



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions
Royal Canadian Mounted Police (RCMP)
Procurement & Contracting Services
5th Floor, 10065 Jasper Avenue NW
Edmonton, AB T5J 3B1

**SOLICITATION AMENDMENT
MODIFICATION DE
L'INVITATION**

**Proposal to:
Royal Canadian Mounted Police**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition aux:
Gendarmerie royale du Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

**Bidder's Legal Business Name –
Nom légal du soumissionnaire:**

Telephone # - Numéro de téléphone:

Email - Courriel:

Title-Sujet: Snow Removal, Lot Maintenance & Gravel Grading Services - RCMP Iqaluit Headquarters Building and RCMP Iqaluit Air Services Hanger		Date : December 2, 2016 / 2 décembre 2016
Solicitation No. - N° de l'invitation: M5000-17-2908/A		
Amendment No. – No. Modif : 001		
Client Reference No. - No. De Référence du Client: 2017-02908		
GETS Reference No. - N° de référence du SEAG PW-16-00754852		
Solicitation Closes – L'invitation prend fin		
At /à :	2:00 PM	MST (Mountain Standard Time) HNR (heure normale des Rocheuses)
On / le :	December 20, 2016 / 20 décembre 2016	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services Royal Canadian Mounted Police - Gendarmerie royale du Canada See herein — Voir aux présentes		
Instructions - See herein - Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Shawn Balaski, Procurement & Contracting Officer shawn.m.balaski@rcmp-grc.gc.ca		
Telephone No. – N° de téléphone 780-670-8592	Facsimile No. – N° de télécopieur	

COMPLETE BELOW IN FULL - REMPLISSEZ CI-DESSOUS EN ENTIER	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Delete – Part 2.5 Optional Site Visit

The site visit will be held on Wednesday, November 30, 2016, at 14:00 Eastern Standard Time (EST).

Bidders are requested to communicate with the Contracting Authority five (5) days before the scheduled visit to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance form. Bidders who do not attend or send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

Insert – Part 2.5 Optional Site Visit

The site visit will be held on Tuesday, December 6, 2016, at 10:00 Eastern Standard Time (EST), to be held at the RCMP Iqaluit Headquarters building, meeting in the front lobby at the appointed date and time.

Sgt. Grant Smith, will be the contact for the site visit, who can be reached at 867-975-3800, only on the date of the site visit, in case of any problems or issues with attendance, or to identify alternative attendees.

Bidders are requested to communicate with the Contracting Authority immediately to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance form. Bidders who do not attend or send a representative, will not be given an alternative appointment, but they will not be precluded from submitting a bid.

Any and all questions and requests for clarification or changes to the bid solicitation, resulting from the site visit, are to be submitted in writing to the Contracting Authority for response. Responses will be included with the bidder questions, as an amendment to the bid solicitation.

Amendment 001 has been raised, to provide answers to questions that were raised

- Question 1 Can you please confirm the closing date, the date in English is not the same as the date in French?
- Question 2 Can you please provide an example of what is meant by the T-Post markers referenced in paragraph 3.2?
- Question 3 a) Who has final authority to determine when snow needs to be cleared when there is less than 4” of snow accumulation? b) In other words, how do we know if we will be paid for the snow clearing & sanding services if there is less than 4” of snow?
- Question 4 Do snow clearing services need to be provided even when the city has decided to close the roads?
- Question 5 Can a sketch be provided to indicate where the approved snow piling areas are located that are referenced in paragraph 6.1?
- Question 6 In paragraph 6.3 it says that the contractor is responsible for repositioning snow on site. Can you please provide some details on when it would be necessary to reposition snow piles on site, why would this service be requested and how often in an average winter would this request be made?
- Question 7 In paragraph 7.1 can you please identify what areas require power sweeping?
- Question 8 In paragraph 7.3 when it states that culverts are to be cleared, is this just to remove garbage from the culverts, or are we responsible to have them cleared of ice as well?



