



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving  
PWGSC  
33 City Centre Drive  
Suite 480C  
Mississauga  
Ontario  
L5B 2N5  
Bid Fax: (905) 615-2095**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Furniture - Category 1&2	
<b>Solicitation No. - N° de l'invitation</b> EQ755-172126/A	<b>Date</b> 2016-11-17
<b>Client Reference No. - N° de référence du client</b> EQ755-172126	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$TOR-033-7221	
<b>File No. - N° de dossier</b> TOR-6-39118 (033)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-11-28</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Martin, Lesley	<b>Buyer Id - Id de l'acheteur</b> tor033
<b>Telephone No. - N° de téléphone</b> (905) 615-2069 ( )	<b>FAX No. - N° de FAX</b> (905) 615-2060
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See Herein	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada  
Ontario Region  
33 City Centre Drive  
Suite 480  
Mississauga  
Ontario  
L5B 2N5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS A:**

See Section 1.  
Voir Section 1.

**STANDARD REQUEST FOR BID**

**INVITATION A SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

Solicitation No. - N° de la demande  EQ755-172126	Amendment No. - N° de modification
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Solicitation closes – La demande prend fin :  at – à See Section 1 Voir Section 1 on – le See Section 1 Voir Section 1	File No. - N° de dossier
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Date of Solicitation – Date de la demande  <b>November 17, 2016</b>
Address inquiries to – Adresser toute demande de renseignement à :  <b>See Section 2, Article 4.1.</b> <b>Voir Section 2, Article 4.1</b>
Destination  <b>See Section 2, Annex A.</b> <b>Voir Section 2, Annexe A.</b>

**Instructions:**

**Municipal taxes are not applicable.**

**Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.**

**Instructions:**

**Les taxes municipales ne s'appliquent pas.**

**Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.**

Supplier Name and Address – Nom et adresse du fournisseur
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of supplier (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)
Signature : _____ Date : _____

## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

#### Step 1. Competitive or Non-Competitive

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

#### Step 2. General or PSAB

#### Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b> Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than date and time:	<b>November 28, 2016</b> <b>2:00pm EST</b>
- To physical location	Bid Receiving - PWGSC 33 City Centre Drive, Suite 480C Mississauga, Ontario L5B 2N5
- To Fax	905-615-2095
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquiries about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be	2 business days

answered.

## SECTION 2 - RESULTING CONTRACT CLAUSES

<b>1.</b>	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
<b>2.</b>	<b>Security Requirement</b> (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
a.	<input type="checkbox"/>	<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<input checked="" type="checkbox"/>	<b>There is no security requirement associated with this contract.</b>
<b>3.</b>	<b>Requirement</b>	
3.1	The Contractor must perform the Work listed in Annex A herein.	
<b>4.</b>	<b>Authorities</b>	
4.1	<b>Contracting Authority (IU)</b>	
	Name:	<b>Lesley Martin</b>
	Title:	<b>Supply Team Leader</b>
	Department/Agency/Crown Corporation:	<b>Public Works and Government Services Canada</b>
	Address:	<b>33 City Centre Drive, Suite 480C Mississauga, Ontario L5B 2N5</b>
	Telephone No.:	<b>905-615-2069</b>
	Facsimile No.:	<b>905-615-2060</b>
	E-mail address:	<b>Lesley.Martin2@pwgsc.gc.ca</b>
4.2	<b>Project Authority [To be left blank for RFB. IU to complete only when awarding contract]</b>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
4.3	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 6 below.	
<b>5.</b>	<b>Payment</b>	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input checked="" type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
<b>6.</b>	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: PWGSC Property & Facility Management	
	Address: 4900 Yonge Street, 11 <sup>th</sup> Floor, North York Ontario M2N 6A6	
<b>7.</b>	<b>Defence Contract. This clause applies if the box below is checked.</b>	

The Contract is a defence contract within the meaning of the [Defence Production Act](#), R.S.C. 1985, c. D-1.

