

**COMMON WORK REQUIREMENTS - ELECTRICAL****PART 1****General****1.1 GENERAL**

- .1 This Section covers items common to Sections of Division 26. This section supplements requirements of Division 1.

**1.2 REFERENCES**

- .1 Canadian Standards Association (CSA)
  - .1 CSA C22.1, Canadian Electrical Code, Part 1, Safety Standard for Electrical Installations.
  - .2 CAN/CSA-22.3 No. 1, Overhead Systems.
  - .3 CAN3-C235, Preferred Voltage Levels for AC Systems, 0 to 50,000 V.

**1.3 CARE, OPERATION AND START-UP**

- .1 Instruct Departmental's Representative and operating personnel in the operation, care and maintenance of systems, system equipment and components.
- .2 Operating instructions to include following:
  - .1 Wiring diagrams, control diagrams, and control sequence for each principal system and item of equipment.
  - .2 Start up, proper adjustment, operating, lubrication, and shutdown procedures.
  - .3 Safety precautions.
  - .4 Procedures to be followed in event of equipment failure.
  - .5 Other items of instruction as recommended by manufacturer of each system or item of equipment.
- .3 Arrange and pay for services of manufacturer's factory service engineer to supervise start-up of installation, check, adjust, balance and calibrate components and instruct operating personnel.
- .4 Provide these services for such period, and for as many visits as necessary to put equipment in operation, and ensure that operating personnel are conversant with all aspects of its care and operation.

**1.4 DESIGN REQUIREMENTS**

- .1 Operating voltages: to CAN3-C235
- .2 All equipment to operate satisfactorily at 60 Hz within normal operating limits established by above standard. Equipment to operate in extreme operating conditions established in above standard without damage to equipment.

**COMMON WORK REQUIREMENTS - ELECTRICAL****1.5 SUBMITTALS**

- .1 Submit drawings stamped and signed by professional engineer registered or licensed in Province of Newfoundland and Labrador, Canada as required.
- .2 Submit wiring diagrams and installation details of equipment indicating proposed location, layout and arrangement, control panels, accessories, piping, ductwork, and other items that must be shown to ensure coordinated installation.
- .3 Identify on wiring diagrams circuit terminals and indicate internal wiring for each item of equipment and interconnection between each item of equipment.
- .4 Indicate of drawings clearances for operation, maintenance, and replacement of operating equipment devices.
- .5 Quality Control: in accordance with Section 01 45 00 - Quality Control.
  - .1 Provide CSA certified equipment and material. Where CSA certified equipment and material is not available, submit such equipment and material to authority having jurisdiction for approval before delivery to site.
  - .2 Submit test results of installed electrical systems and instrumentation.
  - .3 Submit certificate of acceptance from authority having jurisdiction upon completion of Work to Departmental's Representative.
- .6 Manufacturer's Field Reports: submit to Departmental's Representative within seven (7) working days of review, verifying compliance of Work and electrical system and instrumentation testing, as described in paragraph 3.6- FIELD QUALITY CONTROL.

**1.6 PERMITS, FEES AND INSPECTION**

- .1 Submit to Electrical Inspection Division and Supply Authority necessary number of drawings and specifications for examination and approval prior to commencement of work.
- .2 Pay associated fees.
- .3 Departmental's Representative will provide drawings and specifications required by Electrical Inspection Division and Supply Authority at no cost.
- .4 Notify Departmental's Representative of changes required by Electrical Inspection Division prior to making changes.
- .5 Furnish Certificates of Acceptance from Electrical Inspection Division or authorities having jurisdiction on completion of work to Departmental's Representative.

**1.7 CO-ORDINATION**

- .1 Co-ordinate work with work of other divisions to avoid conflict.
- .2 Locate distribution systems, equipment, and materials to provide minimum interference and maximum usable space.

