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**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

11 Laurier St./11, rue Laurier

Gatineau, Québec K1A 0S5

Bid Fax: (613) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Health Services Project Division (XF)/Division des
projets de services de santé (XF)
Place du Portage, Phase III, 12C1
11 Laurier St./11 rue, Laurier
Gatineau
Gatineau
K1A 0S5

Title - Sujet Tactical Medical Training	
Solicitation No. - N° de l'invitation W3931-130167/C	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client A3931-13-0167	Date 2016-12-16
GETS Reference No. - N° de référence de SEAG PW-\$\$XF-004-30597	
File No. - N° de dossier 004xf.W3931-130167	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-01-06	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Chalmers, Brianna	Buyer Id - Id de l'acheteur 004xf
Telephone No. - N° de téléphone (819) 420-2224 ()	FAX No. - N° de FAX (819) 956-8303
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See Herein	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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This amendment 001 is being raised to address the following:

- 1) To address questions received from industry (Part 1);
- 2) To make changes to the Solicitation (Part 2).

Part 1

Q1: In reference to the Mandatory Evaluation Criteria, M2 states "...course duration of at least 7 days."

- a) Please clarify if all 7 days are required to be instruction/scenario days, or if the first and last travel/administration days can be considered included in the 7 day total.
- b) If 7 actual instruction/scenario days are implied, would Canada consider a course duration of at least 5 days with caveats that those 5 day courses specifically involved tactical medical (as opposed to 'tactical or medical') training at an advanced level?
- c) Alternatively if a minimum 7 days of instruction/scenario duration is of significant importance for a specific reason, and not open to a duration of at least 5 days (with or without caveats), would Canada consider changing the experience history time, currently worded as "...36 months prior to bid issuance." to "...72 months prior to bid issuance."?

A1: A course that consists of 5 days of instruction/scenarios with the appropriate administrative requirements covered is adequate to meet the "similar in scope" definition in M2 Course Delivery Experience. This reflects that training of this sort will often be limited to a regular work week.

The experience history time will remain at 36 months to reflect the skill fade associated with tactical medicine practices and procedures.

Q2: Why are there no Mandatory Evaluation Criteria or Point-Rated Evaluation Criteria for having previous experience in conducting training that's in accordance with the CCAC Guidelines?

A2: DND is content that a bidder that maintains a current certification of Good Animal Practice from the CCAC will have the experience required to provide the training, and that the R4 Point Rated Criteria addresses the experience.

Q3: In reference to the Statement of Work para 2.6.1.2 and Appendix 9 states "Table of Medical Kit available to be provided by Contractor for TAC MED Course".

- a) Is the list to be items the Contractor "requires" to meet the training objectives, or only equipment they can make "available" to run a course if DND chooses to select certain items from the list?
- b) Are the cost of the items listed in Appendix 9 to be included in the bid price or will these items be procured by DND independently to ensure the medical device brands and models are Health Canada compliant and approved for use by DND, and allow for the flexibility of changing of devices over the contract duration?
- c) If the costs of items listed in Appendix 9 are to be included in the bid price, does this not create an imbalance of quality of training vs. cost of training that should be more clearly defined in order for the bids to be fair? To clarify, one bidder may require more of a certain type of equipment for a higher number of repetitive practices. This is a higher quality of training not captured in the points system, but also a higher cost in equipment that would reflect negatively in the bid price. This forces the Bidder to the lowest possible equipment related training quality in order to remain competitive in their price.
- d) For the most part, these items are consumable medical devices as non-consumable items would be considered either DND's or the Contractor's property as applicable (e.g.: simulators). If some items listed in Appendix 9 are semi-consumable and can potentially be re-used on future courses,

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are they the property of Canada or the Contractor? For example a splint can be used multiple times in training, though will eventually break or wear out over multiple courses. Who retains possession/ownership of a partially used item from this list?

A3: The list of material in Appendix 8 'Medical Kit available to be provided by DND for TAC MED Course' should cover the majority of the consumables. CF H Svcs Gp has chosen to provide the listed items so that students learn on the same material that they will use on operations.

Items that are included in Appendix 9 'Table of Medical Kit available to be provided by Contractor for TAC MED Course' are the items above and beyond what is provided in Appendix 8 that are required to deliver the training. Given the large amount of consumables being provided by DND, it is anticipated that much of Appendix 9 will be non-consumable. Appendix 9 items remain the property of the contractor. Costs associated with Appendix 9 items are the responsibility of the contractor (refer to Annex B for more information).

Q4: Given the complexity of the courses being requested in the bid, specifically regarding bilingual Instructors and considering the difficulty for Instructors with the required qualifications to make themselves available with such short notice, in the Statement of Work para 2.9.1, would Canada consider changing "...at least 30 calendar days..." to "...at least 60 calendar days..."?

A4: The intent of DND is to schedule courses giving more notice than the minimum of 30 days. This will not only provide additional time to the contractor but also for DND to prepare. There may be cases, however, when unforeseen operational requirements will require the 30 days.

Q5: In reference to para 3.1, pg 7:

In the Bid Preparation Instruction, Bidders are to submit some sections in "soft copy". Is there a preferred media to be used (i.e. USD data devise, CD, etc)?

A5: USB drives or CD/DVDs are acceptable with no preference between media types. Data cards such as SD cards are not acceptable.

Q6: In reference to Annex A Para 5.5.2:

It is stated: "A 1:1 ratio for field scenarios during evaluation". Can this ratio be clarified?

We believe understand what is intended but it is felt this aspect should be clarified as we assume that DND is not expecting the Contractor to provide 36 instructors for a 36 student course load.

A6: The requirement is that each student who is being evaluated has a dedicated instructor. There may be other students that will not be evaluated at the same time. They may be placed in groups/syndicates that may support the student being evaluated but do not require a dedicated instructor. Refer to Part 2 for more information.

Q7: In reference to Annex B Basis of Payment:

It is stated: "It is inclusive of all SOW requirements and all travel costs which includes all living expenses for the Lead Instructor and/or the Course Instructor(s)."

Can you confirm if there are Rations and Quarters available at CFB Suffield for the staff?

A7: No.

Q8: In reference to Annex B Basis of Payment:

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To reduce the overall course cost and provide fairer bids, would DND be open to reimbursing travel and living expenses rather than having them included in the course cost?

A8: No.

Q9: Upon contract award, will there be any planning or coordination meetings? If so, will the Contract be reasonably reimbursed for these?

A9: All meetings are described in Annex A Statement of Work, section 9 Meetings.

The contractor will not be reimbursed for any of these meetings.

Canada does not anticipate the frequency of the Other Meetings mentioned in section 9.2 to be more than a few times per year.

Part 2

1. At Annex A Statement of Work, section 5.5.2:

Delete: In its entirety.

Insert: A 1:1 ratio for field scenarios during evaluation is required for the student under the actual evaluation. There may be others present in a syndicate/group that will not be evaluated.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED