



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Frigate Life Extension (FELEX) Project / Bureau de
projet de prolongation de la vie des frégates (BP
FELEX)
455 Blvd de la Carrière
Gatineau
Quebec
K1A 0K2

Title - Sujet HCCS IN-SERVICE SUPPORT	
Solicitation No. - N° de l'invitation W8482-168150/B	Amendment No. - N° modif. 007
Client Reference No. - N° de référence du client W8482-168150	Date 2016-12-16
GETS Reference No. - N° de référence de SEAG PW-\$\$FX-008-25939	
File No. - N° de dossier 008fx.W8482-168150	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-06-30	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Fortin, Marie-Andrée	Buyer Id - Id de l'acheteur 008fx
Telephone No. - N° de téléphone (819) 939-3234 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

N° de l'invitation - Solicitation No.
W8482-168150/B
N° de réf. du client - Client Ref. No.
W8482-168150

N° de la modif - Amd. No.
007
File No. - N° du dossier
008fx.W8482-168150

Id de l'acheteur - Buyer ID
008fx
N° CCC / CCC No./ N° VME - FMS

Invitation to Qualify (ITQ) - Request for Feedback
For the provision of In-Service Support of the *Halifax*-class Combat Systems
Amendment no. 07

This amendment is raised to request feedback from industry on the draft Invitation to Qualify (ITQ) for the In-Service Support of the *Halifax*-class Combat Systems. The information provided by industry may be used to support Canada's finalization of the ITQ. Canada expects to issue the official ITQ in February 2017, therefore please submit your responses to the Contracting Authority no later than **20 January 2017**.

All other terms and conditions remain the same.

Invitation to Qualify (ITQ)

For the provision of In-Service Support of the *Halifax*-class Combat Systems

TABLE OF CONTENTS

PART 1 – GENERAL INFORMATION	2
1.1 Introduction.....	2
1.2 Summary	2
1.3 Debriefings (ITQ).....	3
1.4 Fairness Monitor.....	3
PART 2 – RESPONDENT INSTRUCTIONS	4
2.1 Standard Instructions, Clauses and Conditions	4
2.2 Composition of Respondent	4
2.3 Submission of Responses	4
2.4 Enquiries.....	4
2.5 Applicable Laws.....	5
PART 3 - RESPONSE PREPARATION INSTRUCTIONS	5
3.1 Response Preparation Instructions	5
3.2 Section I: Qualification Response.....	6
PART 4 - EVALUATION PROCEDURES AND BASIS OF QUALIFICATION.....	6
4.1 Evaluation Procedures	6
4.2 Mandatory Evaluation Criteria	7
4.3 Basis of Qualification	7
PART 5 - SECURITY AND FINANCIAL REQUIREMENT	7
5.1 Security Requirement	7
5.2 Financial Capability	7
ANNEX 1 – MANDATORY EVALUATION CRITERIA	8
FORM 1 - ITQ SUBMISSION FORM	12
FORM 2 – RESPONSE TABLE	14

PART 1 – GENERAL INFORMATION

1.1 Introduction

1.1.1 This Invitation to Qualify (ITQ) is neither a Request for Proposals (RFP) nor a solicitation of bids or tenders. No contract will result from this ITQ. The objective of this ITQ is to evaluate the managerial and technical capability of potential suppliers to perform the work required for the In-Service Support of the *Halifax*-class Combat Systems Equipment Group, described in section 1.2 (the "Requirement") and to pre-qualify responsive suppliers for the Bid Solicitation Phase.

1.1.2 Below are the intended phases of the solicitation process for the Requirement:

- 1 – ITQ: Pre-Qualification Phase
- 2 – RFP: Bid Solicitation Phase: Only Qualified Respondents can submit a bid

1.1.3 The Respondents submitting a responsive Response will be referred to as the Qualified Respondents in this ITQ solicitation process.

1.1.4 Only the Qualified Respondents will be permitted to bid on the subsequent RFP issued in the Bid Solicitation Phase.

1.1.4 Because the ITQ is not a request for proposals, Qualified Respondents can choose not to bid on the subsequent bid solicitation. The ITQ and any subsequent solicitation instrument may also be cancelled at any time in accordance with the 2003 (2016-04-04) Standard Instructions – Goods or Services – Competitive Requirements.

