



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :
 Public Safety and Emergency Preparedness
 Canada
 Contracting and Procurement Section
 340 Laurier Avenue West,
 1st Floor Mailroom – **MARKED URGENT**
 Ottawa, Ontario
 K1A 0P8
 Attention: **Denise Desserud**
denise.desserud@canada.ca

AMENDMENT #3
MODIFICATION N° 3

Offer to: Public Safety and Emergency Preparedness Canada

We hereby offer to provide to Canada, as represented by the Minister of Public Safety and Emergency Preparedness Canada, in accordance with the terms and conditions set out herein or attached hereto, the goods, services, and construction detailed herein and on any attached sheets.

Offre au: Ministère de la Sécurité publique et Protection civile Canada

Nous offrons par la présente de fournir au Canada, représenté par le ministre de la Sécurité publique et Protection civile Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée.

Comments – Commentaires:

BIDDERS MUST WAIT TO HAVE THEIR PROPOSALS TIME STAMPED IF THEY ARE HAND DELIVERING TO THE MAILROOM

Entrance is on Gloucester at shipping door, behind the building

Instructions: See Herein
Instructions: Voir aux présentes

Vender/Firm Name and Address
Raison sociale et adresse du Fournisseur/de l'entrepreneur

Issuing Office – Bureau de distribution
 Public Safety and Emergency Preparedness
 Canada
 Contracting and Procurement Section
 269 Laurier Avenue West
 13th Floor, Office 13B-37
 Ottawa, Ontario
 K1A 0P8

Title – Sujet Digital Signage Connectivity, Portal Access, Technical Support and Maintenance (InfoTV)	
Solicitation No. – N° de l'invitation 201702161	Date 2016-12-01
Solicitation Closes – L'invitation prend fin At – à 02:00 PM On – le 2016-12-05	Time Zone Fuseau horaire EDT
Delivery Required – Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Denise Desserud	
Telephone No. – N° de telephone (613) 990-2614	FAX No. – N° de FAX (613) 954-1871
Destination – of Goods, Services and Construction: Destination – des biens, services et construction: Public Safety Canada 269 Laurier Avenue West, Ottawa, Ontario K1A 0P8	
Security – Sécurité No security provisions	

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. – N° de telephone Facsimile No. – N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



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A) Article 1, Proposal Preparation Instructions, under Part 3 – Proposal Preparation Instructions and Evaluation Procedures, is deleted in its entirety and replaced with the following:

1. Proposal Preparation Instructions:

Canada requests that Bidders provide their offer in separately bound sections as follows:

- Section I: Technical Offer (4 hard copies and 1 soft copies on CD OR USB)
- Section II: Financial Offer (1 hard copy)
- Section III: Certifications (Part 5 – Certifications) (1 hard copy)

NOTE: Failure to include a financial and/or technical proposal at time of submission will result in the bid being deemed non-compliant and will not be evaluated

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- b) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Please note, Bidders MAY submit their proposal electronically by email, however all financial information must be presented in a separate attachment from the Technical Response information. As explained in the RFP submission instructions. Should Bidders choose to submit an e-mail response to the proposal, the following applies;

For email transmission of an electronic version, the only acceptable email is: denise.desserud@canada.ca . The electronic transmission must be received by bid closing as stipulated in the RFP. For email transmissions, Canada will not be responsible for any failure or delay attributable to the transmission or receipt of the email including but not limited to:

- receipt of incomplete bid
- file size
- delay in transmission or receipt of the bid
- failure of the Bidder to properly identify the bid
- illegibility of the bid; or
- security of the bid data.

Please note that .zip files will be rejected by Public Safety servers.



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Should the bidder submit both an electronic copy and a hard copy, if there is an inconsistency in information found between the electronic copy of the bid and the hard copy of the bid, the information found in the hard copy shall take precedence

Bids submitted by fax will NOT be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

1.1 Section 1: Preparation of Technical Proposal:

In the Technical Proposal, the Bidder should demonstrate its understanding of the requirements of the Statement of Work in **Annex A of Part 6**, and how the requirements of **Part 4 will be met**.

Four (4) printed copies and One (1) electronic version of the Technical Proposal are required.

THE TECHNICAL PROPOSAL MUST EXCLUDE ANY REFERENCE TO FINANCIAL INFORMATION RELATIVE TO THE COSTING OF THE PROPOSAL.

1.2 Section 2: Preparation of Financial Proposal:

1.2.1 Only a single copy of the financial proposal is required.

Bidders are requested to submit their financial proposal (single copy) in an envelope **separate from** their technical proposal.

1.2.2 The Financial Proposal must include the pricing table provided in **Part 4** to this solicitation.

1.3 Section 3: Certifications (Part 5): one (1) copy

Only a single copy of the completed and signed certifications is required.

B) Articles 6, Financial Proposal, under Part 4 – Evaluation Criteria and Basis of Selection, is deleted in its entirety and replaced with the following:

6. FINANCIAL PROPOSAL

The Bidder must complete the following tables and supply the per diem rate in Canadian dollars that will be applicable to each resource and provide a detailed breakdown of the total quoted price that the Bidder plans to utilize to fulfill the requirements of the contract in the following format:

6.1 Pricing Schedule

6.1.1 Initial Contract Period (one year from contract award)

Description	Firm all inclusive Unit rate*	Period	Total Price
Services indicated in Part 6, Annex A – Statement of Work		12 months	
TOTAL FIRM PRICE:			



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6.1.2 First Optional Period

Description	Firm all inclusive Unit rate*	Period	Total Price
Services indicated in Part 6, Annex A – Statement of Work		12 months	
TOTAL FIRM PRICE:			

6.1.3 Second Optional Period

Description	Firm all inclusive Unit rate*	Period	Total Price
Services indicated in Part 6, Annex A – Statement of Work		12 months	
TOTAL FIRM PRICE:			

6.1.4 Third Optional Period

Description	Firm all inclusive Unit rate*	Period	Total Price
Services indicated in Part 6, Annex A – Statement of Work		12 months	
TOTAL FIRM PRICE:			

6.1.5 Fourth Optional Period

Description	Firm all inclusive Unit rate*	Period	Total Price
Services indicated in Part 6, Annex A – Statement of Work		12 months	
TOTAL FIRM PRICE:			

*Firm all inclusive unit rates are firm and all inclusive of overhead, profit and expenses such as travel and time to the NCR facilities.

The Bidder's financial proposal must be submitted in Canadian Funds, GST/HST excluded, FOB Destination, customs duties and excise tax included.



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The total amount of Goods and Services Tax or Harmonized Sales Tax is to be shown separately, if applicable. The price of bids will be evaluated in Canadian dollars, Goods and Services Tax (GST) excluded FOB destination, Customs duties and Excise taxes included.

6.1.6 Direct Expenses

Other expenses	*Estimated Amount per year	Mark-up	TOTAL
<p>Direct Expenses: Replacement of screens incurred during the performance of the Work at actual cost with a Mark-up.</p> <p>All original supporting documentation is required for the reimbursement of all direct expenses and sub-contracts.</p>	\$5,000	_____ %	

***The estimated amount is for evaluation purposes only.**

**NOTE: Prices must only appear in the Financial Bid and in no other part of the bid
Bidders should note the basis of payment is defined in Part 6 – Resulting Contract Clauses**

C) Article 4.9 under Annex A – Statement of Work, is deleted in its entirety and replaced with the following:

4.9 Every component of the system must be covered against any malfunction or failure. In the event of a breakdown, all aspects of the repair and/or replacement of equipment (except for the replacement of screens) must be covered under the contract, at no additional cost to the Government of Canada. Repairs to existing equipment must be conducted within three (3) business days. Equipment must be replaced within five (5) business days.

D) All other terms and conditions remain the same.