



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./ 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

Title - Sujet Canada 150 Indoor/Outdoor Flags	
Solicitation No. - N° de l'invitation E60PR-160002/A	Date 2016-12-15
Client Reference No. - N° de référence du client E60PR-160002	GETS Ref. No. - N° de réf. de SEAG PW-\$\$PR-737-72087
File No. - N° de dossier pr737.E60PR-160002	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-01-26	
Time Zone Fuseau horaire Eastern Standard Time EST	
Delivery Required - Livraison exigée	
Address Enquiries to: - Adresser toutes questions à: Dusenbury, Debbie	Buyer Id - Id de l'acheteur pr737
Telephone No. - N° de téléphone (873)469-3175 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: As per each Call-Up document.	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Request For a Standing Offer
Demande d'offre à commandes**

National Master Standing Offer (NMSO)
Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Clothing and Textiles Division / Division des vêtements et
des textiles
11 Laurier St./ 11, rue Laurier
6A2, Place du Portage
Gatineau, Québec K1A 0S5

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

“Canada 150” Outdoor and/or Indoor Nylon Flags
 E60PR-160002/A
 Dusenbury, Debbie
 Telephone No. - (873) 469-3175
 Courier: debbie.dusenbury@tpsgc-pwgsc.gc.ca

For the 150th anniversary of Confederation in 2017, the Offeror is required to provide Canada with “Canada 150” Outdoor and/or Indoor Nylon Flags in accordance with the technical specification listed in Annex “B”. These Flags will be distributed to Parliamentarians, the Lieutenant Governor, the Governor General as well as partners to support local, regional, provincial and national projects, events and activities promoting and celebrating this key milestone in our collective history.

The Standing Offer will be put in place for up to 12 months for Canada to purchase “Canada 150” Outdoor and/or Indoor Nylon Flags.

Deliveries will be to various consignees and clients across Canada.

One (1) pre-award sample of each item 1, 2, and 3 are required with the Offers in the following 4 colours as listed below. Test results (as specified in Table 2 of the technical specification) must be included with the Offer.

3. DELIVERABLES (from date of award of the Standing Offer to December 31st 2017)

Item	Description	Estimated Quantity (for Canadian Heritage only)
1	“Canada 150” Nylon Flags Size: 3’ X 6’ (90cm width X 180cm length) – with Rope and Toggle (Outdoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex “B”. Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	1,500
2	“Canada 150” Nylon Flags Size: 3’ X 6’(90cm width X 180cm length) –Header with Open Sleeve and Leather Tabs (Indoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex “B”. Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	3,500
3	Canada 150” Nylon Flags Size: 4.5” X 9’ (135cm (width) X 270cm length) – with Rope and Toggle (Outdoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex “B”. Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	30

COLOUR REQUIREMENTS: TABLE 1 (See corresponding diagram Page 7)

The background/body of the flag will be offered with 4 different background colour options on 70 Denier Nylon. The outlined stylized maple leaf image, wording and header will be *white.

Colour Reference	Pantone #	CMYK #	RGB #
1- Red	186	0-100-80-0	203-32-60
2- Dark Purple	668	65-75-20-45	72-52-90
3- Light Purple	234	25-100-20-12	171-22-109
4- Teal	7459	80-30-30-0	39-144-165

***The typographic font shall be either Helvetica style font (Light, Regular or Bold), or, Ariel style font (Regular or Bold).**

"Canada 150" Outdoor and/or Indoor Nylon Flags
E60PR-160002/A
Dusenbury, Debbie
Telephone No. - (873) 469-3175
Courier: debbie.dusenbury@tpsgc-pwgsc.gc.ca

Only one (1) National Master Standing Offer (NMSO) will be issued as a result of this Request For Standing Offer (RFSO).

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

There are no sealed samples available for viewing.

Enquiries

To ensure a response before the bid closing date, all enquiries about this requirement must be submitted in writing and received by the Standing Offer Authority at least seven (7) calendar days prior to the bid closing date.

E-mail: debbie.dusenbury@tpsgc-pwgsc.gc.ca

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Requirement, the Technical Requirement and the Electronic Payment Instruments, and any other annexes including the Quarterly Report Template.

1.2 Summary

1.2.1

For the 150th anniversary of Confederation in 2017, the Offeror is required to provide Canada with "Canada 150" Outdoor and/or Indoor Nylon Flags in accordance with the technical specification. These Flags will be distributed to Parliamentarians, the Lieutenant Governor, the Governor General as well as partners to support local, regional, provincial and national projects, events and activities promoting and celebrating this key milestone in our collective history.

