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**11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776**

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Training and Specialized Services Division/Division de
la formation et des services spécialisés
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet Lean Six Sigma Training		
Solicitation No. - N° de l'invitation EN578-161617/B		Date 2016-11-24
Client Reference No. - N° de référence du client 20161617		Amendment No. - N° modif. 008
File No. - N° de dossier 113zh.EN578-161617	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$ZHZH-113-30526		
Date of Original Request for Standing Offer		2016-10-17
Date de la demande de l'offre à commandes originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-12-02		Time Zone Fuseau horaire Eastern Standard Time EST
Address Enquiries to: - Adresser toutes questions à: Reynolds(zh), Diane		Buyer Id - Id de l'acheteur 113zh
Telephone No. - N° de téléphone (873) 469-3941 ()	FAX No. - N° de FAX (819) 956-9235	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See Herein Voir aux présentes		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Amendment no. 008 is raised to provide a response to questions raised to date, and to amend the Pricing Schedule, to amend clause 6.4.1 of Part 6B, to amend Annex B and to amend Annex C, as follows:

- Q7 Paragraph three under Section II of Part 3: "The prices specified in the pricing schedule, when quoted by the Offeror, includes all the costs to be incurred by the Offeror to meet its obligations under the Standing Offer and any contract resulting from the Standing Offer with the exception of any travel and living expenses." Would Canada please confirm that the Offeror's prices should not include any costs associated with travel and living expenses?
- A7 Yes, for more information, see article 6.13 under Part 6A.
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REASONS FOR AMENDMENT

- 1.0 Delete Attachment 1 to Part 3, Pricing Schedule in its entirety and replace with Attachment 1 to Part 3, Pricing Schedule, attached.

- 2.0 Part 6B, delete clause 6.4.1 in its entirety and replace with:

6.4.1 Basis of Payment

The Contractor will be paid in accordance with the Basis of Payment at Annex B, for Work performed under the call-up against the Standing Offer. Customs duties are included and Applicable Taxes is extra, if applicable.

The Contractor understands and agrees that failure to honour the prices, terms and conditions for the period of the Standing Offer may result in the suspension and/or setting aside of the Standing Offer.

- 3.0 Delete Annex B, Basis of Payment in its entirety and replace with Annex B, Basis of Payment, attached.
- 4.0 Delete Annex C, Availability Confirmation Form in its entirety and replace with Annex C, Availability Confirmation Form, attached.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

Solicitation No. - N° de l'invitation

EN578-161617/B

Client Ref. No. - N° de réf. du client

20161617

Amd. No. - N° de la modif.

008

File No. - N° du dossier

113zh.EN578-161617

Buyer ID - Id de l'acheteur

113zh

CCC No./N° CCC - FMS No./N° VME

**ATTACHMENT 1 TO PART 3
PRICING SCHEDULE**

The Offeror should complete this pricing schedule and include it in its financial offer once completed.

If the Offeror adds any conditions or makes changes to the pricing schedule, the Offeror's financial offer will be declared non-responsive.

See the attached Microsoft Excel fillable Attachment 1 to Part 3 - Pricing Schedule.xls form.

ANNEX B

BASIS OF PAYMENT

1.0 The Contractor will be paid as specified below, for Work performed in accordance with the Contract. Customs duties are included and the applicable taxes are extra.

1.1 The Contractor will be paid a firm all inclusive price per participant as follows:

Belt Level	Firm All Inclusive Price per Participant			
	Region		Metropolitan Area	
	Year 1	Year 2	Year 1	Year 2
White - online training	\$	\$	\$	\$

1.2 The Contractor will be paid a firm all inclusive price per course as follows:

Belt Level	Firm All Inclusive Price per Course			
	Region		Metropolitan Area	
	Year 1	Year 2	Year 1	Year 2
White - classroom training	\$	\$	\$	\$
Yellow	\$	\$	\$	\$
Green	\$	\$	\$	\$
Black	\$	\$	\$	\$
Master Black	\$	\$	\$	\$

2.0 Course Cancellation

For the cancellation or rescheduling of courses for clause 1.2 above:

- a) Canada may cancel or reschedule a scheduled course without incurring a fee by giving a written notice to the Contractor by e-mail at least 10 calendar days prior to the delivery date;
- b) In the event that Canada cancels a course between four to nine calendar days prior to the delivery date, the Contractor will be paid 25% of the price per course in accordance with Annex B, Basis of Payment;
- c) In the event that Canada cancels a course three or fewer calendar days prior to the delivery date, the Contractor will be paid 50% of the price per course in accordance with Annex B, Basis of Payment;
- d) In the event that Canada cancels or reschedules a scheduled course on the day of or during the course, the Contractor will be paid the price per course in accordance with Annex B, Basis of Payment;
- e) In the event that, due to the unavailability of the Contractor's resource, Canada cancels or reschedules a scheduled course on the day of or during the delivery, the Contractor will reimburse Canada in accordance with clause 6.4.5 Payment Credits in Part 6B, Resulting Contract Clauses; and
- f) If the Contracting Authority has to cancel due to an unforeseeable or uncontrollable event (such as a strike, a virus attack, a pandemic, a power or a technical failure, etc.) no charge will be applied regardless of when the notice was given to the Contractor.