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- Question 9 In paragraph 8.1 it states that snow removal is required 30 minutes prior to the commencement of normal business hours, can you please provide the normal business hours?
- Question 10 In paragraph 15.3 daily site visits are required, is this considered incidental to the work, or can the time spent on the daily site visits be invoiced separately?
- Question 11 In paragraphs 16.1, 16.2 and 16.3 seasonal, pre-job, and a possible Health and Safety meetings are requested. Are these meetings considered incidental to the work or will the time spent in the meetings be invoiced separately?
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- Answer 1 The solicitation closing date is December 20, 2016 at 14:00 Mountain Standard Time (MST) for both English and French languages.
- Answer 2 In Annex A - section 3.2, a T-Post marker is a post marker used to identify and caution drivers of landscaping edges or hazardous areas. The marker is a plastic PVC post with highly reflective tape, in lime - orange/black – red/white, of five (5) or more feet in height, to appropriately display above any snow banks / piles, and is usually driven into the ground on or near the areas to be marked.
- Only if the ground is too hard to drive in the markers, another similar product is a delineator safety post, which is 42 inches in height, highly visible, orange plastic post with two, 4 inch reflective bands on top of the post. These posts can also be placed around the property to identify the landscaping edges or hazardous areas.
- Answer 3 a) In Annex A - section 4.3, Snow Removal is at the request of the RCMP Site Authority at the RCMP Headquarters Building or the RCMP Air Services Hanger, for Snow accumulation less than the ten (10) cm or four (4) inches.
- Snow will not be requested to be removed from the ground pack or base to the bare ground or gravel. A base of snow is allowed to be packed into a concrete-like surface, over the course of the season. The contractor may be requested to add gravel, or to smooth out or blade the packed base, in areas where large grooves have accumulated, or areas where it has become too icy or slippery.
- b) Contractors will be paid for all necessary Snow Removal services completed greater than the ten (10) cm or four (4) inches accumulation, and for all requested Snow Removal less than the ten (10) cm or four (4) inches accumulation or for any requested Lot Maintenance.
- Answer 4 RCMP vehicles MUST be able to get out of the parking lots to attend emergencies, therefore contractors MUST use due diligence to complete snow clearing when snow accumulation becomes too great, or when it is requested by the Site Authority for vehicles to be accessible and moveable for emergency purposes.
- When city roads are closed due to blizzard conditions, and roads become impassible for regular vehicle traffic, contractors are required to drive their front end loader to the RCMP sites to carry out the requested services. However, contractors will not be asked to place their employees at risk due to bad visibility or poor weather conditions, but will be expected to immediately provide Snow Clearing services when blizzard conditions become clear or safe enough for services to be completed.



- Answer 5 In Annex A – section 6.1, these areas may be more clearly identified during the initial and seasonal (fall and spring) on-site operational review meetings with the Site Authority. The snow piling areas are normally in the front and right side of the Site, but will be dependent upon parking lot and grounds use, and are to be piled in the most non-disruptive area(s) of the properties.
- Answer 6 In Annex A – section 6.3, Snow piles will be requested to be moved if they are obstructing or disrupting emergency vehicles and operations. Snow accumulated around the fuel tanks, alongside the buildings or entrances, or vehicle bays must be removed or relocated to another area of the site.
- It is normal to have snow piles removed near the end of the season (April, May), as melt water from the snow piles turn to ice and create hazardous and slippery site conditions. It is more likely for the snow piles to be removed from the site, to provide greater room or access, rather than re-position. Snow piles left to melt will not dissipate completely and would refreeze in September. Contractors should be prepared to remove snow piles 1-3 times per season or more, dependent upon seasonal snowfall and accumulation.
- Answer 7 In Annex A – section 7.1, power sweeping is only required where there is concrete/asphalt, not to the gravel areas. As the majority of the site is not paved, the gravel areas may require additional gravel and lot grading, when required, and they will not be requested to be power swept.
- Answer 8 In Annex A – section 7.3, mud, rocks, boulders, garbage and debris is to be removed from the ditches and culverts, as necessary, to ensure there is no blockage of the culvert steel section that goes under the road. This is a passive open earth culvert with no liner, on the right side of the property and adjacent to the road that collects water from rain storms, and run off water from the lot and the hill behind. Ice accumulation in these areas will not require removal, unless it poses a risk to RCMP employees and personnel, and only as requested by the site authority.
- Answer 9 In Annex A – section 8.1, Emergency services operations are 24/7. The start of business hours normally commence at 07:00 daily.
- Answer 10 In Annex A – section 15.3, Daily visits are not required. Contractors are required to maintain a log book that tracks all actual site visits by day that accurately and completely describes site conditions, time and length of visits, and treatments performed.
- Answer 11 In Annex A – sections 16.1, 16.2 and 16.3, seasonal, pre-job, and Health and Safety meetings are to be completed, as requested. Contractors will be paid for their time spent in these meeting, as identified by the Basis of Payment for Labour under section 6.7.1.