



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Training and Specialized Services Division/Division de  
la formation et des services spécialisés  
11 Laurier St. / 11, rue Laurier  
10C1, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> RETIREMENT COURSE	
<b>Solicitation No. - N° de l'invitation</b> EN519-162699/A	<b>Amendment No. - N° modif.</b> 007
<b>Client Reference No. - N° de référence du client</b> 20162699	<b>Date</b> 2016-11-28
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZH-127-30509	
<b>File No. - N° de dossier</b> 127zh.EN519-162699	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2016-12-05</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Génier, Nicole	<b>Buyer Id - Id de l'acheteur</b> 127zh
<b>Telephone No. - N° de téléphone</b> (819) 420-2267 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **SOLICITATION AMENDMENT 007**

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In accordance with Part 2 - Article 1.4 - Enquiries - Bid Solicitation these questions and their corresponding answers are provided to all Suppliers.

### **SECTION A - QUESTIONS AND ANSWERS**

#### **Question 1**

Could MT1 be changed to say that an offeror must have been in business providing training services for a minimum of 3 years and have a minimum of one year of experience providing training services similar to the workshop defined in the Statement of Work?

#### **Response 1**

Canada has reviewed your request, and the requirement remains unchanged.

#### **Question 2**

Will the contractor be allowed to offer free subsequent services to course attendees?

#### **Response 2**

As per Annex A – Statement of Work, Article 3.2.2.1, k), Facilitators must not market or promote personal or business services.

#### **Question 3**

In amendment 003, the estimated number of workshops were reduced and presented as a yearly estimate. Attachment 1 to Part 3 Pricing Schedule has not been modified. Can this issue be clarified and the Pricing Schedule updated accordingly?

#### **Response 3**

The Pricing Schedule was not modified to reflect Amendment 003. The revised schedule is provided in a separate attachment. Please note that the original pricing schedule was based on monthly offerings and the revised schedule is based on yearly offerings.

#### **Question 4**

Part 4 – Evaluation Procedures. Section 2, Basis of selection refers to the responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer. Can you clarify which Evaluated price from the Pricing Schedule (attachment 1 to part 3) will be used. Will it be the Total evaluated price of Workshop SO period or Total evaluated price including Option periods?

#### **Response 4**

Canada will use the Total Evaluated Price as indicated in the revised Attachment 1 to Part 3.

#### **Question 5**

Solicitation Amendment 003, Statement of Work – Article 9, indicates an estimated amount of sessions for the Atlantic Canada is 13, Central Canada is 118, and Western Canada is 20. With reference to page 29 para 5.4 Travel and living in the Request for Standing Offer, it states that this Standing Offer does not include Travel and Living expenses. It is requested to have some consideration for the differences in travel expenses to be recognized in the bidding price.

**Response 5**

Canada has reviewed your request, and the requirement remains unchanged.

**Question 6**

It is suggested this request for proposal process be reconsidered for bidders to develop a two-day retirement program. The successful bidder would develop all materials for this two-day program. The second stage of the bidding process would be a Request for Proposal for consultants throughout the country to deliver the selected two-day program with the developed two-day retirement materials of the developer of the two day program monitoring the Standing Offer holders throughout the country.

**Response 6**

Canada has reviewed your request, and the requirement remains unchanged. Canada is seeking to purchase a commercial off-the-shelf (COTS) course. The duration of the modules are not set in stone but rather a guideline to ensure that all of the items listed in each of the modules are effectively covered. Neither is the content of the modules limited to the items that are explicitly written in the outline '*topics include but are not limited to*'. It is understood by anyone who has delivered such training that Old Age Security must be part of the Financial Planning module.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**