



**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

Sarah.Hadi@forces.gc.ca

Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Solicitation Closes –
L’invitation prend fin**

At – à : 2:00 PM – 14h00

On - le : 3 January – janvier 2017

**THIS DOCUMENT CONTAINS A
SECURITY REQUIREMENT / DOCUMENT
CONTIENT DES EXIGENCES RELATIVES
À LA SÉCURITÉ**

Title/Titre Optical Coherence Tomography Device	Solicitation No – N° de l’invitation W6369-16-A036
Date of Solicitation – Date de l’invitation	
Address Enquiries to – Adresser toutes questions à Sarah.hadi@forces.gc.ca Sarah Hadi, Director Services Contracting (D Svcs C) 3-3-6-3 - Direction – Contrats de services (DC Svcs) 3-3-6-3	
Telephone No. – N° de téléphone 819-939-8529	FAX No – N° de fax
Destination See herein. - Voir dans les présentes.	

Instructions:

Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions: Les taxes municipales ne s’appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d’accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
31-Mar-17	
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d’imprimerie)	
Name/Nom _____	
Title/Titre _____	
Signature _____	
Date _____	

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

- A. Before award of a contract, the following conditions must be met:
- (i) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (ii) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (iii) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
- B. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
- C. For additional information on security requirements, Bidders should refer to [the Industrial Security Program \(ISP\)](#) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

1.2 Statement of Requirement

The Contractor must provide the items detailed under Annex "A".

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. If a debriefing is required you may contact the Contracting Authority by email.

1.4 Trade Agreements

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [*Standard Acquisition Clauses and Conditions Manual*](#)

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 2016-04-04 Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 02, Procurement Business Number is deleted in its entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

Section 20, Further Information is deleted in its entirety.

2.2 Submission of Bids

Bids must be submitted as per the instructions specified on page 1 of this bid solicitation by the indicated date, time and place.

Electronic Submissions: Individual e-mails exceeding five (5) megabytes, or that includes other factors such as embedded macros and/or links, may be rejected by the DND e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority. Larger bids may be submitted through more than one e-mail. The Contracting Authority will confirm receipt of documents. It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Bidders should not assume that all documents have been received unless the Contracting Authority confirms receipt of each document. In order to minimize the potential for technical issues, bidders are requested to allow sufficient time before the closing time and date to confirm receipt. Technical and financial documents received after the closing time and date will not be accepted.

Canada will not be responsible for late bids received at destination after the closing date and time.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

2.3 Enquiries - Bid Solicitation

Section 13, Communications - Solicitation Period, of the 2003, Standard Instructions - Goods or Services - Competitive Requirements, incorporated by reference above is hereby deleted in its entirety and replaced with the following:

13. Communications - Solicitation Period

To ensure the integrity of the competitive bid process, enquiries and other communications regarding the bid solicitation must be directed only to the DND Point of Contact identified in the bid solicitation. Failure to comply with this requirement may result in the bid being declared non-responsive.

To ensure consistency and quality of information provided to bidders, significant enquiries received and the replies to such enquiries will be provided simultaneously to bidders to which the bid solicitation has been sent, without revealing the sources of the enquiries.

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid One (1) soft copy submitted by e-mail;
Section II: Financial Bid One (1) soft copy submitted by e-mail; and
Section III: Certifications One (1) soft copy submitted by e-mail.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (i) use 8.5 x 11 inch (216 mm x 279 mm) paper; and
- (ii) use a numbering system that corresponds to the bid solicitation.

Section I: Technical Bid

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Pricing Schedule, Attachment 1 to Part 3. The total amount of Applicable Taxes must be shown separately.

Bidders must submit their financial bid in Canadian funds. The total amount of Applicable Taxes must be shown separately.

Bidders must submit their price(s) and rates FOB destination; Canadian customs duties and excise taxes included, as applicable; and Applicable Taxes excluded.

When preparing their financial bid, bidders should review article 4.1.2, Financial Evaluation, of Part 4 of the bid solicitation; article 6.6, Payment, of Part 6 of the bid solicitation; and Annex D Basis of Payment.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section IV: Additional Information

ATTACHMENT 1 TO PART 3, PRICING SCHEDULE

The Bidder should complete this pricing schedule and include it in its financial bid once completed.