ANNEX C

**AVAILABILITY CONFIRMATION FORM
 FOR
 CALL-UPS AGAINST A STANDING OFFER
 FOR
 LEAN SIX SIGMA TRAINING**

This Availability Confirmation Form (ACF) constitutes an Offeror's Response, when completed by an Offeror and provided to the Identified User listed below. All terms and conditions of the Offeror's Standing Offer apply and are incorporated by reference into this ACF.

Date of Issuance: [YYYY-MM-DD]	Identified User, also called the Client: [Canada will insert the Identified User]
ACF Form No (Optional): [insert number]	Identified User Reference No.: [insert number]

GENERAL INFORMATION	
1. Response Requirements	
a. Response Due Date Offeror's Response to this ACF must be received by the Identified User identified at Block 1b no later than: Insert time [AM/PM] [insert Time Zone] of the following date: [YYYY-MM-DD]	b. The Response and any enquiry must <u>only</u> be directed by email to: i. Name of Identified User: [insert name] ii. Address: [insert address] iii. Telephone No: [xxx-xxx-xxxx] iv. Email: [xxxxxxx@xxxx.xxx.xxx]

B REQUIREMENT SUMMARY				
1. Statement of Work (SOW)				
<input type="checkbox"/> Online Training <input type="checkbox"/> Classroom Training Client Support [Canada will insert details for classroom training at the Identified User's site]				
2. Payments				
2a. Method of Payment				
Single Payment				
2b. Pre Authorized Travel and Living Expenses				
<input type="checkbox"/> Canada will reimburse <input type="checkbox"/> Canada will not reimburse				
3. Contract Period	From:	[YYYY-MM-DD]	To:	[YYYY-MM-DD]
4. Lean Six Sigma Belt Level(s) Required in accordance with the Annex A of the Standing Offer				
Belt Level	Course Delivery Date	Language Requirement [if bilingual is required, both will be checked off]		Number
[Name of Belt Level will be inserted]		<input type="checkbox"/> English <input type="checkbox"/> French		
[Rows will be inserted as required]		<input type="checkbox"/> English <input type="checkbox"/> French		
5. Location	<input type="checkbox"/> Offeror's place of business or <input type="checkbox"/> facility <input type="checkbox"/> Identified User's site [Canada will insert the location]			
6. Indicate Region or Metropolitan Area	[Canada will insert Region(s) or Metropolitan Area(s)]			
7. Travel Requirements				

C OFFEROR'S RESPONSE INFORMATION**[This section must be filled for every Offeror's Response]****1. Offeror's signature and contact information:**

Name of Offeror: _____
 Name of Authorized Signatory of Offeror _____
 Title of Authorized Signatory of Offeror _____
 Signature of Offeror _____
 Date of Signature of Offeror _____

2. Certification: Education and Experience

By providing a response to this ACF, the Offeror certifies that all the information provided and supporting material submitted with its response, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Offeror to be true and accurate. Furthermore, the Offeror warrants that every individual proposed by the Offeror for the requirement is capable of performing the Work described in the resulting contract.

3. Where indicated as such below, it is mandatory that the following information be provided by the Offeror for each proposed resource [Attach extra sheets as necessary]:

Security Information: [Offeror to insert data]
 Name of individual as it appears on security clearance application form - **MANDATORY**
 Date of birth – **OPTIONAL**
 Level of security clearance obtained – **MANDATORY**
 Validity period of security clearance obtained – **MANDATORY**
 Security Screening Certificate and Briefing Form file number – **MANDATORY**
 Name of the entity under which the security clearance was obtained – **MANDATORY**
 If the security clearance is in the process, the date the application was submitted to CISC with the level of security clearance requested. – **OPTIONAL**

4. The Offeror's resources for this requirement are as follows: [Rows will be inserted as required]

[Canada will remove the tables that are not applicable]

A	B	C	D
Belt Level	Number	Price	Total Cost (B x C)
		\$	\$
Total Estimated Cost (Applicable Taxes excluded)			\$

5. The Offeror's estimate for travel and living expenses are as follows: (if pre authorized above)

[Offeror to insert the total estimate for travel and living expenses including a breakdown of these expenses in accordance with the information provided on the Standing Offer Travel and Living Information web page (<http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/rfdso-sotli-eng.html>)]