The Standing Offer will be put in place for up to 12 months for Canada to purchase "Canada 150" Outdoor and/or Indoor Nylon Flags.

Deliveries will be to various consignees and clients across Canada.

1.2.2

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2016/04/04) - Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

2.5 Specifications and Standards

2.5.1 Canadian General Standards Board (CGSB) - Standards

A copy of the CGSB Standards referred to in the offer solicitation is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1. Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer
Section II: Financial Offer (1 hard copy)
Section III: Certifications (1 hard copy)
Section IV: Additional Information (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.
- 3) Green Initiatives (for PWGSC information only)
Offerors are requested to provide details of their policies and practices in relation to the following initiatives:
 - environmentally responsible manufacturing;
 - environmentally responsible waste disposal;
 - waste reduction;
 - packaging;
 - re-use strategies;
 - recycling.

Section I: Technical Offer

In their technical offer, Offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work. Offerors should refer to the pre-award sample clause at Part 4, Evaluation Procedures, 4.1.1.1 Mandatory Technical Criteria.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex "A". The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "1" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "1" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T 2013/11/06 Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation
4.1.1.1 Mandatory Technical Criteria
Pre-Award Samples and Supporting Documentation

As part of the technical evaluation, to confirm an Offeror's capability of meeting the technical requirements, one (1) pre-award sample of each item 1, 2, and 3 in the following 4 colours as listed below and at section 3. Deliverables of Annex "A"):

Item 1	Colour Reference #	Pantone #
	1- Red	186
	2- Dark Purple	668
	3- Light Purple	234
	4- Teal	7459

Item 2	Colour Reference #	Pantone #
	1- Red	186
	2- Dark Purple	668
	3- Light Purple	234
	4- Teal	7459

Item 3	Colour Reference #	Pantone #
	1- Red	186
	2- Dark Purple	668
	3- Light Purple	234
	4- Teal	7459

and test results (as specified in Table 2 of the technical specification) must be included with the offer.

The Offeror must ensure that the required pre-award samples are manufactured in accordance with the technical specification and are fully representative of the offer submitted. Rejection of the pre-award samples will result in the offer being declared non-responsive.

The Offeror must deliver the required pre-award samples, and test results at no charge to Canada and must ensure that they are received with the offer at time and place of Request for Standing Offer closing. Failure to submit the required pre-award samples **and** test results within the specified time frame will result in the offer being declared non-responsive. The samples submitted by the Offeror will remain the property of Canada.

Laboratory analysis of the product offered showing complete test results of physical properties detailed in the technical specification must be provided with the pre-award samples. Testing must be performed by an independent accredited laboratory establishment and must be in accordance with the test methods detailed in the technical requirement. The laboratory report and tests results must not be dated before the Request for Standing Offer posting date.

The pre-award samples will be evaluated for quality of workmanship and conformance to specified materials and measurements. .

The requirement for a pre-award samples and test results will not relieve the successful Offeror from submitting samples and test results as required by the contract terms or from strictly adhering to the technical requirement of this Request for Standing Offer and any resultant contract.

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

- a. The Offeror must submit in Annex "A" firm unit prices in Canadian dollars, applicable taxes Excluded, DDP (various locations across Canada to be determined on each Call-Up) Incoterms 2000, transportation costs extra, all applicable Customs Duties and Excise taxes included.
- b. The Offeror must submit firm unit pricing for all items and all destinations.

4.2 Basis of Selection

An offer must comply with all requirements of the RFSO and meet all mandatory technical and financial evaluation criteria to be declared responsive.

The responsive offer with the lowest responsive aggregate price will be recommended for the issuance of a standing offer (1 standing offer only). Ranking will be established using the estimated quantities for all items.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide with its offer the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the Employment and Social Development Canada-Labour's website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Samples and Production Certification

The Offeror certifies that:

- () the manufacturer that produced the pre-award samples will remain unchanged for the pre-production samples and full production of the contract quantity.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A", and the Technical Specification at Annex "B".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to this Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2005 (2016/04/04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases ordered, including purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide an electronic version of this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1, to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from Award of Standing offer to December 31, 2017.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional 12-month period, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for the extended period by the Standing Offer Authority 60 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.5. Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Debbie Dusenbury
Public Works and Government Services Canada
Acquisitions Branch
Commercial and Consumer Products Directorate (CCPD)
Clothing & Textiles Division
Place du Portage, Phase III, 6A2
11 Laurier Street
Gatineau, Quebec K1A 0S5
Telephone : 873-469-3175 Facsimile: 819-956-5454
E-mail address: debbie.dusenbury@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Standing offer authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Technical Authority

The Technical Authority for the Standing Offer is:

Technical Authority Mailing/Shipping Address (CAS)

Public Works & Government Services Canada
Commercial and Consumer Products Directorate (CCPD)
6A2, Phase III,
Place du Portage
11 Laurier Street
Gatineau, Quebec
K1A 0S5
Attention: Clothing Advisory Service (*to be advised at contract*)

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and is responsible for all matters concerning the technical content of the Work under the Standing Offer. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer Revision issued by the Standing Offer Authority.