	Description	Quantity	Lead Time (Calendar Days)	Firm Unit Price (in Cdn \$)		
				Initial Contract Year: Date of Award – 31 Dec 2017	Option Rate A: 01 Jan 2018 – 31 Dec 2018	Option Rate B: 01 Jan 2019 – 31 Dec 2019
1	Delivery and installation of Optical Coherence Tomography Unit (including the required accessories) as per Annex "A".	1		\$ _____	\$ _____	\$ _____
ACCESSORIES						
2a	One (1) motorized table compatible with the OCT device, adaptable for differing patient heights	1		\$ _____	\$ _____	\$ _____
2b	One (1), minimum nineteen (19) inch, diagonal size, color monitor with a minimum pixel resolution of 1920 x 1080	1		\$ _____	\$ _____	\$ _____
2c	One (1) computer system, (with applicable software to process, visualize and retrieve images and OCT operator training)	1		\$ _____	\$ _____	\$ _____
2d	One (1) laser printer capable of printing both black and color with a minimum print speed of twelve (12) pages per minute , black and color, and a minimum print resolution of 600 x 600 dots per inch.	1		\$ _____	\$ _____	\$ _____
TRAINING						
3a	Minimum one (1) day onsite training course for a minimum of three (3) Ophthalmologist technicians.	1		\$ _____	\$ _____	\$ _____
3b	Training manuals, reference materials, documentation, tuition and Contractor's Trainer travel and living expenses	1		\$ _____	\$ _____	\$ _____
WARRANTY						
4	Minimum one (1) year warranty period (including all	1		\$ _____	\$ _____	\$ _____

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W6369-16-A036

Buyer ID - Id de l'acheteur
XXXXXX
CCC No./N° CCC - FMS No./N° VME

	software updates, parts and labour, telephone technical support and remote technical support)					
5	TOTAL			\$ _____	\$ _____	\$ _____
6	Evaluated Price (GST/HST excluded): \$ _____ (Evaluated price = Total Initial Contract + Total Option Rate A+ Total Option Rate B)					
7	GST/HST			GST \$ _____	GST \$ _____	GST \$ _____
	(Insert GST or HST amount, as applicable)			HST \$ _____	HST \$ _____	HST \$ _____

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

EVALUATION CRITERIA

#	REQUIREMENT	MET	NOT MET	JUSTIFICATION
MS: Mandatory Specifications				
MS1	The device must have a full Canadian Standards Association (CSA) certification, or equivalent (proof of certification or proof of equivalency must be included with the bid submission) http://www.csagroup.org/global/en/about-csa-group/certification-marks-labels . Equivalency must be recognized by SCC (Standard Council of Canada) https://www.scc.ca/ ;			
MS2	The device must be licensed by Health Canada as a Medical Device. Proof of license must be included with bid submission http://webprod5.hc-sc.gc.ca/mdll-limh/index-eng.jsp ;			
MS3	Vendor must demonstrate compliance with the following requirements: Measurement Mode: i. Speed Scan: The OCT device must be able to scan with a minimum speed of 40,000 A-scan/seconds. ii. Dimension Mode: Capable to recreate 3-Dimensional imagery of retina and Optic Disk topography. iii. The OCT must use Infrared Fundus Imaging, minimizing the need for pupil dilation.			

#	REQUIREMENT	MET	NOT MET	JUSTIFICATION
MS4	<p>Vendor must demonstrate compliance with the following requirements:</p> <p>AXIAL RESOLUTION</p> <p>i. The OCT device must use Spectral or Fourier Domain with an axial resolution (in-depth) of less than or equal to 7 micrometers.</p>			
MS5	<p>Vendor must demonstrate compliance with the following requirements:</p> <p>TRANVERSAL RESOLUTION</p> <p>i. The OCT device must have a transversal resolution of less than or equal to 20 micrometers (in tissue).</p>			
MS6	<p>Vendor must demonstrate compliance with the following requirements:</p> <p>RETINA ANALYSIS MODULE Must have:</p> <p>i. Retina tracking, retina thickness, retina volume and retina nerve fiber layer (RNFL). ii. Retina pigment Epithelium. iii. Retinal Tracking System: This capability will aid in following the possible disorder over time. iv. Must present images capable of identifying retina layers for diagnosis of macula disorders including but not limited to age-related macular degeneration, macular edema, macular holes and myopic maculopathy (Förster-Fuchs Retinal Spot). v. Macula: Obtain images capable of identifying internal limiting membrane (ILM). vi. Macula: Obtain images capable of identifying inner segment/outer segment (IS/OS). vii. Macula: Obtain images capable of identifying retina Bruch's membrane epithelium.</p>			

