarded for each factor based on length and depth of experience. The points will then be totalled

NATURE OF MANDATORY AND RATED REQUIREMENTS

- a) **Mandatory Requirements:** This solicitation contains mandatory requirements. All elements of this solicitation that are mandatory requirements are identified specifically with the words “must”, “shall”, “will” or “mandatory”. Proposals must comply with each and every mandatory requirement in order to be considered. If a proposal does not comply with a mandatory requirement, the proposal will be considered non-compliant and will be disqualified.
- b) **Rated Requirements:** This solicitation also contains rated requirements (i.e., elements that will be given a score). All elements of this solicitation that will be rated are designated as such. Rating will be done in accordance with the evaluation methodology described in this solicitation. Contractors who fail to submit complete proposals with all the information requested by this solicitation will be rated accordingly.

SECTION A: MANDATORY REQUIREMENTS

Mandatory Requirement	REFERENCE TO SUBSTANTIATION IN THE TECHNICAL BID.
<p>MR1. The Contractor must have direct experience working with X-Ray scanning systems.</p> <p>Note: Direct experience in this case is defined as Project leader and/or team members with a minimum of two years certification or experience developing, monitoring, and problem solving in a system of similar size and scope, providing preventative maintenance, emergency repair and software upgrading of the X-Ray scanning systems.</p> <p>For examples the Contractor is to provide the make and model number or version of the systems and a description of its size, shape, scope and capabilities to prove similarity to X-Ray scanning systems detailed in this statement of work.</p> <p><i>This mandatory requirement will be evaluated according to the factors listed below in PR1 and PR2.</i></p>	

MR2. The Contractor must provide a business proposal which indicates with specificity how it will address and fulfill the tasks and deliverables outlined in the Statement of Work attached herein.	
MR3. The Contractor and all technicians must provide copies a valid business licenses to work in the provinces of Ontario and Quebec.	

SECTION B: POINT RATED CRITERIA

Proposals having successfully met ALL of the mandatory criteria will be evaluated and point-rated against the criteria listed below. Suppliers must receive a minimum overall technical rating score of 70% in order to be further evaluated on the basis of their financial proposal.

Any bid which fails to obtain a combined minimum overall technical rating score of 70% in PR1 and PR2 will be declared non-compliant.

To be declared responsive, a bid must:

- a. comply with all the requirements of the bid solicitation; and
- b. meet all mandatory technical evaluation criteria; and
- d. "obtain the required minimum of 70% percent overall of the points for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 200 points."

Bids not meeting (a) or (b) or (c) will be declared non-responsive. Neither the responsive bid that receives the highest number of points nor the one that proposed the lowest price will necessarily be accepted. The responsive bid with the lowest evaluated price and received the required minimum points will be recommended for award of a contract.

The summary of maximum points to be awarded is summarized as follows:

Number	Criteria	Maximum	Minimum
PR1	Contractor Experience in the installation of X-Ray scanning system.	100	
PR2	Contractor Experience in the maintenance of X-Ray scanning system.	100	
Total PR1-PR2		200	

Point-Rated Criteria and Evaluation Factors

Point Rated Requirements	Point Rating	Maximum Points	Page/Section in Supplier's Proposal
CONTRACTOR EXPERIENCE			
PR1. Demonstrated experience in the installation of X-Ray scanning system software and hardware system similar in size, shape and scope detailed in this document.	Consecutive years of certification and/or experience with the installation of X-Ray scanning systems in the last: 11 + years - 100 points 7-10 YEARS = 90 POINTS 4-6 YEARS = 60 POINTS 1-3 years = 30 points		
PR2. Demonstrated experience in providing scheduled preventative maintenance of X-Ray scanning system software and hardware system similar in size, shape and scope detailed in this document.	Consecutive years of certification and/or experience with providing preventative maintenance of X-Ray scanning systems in the last: 11 + years - 100 points 7-10 YEARS = 90 POINTS 4-6 YEARS = 60 POINTS 1-3 years = 30 points		

ANNEX "B"

PRICING TABLES

The Bidder must provide all of the pricing requested in the following Tables in accordance with **Article 6.6.1 - Basis of Payment.**

Table 1: Initial Requirement:

Item	Description	Number of Units	Unit of Issue	Firm Unit Price	Extended Price (Number of Units X Firm Unit Price)
1	X-Ray Scanning Systems including Eight (8) plastic bins for holding objects, one (1) External smart uninterruptable power supply and input line filter, two (2) additional 500 mm roller extensions (removable), Installation, Software, two (2) days on-site training for up to fifteen (15) users Preventative Maintenance repair Radiation Testing and one (1) year warranty	2	Each	\$	\$ Number of Units X Firm Unit Price
2	Evaluated Price				Sum of Item 1

Table 2: Optional Requirement (X-Ray Scanning System):

Item	Description	Number of Units	Unit of Issue	Firm Unit Price	Extended Price (Number of Units X Firm Unit Price)
1	X-Ray Scanning Systems	1	Each	\$	\$ Number of Units X Firm Unit Price
2	Evaluated Price				Sum of Item 1

Table 3: Optional Requirement Preventative Maintenance and Support and Mandatory Radiation Testing