1.1.5 The ITQ is divided into the following parts:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Respondent Instructions: provides the instructions, clauses and conditions applicable to the ITQ;
- Part 3 Response Preparation Instructions: provides Respondents with instructions on how to prepare their responses;
- Part 4 Evaluation Procedures and Basis of Qualification: describes how the responses will be evaluated and the basis of qualification;
- Part 5 Security Requirement: describes specific security requirements;

1.1.6 The sourcing strategy relating to this procurement will be restricted to Canadian companies.

1.1.7 The requirement is subject to a National Security Exception and, as a result, none of the trade agreements apply to this procurement.

1.2 Summary

1.2.1 The Department of National Defence (DND) has a requirement to establish an In-Service Support Contract (ISSC) for six systems in the *Halifax*-class Combat Systems (HCCS) Equipment Group. The Royal Canadian Navy (RCN) currently operates twelve (12) *Halifax*-class ships and intends to operate them until their estimated end of life in 2036. The HCCS Equipment Group (HCCS EG) is an integral component of the *Halifax*-class ships and will require In-Service Support within this expected life span.

1.2.2 The HCCS EG comprises the following:

- 3D Radar System SMART-S (OEM: Thales, Netherlands);
- 2D Radar System SG-180 (OEM: Saab Microwave, Sweden);

- Navigation Radar NSC-26 (OEM: Raytheon Anschuetz, Germany);
- Fire Control System CEROS200 (OEM: Saab Systems, Sweden);
- Identification Friend or Foe System MK XIIA (OEM: Telephonics, USA);
- NS9003A-V2HC Electronic Support Measures (OEM Elisra, Israel; licenced Canadian Repair Facility is Lockheed Martin Canada); and,
- Associated Test Equipment and Training Aids.

1.2.3 Limited In-Service Support is currently being provided through separate contracts with each Original Equipment Manufacturer (OEM). Each OEM may hold the Intellectual Property Rights for their respective systems. These interim contracts are limited in that they are intended to provide only the minimum essential support services until a more comprehensive In-Service Support Contract can be established.

1.2.4 The Contractor will be required to provide In-Service Support on the HCCS Equipment Group systems installed in all twelve (12) *Halifax*-class ships, RCN Fleet Schools, Fleet Maintenance Facility Cape Scott (FMFCS), Fleet Maintenance Facility Cape Breton (FMFCB), and the Naval Electronic Systems Test Range Atlantic and Pacific (NESTRA, NESTRP). Special Tools and Test Equipment (STTE) located at some of these sites will also require In-Service Support.

1.2.5 The Contractor must achieve the RCN's HCCS readiness and sustainment objectives by performing all activities necessary for the provision of In-Service Support associated with supporting the HCCS Equipment Group in accordance with the Contract, including:

- a. ISS Management;
- b. Technical Schedule Management;
- c. In-Service Support Activities, including: Planning ISS activities, Design Intent Management, Configuration Management, Technical Problem Management Support, Obsolescence Management, Technical Data Management, Facilities and Government Property Management, Engineering Support, Maintenance and Material Management;
- d. Training Support;
- e. Electronic Information Environment;
- f. Performance Monitoring and Assessment.

1.2.6 The HCCS In-Service Support Contract will be for an initial period of six (6) years, followed by a series of optional contract extensions for additional periods of one (1) year in a 'rolling wave' concept until the expected end of life of the *Halifax*-class. HCCS ISSC performance outcomes will be one of the factors used in determining the award of contract extensions.

1.2.7 The purpose of this ITQ is to invite all suppliers capable of meeting the requirements of this ITQ to submit responses to PSPC for evaluation in an attempt to become a Qualified Respondent. Only Qualified Respondents will be invited to participate in the bid solicitation process.

1.3 Debriefings (ITQ)

1.3.1 Respondents may request a debriefing on the results of the ITQ. Respondents should make the request to the Contracting Authority within 15 working days of receipt of the results of the ITQ.

1.4 Fairness Monitor

1.4.1 To ensure the fairness, transparency and integrity of the procurement process, PSPC has engaged a third-party Fairness Monitor for the entire process of this multi-phased procurement, including the ITQ. The Fairness Monitor will not be part of the evaluation team, but will, among other things, observe the evaluation of the ITQ responses with respect to Canada's adherence to the evaluation process described in this ITQ.