6.5.4 Offeror's Representative

The person responsible for:

General enquiries

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

6.6 Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the Financial Administration Act, R.S., 1985, c. F-11.

6.7 SACC Manual Clauses

W0002D 2000/12/01 Comprehensive Land Claims Agreements

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form, e.g. PWGSC-TPSGC 942, "Call-up against a Standing Offer", etc.).

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$86,250.00 (Applicable Taxes included).

6.10 Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$150,000.00 (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 2 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

For possible extension period

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$140,000.00 (Applicable Taxes excluded) for each extension year unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 2 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2016/04/04), General Conditions - Standing Offers - Goods or Services;
- d) 2030 (2016/04/04) General Conditions – Higher Complexity – Goods, apply to and form part of the Contract.
- e) Annex “A” - Statement of Requirement;
- f) Annex “B” – Technical Specification;
- g) the Offeror’s offer dated _____ (insert date of offer).

6.12 Certifications and Additional Information

6.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.14 Plant Closing

The Offeror's plant closing for Christmas and Summer holidays are as follows. During this time there will be no shipments.

Firm Year:

Christmas Holiday	FROM: _____	TO: _____
Summer Holiday	FROM: _____	TO: _____

Possible Extension Period:

Christmas Holiday	FROM: _____	TO: _____
Summer Holiday	FROM: _____	TO: _____

6.15 Plant Location

Items will be manufactured at: _____

6.16 Specifications and Standards

6.16.1 Canadian General Standards Board (CGSB) - Standards

A copy of the CGSB Standards referred to in the Standing Offer is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Requirement

The Offeror must provide the items detailed in the call-up against the Standing Offer

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2030 (2016/04/04) General Conditions – Higher Complexity – Goods, apply to and form part of the Contract.

Section 19 Interest on Overdue Accounts, of 2030 (2016/04/04) General Conditions – Higher Complexity – Goods will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Delivery Date

Delivery must be made within 15 calendar days from receipt of a call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in the line item detail at Annex "A". Customs duties are included and Applicable Taxes are extra. Transportation charges will be extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Standing Offer Authority before their incorporation into the Work.

7.4.2 SACC Manual Clauses

H1001C 2008-05-12 Multiple Payments
C2000C 2007-11-30 Taxes - Foreign-based Contractor
C2611C 2007-11-30 Customs Duties - Contractor Importer
C2605C 2008-05-12 Canadian Customs Duties and Sales Tax - Foreign-based Contractor
C5201C 2008-05-12 Prepaid Transportation Costs

7.4.3 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a) The Original and one (1) copy must be forwarded to the following address for certification and payment :
As Specified In Each Call-Up Document
 - b) One (1) copy must be forwarded to the consignee.

7.6 SACC Manual Clauses

B7500C 2006-06-16 Excess Goods

7.7 Subcontractor(s)

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: _____

Location: _____

Value of subcontract: \$ _____

Nature of subcontracting work performed: _____

Subcontractors, other than those listed above, may not be utilized without the written permission of Canada.

7.8 Overshipment

Overshipment will not be accepted unless prior approval is obtained from the Contracting Authority.

7.9 Materials: Contractor Total Supply

The Contractor will be responsible for obtaining all materials required in the manufacture of the items specified. The delivery stated for the items allows the necessary time to obtain such materials.

7.10 Delivery

7.10.1 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the call-up document and delivered:

DDP Delivered Duty Paid (DDP) (as specified in each call-up document) Incoterms 2000 for shipments from a commercial contractor.

7.10.2 Packaging

Packing must be in accordance with standard commercial practice to ensure safe delivery at destination.

7.11 Pre-Production Samples

1. The Offeror must provide a pre-production sample of the following items: 1, 2 and 3 in each of the 4 colours as listed below and at section 3. Deliverables of Annex "A"), to the Technical Authority for acceptance within 10 calendar days from issuance of the standing offer.

Item 1	Colour Reference #	Pantone #
	1- Red	186
	2- Dark Purple	668
	3- Light Purple	234
	4- Teal	7459

Item 2	Colour Reference #	Pantone #
	1- Red	186
	2- Dark Purple	668
	3- Light Purple	234
	4- Teal	7459

Item 3	Colour Reference #	Pantone #
	1- Red	186
	2- Dark Purple	668
	3- Light Purple	234
	4- Teal	7459

and test results (as specified in Table 2 of the technical specification) must be included with the offer.

2. If the pre-production samples are rejected, the Offeror must submit second pre-production samples within 10 calendar days of notification of rejection from the Technical Authority.

3. If the pre-production sample(s) are accepted by either full acceptance or conditional acceptance, the Offeror must proceed with production as per the Standing Offer requirements.
4. Rejection by the Technical Authority of the second pre-production sample submitted by the Offeror for failing to meet the standing offer requirements will be grounds for termination of the Standing Offer for default.
5. The Offeror must carry out all required inspection and tests to verify conformance to the technical requirements of the Standing Offer.
6. In addition to providing the production samples, the Offeror provide laboratory test reports and/or Certificates of compliance, as applicable, to the Standing Offer Authority and Technical Authority, transportation charges prepaid, and without charge to Canada.
7. The pre-production samples submitted by the Offeror will remain the property of Canada.
8. The Technical Authority will notify the Offeror, in writing, of the full acceptance, conditional acceptance, or rejection of the pre-production samples. A copy of this notification will also be provided by the Technical Authority to the Standing Offer Authority. The notice of the full acceptance or conditional acceptance does not relieve the Offeror from complying with all requirements and conditions of the Standing Offer.
9. The Offeror must not commence or continue with production of the items and must not make any deliveries until the Offeror has received a written notification from the Technical Authority that the pre-production samples are fully acceptable or conditionally acceptable. Any production of items before pre-production sample acceptance will be at the sole risk of the Offeror.
10. The requirement for pre-production samples may be waived. The waiving of the requirement for pre-production samples will be at the sole discretion of the Technical Authority and, if the waiver is granted, it will be evidenced in writing by the Technical Authority to the Offeror and the Standing Offer Authority.

ANNEX "A"
STATEMENT OF REQUIREMENT

1. TECHNICAL REQUIREMENT

For the 150th anniversary of Confederation in 2017, the Offeror is required to provide Canada with "Canada 150" Outdoor and/or Indoor Nylon Flags in accordance with the technical specification listed in Annex "B". These Flags will be distributed to Parliamentarians, the Lieutenant Governor, the Governor General as well as partners to support local, regional, provincial and national projects, events and activities promoting and celebrating this key milestone in our collective history.

The Standing Offer will be put in place for up to 12 months for Canada to purchase "Canada 150" Outdoor and/or Indoor Nylon Flags.

Deliveries will be to various consignees and clients across Canada.

COLOUR REQUIREMENTS: TABLE 1 (See corresponding diagram Page 7)

The background/body of the flag will be offered with 4 different background colour options on 70 Denier Nylon. The outlined stylized maple leaf image, wording and header will be *white.

Colour Reference	Pantone #	CMYK #	RGB #
1- Red	186	0-100-80-0	203-32-60
2- Dark Purple	668	65-75-20-45	72-52-90
3- Light Purple	234	25-100-20-12	171-22-109
4- Teal	7459	80-30-30-0	39-144-165

***The typographic font shall be either Helvetica style font (Light, Regular or Bold), or, Ariel style font (Regular or Bold).**

2. ADDRESSES

Destination Address	Invoicing Address
To be determined in each Call-Up document by each User	To be determined in each Call-Up document by each User

3. DELIVERABLES (from date of award of the Standing Offer to December 31st 2017)

Item	Description	Estimated Quantity (for Canadian Heritage only)	Unit of Issue	Firm Unit Price, DDP to various locations across Canada to be determined, Transportation costs extra, Applicable Taxes extra
1	"Canada 150" Nylon Flags Size: 3' X 6' (90cm width X 180cm length) – with Rope and Toggle (Outdoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex "B". Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	1,500	Each	\$ _____
2	"Canada 150" Nylon Flags Size: 3' X 6' (90cm width X 180cm length) – Header with Open Sleeve and Leather Tabs (Indoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex "B". Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	3,500	Each	\$ _____
3	Canada 150" Nylon Flags Size: 4.5" X 9' (135cm (width) X 270cm length) – with Rope and Toggle (Outdoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex "B". Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	30	Each	\$ _____

Note to Offerors:

Quantities are for evaluation purposes only and are not indicative of, nor a guarantee of actual quantities to be ordered during the Standing Offer or the Standing Offer extension period.