**ANNEX A  
REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

The requirement includes the following category (ies) of work (*check applicable box(es)*):

- Category 1 – Interconnecting Panels and Freestanding Systems
- Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

2. GoCUID identification and/or floor plan(s)

2.1 For Categories 1-6:

Scenario b.  Includes floor plan(s) WITH identification of product information in Annex C of this RFB. Category(ies) 1 and 2. Floor plan(s) are used for information purposes

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_ (*to be completed by IU at contract award*)

3. Product and Pricing Tables

Bidder to complete: Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 5 and 6. In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

**Product Category: 1 & 2**

**Table 1 – Product**

		Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product	AutoCad Block	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1		<ul style="list-style-type: none"> <li>• Seated Privacy Height</li> <li>• Non Powered</li> <li>• Lower Element 1 – Fabric</li> <li>• Lower Element 2 – Fabric</li> <li>• Upper Element 1 – Tackable Surface</li> <li>• Upper Element 2 – Tackable Surface</li> </ul>	24-427	37			

		<ul style="list-style-type: none"> <li>• 610mm (24 inch) panel</li> </ul>					
2		<ul style="list-style-type: none"> <li>• Seated Privacy Height</li> <li>• Non Powered</li> <li>• Lower Element 1 – Fabric</li> <li>• Lower Element 2 – Fabric</li> <li>• Upper Element 1 – Tackable Surface</li> <li>• Upper Element 2 – Tackable Surface</li> <li>• 914mm (36 inch) panel</li> </ul>	36-453	16			
3		<ul style="list-style-type: none"> <li>• Seated Privacy Height</li> <li>• Powered Outlets above the Work Surface</li> <li>• Lower Element 1 – Fabric</li> <li>• Lower Element 2 – Fabric</li> <li>• Upper Element 1 – Accessory Rail</li> <li>• Upper Element 2 – Accessory Rail</li> <li>• 914mm (36 inch) Panel</li> </ul>	36E-5828	8			
4		<ul style="list-style-type: none"> <li>• Seated Privacy Height</li> <li>• Powered Outlets above the Work Surface</li> <li>• Lower Element 1 – Fabric</li> <li>• Lower Element 2 – Fabric</li> <li>• Upper Element 1- Tackable Surface</li> <li>• Upper Element 2 – Accessory Rail</li> <li>• 914mm (36 inch) Panel</li> </ul>	36E-5830	16			
5		<ul style="list-style-type: none"> <li>• Seated Privacy Height</li> <li>• Powered Outlets Below Work Surface</li> <li>• Lower Element 1</li> </ul>	48E-2169	16			

		<ul style="list-style-type: none"> <li>– Cut-outs for power &amp; Data, Fabric</li> <li>• Lower Element 2 – Fabric</li> <li>• Upper Element 1 – Tackable Surface</li> <li>• Upper Element 2 – Tackable Surface</li> <li>• 1219mm (48 inch) Panel</li> </ul>					
6	SPPTFSMxxLHFFCD542424	<ul style="list-style-type: none"> <li>• Storage Products</li> <li>• Personal Storage Tower</li> <li>• Freestanding</li> <li>• Metal</li> <li>• Hinged Left</li> <li>• File, File</li> <li>• Closed-Drawer</li> <li>• 1371mm x 610mm x 610mm (54 inch x 24 inch x 24 inch)</li> </ul>	I-TWR-2424L	10			
7	SPPTFSMxxRHFFCD542424	<ul style="list-style-type: none"> <li>• Storage Products</li> <li>• Personal Storage Tower</li> <li>• Freestanding</li> <li>• Metal</li> <li>• Hinged Right</li> <li>• File, File</li> <li>• Closed-Drawer</li> <li>• 1371mm x 610mm x 610mm (54 inch x 24 inch x 24 inch)</li> </ul>	I-TWR-2424R	6			
8	WSSULCMxxxxxxxxxxx xxx	<ul style="list-style-type: none"> <li>• Work Surfaces</li> <li>• Supports</li> <li>• C-Legs</li> <li>• Metal</li> </ul>		16			
9	WSSUCAMxxxxxxxxxxx xxx	<ul style="list-style-type: none"> <li>• Work Surface</li> <li>• Supports</li> <li>• Cantilever</li> <li>• Metal</li> </ul>		48			
10	BPxxFFLHRxxxx2Dxx7224	<ul style="list-style-type: none"> <li>• Benching Products</li> <li>• Freestanding Fixed Height</li> <li>• High Pressure Laminate</li> <li>• Rectangular</li> <li>• Two Duplex and two Data</li> </ul>	WS-7224-459	1			