PART 2 – RESPONDENT INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

2.1.1 All instructions, clauses and conditions identified in the ITQ by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-andconditions-manual>) issued by Public Works and Government Services Canada.

2.1.2 Respondents who submit a response agree to be bound by the instructions, clauses and conditions of the ITQ.

2.1.3 The 2003 (2016-04-04) Standard Instructions - Goods or Services – Competitive Requirements are incorporated by reference into and form part of the ITQ, except that:

- a) Wherever the term “bid solicitation” is used, substitute “Invitation to Qualify”;
- b) Wherever the term “bid” is used, substitute “response”;
- c) Wherever the term “Bidder(s)” is used, substitute “Respondent(s)”;
- d) Subsection 5(4), which discusses a validity period, does not apply, given that this ITQ invites suppliers simply to qualify.

2.1.4 If there is a conflict between the provisions of 2003 and this document, this document prevails.

2.2 Composition of Respondent

2.2.1 Responses may not be submitted by joint ventures, partnerships or other forms of multiple parties. Each Respondent may submit only one response.

2.2.2 Respondents submitting responses to the ITQ must indicate the legal name of the company that is submitting the response in **Form 1: ITQ Submission Form**.

2.2.3 The Respondents that are determined by Canada to meet the requirements set out in the ITQ will be considered Qualified Respondents.

2.3 Submission of Responses

2.3.1 Responses must be submitted only to the PSPC Bid Receiving Unit by the date, time and place indicated on page 1 of the ITQ.

- **Note: as this is a draft, there is no page 1 of the ITQ as indicated above. We anticipate that Respondents will have 30 days to submit their responses to the official ITQ.**

2.4 Enquiries

2.4.1 All enquiries must be submitted in writing to the Contracting Authority, at the email address identified below, no later than 7 business days before the ITQ closing date. Enquiries received after that time may not be answered.

Marie-Andrée Fortin
Supply Team Leader
Public Services and Procurement Canada

Acquisitions Branch
marie-andree.fortin@tpsgc-pwgsc.gc.ca

2.4.2 Respondents should reference as accurately as possible the numbered item of the ITQ to which the enquiry relates. Care should be taken by Respondents to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Respondents do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Respondents. Enquiries not submitted in a form that can be distributed to all Respondents may not be answered by Canada.

2.5 Applicable Laws

2.5.1 The relations between the parties will be governed by the laws in force in the Province of Ontario, unless otherwise specified in 2.5.2.

2.5.2 A Respondent may, at its discretion, substitute the applicable laws of a Canadian province or territory of its choice without affecting the validity of its response, by inserting the name of the Canadian province or territory of its choice in the ITQ Submission Form. If no other province or territory is specified, the Respondent acknowledges that the laws of Ontario are acceptable to it.

PART 3 - RESPONSE PREPARATION INSTRUCTIONS

3.1 Response Preparation Instructions

3.1.1 Copies of Response: Canada requests that Respondents provide their response as follows:

- a) Section I: Qualification Response (3 CDs of soft copies in Adobe PDF compatible format) and 3 hard copies). The CD should be labelled. The label should indicate the following: the Respondent's name, the ITQ number, Qualification Response and be signed by the Respondent.
- b) If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.
- c) Pricing is not a requirement and should not be included in the response.

3.1.2 Format for Response: Canada requests that Respondents follow the format instructions described below in the preparation of their response:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the ITQ;
- c) include a title page at the front of each volume of the response that includes the title, date, procurement process number, Respondent's name and address and contact information of its representative; and
- d) include a table of contents.

3.1.3 Canada's Policy on Green Procurement: In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process. See the Policy on Green Procurement (<http://www.tpsgc-PSPC.gc.ca/ecologisation-greening/achats-procurement/politique-policyeng.html>). To assist Canada in reaching its objectives, Respondents should:

a) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing a minimum of 30% recycled content; and

b) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, and using staples or clips instead of cerlox, duotangs or binders.

3.1.4 Industrial and Technological Benefits and Value Proposition (ITBs):

The ITB policy will apply to this procurement. The ITB Policy is administered by Innovation, Science and Economic Development Canada (ISED) with assistance from the Regional Development Agencies. To obtain information about Canada's ITB policy and Value Proposition, visit: <http://www.ic.gc.ca/irb>.