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- .3 Where interference occurs, Departmental's Representative must approve relocation of equipment and materials regardless of installation order.
- .4 Notwithstanding the review of shop drawings, this division may be required to relocate electrical equipment which interferes with the equipment of other trades, due to lack of co-ordination by this Division. The cost of this relocation shall be the responsibility of this Division. The Departmental's Representative shall decide the extent of relocation required.

**1.8 CUTTING AND PATCHING****.1 Definitions**

- .1 Cutting: Removal of in-place construction necessary to permit installation or performance of other Work.
- .2 Patching: Fitting and repair work required to restore surfaces to original conditions after installation of other Work.

**.2 Quality Assurance**

- .1 Structural Elements: Do not cut and patch structural elements in a manner that could change their load-carrying capacity or load-deflection ratio.
- .2 Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
- .3 Miscellaneous Elements: Do not cut and patch miscellaneous elements or related components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
- .4 Visual Requirements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch construction exposed on the exterior or in occupied spaces in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- .5 Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

**.3 Warranty**

- .1 Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during cutting and patching operations, by methods and with materials so as not to void existing warranties.

**.4 Materials**

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- .1 In-Place Materials: Use materials identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.
  - .1 If identical materials are unavailable or cannot be used, use materials that, when installed, will match the visual and functional performance of in-place materials.
- .5 Examination
  - .1 Examine surfaces to be cut and patched and conditions under which cutting and patching are to be performed.
    - .1 Compatibility: Before patching, verify compatibility with and suitability of substrates, including compatibility with in-place finishes or primers.
    - .2 Proceed with installation only after unsafe or unsatisfactory conditions have been corrected.
- .6 Preparation
  - .1 Temporary Support: Provide temporary support of Work to be cut.
  - .2 Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
  - .3 Adjoining Areas: Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.
  - .4 Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.
- .7 Performance
  - .1 General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
    - .1 Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.
  - .2 Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
    - .1 In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots as small as possible, neatly to size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
    - .2 Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
    - .3 Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.

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- .4 Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
- .5 Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
- .6 Proceed with patching after construction operations requiring cutting are complete.
- .3 Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as possible. Provide materials and comply with installation requirements specified in other Sections.
  - .1 Inspection: Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
  - .2 Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
    - .1 Clean piping, conduit, and similar features before applying paint or other finishing materials.
    - .2 Restore damaged pipe covering to its original condition.
  - .3 Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
    - .1 Where patching occurs on a painted surface, apply primer compatible with existing paint type (oil or latex) to allow complete adherence to latex finished coatings. Apply intermediate paint coats over the patch and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.
  - .4 Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
  - .5 Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition.
- .4 Plaster around all gypsum board penetrations smoke tight.
- .5 Cleaning: Clean areas and spaces where cutting and patching are performed. Completely remove paint, mortar, oils, putty, and similar materials.

**1.9 PROTECTION**

- .1 Protect exposed live equipment during construction for personnel safety.
- .2 Shield and mark all live parts "LIVE 120 VOLTS", or with appropriate voltage in English.

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- .3 Arrange for installation of temporary doors for rooms containing electrical distribution equipment. Keep these doors locked except when under direct supervision of electrician.
- 1.10 RECORD DRAWINGS
- .1 Obtain and pay for three sets of white prints. As the job progresses, mark these prints to accurately indicate installed work. Have the white prints available for inspection at the site at all times and present for scrutiny at each job meeting.
- .2 Indicate exact location of all services for future work. Show and dimension all work embedded in the structure.
- .3 Submit record drawings within 30 days prior to start of commissioning.
- 1.11 INSPECTION OF WORK
- .1 The Departmental Representative will make periodic visits to the site during construction to ascertain reasonable conformity to plans and specifications but will not execute quality control. The Contractor shall be responsible for the execution of his work in conformity with the construction documents and with the requirements of the inspection authority.
- 1.12 SCHEDULING OF WORK
- .1 Work shall be scheduled in phases as per other divisions of the architectural specifications.
- .2 Become familiar with the phasing requirements for the work and comply with these conditions.
- .3 No additional monies will be paid for contractor's requirement to comply with work phasing conditions.
- 1.13 FIRE RATING OF PENETRATIONS
- .1 Maintain fire ratings around conduits passing through floors, ceilings and fire rated walls.
- .2 Use 3M brand or equal fire barrier products at each penetration.
- .3 Acceptable products for fire barrier products shall be 3M #CP25 fire barrier caulk, #303 putty, #FS 195 wrap and #CS195 sheet.
- .4 Acceptable manufacturers: Nelson, Fire Stop Systems, 3M or approved equal. Material of same manufacturer to be used throughout project..