1 1	WSxxPMLHRxxxxxxxx3 624	<ul style="list-style-type: none"> <li>• Work Surfaces</li> <li>• Panel Mounted</li> <li>• High Pressure Laminate</li> <li>• Rectangular Shape</li> <li>• 914mm x 610mm (36 inch x 24 inch)</li> </ul>	WS-3624-2187	32			
1 2	ACIOPMMxxxxxxxxxxxx xx	<ul style="list-style-type: none"> <li>• Accessories</li> <li>• In-Out Trays</li> <li>• Panel Mounted</li> <li>• Metal</li> </ul>	3-IN-OUT TRAY	32			
1 3	ACBIPMMxxxxxxxxxxxx xx	<ul style="list-style-type: none"> <li>• Accessories</li> <li>• Bins</li> <li>• Panel Mounted</li> <li>• Metal</li> </ul>	5-BIN	48			
1 4	FSCAEA4824	<ul style="list-style-type: none"> <li>• Sit/Stand Range Height adjustable Work Surfaces</li> <li>• Electrically Assisted</li> <li>• 1219mm x 610mm (48inch x 24inch)</li> </ul>	FSCAEA 4824	17			
**Must not exceed ceiling unit price in SA.						Product Total	\$

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	1161 Crawford Drive Peterborough, Ontario E5B 2H9	2017/01/16	[Normal] or [Outside Normal]	(Y) (M) (D)		

*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]	Delivery Total:	\$
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**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	1161 Crawford Drive Peterborough, Ontario E5B 2H9	2017/01/17 to 2017/01/20	[Normal] or [Outside Normal]	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]				Installation Total:		\$

**Table 4 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within three business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location	
A	Location	1161 Crawford Drive Peterborough, Ontario E5B 2H9
B	Dock	No Loading Dock – delivery through side doors on ground floor
C	Lift	No lift needed
D	Door	Standard Door – 34" wide x 80" high
2.2	Freight Elevator	None
2.3	Other (specify, if any)	

<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:
3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.4	Product Conformance
3.5	Price Certification (In accordance with the SA, Part 6B)

**Table 5 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1)	\$
2	Delivery Total (Table 2)	\$
3	Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4):</b>	<b>\$\$</b>
6	Applicable Tax(es):	\$
7	Total Estimated Cost (5+6):	\$

