RFP IC183216 – Senior Project Executive

Questions Received

1. *Regarding certification of language clause in this solicitation can the Crown clarify as there are two conflicting statements:*

   Section 4.7 - Annex of the Statement of Work requests the following: The Senior Project Executive must be fluent in either English or French. Written and oral communications through meetings emails and over the phone will be held in both French and English. All deliverables must be produced in English.

   While section 5.3 Certification of Language requests: By submitting a bid, the Bidder certifies that, should it be awarded a contract as result of the bid solicitation, every individual proposed in its bid will be fluent in English and French. The individual(s) proposed must be able to communicate orally and in writing in English and French without any assistance and with minimal errors.

   As per Annex 4.7 will the Crown confirm that a qualified resource who can communicate in meetings/emails/phone in French or English and produce all deliverables in English satisfy this language requirement?

   The crown confirms that the resource must be fluent in English and in French. Please see Amendment #1 of the solicitation document for the correction.

2. *On page 2 of the RFP it states that two (2) Project Managers are needed though on Page 6, Section 1.2g it states that one (1) Senior Project Executive, Level 3 is required. Please confirm both the resource category and the number of resources required.*

   Mandatory Evaluation Criteria (page 41) M1 – "To demonstrate the years of experience, the Bidder must provide examples of projects for which the proposed resource has professional work experience as a Senior Project Manager."

   Please confirm that this is accurate or if this should make reference to a 'Senior Project Executive' instead.

   The crown confirms that paragraph #1 of page 2 of the RFP should read one (1) Senior Project Executive and that M1 should read Senior Project Executive. Please see Amendment #2 of the solicitation document for the correction.