



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions  
Royal Canadian Mounted Police (RCMP)  
Procurement & Contracting Services  
5th Floor, 10065 Jasper Avenue NW  
Edmonton, AB T5J 3B1

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

**Proposal to: Royal Canadian Mounted Police**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition aux: Gendarmerie royale du Canada**  
Nous offrons par la présente de vendre à Sa Majesté l'Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

**Bidder's Legal Business Name –  
Nom légal du soumissionnaire:**

\_\_\_\_\_

Telephone # - Numéro de téléphone:

\_\_\_\_\_

Email - Courriel:

\_\_\_\_\_

<b>Title-Sujet:</b> <b>Janitorial Services – RCMP Innisfail Detachment</b>		
<b>Solicitation No. - N° de l'invitation</b> <b>M5000-16-05593/A</b>	<b>Date</b> <b>January 4, 2017</b>	
<b>Amendment No. – N° modif : 002</b>		
<b>GETS Reference No. - N° de référence du SEAG PW-16-00758489</b>		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At /à :</b>	<b>2:00 PM</b>	MST (Mountain Standard Time) HNR (heure normale des Rocheuses)
<b>On / le :</b>	<b>January 20, 2017</b>	
<b>Destination of Goods and Services – Destinations des biens et services</b> <b>Royal Canadian Mounted Police - Gendarmerie royale du Canada Innisfail Detachment 4904 – 45th Avenue Innisfail, AB T4G 1S6</b>		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Shelley Doering, Procurement Officer		
<b>Telephone No. – N° de téléphone</b> 780-670-8636	<b>Facsimile No. – N° de télécopieur</b> 780-454-4523	

<b>COMPLETE BELOW IN FULL - REMPLISSEZ CI-DESSOUS EN ENTIER</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Amendment 002 has been raised to correct Amendment 001, correct the description of the Detachment, change/add activities, add Appendix A-1 Standard Operating Procedure and to provide answers to the questions asked at the site visit on December 20, 2016:

### **From Amendment 001:**

#### **Delete:**

#### **6.11. Priority of Documents**

- (a) the Articles of Agreement;
- (b) 2010C (2016-04-04) General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work
- (d) Annex G Security Requirements Checklist
- (e) Annex C, Insurance Requirements
- (f) Annex D, Basis of Payment
- (g) Annex E, Sample of Activity Log
- (h) Annex F, Communication Log
- (i) the Contractor's bid dated \_\_\_\_\_, as amended on \_\_\_\_\_

#### **Insert:**

#### **6.11. Priority of Documents**

- (a) the Articles of Agreement;
- (b) 2010C (2016-04-04) General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work
- (d) Appendix A-1 Standard Operating Procedure
- (e) Annex G Security Requirements Checklist
- (f) Annex C, Insurance Requirements
- (g) Annex D, Basis of Payment
- (h) Annex E, Sample of Activity Log
- (i) Annex F, Communication Log
- (j) the Contractor's bid dated \_\_\_\_\_, as amended on \_\_\_\_\_

### **From Original Solicitation:**

#### **Delete:**

#### **1. SCOPE**

#### **1.3. Background and Specific Scope of the Requirement**

The Innisfail Detachment is a single story building. On the main floor there are six offices, two file rooms, interview room, prisoner guest room, exhibit room, 3 washrooms (1 public and 2 staff), a



boardroom and 2 general office areas. The basement is an open concept gym area and a few storage rooms. The Detachment also has a secure bay and a garage bay. Total cleaning area is 632 m<sup>2</sup>. All areas are to be cleaned in accordance with Annex A 2. Requirements.

## 2. REQUIREMENTS

### 2.1. Tasks, Activities, Deliverables and Milestones

#### 2.1.1. Tasks

##### 2.1.1.2 Activities

<b>Annually</b>
<b>Yearly</b>
Steam clean or shampoo all carpets using water extractor type machine. All labour, equipment and materials for this work to be supplied by contractor.

### Insert:

#### 1. SCOPE

### 1.3. Background and Specific Scope of the Requirement

The Innisfail Detachment is a single story building. On the main floor there are six offices, two file rooms, interview room, prisoner guest room, exhibit room, 3 washrooms (1 public and 2 staff), a boardroom and 2 general office areas. Cell block with 6 cells, guard area with 2 storage rooms, 2 phone rooms and one washroom. The basement is an open concept gym area and a few storage rooms. The Detachment also has a secure bay and a garage bay. Total cleaning area is 1,963.7 m<sup>2</sup>. All areas are to be cleaned in accordance with Annex A 2. Requirements and Appendix A-1 Standard Operating Procedure.

## 2. REQUIREMENTS

### 2.1. Tasks, Activities, Deliverables and Milestones

#### 2.1.1. Tasks

##### 2.1.1.2. Activities

<b>Non-Routine</b>
<b>As Required</b>
Cell area is to be cleaned and disinfected – as instructed by the Site Authority or Site Authority's designate. See attached Appendix A-1 Standard Operating Procedure (SOP) – Cleaning of RCMP Cellblocks and Detention Areas.
<b>Annually</b>
<b>Yearly</b>



Steam clean or shampoo all carpets and upholstered chairs using water extractor type machine. All labour, equipment and materials for this work to be supplied by contractor.

**Answers to questions raised at the site visit on December 20, 2016:**

**Question 1:**

What is the square footage of the area that requires cleaning?

**Answer 1:**

632 m<sup>2</sup> – See Annex A, Section 1.3. Background and Specific Scope of the Requirement as well as Amendment 002 for the correction to Section 1.3. Background and Specific Scope of the Requirement.

**Question 2:**

In regards to cells that require special cleanup for Hep C prisoners, are Hazmat or special safety suits and supplies provided?

**Answer 2:**

No – See Annex A Section 2.2.1.1. and Section 2.2.1.2.

**Question 3:**

If an emergency clean up occurs, are they required to attend immediately or wait until the end of the business day?

**Answer 3:**

Each instance will require its own decision on time to attend.

**Question 4:**

If a flood occurs in the basement and the sump pumps fail, is it their responsibility to get them going and do the clean up?

**Answer 4:**

No – Detachment will call required service person but there may be some additional clean up required when complete. This will be assessed at time of incident.

**Question 5:**

Are upholstered chairs part of the required annual steam cleaning?

**Answer 5:**



Yes – See Amendment 2, from original solicitation, insert, 2. Requirements.

**Question 6:**

Once the contract is awarded, what will be the start date and how will building access be gained?

**Answer 6:**

Start Date will be the first day of the month following contract award date.  
Building access, times, arrangements will be made through the Detachment after award.

All other terms and conditions remain the same.

<<<END>>>