**Table 6 – Bidder's Authorized Representative**

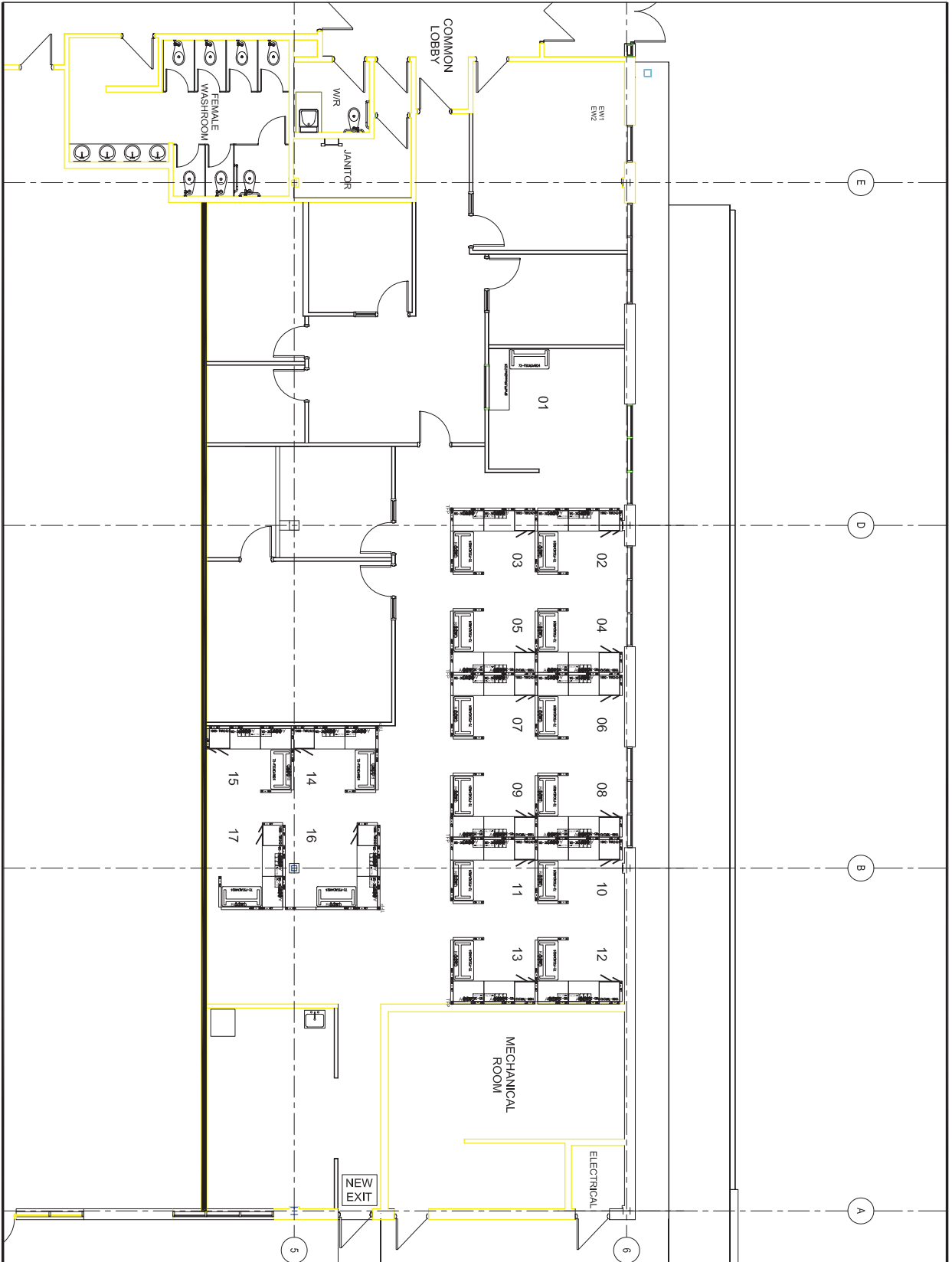
<b>Table 6 – Bidder's Authorized Representative</b>		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

**ANNEX C  
FLOOR PLANS(s)**

**See Attached PDF**

**Send request for AUTOCAD to [Lesley.Martin2@pwgsc.gc.ca](mailto:Lesley.Martin2@pwgsc.gc.ca)**



E  
D  
B  
A

5  
6

**GENERAL NOTES**  
 1. CONSULT THE CONTRACT AND ALL THE STANDARD AND SPECIAL CONDITIONS OF THE STANDARD CONTRACT DOCUMENTS.  
 2. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL BUILDING CODE AND ALL APPLICABLE REGULATIONS.  
 3. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL ELECTRICAL CODE AND ALL APPLICABLE REGULATIONS.  
 4. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL MECHANICAL AND PLUMBING CODE AND ALL APPLICABLE REGULATIONS.  
 5. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL FIRE CODE AND ALL APPLICABLE REGULATIONS.  
 6. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL SAFETY CODE AND ALL APPLICABLE REGULATIONS.  
 7. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL OCCUPATIONAL HEALTH AND SAFETY ACT AND ALL APPLICABLE REGULATIONS.  
 8. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL ENVIRONMENTAL PROTECTION ACT AND ALL APPLICABLE REGULATIONS.  
 9. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL ACCESSIBILITY ACT AND ALL APPLICABLE REGULATIONS.  
 10. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL BUILDING ACT AND ALL APPLICABLE REGULATIONS.  
 11. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL ELECTRICAL ACT AND ALL APPLICABLE REGULATIONS.  
 12. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL MECHANICAL AND PLUMBING ACT AND ALL APPLICABLE REGULATIONS.  
 13. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL FIRE ACT AND ALL APPLICABLE REGULATIONS.  
 14. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL SAFETY ACT AND ALL APPLICABLE REGULATIONS.  
 15. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL ENVIRONMENTAL PROTECTION ACT AND ALL APPLICABLE REGULATIONS.  
 16. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL ACCESSIBILITY ACT AND ALL APPLICABLE REGULATIONS.  
 17. ALL WORK SHALL BE IN ACCORDANCE WITH THE CANADIAN NATIONAL BUILDING ACT AND ALL APPLICABLE REGULATIONS.

