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TPSGC

11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2

Gatineau
Quebec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Professional Services Online & Temporary Help
Services Division/Division des services professionnels
en ligne et d'aide temporaire
11 Laurier St./11, rue Laurier
10C1, Place du Portage III
Gatineau
Quebec
K1A 0S5

Title - Sujet TSPS SA Solutions Recompetition		
Solicitation No. - N° de l'invitation E60ZT-16TSSB/B	Date 2016-11-28	
Client Reference No. - N° de référence du client E60ZT-16TSSB	Amendment No. - N° modif. 004	
File No. - N° de dossier 016zt.E60ZT-16TSSB	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$\$ZT-016-30568		
Date of Original Request for Supply Arrangement		2016-11-01
Date de demande pour un arrangement en matière d'app. originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-12-12		Time Zone Fuseau horaire Eastern Standard Time EST
Address Enquiries to: - Adresser toutes questions à: Charland, Claudia		Buyer Id - Id de l'acheteur 016zt
Telephone No. - N° de téléphone (873) 469-4458 ()	FAX No. - N° de FAX (819) 956-9235	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

**E60ZT-16TSSB/B
Amendment 004**

This amendment is raised to:

A. Provide answers to questions from bidders.

A. Questions and Answers

Q.10

In Part 5 Section 7 Integrity Provisions and Associated Information, is there a form that needs to be filled out for this certification, and if so could you please provide a copy or direct us to the correct location of the form?

A.10

There is no specific paper form to be filled out to comply with the Integrity Provisions and Associated Information certification. As per the RFSA solicitation document, Part 5 “Certifications”, bidders are instructed to submit the required certifications electronically through the DCC by the RFSA solicitation closing date and time and may be requested to provide related documentation to the TSPS team by email sometime during the bid evaluation period.

The TSPS team will contact bidders by email to request the required related documentation, including signatures where applicable.

Q.11

- A. What defines a private corporation?
- B. What is required for naming “owners” when a company is owned by another company or a trust?
- C. If a subsidiary (owned by another company) has its own Board of Directors, then it is okay to simply provide the Board of Directors of the company?

As far as I know, every company, whether owned by individuals or by companies, has its own board of directors. In the case of wholly-owned subsidiaries, that Board of Directors is named by the parent company. This applies to all kinds of companies, from small independent consultant who have set-up a holding company, to, large multinationals (I believe a company such as IBM Canada Ltd. would fall under this, for example). What would be required in these cases?

- D. Also complicating matters is when a company is owned by more than one company, and some or all of those companies are owned by one or more companies. This can get quite complicated. What would be required here?
- E. Another slightly different scenario is a private company who has an employee share purchase program. I have seen instances where there are more than 100 “owners”, but many of who own less than 1% or even less than 0.1%. Is there a reasonable limit to how big the lists must be?

A.11

- A. A privately owned corporation is one where the shares are privately held and not traded publicly.
- B. If the company does not have a board of directors and is wholly owned by another company or a trust, PWGSC would need the name of the company or trust as well as the names of the members of their board of directors/trustees.
- C. The required information would be the names of the members of the Board of Directors of the bidding company. If additional information is required after PWGSC's verification, we will request it at that point.
- D. The answer is the same as C. above
- E. The list of members of the Board of Directors must include all of the company's Board of Directors and can be as long as required.

For additional information regarding the Integrity Regime, including questions regarding interpretation, please contact PWGSC's Oversight Branch at the following email address: [pwgsc.o.integrity-tpsgc.o.integrите@tpsgc-pwgsc.gc.ca](mailto:pwgsc.o.integrity@tpsgc-pwgsc.gc.ca) or by calling 1-844-705-2084.

All other terms and conditions remain unchanged.