

Prairie Guard Questions

Question 1: Does the Edmonton facility operate 24 hours per day / 7 day per week? Is there a 24/7 requirement?

Answer 1: The requirement at the Edmonton facility is not 24/7. If there turns out to be a requirement beyond the hours identified in the Statement of Work (SoW), notice will be provided.

The required hours for each resource category can be found in Part 3 Security Personnel Duties and Requirements - 3.2 Location and Services in Annex "A" – Statement of Work.

Question 2: How many individuals are processed in the Prairie Region facilities?

Answer 2: The number of individuals processed on a daily basis at facilities in the Prairie Region fluctuates so it is not possible for CBSA to provide exact numbers.

There are detained clients in five major centres – Calgary, Edmonton, Winnipeg, Saskatoon, and Regina. The numbers for the latter three are much lower than in Calgary and Edmonton.

Please see Question and Answer 12 for information on transports in the Winnipeg, Saskatoon and Regina regions.

Question 3: Is there a requirement for specialized vehicles?

Answer 3: As per Part 2 – General Requirements – 2.2 Transportation in Annex "A" – Statement of Work, the Contractor must provide vehicles to transport persons of all ages and physical limitations, including the movement of baggage or personal effects.

Question 4: Do the vehicles require branding?

Answer 4: As per Part 12 – Vehicle Requirement - 12.2 Transport Specific Standards in Annex "A" – Statement of Work, there are to be no identifying marks on the vehicle to identify it as a transport vehicle being used for CBSA purposes.

Question 5: Do the vehicles require internal or external cameras?

Answer 5: There is no requirement for internal or external cameras in the vehicles.

Question 6: Do the vehicles require GPS devices?

Answer 6: As per Part 12 – Vehicle Requirement - 12.2 Transport Specific Standards in Annex “A” – Statement of Work, The installation of Global Positioning System (GPS) device is mandatory in each vehicle so that any vehicle can be tracked in real-time. The costs associated with the purchase and installation of GPS will be the Contractor’s responsibility.

Question 7: Can you please describe and clarify the departure verification process?

Answer 7: As per Part 1 Background - Section 1.2 CBSA Removals Program in Annex “A” – Statement of Work, A departure is confirmed once the individual has boarded the plane, and the official watches the plane depart the gate; or once the individual has entered the US through a land border. In both instances, the departure is acknowledged officially on the appropriate form by the security personnel, signed and dated and submitted to a CBSA officer for processing. Further information on Confirmation of Departure is found in Part 2, Section 2.3 “Departure Verification”.

Question 8: Who does the Operational Manager contact?

Answer 8: The CBSA will provide the winning bidder with Standard Operating Procedures which will address communication lines between the Contractor and the CBSA.

Question 9: What are the specifications for the soft body armour?

Answer 9: The vests must be *National Institute of Justice (NIJ) 06* Level II certified ballistic soft body armour.

Question 10: Are there Standard Operation Procedures (SOP)?

Answer 10: Yes there are SOP’s that will be provided to the successful bidder at the date of contract award.

Question 11: Would the CBSA be interested in air lift transportation in lieu of ground transportation?

Answer 11: No, the distance for the required transports does not warrant air lift transportation.

Question 12: Part 3: Security Personnel Duties and Requirements – Sections 3.2 Location of Services, subsections 3, 4 and 5. **Q:** Can you share the average number of detainee transportations that have been completed for the past 2 years for the Winnipeg, Saskatoon and Regina districts and do you anticipate more, less or the same volume of detainee transportations over the next 12 to 18 months?

Answer 12: At the present time, detention review proceedings in Winnipeg, Saskatoon, and Regina take place via teleconference. Transport would be required primarily for confirmations of departure at the land border and confirmations of departure at the airports, and to a limited extent for interviews or proceedings. This would break down roughly as follows:

Winnipeg: Air confirmations of departure 36 per year; Land border confirmation of departure 12 per year; Interview/proceeding 12 per year

Regina: Air confirmations of departure 12 per year; Land border confirmation of departure 12 per year; Interview/proceeding 18 per year

Saskatoon: Air confirmations of departure 12 per year; Land border confirmation of departure 1 per year

We anticipate these numbers to be constant for the next 12 to 18 months.

Question 13: Part 3: Security Personnel Duties and Requirements – Section 3.1, subsection 1. **Q:** The schedules for security personnel, Operations Manager and Shift Supervisors are indicated as performing duties Monday to Friday, what provisions does CBSA require for the possibility of shift work required on Saturdays and Sundays?

Answer 13: At this time, there is no expectation for a requirement of shift work on Saturdays or Sundays. However should there be an unforeseen situation where this arises, as per Section 8.5.2 - Ordering Additional Security Personnel Requirement, the CBSA will advise the Contractor of the detailed staffing requirements for each work site and work region at least 72 hours before the service is required.

Question 14: Part 12: Vehicle Requirements – subsection 12.2 – Passenger vans must have a 2.03 m (80 inches) height limitation, or otherwise approved by the CBSA. **Q:** Would a passenger van with a height of 2.5 m (98.7 inches) be an acceptable height for both Edmonton and Calgary sites?

Answer 14: No. Passenger vans must have a 2.03 m (80 inches) height limitation.

Question 15: Part 12: Vehicle Requirements. **Q:** As this contract is anticipated to begin on January 9, 2017 and if awarded this contract, would CBSA consider the successful proponent to use their current fleet of vehicles while new vehicles are awaiting delivery and kitting?

Answer 15: CBSA has amended the Request for Proposal (RFP) to allow the contractor the use of their current fleet vehicles, if required. New vehicles that are awaiting delivery and kitting to meet the vehicle requirements for this contract must be put into services within four (4) weeks of contract award.

Question 16: Appendix 1 to part 3 Financial bid – There is provision to price Regular Rate Schedule and Statutory Holiday Rate Schedule. **Q:** What provision is there in the response for proponents to insert an Overtime Rate Schedule?

Answer 16: It is up to the bidder to provide an all-inclusive hourly rate which would encompass all expenses, including overtime.