#	REQUIREMENT	MET	NOT MET	JUSTIFICATION
MS7	<p>Vendor must demonstrate compliance with the following requirements:</p> <p>GLAUCOMA ANALYSIS MODULE Must be able to:</p> <ul style="list-style-type: none"> i. Glaucoma: Obtain images capable of identifying optic nerve fiber layers (NFL) used in the diagnosis of Glaucoma disorder. ii. Glaucoma: Obtain images from the perimacular retinal region to scrutinize the (GCL) ganglion cell layer for diagnosis of glaucoma disorders. 			
MS8	<p>Vendor must demonstrate compliance with the following requirements:</p> <p>ANTERIOR SEGMENT ANALYSIS</p> <ul style="list-style-type: none"> i. The OCT must provide anterior segment imaging. ii. The OCT must provide a noise reduction filter to enhance detail. iii. This module must provide an interactive tool for measurements in cornea and sclera. iv. This module must be capable of identifying angle closure glaucoma. v. This module must be capable of identifying both anterior chamber angles in a single scan. 			
MS9	<p>Vendor must demonstrate compliance with the following requirements:</p> <p>ELECTRICAL AND PHYSICAL CHARACTERISTICS</p> <ul style="list-style-type: none"> i. The OCT must accept the power of 120VAC@60Hz. 			
MA: Mandatory Accessories				
MA1	<p>Must confirm at bid submission following Warranty requirements:</p> <ul style="list-style-type: none"> a. Provide a minimum one (1) year warranty with an option to purchase, at CF H Svcs Gp discretion, up to an additional three (3) one year warranty periods. b. During the initial and optional warranty periods the Contractor must include the following as part of the quoted price: <ul style="list-style-type: none"> i. all software updates; ii. parts and labor; iii. telephone technical support; and iv. remote technical support 			

4.1.2 Financial Evaluation

For bid evaluation and Contractor selection purposes only, the evaluated price of a bid will be determined in accordance with the Pricing Schedule detailed in Attachment 1 to Part 3.

4.2 Basis of Selection

4.2.1 SACC Manual Clause (A0031T) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's website](#)

(http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

6.1 Security Requirement

- 6.1.1** The following security requirement (SRCL and related clauses) applies and form part of the Contract:
The following security requirements (SRCL and related clauses provided by ISP) apply and form part of the Contract.

The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid **Designated Organization Screening (DOS)**, issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.

Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.

The Contractor/Offeror must comply with the provisions of the:

- a) Security Requirements Check List and security guide (if applicable), attached at Annex "C";
- b) Industrial Security Manual (Latest Edition).

6.2 Statement of Requirement

The Contractor must provide the items detailed under Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A 2016-04-04 General Conditions - Goods (Medium Complexity), apply to and form part of the Contract with the following modifications.

- a) Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister

to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

6.4 Term of Contract

6.4.1 Delivery Date

The initial purchase of Optical Coherence Tomography (OCT) DEVICE as detailed in "Annex A," must be received by 31-Mar-2017 or as soon as possible.

6.4.2 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before 31 Dec 2019 by sending a written notice to the Contractor.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.4.4 Marking

The OCT device must have a visible mark of full Canadian Standards Association (CSA) certification, or equivalent <http://www.csagroup.org/global/en/about-csa-group/certification-marks-labels>. Equivalency must be recognized by SCC (Standard Council of Canada) <https://www.scc.ca/>.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Sarah Hadi
Title: Contracting Officer Directorate: D Svcs C 3
Address: Dept. of National Defence, 101 Colonel By Drive, Ottawa, ON K1A 0K2
Telephone: 819-939-8529
Facsimile: 819-939-3170
E-mail address: sarah.hadi@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name:
Title: Directorate:
Address:
Telephone:
Facsimile:
E-mail address:
(Fill in at time of contract award)

6.5.3 Procurement Authority

The Procurement Authority for the Contract is:

Name:
Title: Directorate:
Address:
Telephone:
Facsimile:
E-mail address:
(Fill in at time of contract award)

6.5.4 Contractor's Representative

The Contractor Representative for the Contract is:

Name:
Title: Directorate:
Address:
Telephone:
Facsimile:
E-mail address:
(Fill in at time of contract award)

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a "firm unit price, as specified in Annex "D" for a cost of \$ (insert the amount at Contract Award) and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.**6.6.2 Method of Payment**

H1001C (2008-05-12), Multiple Payment

6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;

- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions and in accordance with Annex "D." Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the following address for certification and payment.
DHSD
HCC, 1745 Alta Vista Dr, 1-26
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement;
- b) the general conditions (2010A, 2016-04-04);
- c) Annex "A", Statement of Requirement;
- d) Annex "B", Mandatory Technical Specifications
- e) Annex "C", Security Requirements Check List;
- f) Annex "D", Basis of Payment;
- g) The Contractor's bid dated _____. (insert date at contract award)

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Client Ref. No. - N° de réf. du client

W6369-16-A036

Amd. No. - N° de la modif.