**COMMON WORK REQUIREMENTS - ELECTRICAL****PART 2****PRODUCTS****2.1 MATERIALS AND EQUIPMENT**

- .1 Provide materials and equipment in accordance with Section 01 61 00 - Common Product Requirements.
- .2 Equipment and material to be CSA certified. Where there is no alternative to supplying equipment which is not CSA certified, obtain special approval from Electrical Inspection Division.
- .3 Factory assemble control panels and component assemblies.

**2.2 FINISHES**

- .1 Shop finish metal enclosure surfaces by application of rust resistant primer inside and outside, and at least two coats of finish enamel.
  - .1 Paint outdoor electrical equipment "equipment green" finish to EEMAC Y1-1.
  - .2 Paint indoor switchgear and distribution enclosures light grey to EEMAC 2Y-1.

**2.3 WARNING SIGNS**

- .1 As specified and to meet requirements of Electrical Inspection Department and Departmental's Representative.
- .2 Porcelain enamel decal signs, minimum size 175 x 250 mm.

**2.4 WIRING TERMINATIONS**

- .1 Lugs, terminals, screws used for termination of wiring to be suitable for either copper or aluminum conductors.

**2.5 EQUIPMENT IDENTIFICATION**

- .1 Identify electrical equipment with nameplates and labels as follows:
  - .1 Nameplates: Lamicoid 3 mm thick plastic engraving sheet, black white face, black white core, mechanically attached with self tapping screws.
  - .2 Sizes as follows:

**NAMEPLATE SIZES**

Size 1	10 x 50 mm	1 line	3 mm high letters
Size 2	12 x 70 mm	1 line	5 mm high letters
Size 3	12 x 70 mm	2 lines	3 mm high letters
Size 4	20 x 90 mm	1 line	8 mm high letters
Size 5	20 x 90 mm	2 lines	5 mm high letters
Size 6	25 x 100 mm	1 line	12 mm high letters
Size 7	25 x 100 mm	2 lines	6 mm high letters

- .2 Labels:

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- .1 Embossed plastic labels with 6 mm high letters unless specified otherwise.
- .3 Wording on nameplates and labels to be approved by Departmental's Representative prior to manufacture.
- .4 Allow for average of twenty-five (25) letters per nameplate and label.
- .5 Identification to be English (and French where applicable).
- .6 Nameplates for terminal cabinets and junction boxes to indicate system name and voltage characteristics.
- .7 Disconnects, starters and contactors: indicate equipment being controlled and voltage.
- .8 Terminal cabinets and pull boxes: indicate system name and voltage.
- .9 Transformers: indicate capacity, primary and secondary voltages and transformer number.

**2.6 WIRING IDENTIFICATION**

- .1 Identify wiring with permanent indelible identifying markings, either numbered or coloured plastic tapes, on both ends of phase conductors of feeders and branch circuit wiring.
- .2 Maintain phase sequence and colour coding throughout.
- .3 Colour code: to CSA C22.1, Canadian Electrical Code.
- .4 Use colour coded wires in communication cables, matched throughout system.