3.1.5 Language for Future Communications

Respondents are requested to identify, on **Form 1 - Submission Form**, which of Canada's two official languages will be used for future communications with Canada regarding this ITQ and all subsequent phases of the solicitation process.

3.2 Section I: Qualification Response

3.2.1 A complete qualification response consists of the following:

a) **Form 1 - Submission Form (Requested at ITQ Closing):** Respondents are requested to include the Submission Form with their responses. It provides a common form in which Respondents can provide information required for evaluation, such as a contact name, the Respondent's Procurement Business Number etc. Using the form to provide this information is not mandatory, but it is recommended. If Canada determines that the information requested by the Submission Form is incomplete or requires correction, Canada will provide the Respondent with an opportunity to do so;

b) A response to the Evaluation Criteria Identified at **Annex "1" - Mandatory Evaluation Criteria** in the Form Identified at **Form 2 - Response Table**; and

PART 4 - EVALUATION PROCEDURES AND BASIS OF QUALIFICATION

4.1 Evaluation Procedures

4.1.1 Responses will be assessed in accordance with the entire requirement of the ITQ including the evaluation criteria.

4.1.2 An evaluation team composed of representatives of Canada will evaluate the responses. Canada may hire independent consultants, or use any Government resources, to evaluate any response. Not all members of the evaluation team will necessarily participate in all aspects of the evaluation.

4.1.3 In addition to any other time periods established in the ITQ:

a) **Requests for Clarifications:** If Canada seeks clarification or verification from the Respondent about its response, including certifications, the Respondent will have 2 working days (or a longer period if specified in writing by the Contracting Authority) to provide the necessary information to Canada. Failure to meet this deadline will result in the response being declared non-responsive.

b) **Extension of Time:** If additional time is required by the Respondent, the Contracting Authority may grant an extension in his or her sole discretion.

4.2 Mandatory Evaluation Criteria

4.2.1 Each response will be reviewed for compliance with the mandatory requirements of the ITQ. Responses that do not comply with each and every mandatory requirement will be considered non-responsive and given no further consideration.

4.2.2 Respondents must submit the information required by **Annex "1" – Mandatory Evaluation Criteria**.

4.2.3 Respondents should demonstrate their understanding of the requirements contained in this ITQ and address clearly and in sufficient depth the points that are subject to the evaluation. Simply repeating the statement contained in the ITQ is not sufficient.

4.2.4 In conducting its evaluation of the responses, Canada may, but will have no obligation to, do the following:

- a) contact any or all references supplied by Respondents to verify and validate any information submitted by the Respondents; and
- b) seek clarification or verification from Respondents regarding any or all information provided by them with respect to the ITQ.

4.2.5 Only referenced material included within the Respondent's response, or clarified upon request by the Contracting Authority, will be evaluated. Reference material outside of the Respondent's response will not be considered. It is the sole responsibility of the Respondent to provide sufficient information so that their responses can be adequately evaluated.

4.3 Basis of Qualification

A response must comply with the requirements of the ITQ and meet all mandatory evaluation criteria to be declared responsive. A Respondent whose response has been declared responsive is a Qualified Respondent for the next stage of the solicitation process. However, Canada reserves the right to re-evaluate the qualification of any Qualified Respondent at any time during the solicitation process.

PART 5 - SECURITY AND FINANCIAL REQUIREMENT

5.1 Security Requirement

5.1.1 There will be security requirements for the RFP.

5.2 Financial Capability

5.2.1 SACC Manual clause A9033T (2012-07-16), Financial Capability, will apply to the resulting bid solicitation. Financial capability will be evaluated during the Bid Solicitation Phase.

ANNEX 1 – MANDATORY EVALUATION CRITERIA

The purpose of this Invitation to Qualify (ITQ) is to assess a Respondent's ability to perform the work required. The information and supporting documentation provided will be used to pre-qualify the Respondent for a Request for Proposals (RFP). To pre-qualify, a Respondent must describe their relevant experience and /or submit documentation to demonstrate compliance for each mandatory criteria or requirement(s).