File No. - N° du dossier
W6369-16-A036

Buyer ID - Id de l'acheteur

XXXXX

CCC No./N° CCC - FMS No./N° VME

6.11 Defence Contract

SACC Manual clause A9006C (2012-07-16), Defence Contract

ANNEX "A" STATEMENT OF REQUIREMENT (SOR)

1. TITLE

Optical Coherence Tomography (OCT) DEVICE

2. INTRODUCTION

This document will describe the Canadian Armed Forces (CAF), through the Canadian Forces Health Services Group (CF H Svcs Gp), requirement for a non-invasive Optical Coherence Tomography (OCT) device.

3. PURPOSE

The CAF uses this device for diagnosis and disease management in retina, glaucoma and anterior segment population. The OCT uses light waves to study the eye retina with a micron cross-sectional resolution by scan morphology imagery which correlates with the retinal histology.

4. SCOPE

The Optical Coherence Tomography (OCT) must meet the regulatory standards listed in Section 5. The CF H Svcs Gp will require the initial purchase of one (1) OCT device, including installation at 41 CF Health Services Centre, Building 150, Richelain, Quebec J0J 1R0, with an option to purchase additional quantities at any time before 31 Dec 2019. Including in the initial purchase of one (1) OCT device, there is also a requirement to purchase a motorized table for the OCT, high resolution color monitor, computer system, with applicable software to process, visualize and retrieve images, laser printer and OCT operator training.

5. MANDATORY STANDARDS/CERTIFICATIONS:

The OCT device must meet the following regulatory specifications/standards/ certifications:

- a) The OCT device must have a visible mark of full Canadian Standards Association (CSA) certification, or equivalent <http://www.csagroup.org/global/en/about-csa-group/certification-marks-labels>. Equivalency must be recognized by SCC (Standard Council of Canada) <https://www.scc.ca/>.
- b) The OCT device must have a valid, active, medical device license granted by Health Canada, the Contractor must provide a copy of the device license as part of the bid submission. CF H Svcs Gp reserves the right, at its discretion, to verify the validity of the device license through Health Canada <http://webprod5.hc-sc.gc.ca/mdll-limh/index-eng.jsp>
- c) The motorized table must have a visible mark of full Canadian Standards Association (CSA) certification, or equivalent <http://www.csagroup.org/global/en/about-csa-group/certification-marks-labels>. Equivalency must be recognized by SCC (Standard Council of Canada) <https://www.scc.ca/>
- d) The laser printer must have a visible mark of full Canadian Standards Association (CSA) certification, or equivalent <http://www.csagroup.org/global/en/about-csa-group/certification-marks-labels>. Equivalency must be recognized by SCC (Standard Council of Canada) <https://www.scc.ca/>

- e) The high resolution color monitor must have a visible mark of full Canadian Standards Association (CSA) certification, or equivalent <http://www.csagroup.org/global/en/about-csa-group/certification-marks-labels>. Equivalency must be recognized by SCC (Standard Council of Canada) <https://www.scc.ca/>
- f) The computer system must have a visible mark of full Canadian Standards Association (CSA) certification, or equivalent <http://www.csagroup.org/global/en/about-csa-group/certification-marks-labels>. Equivalency must be recognized by SCC (Standard Council of Canada) <https://www.scc.ca/>
- g) The OCT device must meet the mandatory technical specifications as per Annex B.

6. DELIVERABLES:

The Contractor must meet and deliver the following:

6.1 OCT Device	One (1) Optical Coherence Tomography (OCT) device, including installation at 41 CF Health Services Centre, Building 150, Richelain, Quebec J0J 1R0, with an option to purchase up to an additional two (2) OCT devices at any time before 31 Dec 2019. The OCT device must meet all the Mandatory Technical Specifications identified in Annex B and the accessories listed in Section 6.2.
6.2 Accessories	<ul style="list-style-type: none"> a) One (1) motorized table compatible with the OCT device, adaptable for differing patient heights. c) One (1), minimum nineteen (19) inch, diagonal size, color monitor with a minimum pixel resolution of 1920 x 1080. d) One (1) laser printer capable of printing both black and color with a minimum print speed of twelve (12) pages per minute, black and color, and a minimum print resolution of 600 x 600 dots per inch. e) One (1) computer system, with applicable software to process, visualize and retrieve OCT images.
6.3 Warranty	For each OCT device and its accessories, the Contractor must provide a minimum one (1) year warranty with an option to purchase, at CF H Svcs Gp discretion, up to an additional two (2) one year warranty periods at any time before 31 Dec 2019. During the initial and optional warranty periods the Contractor must include all software updates, parts and labor, telephone technical support and remote technical support as part of the quoted price. Note: The word "updates" means enhancements or modifications to the software or new modules or supplementary modules that function in conjunction with the software that represents the next generation of software, and which the Contractor has decided to make available to its customers.
6.3 Training	For each OCT device and its accessories, the Contractor must provide a minimum one (1) day onsite, at 41 Canadian Forces Health Services Centre, Richelain, Quebec, hands-on operator training course, delivered in French, for a minimum of three (3) Ophthalmologist technicians within four (4) weeks of delivery of the OCT. As a minimum the training course must provide the technicians with the knowledge necessary to navigate the various menus, systems and sub-systems, including basic troubleshooting of the OCT. At the completion of the training the technicians must be

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	comfortable operating the OCT efficiently.
6.4 Training Manuals	For each OCT device and its accessories, the Contractor must provide one (1) Operator's manual, French mandatory and bilingual format, French and English, if available. As a minimum, the supplied manual must include comprehensive information on handling the device, error code explanation, troubleshooting and recommended operator maintenance. The manual is to be provided in either hard or soft copy Format.

ANNEX "B" MANDATORY TECHNICAL SPECIFICATIONS

1. TECHNICAL SPECIFICATIONS:

The Contractor must provide one (1) non-invasive Optical Coherence Tomography (OCT) device that meets the following:

1.1 TECHNICAL DATA

1.1.1 MEASUREMENT MODE:

- 1.1.1.1 Speed Scan: The OCT device must be able to scan with a minimum speed of 40,000 A-scan/seconds.
- 1.1.1.2 Dimension Mode: Capable to recreate 3-Dimensional imagery of retina and Optic Disk topography.
- 1.1.1.3 The OCT must use Infrared Fundus Imaging, minimizing the need for pupil dilation.

1.1.2 AXIAL RESOLUTION

The OCT device must use Spectral or Fourier Domain with an axial resolution (in-depth) of less than or equal to 7 micrometers.

1.1.3 TRANVERSAL RESOLUTION

The OCT device must have a transversal resolution of less than or equal to 20 micrometers (in tissue).

1.2 RETINA ANALYSIS MODULE

This module must provide images or sequence of images to help in the identification of disorders by providing:

- 1.2.1 Retina tracking, retina thickness, retina volume and retina nerve fiber layer (RNFL).
- 1.2.2 Retina pigment Epithelium.
- 1.2.3 Retinal Tracking System: The OCT must have a retinal tracking system. This capability will aid in following the possible disorder over time.
- 1.2.4 Must present images capable of identifying retina layers for diagnosis of macula disorders including but not limited to age-related macular degeneration, macular edema, macular holes and myopic maculopathy (Förster-Fuchs Retinal Spot).
- 1.2.5 Macula: Obtain images capable of identifying internal limiting membrane (ILM).
- 1.2.6 Macula: Obtain images capable of identifying inner segment/outer segment (IS/OS).
- 1.2.7 Macula: Obtain images capable of identifying retina Bruch's membrane epithelium.

1.3 GLAUCOMA ANALYSIS MODULE

- 1.3.1 Glaucoma: Obtain images capable of identifying optic nerve fiber layers (NFL) used in the diagnosis of Glaucoma disorder.
- 1.3.2 Glaucoma: Obtain images from the perimacular retinal region to scrutinize the (GCL) ganglion cell layer for diagnosis of glaucoma disorders.

1.4 ANTERIOR segment ANALYSIS MODULE


- 1.4.1 The OCT must provide anterior segment imaging.
- 1.4.2 The OCT must provide a noise reduction filter to enhance detail.
- 1.4.3 This module must provide an interactive tool for measurements in cornea and sclera.
- 1.4.4 This module must be capable of identifying angle closure glaucoma.
- 1.4.5 This module must be capable of identifying both anterior chamber angles in a single scan.

1.5 ELECTRICAL AND PHYSICAL CHARACTERISTICS

- 1.5.1 The OCT must accept the power of 120VAC@60Hz.

ANNEX "C" SECURITY REQUIREMENTS CHECK LIST

RECEIVED
OCT 05 2016

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**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Department of National Defence	2. Branch or Directorate / Direction générale ou Direction CMP
3. a) Subcontract Number / Numéro du contrat de sous-traitance N/A	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant N/A

4. Brief Description of Work / Brève description du travail
The Canadian Armed Forces has a requirement for a non-invasive Optical Coherence Tomography device with motorized table, high resolution color monitor, computer system, color laser printer and applicable software to visualize, store and retrieve the images taken with the Optical Coherence device. This requirement will be used to enhance the Canadian Forces Health Service Group, ability to deliver effective patient care.

5. a) Will the supplier require access to Controlled Goods?
Le fournisseur aura-t-il accès à des marchandises contrôlées? No Yes
Non Oui

5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations?
Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? No Yes
Non Oui

6. Indicate the type of access required / Indiquer le type d'accès requis

6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets?
Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS?
(Specify the level of access using the chart in Question 7, c)
(Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c)
 No Yes
Non Oui

6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted.
Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.
 No Yes
Non Oui

6. c) Is this a commercial courier or delivery requirement with no overnight storage?
S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?
 No Yes
Non Oui

7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès

Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
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7. b) Release restrictions / Restrictions relatives à la diffusion

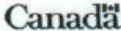
No release restrictions Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:


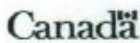
7. c) Level of information / Niveau d'information

PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
UNCLASSIFIED



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PART A (continued) / PARTIE A (suite)		
8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
if Yes, indicate the level of sensitivity: Dans l'affirmative, indiquer le niveau de sensibilité :		<input type="checkbox"/> Yes <input type="checkbox"/> Oui
9. Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
Short Title(s) of material / Titre(s) abrégé(s) du matériel : Document Number / Numéro du document :		<input type="checkbox"/> Yes <input type="checkbox"/> Oui
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)		
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis		
<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS		<input type="checkbox"/> TOP SECRET TRÈS SECRET
		<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
Special comments: Commentaires spéciaux : _____		
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.		
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)		
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS		
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
PRODUCTION		
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)		
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Non
TBS/SCT 350-103(2004/12)		
Security Classification / Classification de sécurité UNCLASSIFIED		
		



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PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET Très SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COMSEC TOP SECRET COMSEC Très SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET Très SECRET
											A	B	C			
Information / Assets Renseignements / Biens																
Production																
IT Media / Support IT																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

ANNEX "D" BASIS OF PAYMENT

1. Firm Price Per Unit

- Prices quoted are to remain firm for the duration of the Contract.
- Prices quoted do not include Applicable Taxes. However, Applicable Taxes will be added as a separate item on any invoices issued against the contract.

	Description	Quantity	Lead Time (Calendar Days)	Firm Unit Price (in Cdn \$)		
				Initial Contract Year: Date of Award – 31 Dec 2017	Option Rate A: 01 Jan 2018 – 31 Dec 2018	Option Rate B: 01 Jan 2019 – 31 Dec 2019
1	Delivery and installation of Optical Coherence Tomography Unit (including the required accessories) as per Annex "A".	1		\$ _____	\$ _____	\$ _____
ACCESSORIES						
2a	One (1) motorized table compatible with the OCT device, adaptable for differing patient heights	1		\$ _____	\$ _____	\$ _____
2b	One (1), minimum nineteen (19) inch, diagonal size, color monitor with a minimum pixel resolution of 1920 x 1080	1		\$ _____	\$ _____	\$ _____
2c	One (1) computer system, (with applicable software to process, visualize and retrieve images and OCT operator training)	1		\$ _____	\$ _____	\$ _____
2d	One (1) laser printer capable of printing both black and color with a minimum print speed of twelve (12) pages per minute , black and color, and a minimum print resolution of 600 x 600 dots per inch.	1		\$ _____	\$ _____	\$ _____
TRAINING						
3a	Minimum one (1) day onsite training course for a minimum of three (3) Ophthalmologist technicians.	1		\$ _____	\$ _____	\$ _____
3b	Training manuals, reference materials, documentation, tuition and Contractor's Trainer travel and living expenses	1		\$ _____	\$ _____	\$ _____
WARRANTY						
4	Minimum one (1) year warranty period (including all	1		\$ _____	\$ _____	\$ _____

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	software updates, parts and labour, telephone technical support and remote technical support)					
5	TOTAL			\$ _____	\$ _____	\$ _____