



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**11 Laurier St./11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Furniture Division/Division des ameublements  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Office furniture	
<b>Solicitation No. - N° de l'invitation</b> 45045-160043/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> 000008988	<b>Date</b> 2016-12-30
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$SPQ-983-71953	
<b>File No. - N° de dossier</b> pq983.45045-160043	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-01-09</b>	
<b>Time Zone</b> Fuseau horaire Eastern Standard Time EST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Wong, Michelle	<b>Buyer Id - Id de l'acheteur</b> pq983
<b>Telephone No. - N° de téléphone</b> (819) 420-6462 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

45045-160043

Client Ref. No. - N° de réf. du client

45045-160043

Amd. No. - N° de la modif.

004

File No. - N° du dossier

pq98345045-160043

Buyer ID - Id de l'acheteur

pq983

CCC No./N° CCC - FMS No./N° VME

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**This amendment 004 is raised to answer questions received from industry as well as to extend the bid closing date.**

**Q.6:** Annex A - 6.1.2, requests a minimum height adjustment range from 22.5" to 44.5". Due to work surface thickness, when a table with this adjustment range is lowered to its lowest position, there will be no more than 21.5" clearance between the surface and the floor. Such a small clearance creates the opportunity for other surrounding furniture and users of average stature to be crushed. Most task chairs do not go low enough to work within a 21.5" clearance. Additionally, if you add keyboard trays you have an even smaller clearance remaining.

Our tables have a range of 25" to 50" (with work surface) which starts at a point where the 5th percentile North American seated elbow heights initiate and ends where European 95th % standing elbow heights end. Usually an external footrest is added with a chair to accommodate users who fall below the lowest requirements.

Given that our range accommodates the majority of users and avoid issues with surrounding furniture, please allow for a 25" to 50" range of adjustment.

**A.6:** We will not be changing our height requirements, as they were provided to us by our Ergonomic Team.

**Q.7:** Amendment 003 Q&A 5 states Delivery is to include the assembly of the bases. Will assembly be done on site? The size of the actual work surface size will needed to be given at time of assembly to determine length of the base.

**A.7:** Assembly of base only is required, on site. Bases will be stored until required. Our team will install them and adjust them according to surface length.

**Q.8:** Further to Amendment #003, Q&A#5 delivery is to include assembly of the bases. We have a couple additional questions/concerns: To be able to accommodate surfaces between 48" and 72" wide, these bases are adjustable – without knowing the width of surface to be installed, how are we to know the adjustment required? Also, the control box for the electrical needs to be mounted to the underside of the surface – are we to just leave the wires/control box hanging for future installation? Once assembled, are they to be left on the loading dock or to be placed elsewhere and levelled?

**A.8:** Our team will adjust the width as required at a later date.  
Leave the wires/control box attached to the leg.  
Bases will be placed elsewhere.

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**Q.9:** Our table has a standard range of 23 5/8" - 49 1/4", is this acceptable for this requirement? Would a base with a low end range of 22" be acceptable?

**A.9:** Please respect the requirements posted in original tender. No modifications will be accepted.

The bid solicitation closes Monday January 9, 2017, at 2:00pm Eastern Standard Time (EST).

**All other Terms and Conditions remain unchanged.**