1. Substantiation of Mandatory Evaluation Criteria Compliance

1.1 Respondents must respond to the corresponding mandatory requirements by providing a description explaining, demonstrating, substantiating and justifying their qualifications. Respondents are requested to utilize the unique number and associated title of each mandatory requirement in their responses. Respondents are requested to indicate where their mandatory requirement is met by entering the location (e.g. volume/binder number, page number, etc.) in the "Cross Reference to Response" column. Respondent's responses to each of the mandatory requirements will be evaluated as either "Met" or "Not Met". A "Not Met" will result in the response being deemed non-responsive.

1.2 Respondents are requested to submit their responses by using **Form 2 – Response Table**.

1.3 Respondents should only provide the required reference project(s) as indicated in each mandatory requirement. If more than the required number of reference project(s) is provided, the Respondents will be required to clarify which reference project(s) apply to corresponding mandatory requirement(s).

N° de l'invitation - Solicitation No.
W8482-168150/B
N° de réf. du client - Client Ref. No.
W8482-168150

N° de la modif - Amd. No.
007
File No. - N° du dossier
008fx.W8482-168150

Id de l'acheteur - Buyer ID
008fx
N° CCC / CCC No./ N° VME - FMS

<u>Qualification Number</u>	<u>Qualification Title</u>	<u>Qualification Item</u>	<u>Proof of Compliance</u>
1	OEM Support	The Respondent must demonstrate their capability to work with all of the HCCS EG OEM's or their authorized representatives to provide In-Service Support for all of the HCCS EG systems.	<p>Provide proof of the HCCS EG OEM's (or their authorized representatives) agreement to work with the Respondent in the forms of:</p> <p>Letters from all of the HCCS EG OEMs or their authorized representatives agreeing to work with the Respondent to support their respective HCCS EG systems.</p> <p>Names, addresses and points of contact for all companies involved.</p>
2	Canadian Company	The Respondent must be incorporated and in good standing in Canada.	<p>Provide copy of the Certificate of Incorporation</p> <p>Provide information regarding the Canadian Respondent including: company name, address, e-mail address, phone number.</p>
3	Security Requirement	The Respondent must possess the capability to manage Secret caveat CANUS information.	<p>Provide confirmation that the Respondent possesses a valid PSPC Secret caveat CANUS accreditation, or a letter committing the Respondent to achieve the necessary accreditation by Contract Award.</p> <p>Suggestion: 2 pages.</p>
4	Project Management Experience	The Respondent must demonstrate Project Management experience managing a Defence project within the last 10 years. This project must have exceeded \$50M and have had a minimum duration of three (3) years.	<p>Provide a summary of the Project Management experience from a Defence project. Describe the scope of the work, the project team size, total \$ value of the project and time span of the project.</p> <p>Suggestion: 2 pages.</p>
5	Contractor Management Experience	The Respondent must demonstrate Project management experience managing a minimum of five (5) concurrent contractors over a minimum period of three (3) years for a single Defence project.	<p>Provide a description of the Defence project, listing the names of the subcontractors and the product or services they delivered.</p> <p>Describe process(es) used to manage the subcontractors and provide examples of how subcontractor issues were resolved.</p> <p>Suggestion: 3 pages.</p>

6	Intellectual Property Management Experience	The Respondent must demonstrate experience in managing Intellectual Property (IP) for a Defence project. This experience must include the management of subcontractor IP. This experience must include the management of background and foreground IP.	<p>Provide a summary of the experience in managing Intellectual Property for a Defence project.</p> <p>Describe how subcontractor Intellectual Property was managed and provide examples of how any issues were resolved.</p> <p>Provide examples in which the Respondent identified foreground vs background IP and describe its process for the identification.</p> <p>Provide examples in which the Respondent obtained necessary background IP access licenses from OEMs to conduct the work – this may be supported by copies of license agreements.</p> <p>Suggestion: 4 pages. (does not include copies of license agreements)</p>
7	Repair & Overhaul Experience	The Respondent must demonstrate experience within the past 10 years conducting or managing \$20M or more of Repair and Overhaul activities on a single Defence contract.	<p>Provide examples of the Repair & Overhaul activities managed or performed exceeding \$20M on a single Defence contract.</p> <p>Suggestion: 2 pages.</p>
8	Supply Chain Experience	The Respondent must demonstrate experience within the past 10 years conducting and managing \$20M or more of Supply Chain activities on a single Defence contract.	<p>Provide examples of Supply chain activities (e.g. inventory control, warehousing, spare parts acquisition, distribution) managed or performed exceeding \$20M on a single Defence contract.</p> <p>Suggestion: 2 pages.</p>
9	Technical Data Management Experience	The Respondent must demonstrate experience within the past 10 years conducting or managing Technical data management activities exceeding 10000 documents/drawings/artifacts on a single Defence project.	<p>Provide examples of technical data management activities managed or performed exceeding 10,000 documents / drawings / artifacts on a single Defence project.</p> <p>Suggestion: 2 pages.</p>

