



INVITATION TO TENDER NOTICE

Solicitation #: FP802-170009
Closing Date: Tuesday, January 03, 2017
Time for solicitation closure: 02:00 PM, Ottawa, Ontario time
Title: Pumphouse Motor Control System Up-grade
Work site location: Robertson Creek Hatchery, Port Alberni, B.C.

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice
2. Construction Tender Form **(Mandatory - to be completed by Bidder)**
3. Specification (Description of the required work)
4. Drawings/ Plans (8 pages in total)

CLOSING LOCATION(S):

Location #1: For electronic submissions **ONLY**, please send all electronic proposals to:
Michel.R.Lariviere@dfo-mpo.gc.ca

Location #2: For printed submissions and Bid Bonds **ONLY** (via Canada Post or by Courier), please send to:

**Fisheries and Oceans Canada,
Attention: Michel Larivière
Procurement Hub – Ottawa Office,
Station 9W079, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.

LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.



BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) *The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.*
- (b) *The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.*

SCOPE OF WORK / DELIVERABLES:

The scope of work consists of up-grading and modernizing the motor control system in the cold water pumphouse according to drawings and specifications as supplied by Fisheries and Oceans Canada.

The work includes, but is not limited to, the removal of designated existing motor control system components; supplying and installing a new Motor Control Centre, control panels, instrumentation and associated components; testing and commissioning the system.

LOCATION OF WORK, WORK SITE AND DELIVERY POINT:

The location of the work site is as followed:

Robertson Creek Hatchery is located 18 kms west of Port Alberni, B.C., 7 km off Highway #4, on Central Lake Road.

Address:

10333-B Central Lake Road, Port Alberni, B.C., V9Y 8Z2

Google Maps:

Start: Port Alberni, BC;

Destination: Robertson Creek Hatchery, Alberni-Clayoquot D, BC



SITE VISIT:

No formal site visit is scheduled. It is the responsibility of the Contractor to inspect the site of the work and obtain all necessary information pertaining to local conditions, existing works and the site conditions expected to be encountered during the work.

The Contractor is advised that during the work, hatchery personnel will be working around the site. The Contractor shall cooperate with the staff so as not to interfere with their daily operations. The Contractor is also advised the hatchery site is normally open to the public and contractors from 8:00 am to 4:00 pm, Monday to Friday. Working hours for this contract may be extended on a daily basis, or to include weekends, at the discretion of the Hatchery Manager.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$5,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Ottawa, Ontario time on Tuesday, December 27, 2016**. Bidders should note the following:

a) **For Administrative Enquiries:**

Bidders can either phone the Contracting Authority, Michel Larivière, at 613-990-1404 or send their administrative enquiries by email to michel.r.lariviere@dfo-mpo.gc.ca

b) **For Technical Enquiries:**

Bidders **must send** their technical enquiries by **email only** to michel.r.lariviere@dfo-mpo.gc.ca.

EXPECTED START AND COMPLETION DATES:

Start Date:	Contract Award
Completion Date:	Thursday, April 13, 2017

SECURITY REQUIREMENTS:

None.



ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards,

Michel Larivière
Senior Contracting Officer
Procurement Hub, Materiel and Procurement Services
Fisheries and Oceans Canada
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Ottawa, ON
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