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**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Maritime Aircraft Division/Division de aéronefs  
maritimes

11 Laurier St. / 11, rue Laurier

8C1, Place du Portage

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> Pubs Management	
<b>Solicitation No. - N° de l'invitation</b> W8485-163512/B	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> W8485-163512	<b>Date</b> 2017-01-06
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$BQ-175-26091	
<b>File No. - N° de dossier</b> 175bq.W8485-163512	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-01-31</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Derby (175bq), Sandra	<b>Buyer Id - Id de l'acheteur</b> 175bq
<b>Telephone No. - N° de téléphone</b> (873) 469-3828 ( )	<b>FAX No. - N° de FAX</b> (819) 997-0437
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

The purpose of Amendment 001 to this Solicitation is to provide answers to questions received.

### **Questions and Answers**

<b>No.</b>	<b>Question</b>	<b>Answer</b>
1	Is there a particular type of DND publication you would like respondents to use when developing their sample IETM? What sample data should be used to produce the IETM?	10.3 This sample must be segregated from the normal reproducible and working copies, to allow incorporation of elements to demonstrate all the sub items from 10.4.
2	DID-005 Para 10.3 states "The sample must be one of DNDs publications, greater than 20 pages in length". Is the DND publication to be used limited to a maximum number of pages?	20 is the minimum.
3	How does Canada plan on objectively evaluating the IETM samples if each respondent uses a different DND publication? Should DND not supply a common set of XML data modules to each bidder to use in their own IETM, so that they are comparing apples to apples?	This is not a rated requirement. It is a pass fail.
4	Will DND accept an IETM that is fully compliant with S1000D XML, that is dynamically produced and presented as HTML?	We have not stated how it is presented.
5	In several of the DIDs in Appendix 1 to Annex A, Block 12 (Date of Submission) refers the reader to consult Block 16. However, Block 16 does not include any submittal dates. When are the particular DIDs expected to be submitted? e.g. with the bid, x months after contract award, etc.?	This is in reference to paper copy or CDs which would normally be in PDF. Some of the CDRLs are for submission with the contractor proposal. Others are after contract award. Read CDRLs 5 and 6 as with Response to RFP. CDRI 001 read monthly. 002 read ten days prior to meetings. 003 read 10 days after meeting. 004 Read 30 days after contract award.
6	Para 4.3.2 of the SOW states "The contractor must produce and distribute publication in formats other than S1000D compliant XML when requested by DND." Could you please describe the formats other than S1000D compliant XML that the successful bidder must use?	See above.
7	What version of the S1000D specification is required to be met?	The latest.
8	Para 4.4.3 of the SOW references FT6 IETM Business Rules, Appendix I. There is no Appendix I included with the RFP. Can Canada provide bidders with a copy of this document?	Business rules will not be provided. Business rule are current to the current contracted provider. The response structured layout of how the responder creates the product will establish new business rule. Disregard Appendix I.
9	Is it possible to receive a copy of the Common Aviation Equipment Publications S1000D Business Rules referenced in Para 2.1.m. of the SOW?	See above.
10	Will the FT6 Business Rules referenced in Para 4.4.3 apply to the IETM sample or will the Common Aviation Equipment Publications S1000D Business Rules referenced in Para 2.1.m. of the SOW apply?	See above.
11	Each CDRL references Block 16 for 1st submission but in every case Block 16 remains blank - Please clarify.	Some of the CDRLs are for submission with the contractor proposal. Others are after contract award. Read CDRLs 5 and 6 as with Response to RFP. CDRI 001 read monthly. 002 read ten days prior to meetings. 003 read 10 days after meeting.