N° de l'invitation - Solicitation No.
W8482-168150/B
N° de réf. du client - Client Ref. No.
W8482-168150

N° de la modif - Amd. No.
007
File No. - N° du dossier
008fx.W8482-168150

Id de l'acheteur - Buyer ID
008fx
N° CCC / CCC No./ N° VME - FMS

10	Import/Export Control Experience	The Respondent must demonstrate experience with Defence materiel and services import and export control regulations.	<p>Provide a description of policies and procedures used to import and export defence materiel and services between Canada, US and Europe. Provide one example of importing/exporting defence materiel and services to each of the US and Europe.</p> <p>Demonstrate the management of import and export licenses and the procedures used to mitigate any ITAR and CTAT issues.</p> <p>Provide copies of certificates, licenses and agreements obtained to support the examples provided from other projects that authorize the import and export of defence materiel and services.</p> <p>Suggestion: 2 pages (excluding the copies of certificates, licenses and agreements).</p>
11	Industrial and Technological Benefits	The Respondent must accept the application of Canada's Industrial and Technological Benefits (ITB) under the HCCS ISS project. This requires a commitment to ITB totaling 100% of contract value measured in Canadian Content Value.	<p>Formal written confirmation accepting application of the ITB policy, which includes a commitment to ITB totaling 100% of contract value measured in Canadian Content Value for the HCCS ISS project.</p> <p>Written confirmation in the form of a written letter, attestation or certificate, to be signed by an officer of the company, for example: VP, CFO, COO, CEO.</p>

N° de l'invitation - Solicitation No.
W8482-168150/B
N° de réf. du client - Client Ref. No.
W8482-168150

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File No. - N° du dossier
008fx.W8482-168150

Id de l'acheteur - Buyer ID
008fx
N° CCC / CCC No./ N° VME - FMS

FORM 1 - ITQ SUBMISSION FORM

#	Response
Respondent's full legal name	
(a)	
Respondent's Procurement Business Number	
(b)	
Authorized Representative of Respondent for evaluation purposes (e.g. clarifications)	
(c)	Name:
	Title:
	Address:
	Telephone #:
	Email:
Applicable Laws	
(d)	Ontario <input type="checkbox"/> yes Or specify other Canadian province or territory:
Official Language	
Canada's Official Language in which the Respondent will communicate with Canada regarding this ITQ and all subsequent phases of the solicitation process - indicate either English or French	
(e)	<input type="checkbox"/> English <input type="checkbox"/> French
Security Clearance Level of Respondent	
Please ensure that the security clearance matches the legal name of the Respondent	
(f)	Level Date Granted
ITQ Submission Requirements	
On behalf of the Respondent, by signing below, I confirm that I have read the entire ITQ including the documents incorporated by reference into the ITQ and I certify and agree that:	
1. The Respondent considers itself able to meet all the mandatory requirements described in the ITQ; and	
2. All the information provided in the response is complete, true and accurate.	
Signature of Authorized Representative of Respondent	
(g)	Name:

N° de l'invitation - Solicitation No.
W8482-168150/B
N° de réf. du client - Client Ref. No.
W8482-168150

N° de la modif - Amd. No.
007
File No. - N° du dossier
008fx.W8482-168150

Id de l'acheteur - Buyer ID
008fx
N° CCC / CCC No./ N° VME - FMS

#	Response
	Address:
	Email:
	Signature of authorized representative of Respondent
	Phone:
	Date:

DRAFT

N° de l'invitation - Solicitation No.
W8482-168150/B
N° de réf. du client - Client Ref. No.
W8482-168150

N° de la modif - Amd. No.
007
File No. - N° du dossier
008fx.W8482-168150

Id de l'acheteur - Buyer ID
008fx
N° CCC / CCC No./ N° VME - FMS

FORM 2 – RESPONSE TABLE

Qualification Number	Mandatory Requirement	Cross Reference to Response

DRAFT