EXTENSION PERIOD

Item	Description	Estimated Quantity (for Canadian Heritage only)	Unit of Issue	Firm Unit Price, DDP to various locations across Canada to be determined, Transportation costs extra, Applicable Taxes extra
4	"Canada 150" Nylon Flags Size: 3' X 6' (90cm width X 180cm length) – with Rope and Toggle (Outdoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex "B". Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	1,500	Each	\$ _____
5	"Canada 150" Nylon Flags Size: 3' X 6'(90cm width X 180cm length) –Header with Open Sleeve and Leather Tabs (Indoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex "B". Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	1,000	Each	\$ _____
6	Canada 150" Nylon Flags Size: 4.5" X 9' (135cm (width) X 270cm length) – with Rope and Toggle (Outdoor use) Material: 70 Denier Nylon Colour: the Canada 150 logo on opaque white background, all in accordance with the technical specification at Annex "B". Colour options are Red, Dark Purple, Light Purple, or Teal (each call-up to determine which colour)	30	Each	\$ _____

Note to Offerors:

Quantities are for evaluation purposes only and are not indicative of, nor a guarantee of actual quantities to be ordered during the Standing Offer or the Standing Offer extension period.

ANNEX "1" to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

CANADA 150 FLAGS

ANNEX B - TECHNICAL SPECIFICATION

FLAG DESIGN:

This flag will commemorate Canada's 150th anniversary of Confederation (1867-2017). The Canada 150 logo on this flag depicts a series of diamonds, which are celebratory gems, arranged in the shape of the iconic maple leaf. These Canada 150 flags, will be distributed to Parliamentarians, the Lieutenant Governor, the Governor General as well as partners to support local, regional, provincial and national projects, events and activities promoting and celebrating this key milestone in our collective history.

The Canada 150 logo is composed of a series of diamonds representing the 13 provinces and territories. It is an evocative symbol that will become an enduring reminder of one of Canada's proudest moments. Converging, crossing and connecting, the lines of the logo represent the bonds that unite Canadians. Together, they form a maple leaf motif, recognized at home and abroad as distinctively Canadian.

The Canada 150 flag will feature the white, Canada 150 logo on one of four solid colour backgrounds available. The Canada 150 logo will be placed perfectly centred on the finished flag. This flag will be made of one-piece of opaque white 70 Denier Nylon (as specified in Materials section).

FLAG SIZES:

SIZE 1: 90cm (width) X 180cm (length) with a tolerance of ± 1.4 cm (width) and ± 2.7 cm (length)

SIZE 2: 135cm (width) X 270cm (length) with a tolerance of ± 2.0 cm (width) and ± 4.0 cm (length)

-The flag dimensions shall be as specified, with averages taken:

Width: The two outside edges and three additional vertical measurements will be taken, equally spaced across the flag.

Length: The two outside edges and one additional horizontal measurement will be taken, equally spaced across the flag.

FLAG TYPE:

- 1- Rope and toggle (Outdoor Use)
- 2- Header with open sleeve and leather tabs (Indoor Use)

COLOUR REQUIREMENTS: TABLE 1 (See corresponding diagram Page 7)

The background/body of the flag will be offered with 4 different background colour options on 70 Denier Nylon. The outlined stylized maple leaf image, wording and header will be *white.

Colour Reference	Pantone #	CMYK #	RGB #
1- Red	186	0-100-80-0	203-32-60
2- Dark Purple	668	65-75-20-45	72-52-90
3- Light Purple	234	25-100-20-12	171-22-109
4- Teal	7459	80-30-30-0	39-144-165

***The typographic font shall be either Helvetica style font (Light, Regular or Bold), or, Ariel style font (Regular or Bold).**

GENERAL REQUIREMENTS:

The flag shall be free of defects in materials and workmanship which may affect its appearance or serviceability.

COLOURS:

The background/body of the flag can be any of the 4 colour choices. The colours shall be uniform with no differences on either face of the flag. Visual inspection will be performed by the Technical Authority and other PSPC representatives.

COLOURFASTNESS:

The colourfastness of the flag shall be in accordance with the requirements of TABLE 2.

FINISHED FLAG FABRIC REQUIREMENTS: TABLE 2

PROPERTY	REQUIREMENT	TEST METHOD CAN/CGSB - 4.2
Weave	Plain, 1X1	-
Mass, g/m ² -min -max	60 80	No. 5.1
Tearing Strength, N, min. Initial -warp -weft	22 22	No. 12.1
Colourfastness, min. To light (all colours) To Washing (all colours)*a -colour change (all colours) -staining for white portion To Crocking, Dry and Wet (water)*b -staining (all colours)	L7, Grey Scale 4 Grey Scale 4 Grey Scale 5	No. 18.3/ISO 105-B02

*a – Sample must be a section of the colour part of the flag.