**2.7 CONDUIT AND CABLE IDENTIFICATION**

- .1 Colour code conduits, boxes and metallic sheathed cables.
- .2 Code with plastic tape or paint at points where conduit or cable enters wall, ceiling, or floor, and at 15 m intervals.
- .3 Colours: 25 mm wide prime colour and 20 mm wide auxiliary colour.

<u>Conduit System</u>	<u>Prime Color</u>	<u>Auxiliary Color</u>
up to 250 V	Yellow	
up to 600 V	Yellow	Green

**PART 3 EXECUTION****3.1 NAMEPLATES AND LABELS**

- .1 Ensure manufacturer's nameplates, CSA labels and identification nameplates are visible and legible after equipment is installed.



**COMMON WORK REQUIREMENTS - ELECTRICAL****3.2 LOCATION OF OUTLETS**

- .1 Locate outlets in accordance with Section 26 27 26 – Wiring Devices.
- .2 Do not install outlets back-to-back in wall; allow minimum 150 mm horizontal clearance between boxes.
- .3 Change location of outlets at no extra cost or credit, providing distance does not exceed 3000 mm, and information is given before installation.
- .4 Locate light switches on latch side of doors. Locate disconnect devices in mechanical and elevator machine rooms on latch side of door.

**3.3 CONDUIT AND CABLE INSTALLATION**

- .1 If plastic sleeves are used in fire rated walls or floors, remove before conduit installation.
- .2 Install cables, conduits and fittings to be embedded or plastered over, neatly and close to building structure so furring can be kept to minimum.

**3.4 MOUNTING HEIGHTS**

- .1 Mounting height of equipment is from finished floor to centreline of equipment unless specified or indicated otherwise.
- .2 If mounting height of equipment is not specified or indicated, verify before proceeding with installation.
- .3 Install electrical at following heights unless indicated otherwise.
  - .1 Local switches: 1200 mm.
  - .2 Wall receptacles:
    - .1 General: 300 mm.
    - .2 Above top of continuous baseboard heater: 200mm.
    - .3 Above top of counters or counter splash backs: 175 mm.
    - .4 In mechanical rooms: 1400 mm.

**3.5 CO-ORDINATION OF PROTECTIVE DEVICES**

- .1 Ensure circuit protective devices such as overcurrent trips, relays and fuses are installed to required values and settings.

**3.6 FIELD QUALITY CONTROL**

- .1 All electrical work to be carried out by qualified, licensed electricians or apprentices as per the conditions of the Provincial Act respecting manpower vocational training and qualification. Employees registered in a provincial apprentices program shall be permitted, under the direct supervision of a qualified licensed electrician, to perform specific tasks – the activities permitted shall be determined based on the level of training attained and the demonstration of ability to perform specific duties.

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- .2 The work of this division to be carried out by a contractor who holds a valid Code 1 Electrical Contractor License as issued by the Province.
  - .3 Conduct and pay for following tests:
    - .1 Distribution system including phasing, voltage, grounding and load balancing.
    - .2 Circuits originating from branch distribution panels.
    - .3 Lighting and its control.
  - .4 Furnish manufacturer's certificate or letter confirming that entire installation as it pertains to each system has been installed to manufacturer's instructions.
  - .5 Insulation resistance testing.
    - .1 Megger and record circuits, feeders and equipment up to 350 V with a 500 V instrument.
    - .2 Megger and record 350 – 600 V circuits, feeders and equipment with a 1000 V instrument.
    - .3 Check resistance to ground before energizing and record value.
  - .6 Carry out tests in presence of Departmental's Representative.
  - .7 Provide instruments, meters, equipment and personnel required to conduct tests during and conclusion of project.
  - .8 Submit test results for Departmental's Representative's review.
- 3.7 CLEANING
- .1 Clean and touch up surfaces of shop-painted equipment scratched or marred during shipment or installation, to match original paint.
  - .2 Clean and prime exposed non-galvanized hangers, racks and fastenings to prevent rusting.

**END OF SECTION**