



**Royal Canadian Mounted Police
Gendarmerie royale du Canada**

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:**

Bid Receiving/Réception des soumissions
Procurement & Contracting Services Branch
VISITOR'S CENTRE
Royal Canadian Mounted Police
73 Leikin Drive
Ottawa, Ontario K1A 0R2
Attn: Sylvie Niwe Mutuyeyezu
Telephone: (613) 843-3798

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaries

Title-Sujet Acquisition and Correlation Review Services		Amendment No. N° de la modification 001
Solicitation No. - No. de l'invitation 201704016		Date December 22, 2016
Client Reference No. - No. De Référence du Client S0184		
GETS Reference No. - No. de Référence de SEAG PW-16-00760409		
Solicitation Closes - L'invitation prend fin at – à 02:00 PM Eastern Standard Time (EDT)/) on – le January 6 th , 2017		
F.O.B. - F.A.B. Destination		
Address Enquiries to: - Adresser toutes questions à: Diane Perkins Senior Contracting Officer		
Telephone No. - No de téléphone 613-843-5904		Fax No. - N° de FAX: (613) 825-0082
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: See Herein / Voir aux présentes		
Instructions: See Herein Instructions : Voir aux présentes		
Delivery Required - Livraison exigée: See Herein/Voir aux présentes		Delivery Offered - Livraison proposée
Name and title of person authorized to sign on behalf of Vendor/Firm Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur		



QUESTION AND ANSWERS SERIES I:

Q1: Due to upcoming statutory holidays, we may require additional time to prepare our response. We therefore respectfully request for an extension of the date of bid submission from January 4, 2017 at 2:00 pm to January 6, 2017 at 2:00 pm. Could you please let us know if you can accommodate this request.

A1:

At Page 1 of Request for Proposal 201704016:

DELETE:

Solicitation Closes – At: 2:00 PM EST

On: January 4th, 2017

And INSERT:

Solicitation Closes – At: 2:00 PM EST

On: January 6th, 2017

Q2: At Parts 6.2 and 7.16, the Controlled Goods Program is brought up. At this time, Forensic Technology is not registered in either this Program, or the ITAR Program. Past analysis of both these programs has revealed that our products and normal business do not fall within the scope of these programs and we are therefore not required to be registered. The contemplated project involves spent ammunition which in our opinion does not constitute a Controlled Good. Considering that a new registration in the Controlled Goods Program takes 32 days to complete, if we need to have a valid registration before commencing work on this project, this would delay the start date. As such, we would be grateful if you could reconsider the Controlled Goods Program requirement for this project.

A2: No changes to be made.

Q3: In Annex A, Location of the Work is stipulated to be the RCMP offices in Ottawa. In order to meet the required project timeline, we propose to do the acquisition services in Ottawa but the correlation review services in our secure CIBIN room located in our Montreal office. Could you please advise if this would be acceptable.

A3: Please see below RFP amendment #01.



AMENDMENT #1

DELETE Annex 'A' STATEMENT OF WORK in its entirety and **INSERT** the following;

ANNEX "A"

STATEMENT OF WORK

Title: Integrated Ballistics Identification System (IBIS) Acquisitions and Correlations Review Services.

Objectives:

The Royal Canadian Mounted Police (RCMP), National Forensic Laboratory Services (NFLS) is seeking professional services for conducting digital image acquisitions of fired bullets/expended cartridge cases onto the Ottawa RCMP IBIS Instrument and conducting the correlation reviews of the acquired digital images.

Background:

As a consequence of Deficit Reduction Action Plan/attrition/operational need, the NFLS firearms section no longer has dedicated IBIS operators. This loss of personnel has had a direct impact on the IBIS casework output creating a large backlog.

Scope:

This work will include the acquisition and correlation review of 1000 to 2000 bullets/expended cartridge cases.

Tasks:

Each resource to conduct the following tasks:

- Digital image acquisition of fired bullets/expended cartridge cases onto the Ottawa RCMP IBIS instrument.
- Correlation reviews (of the digital images acquired).
- Create case in IBIS and enter the tombstone data.
- Conduct acquisition of the exhibits on BrassTrax/BulletTrax.
- Review Correlations in MatchPoint Plus.
- Transfer of the exhibits in Laboratory Information Management System (LIMS) (scan a barcode) and take possession of the exhibits by signing out exhibits and signing the exhibits back in once examination is completed. All of the exhibits will be physically located in the same room as the IBIS instruments.
- Save IBIS printouts of IBIS Exhibit information & IBIS Correlation Results on USB and index into LIMS.
- Enter findings into LIMS.
- Select Draft Complete into LIMS.
- Create Table of Contents for file documentation & Index into LIMS.

RCMP Support:

The RCMP to provide the use of a Forensic Laboratory and all approved equipment, instruments, software and tools needed to conduct the tasks.



A Laboratory Information Management System (LIMS) Diary Date Forecast listing the cases (exhibits) to be acquired will be provided to the operator.

Each resource will be granted LIMS access, so that he/she can assign the SR (service request) to himself/herself.

Deliverables:

Provide IBIS printouts of IBIS Exhibit information & IBIS Correlation Results on USB and index into LIMS.

Provide a report of the number of daily acquisitions and correlation reviews on a bi-weekly basis.

Location of the Work:

Acquisition Services to be performed at the:
RCMP
1200 Vanier Parkway, Ottawa, Ontario

Correlation Review Services to be performed at the above address or the Contractors place of business.

Travel:

No travel outside the National Capital Region is expected for this requirement.

Language:

English essential.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.