*b – Repeat dry and wet crocking tests for the coloured section of the flag, rubbing half the coloured section and half the white section each time. There shall be no observable streaking, smearing or staining onto the white rubbed parts.

MATERIALS:**FLAG:**

The flag shall be made of woven fabric in accordance with Table 2.

HEADER:

The header material shall be white self-fabric in accordance with Table 2.

SEWING THREAD:

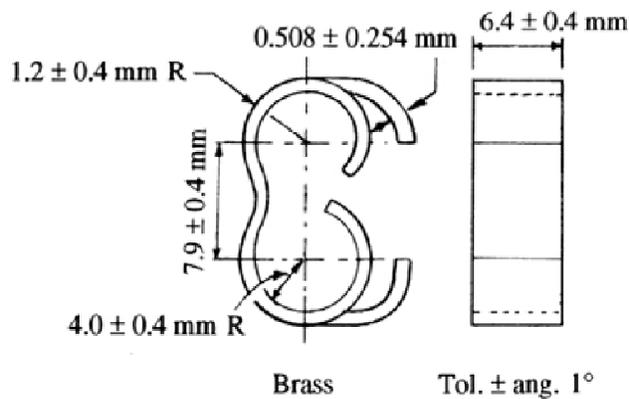
All stitches and seams shall be sewn with **white**, U.V. Resistant Nylon Thread with 4 stitches per centimeter (10 stitches per inch). The stitches will lay flat and not buckle or compromise the body of the flag.

CORDAGE: (Flag Type 1)

The cordage/rope shall be plaited or braided **white**, nylon rope of plied filament yarns, measuring 5-8mm in diameter and a total length of 160cm \pm 3%.

ROPE ENDS: (Flag Type 1)

The cordage/rope ends shall be solid brass or yellow zinc dichromate plated steel set without rough edges or burrs.

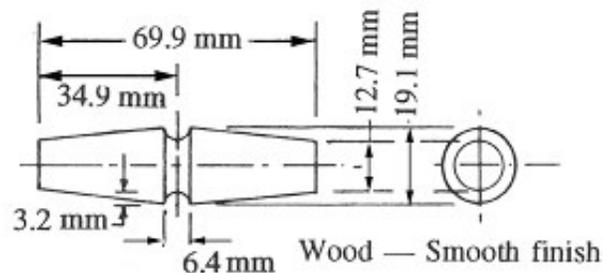


Rope Ends

TOGGLES: (Flag Type 1)

The toggles shall be made from birch or maple, free from imperfections.

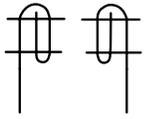
Tolerance on all dimensions is \pm 1.0 mm.



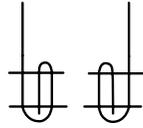
CONSTRUCTION:

SEAMS AND STITCHING: (Flag Type 1)

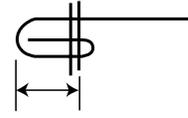
Integral Header Construction:



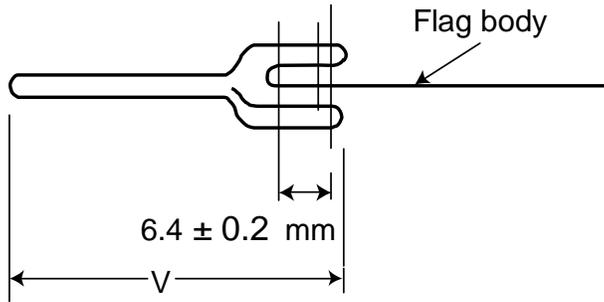
Section A-A



Section B-B



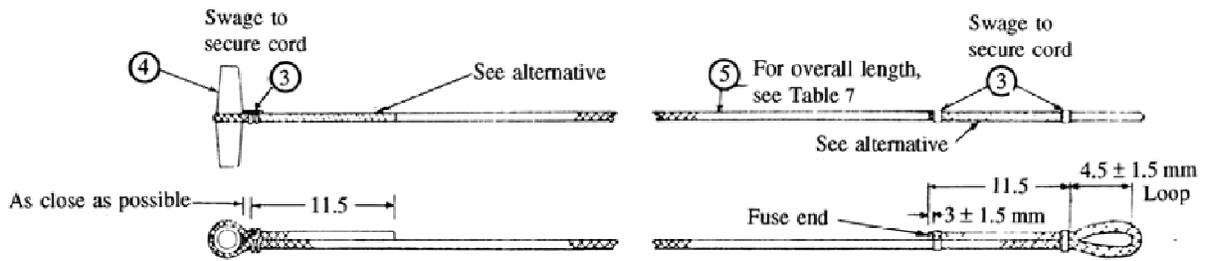
5cm ± 0.2mm



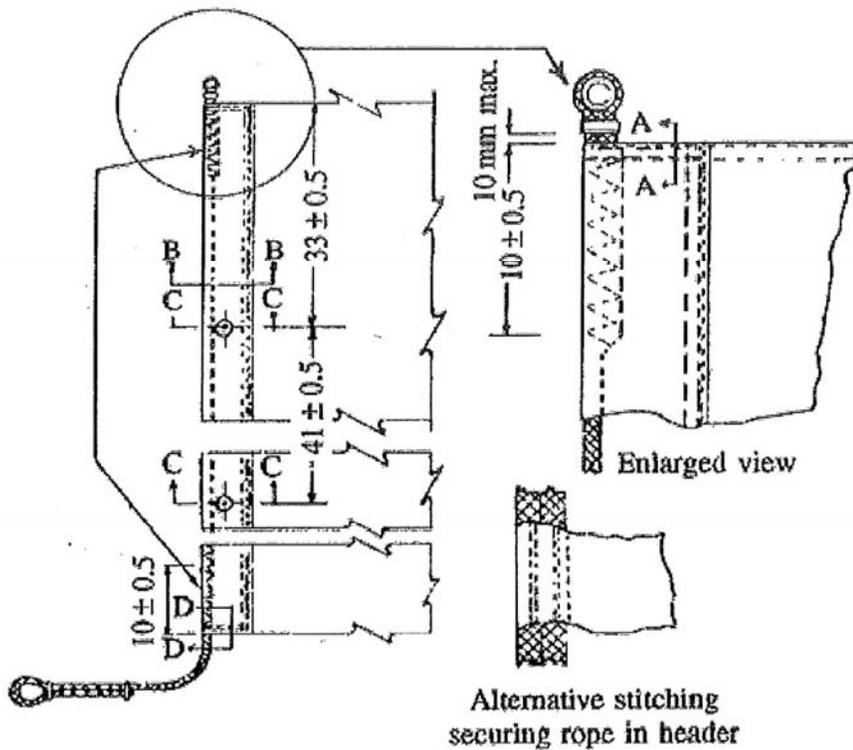
Section D-D

Header with Rope and Toggle Assembly:

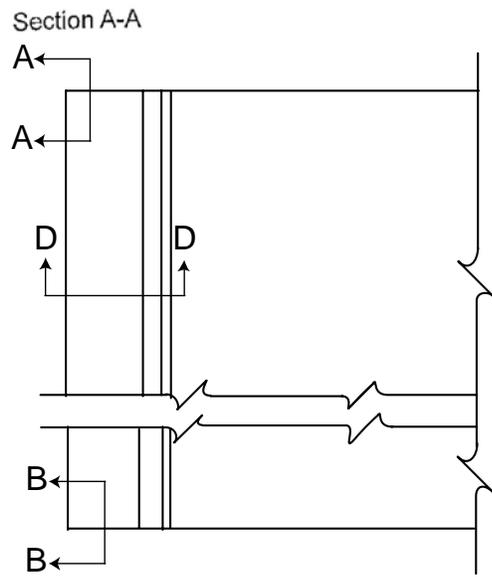
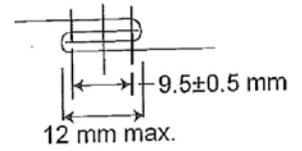
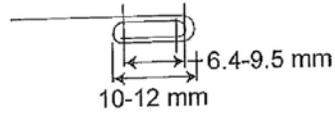
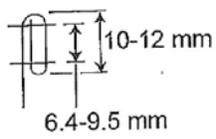
Rope and Toggle Assembly:



SEAMS AND STITCHING: (Flag Type 2):

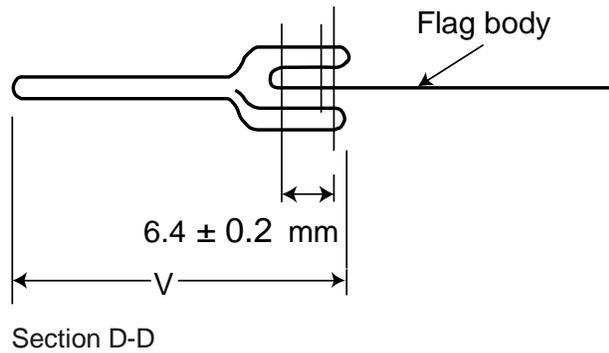


Integral Header, Open Sleeve Construction:

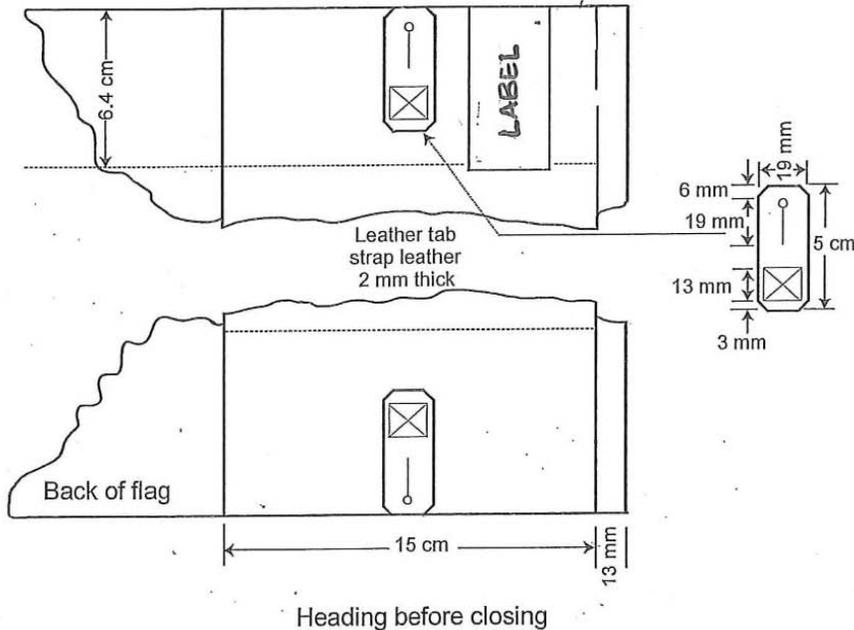


Section B-B

Section C-C



Leather Tabs:



The leather tabs shall be brown or white and in accordance with the diagram.

PREPARATION FOR DELIVERY: (All flag types)

LABELLING:

Seal one (1) Canada 150 flag per poly bag. A label with the following information must be placed on each poly bag:

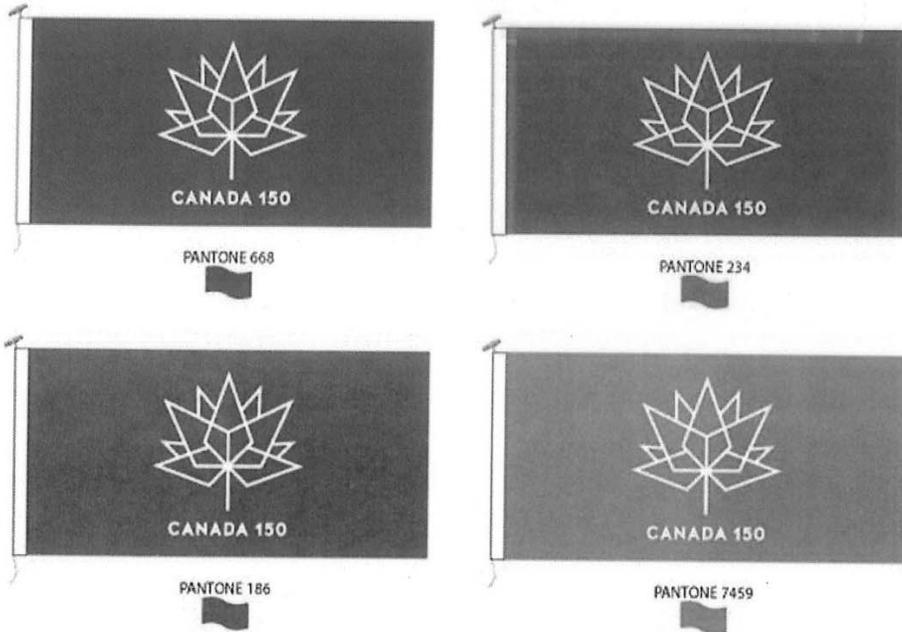
- Canada 150 flag/drapeau Canada 150
- 90cm X 180cm **OR** 135cm X 270cm
- Outdoor Use/pour utilisation à l'extérieur **OR** Indoor Use/ pour utilisation à l'intérieur

PACKAGING:

The flags shall be shipped in cardboard boxes. Each box will contain up to a maximum of 100 individually poly bagged flags.

The box will be labelled with the following information:

- Organization: Department name OR Agency
- Title: Canada 150
- Description of Item: 90cm X 180cm **OR** 135cm X 270cm Outdoor Use flag, **OR** Indoor Use flag
- SKU: _____
- Qty: _____ per box
- Box: _____ of _____
- Production Date: _____



- Call-Up #: _____

LOGO PLACEMENT AND COLOUR OPTIONS: *Logo is always vertically and horizontally centered.