Item	Description	Number of Year	Firm Unit Price Year 2	Firm Unit Price Year 3	Firm Unit Price Year 4	Firm Unit Price Year 5	Extended Price (Number of years + Firm Unit Price)
1	Preventative Maintenance and Support in accordance with	1	\$	\$	\$	\$	\$ Number of Years + Firm Unit Price

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	Annex A Part 1.2 Statement of Work						
2	Mandatory Radiation Testing in accordance with Annex A Part 1.2 Statement of Work	1	\$	\$	\$	\$	\$ Number of Years + Firm Unit Price
3	Training in accordance with Annex A Part 1.2 Statement of Work	1	\$	\$	\$	\$	\$ Number of Years + Firm Unit Price
4	Evaluated Price						Sum of Items 1, 2 and 3

Table 3: Total Aggregated Bid Price:

Item	Description	Evaluated Price
1	Table 1: Initial Requirement	As per Evaluated Price from Table 1
2	Table 2: Optional Requirement	As per Evaluated Price from Table 2
3	Table 3: Optional Requirement	As per Evaluated Price from Table 3
3	Total Aggregated Bid Price	Sum of Tables 1, 2 and 3

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ANNEX “C”

LIST OF PRODUCTS

Product Name	Model/Part Number	Name of Manufacture		

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ANNEX “D” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- () Direct Deposit (Domestic and International);
- () Electronic Data Interchange (EDI);
- () Wire Transfer (International Only);

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ANNEX "E"

SECURITY REQUIREMENTS CHECK LIST

ANNEX "E" SRCL

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SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction	
DFATD		JSC/D	
3 a) Subcontract Number / Numéro du contrat de sous-traitance		3 b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
T.B.D.		T.B.D.	
4. Brief Description of Work / Breve description du travail Replacement of two X-Ray Scanning Systems that have reached "end of life". Replacement parts are no longer available, resulting in a high security and health & safety risk to DFATD employees at 125 Sussex and the Canada Reception Centre, 190 Connaught Avenue.			
5 a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
5 b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis			
5 a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
5 b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Non Oui	
5 c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
N/A Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	
		Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>		All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>			
Restricted to / Limité à <input type="checkbox"/>		Restricted to / Limité à <input type="checkbox"/>	
Specify country(ies) / Préciser le(s) pays		Specify country(ies) / Préciser le(s) pays	
7. c) Level of information / Niveau d'information			
PROTECTED A PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	
PROTECTED B PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	
PROTECTED C PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>		NATO SECRET NATO SECRET <input type="checkbox"/>	
SECRET SECRET <input type="checkbox"/>		COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	
TOP SECRET TRÈS SECRET <input type="checkbox"/>			
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>			
		PROTECTED A PROTÉGÉ A <input type="checkbox"/>	
		PROTECTED B PROTÉGÉ B <input type="checkbox"/>	
		PROTECTED C PROTÉGÉ C <input type="checkbox"/>	
		CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	
		SECRET SECRET <input type="checkbox"/>	
		TOP SECRET TRÈS SECRET <input type="checkbox"/>	
		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	

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PART A (continued) / PARTIE A (suite)

8 Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

If Yes, indicate the level of sensitivity

Dans l'affirmative, indiquer le niveau de sensibilité :

9 Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B PERSONNEL (SUPPLIER) / PARTIE B PERSONNEL (FOURNISSEUR)

10 a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- ☒ RELIABILITY STATUS
COTE DE FIABILITE ☐ CONFIDENTIAL
CONFIDENTIEL ☐ SECRET
SECRET ☐ TOP SECRET
TRÈS SECRET
- ☐ TOP SECRET - SIGINT
TRÈS SECRET - SIGINT ☐ NATO CONFIDENTIAL
NATO CONFIDENTIEL ☐ NATO SECRET
NATO SECRET ☐ COSMIC TOP SECRET
COSMIC TRÈS SECRET
- ☐ SITE ACCESS
ACCÈS AUX EMPLACEMENTS

Special comments

Commentaires spéciaux

Contractors to be escorted at all times while on location

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided

REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni

10 b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☐ No ☒ Yes
Non Oui

If Yes, will unscreened personnel be escorted?

Dans l'affirmative, le personnel en question sera-t-il escorté? ☐ No ☒ Yes
Non Oui

PART C SAFEGUARDS (SUPPLIER) / PARTIE C MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11 a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11 b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11 c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11 d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11 e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui

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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTRICTÉE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL CONFIDENTIEL	SECRET SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Linc Linc électronique																

- 12 a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

- 12 b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Government of Canada
Gouvernement du Canada

Contract Number / Numéro du contrat

JSCD 2015-10

Security Classification / Classification de sécurité
Unclassified

PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13 Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)

John Pharand

Title - Titre

Deputy Director, Domestic Security Unit

Signature

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Date

November 02, 2015

14 Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)

Paul Goupil

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Compliance Officer and Contract Security

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Date

November 02, 2015

15 Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?

Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☒

No

Non

☐

Yes

Oui

16 Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)

Anthony Jarvis

Title - Titre

Team Lead - Domestic Procurement

Signature

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anthony.jarvis@international.gc.ca

Date

22/08/16

17 Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées)

Maria Mendoza

Contract Security Officer, Contract Security Division

Title - Titre

Signature

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Date

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