



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Nova Scotia
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Marine Winch	
Solicitation No. - N° de l'invitation 23420-170941/A	Date 2016-12-12
Client Reference No. - N° de référence du client 23420-17-0941	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-220-10002	
File No. - N° de dossier HAL-6-77178 (220)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-01-04	
Time Zone Fuseau horaire Atlantic Standard Time AST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dunphy, Nancy	Buyer Id - Id de l'acheteur hal220
Telephone No. - N° de téléphone (902) 496-5481 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATURAL RESOURCES BEDFORD INT.OF OCEANOGRAPHY SEE HEREIN DARTMOUTH NOVA SCOTIA B2Y4A2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9
Nova Scot

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1. Statement of Work

Public Services and Procurement Canada on behalf of Natural Resources Canada has a requirement for a MARINE WINCH. See Annex A herein for further details.

1.2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3. Trade Agreements

The requirement is subject to the provisions of the following trade agreements; Agreement on Internal Trade (AIT).

1.4 Canadian Content

The requirement is limited to Canadian goods and/or services.

PART 2 - BIDDER INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003 \(2016-04-04\)](#) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2.2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by electronic mail to PWGSC will not be accepted.

2.3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **five (5) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in [Nova Scotia](#).

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are two or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

4.1.1 Mandatory Technical Evaluation

Scoring Sheet – Technical Performance

Please refer to listed section for detailed criteria for each section. Bidders must satisfy ALL conditions within each specific section.

Section	Technical Criteria	Meets/Exceeds ALL – PASS	Does Not Meet 1 or more - FAIL	Reference to supporting documentation in bid.
1.4	Line Speed and Line Pull			
1.5	Winch Drum			
1.6	Level-Wind			
1.7	General Dimensions & Weight of Winch Unit			
1.8	Slip Rings			
1.9	Operator's Controls			
1.10	Remote Control			
1.11	Power source			
1.12	Hydraulic System			
1.13	Reservoir			
1.14	Braking			
1.15	Fail Safe Systems			
1.16	Moving Parts			
1.17	Shock Loading			
1.18	Painting			
1.19	Nuts, Bolts, Washers, Drive Chains			
2.0	Letter of Reference (x2)			

INFORMATION FOR BID ASSESSMENT

Bidders are required to provide the following information with their submitted proposals and are encouraged to include additional information which will facilitate the assessment process.

Engineering Data

- Detailed scoring sheet with clear references to supporting documentation for items in sections 1.4 through to 1.19 inclusive above. Winch manufacturer must provide two letters of reference for previous sales of marine electrohydraulic winches.
- Description of the construction and operation of the winch with an outline showing overall dimensions, location of securing bolt holes and lifting lugs.
- Itemized list of all major components.
- Arrangement drawing depiction of the level-wind mechanism.
- Approximate weight of equipment (including hydraulic fluid, excluding cable).
- Schematic electrical and hydraulic system diagrams.

4.1.2. Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

4.2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria (SEE 4.1.1) to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.1.3 Canadian Content Certification

This procurement is limited to Canadian services.

The Bidder certifies that: (to be completed by Supplier)

(_____) the service offered is a Canadian service as defined in paragraph 2 of clause A3050T.

Signature

Date

5.1.3.1 Canadian Content Definition.

SACC Manual clause A3050T (2014-11-27) Canadian Content Definition.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1. Security Requirement

There is no security requirement applicable to this Contract.

6.2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A" and the Contractor's technical bid dated _____.

6.3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4. Term of Contract

6.4.1 Delivery

All the deliverables must be received at FOB destination, as indicated in Annex A by **March 31, 2017**, (within ___ weeks following contract award)

While delivery is requested by March 31, 2017, the best delivery that could be offered is _____.

6.5. Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Title: Contract Officer
Public Works and Government Services Canada
Acquisitions Branch
Address: 1713 Bedford Row, Halifax, NS B3J 3M9
Telephone: (902) 496-5481

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Buyer ID - Id de l'acheteur
HAL220

Client Ref. No. - N° de réf. du client
23420-17-0941

File No. - N° du dossier
HAL-6-77178

CCC No./N° CCC - FMS No./N° VME

Facsimile: (902) 496-5016
E-mail address: nancy.dunphy@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: **(To be named upon award of contract)**

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (Bidder to fill in)

Name: _____
Title: _____
Organization: _____
Procurement Business Number: _____
Address: _____

Telephone : ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

6.7. Payment

6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices in Annex B for a cost of \$ ___TBD___ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.7.3 Method of Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.8. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.9. Certifications

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

6.11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) **2010A (2016-04-04)**, General Conditions - Goods (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____ (*insert date of bid*) .

6.12. SACC Manual Clauses

A3060C	Canadian Content Certification	2008-05-12
G1005C	Insurance	2016-01-28

ANNEX "A"

STATEMENT OF WORK

1.0 PERFORMANCE SPECIFICATION

1.1 Purpose

The purpose of the winch is to deploy, operate and recover a towed sub-bottom profiling vehicle at water depths up to 600 meters from a vessel surveying at 5 knots.

1.2 Operating Environment

The winch is required to operate in the marine environment. Adverse weather conditions may subject the winch to immersion in sea water. Associated impact and shock loadings may result from violent ship movements. In northern waters it may be subjected to ice build-up and abuse resulting from removal of this ice.

1.3 General

The winch shall be capable of stopping, holding and restarting under specified loading conditions and speeds. Stops and starts shall be smooth in either direction of drum rotation.

The winch shall be of robust construction and hydraulic lines and fittings liable to damage shall be protected by guard covers.

The winch shall be an electro-hydraulic winch, complete with self-contained hydraulic pump and reservoir.

Procurement DOES NOT include cable or slip rings. Winch specifications are developed around a nominal 800m cable of 0.85" diameter.

1.4 Line Speed and Line Pull

- Sufficient torque to ensure minimum line pull of 3000lbs at outer lay with 800m of 0.85" diameter cable loaded on winch drum and. Provide details with submitted bid.
- Winch shall be capable of at least 75FPM at outer lay with 800m of 0.85" diameter cable loaded on winch drum. Provide details with submitted bid.
- Variable controllable line speed 0 to designed maximum.

1.5 Winch Drum

Capacity – 800 meters of 0.85 inch diameter cable with freeboard of 1".

The minimum drum diameter shall be 25 inches.

1.6 Level-Wind

The level wind shall be a system with automatic bi-directional capability complete with a manually operated override. The system must be able to handle cable diameters from 0.5 to 0.85 inches.

Preference will be given to systems that do not require gear changes for different cable diameters.

1.7 General Dimensions & Weight of Winch Unit

Due to restrictions of deck space on vessels of opportunity it is preferred to keep the overall dimensions within the boundaries listed below:

- Maximum overall width 2.5 meters
- Maximum overall height 2.0 meters

- Maximum overall length 2.5 meters
- Maximum overall weight 6000lbs with full reservoir and no cable installed.
All components shall be mounted on a rigidly constructed mild steel (or corrosion resistant stainless steel) frame with lifting lugs for installation.

1.8 Slip Rings

Slip rings shall be installed at a later date. Therefore the winch drum shaft shall be hollow and there shall be unrestricted access to one end of the shaft. The access hole shall be a minimum of 1.5 inch.

1.9 Operator's Controls

The operator's controls shall provide directional control, speed control and brake control. Indicator lights and a hydraulic system pressure gauge shall be provided to indicate the condition of the system.

The winch controls shall be so arranged that in the event the winch operator is incapacitated the winch drum shall cease rotation and the main brake shall be applied.

The winch controls shall be located in such a manner as to provide maximum field of view for the operator.

1.10 Remote Control

The facility to operate the winch from a remote location shall be provided. Provision must be made to ensure that the main control OR the remote control are operational but NOT both at the same time. This remote control lockout switch shall be located on the main winch frame's control.

1.11 Power source

The winch shall be powered by an electro-hydraulic drive with electric power provided by the ship's electrical system. The electric motor shall be able to operate on 400-480VAC, 60 Hz, 3 phase with a totally enclosed fan cooled unit.

1.12 Hydraulic System

The hydraulic system's cooling capacity shall be rated for uninterrupted use for a period of at least ½ hour.

The hydraulic system shall accommodate a range of ambient temperature from -25 deg C to 50 deg. C.

The hydraulic system shall incorporate a fail safe braking arrangement.

Provision shall be made to prevent damage to the system or components in the event of an overload condition.

Adequate hydraulic filtration shall be provided.

1.13 Reservoir

The reservoir shall be constructed to minimize contamination of the system by corrosion products and shall be provided with fluid level indicators and conveniently located drain facilities.

1.14 Braking

The main winch brake shall be independent of the fail safe braking arrangement incorporated into the hydraulic system.

1.15 Fail Safe Systems

Fail safe systems shall be provided to prevent the winch getting out of control for any reason including failure of hydraulic components or electric power failure.

1.16 Moving Parts

All moving parts shall be provided with suitable guards to ensure safe operation.

1.17 Shock Loading

The winch system shall be capable of withstanding a continuous shock loading of 0.5 g in both the horizontal and vertical directions.

1.18 Painting

All exposed steel surfaces shall be coated with a marine grade zinc rich primer and epoxy top coat after cleaning and blasting to a near white metal or constructed of a suitable grade of stainless steel.

1.19 Nuts, Bolts, Washers, Drive Chains

Where appropriate, nuts, bolts, washers and drive chains will be a suitable grade of stainless steel.

2.0 INFORMATION FOR BID ASSESSMENT - SEE Article 4.1.1

2.1 Engineering Data - SEE Article 4.1.1

2.2 Financial Data - See Annex B

2.3 Manuals

The successful bidder must supply operating and maintenance manuals containing the following information:

- Detail drawings of the winch system.
- Full technical data on all components.
- Maintenance schedule.
- Installation instructions
- Recommended spare parts list.
- Warranty Information.

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ANNEX B
Basis of Payment

Contractor must provide firm, all inclusive prices for the supply of a MARINE WINCH. F.O.B destination including all delivery charges, Canadian Customs

Duties and excise taxes included as applicable and Harmonized Sales Tax (HST) is to be shown separately, if applicable. The firm prices stated are firm for the period of the contract.

Item No.	Description	Quantity	Unit Price	Extended Total
01	Supply of Winch System as per Annex A	1	\$	\$
02	Operating and Maintenance Manuals	4	\$	\$
03	Reproducible Set of Assembly Drawings.	1	\$	\$
04	Shipping & Handling	1	\$	\$
			HST 15%	\$
			Grand Total	\$

Delivery is requested for March 31, 2017.

Best Delivery date offered by bidder: _____.

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ANNEX "C"
INFORMATION FOR CODE OF CONDUCT CERTIFICATION

[MUST BE COMPLETED BY OFFEROR/BIDDER WITH BID SUBMISSION]

Please provide list of names of the following entities, according to the ownership nature of the company

1. For a Corporation - each current member of the Bidder's Board of Directors;

2. For a Sole Proprietorship or an individual doing business under a firm name - the name of the sole proprietor or individual;

3. For a Joint Venture - the names of all current members of the Joint venture;

4. For an individual - the full name of the person;