DATE: \_\_\_\_\_  
 THE ARCHITECT'S SEAL AND SIGNATURE

REVISIONS AND ISSUES	DATE	NO.
CLIENT REVIEW	MAY 2016	1
APPROVED BLOCK PLAN	JUNE 2 16	2
DISTRIBUTION	JUNE 8 16	3
LAYOUT REVISIONS APPROVED	JUNE 20 16	4
LAYOUT REVISIONS	AUG 10 16	5

**LEASEHOLD IMPROVEMENTS**  
 1161 CRAWFORD DRIVE  
 PETERBOROUGH ON  
 K9J 6X6

**TENANT 3  
 FLOOR PLAN**

**ANTONIO VESCA ARCHITECT**  
 56 Sand Lake  
 Clarendon Ontario Canada  
 N5Y 2S2 905-938-4284  
 57 The Esplanade

<b>PROJECT:</b> AVA <b>CLIENT:</b> TRUE NORTH <b>DATE:</b> MAY 2016	<b>PROJECT NO.:</b> 2016-03
<b>SCALE:</b> 1/8" = 1'-0" <b>DATE:</b> MAY 2016	<b>SCALE:</b> 1/8" = 1'-0" <b>DATE:</b> MAY 2016

**A-4.1**

## Contract First Page



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

**PURCHASING OFFICE - BUREAU DES ACHATS**

### CONTRACT – CONTRAT

Use "Canada accepts your bid" when you issued an RFB document, with Sections 1 and 2 completed, and the bidder has submitted a bid document.

**Canada accepts your bid to provide to Canada the goods, services or both described in the Contract in accordance with the conditions and at the prices set out in the Contract.**

**Le Canada accepte votre soumission de fournir au Canada les biens, services ou les deux décrits dans le contrat conformément aux conditions et aux prix prévus au contrat.**

Use "You are Requested" when you conducted a verbal solicitation, did not send a RFB document to the bidder with Section 2 completed, and you did not review terms and conditions of Section 2 with the bidder

**You are requested to sell to the Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the supplies and services listed herein and on any attached sheets at the price or prices set out therefor.**

**Nous vous demandons de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans les présentes et aux annexes ci-jointes, les articles et les services énumérés dans les présentes et sur toute feuille ci-annexée, au(x) prix indiqué(s).**

**Supplier to sign for a "You are Requested" contract only.**

The vendor hereby accepts this contract Le fournisseur accepte le présent contrat	
Name, title of person authorized to sign (type or print) Nom et titre du signataire autorisé (caractère d'impression)	
Signature	Date

PWGSC-TPSGC 9400-4 (11/2008) modified by Furniture Division  
 November 2015  
 Return signed copy forthwith - Prière de retourner une copie dûment  
 signée immédiatement



		Page	of de
File No. – N° de dossier			
Date of Contract – Date du Contrat			
Contract No. - N° du contrat			
Client Reference No. (optional) - N° du référence du client (facultatif)			
Financial Code(s) – Code(s) financier(s)			
Duty - Droits  <input checked="" type="checkbox"/> Includ Inclus <input type="checkbox"/> Exclud Ensus		GST - TPS/ HST – TVH  <input checked="" type="checkbox"/> Includ Inclus <input type="checkbox"/> Exclud En sus	
FOB – FAB			
DESTINATION			
Destination See Section 2, Annex A. Voir Section 2, Annexe A.			
Invoices - Original and two copies must be completed and sent to: Factures – L'original et deux copies doivent être remplis et envoyés à : See Section 2, Article 6. Voir Section 2, Article 6.			
Address inquiries to : - Adresser toute demande de renseignements à : See Section 2, Article 4.1. Voir Section 2, Article 4.1.			
Area Code and Telephone No. Code régional et N° de téléphone		Facsimile No. N° de télécopieur	
Total estimated cost – Coût total estimatif			
For the Minister – Pour le Ministre			