		004 Read 30 days after contract award.
12	DID-005 says "submitted using the DWAN IETM" this is unclear as it does not describe what the "the DWAN IETM" is. To the best of our knowledge there a number of IETMs on the DWAN some of which are based on S1000D compliant XML, others that are not.	DWAN is the Defence Wide Area network and states the vehicle used to access the publications. IETM stands for Interactive Electronic Technical Manual which describes how the publication will be viewed by the end user. States it must be S1000D compliant. Also states that if you do not have DWAN access to IETM that it can be submitted via standalone system in final viewing format.
13	Please define what Canada means by "XML Drawings, Diagrams and Illustrations" in Para 4.2.3.2.2. - SVG is a XML based drawing format, however our understanding is that DND is moving away from SVG. Does DND have a preferred format for the Drawings, Diagrams and Illustrations?	We do not have a preference or it would have dictated it in 4.2.3.2.2. It must be vectored.
14	DID-004 Para 10.3 states to deliver in ".doc, .docx, .pdf" – should this read ".doc, .docx, or .pdf"?	This should read "or".
15	Para 4.1.b of the Technical Bid Evaluation plan states that "The sample IETM must contain two sample publications in the IETM format as outlined in CDRL005/DID-005" however ever DID-005 Para 10.3 actual states "The sample must be one of DNDs publications, greater than 20 pages in length" – How many samples are required?	One
16	Para 4.2.3.5 states "Based on the file format and OPI list requested in Appendices C-E" and Para 4.2.3.6.2 states "...in the format(s) requested in Appendices C-E" – Appendices C-E do not list formats nor do they list OPI. OPI(s) only occur in Appendices F and G. Please clarify the format of each publication and Please clarify if DND will be assigning an OPI to each publication listed in appendices C-E.	The Format of each publication will be the same. CFTOs all follow the same format. OPI are not listed in appendices but are identified for each pub within the pub itself which will be identified with the associated pub for work under contract. For Bid Eval purposes a sample pub will be submitted either from the ALSE, AMSE or Common list and the OPI is already identified on the pub.
17	Para 4.5.1 states "Any DND publication listed in Appendix C-E not yet held as a reproducible in S1000D format must be converted to S1000D format by the Contractor" - As discussed in a previous question Appendices C-E do not list the current format of the publication – please clarify. Are these publications to be converted in masse as their own task or are they to be converted only as they are edited for changes or updates? How many publications & associated pages require conversion?	All pubs are now available in PDF and source files are in XML. The IETM will possible have a new look and feel. That look and feel will be S1000D compliant, XML format . Prior to launch of the IETM.
18	Para 4.6.15 states "...equipment (Computers, projects/ monitors)..." – Please clarify	It means that the contractor will be responsible to ensure the place and equipment is present that allows for the success of the meeting.
19	Para 5.2 states "...as and when indicated in Appendices C-E." - Please clarify as appendices C-E do not indicate any time.	Para 5.2 states In accordance with para 4 of the a SOW. Also states when indicated in Appendices. It is not indicated. Para 4.6 Performance Management details the how and when.
20	Technical Bid Evaluation Plan, Item referring to SOW Para 5.3.8 states "...For the purpose of the bid evaluation only the provided sample publications..." – Please clarify how many samples are required 1, 2 or many.	One

21	Technical Bid Evaluation Plan, Items referring to SOW Para 5.3.10 & 5.3.11 both state "It shouldn't contain any listings as the revision status of the sample is out of date" – Please clarify.	Each pub has a change register. For bid eval the register does not have to be populated with the changes but it must be resident.
22	Please define "part(s)" in the context of the Technical Bid Evaluation Plan, Items referring to SOW Para 5.4.7 and 5.4.9.	CFTOs are broken down into parts. SOW para 2.1d.
23	SOW Para 4.1 states – "The end product of the publication management process will be an up-to-date publication that is distributed to all recipients either in hardcopy/CD or via the IETM". Upon Contract Award, will the successful bidder be required to create an IETM from scratch or will it assume the responsibility for maintaining the current IETM? If assuming responsibility for the IETM, will the relevant artifacts (e.g. scripts, style sheets, etc.) be provided by DND?	This contract is for the bidder to present how they will provide an IETM.
24	The RFP stipulates that the IETM is XML-based. Is the source data for the IETM all XML?	Source data is in XLM.
25	Could Canada please provide a specification for the IETM sample laptop? For example, which operating system is required, which web browser is required, how much RAM is expected, etc.	The Sample laptop for the evaluation is to run your proposed IETM. We will not specify RAM requirements. Our current operating system is Windows 7.
26	CDRL-003, Block C lists 4.7.17 and 7.4 as SOW identifiers, however paragraph 4.7.17 does not exist in the SOW. Should this SOW identifier be updated to read 4.6.17?	Yes, 4.6.1.7
27	CDRL-005, Block C lists 5.4.9 and 7.6 as SOW identifiers, however the content of paragraph 5.4.9 is not related to this CDRL. Should this SOW identifier be updated to read 5.4.10?	Yes, 5.4.10
28	The number of publications is listed as 1,100 in Part 1 – General Information, para 1.2, and then as 1,500 in the Technical Bid Evaluation Plan, para 1.1. How many publications are to be managed?	1100
29	SOW para 5.4.7 reads, "...only amounts of text no greater and no less than a single "Part" of the publication will be viewable/ scrollable in the viewer." Is "part" defined as a data module?	CFTOs are broken down into parts SOW para 2.1d.
30	Technical Bid Evaluation Plan, para 3.2 references an "Annex A compliance matrix", however Annex A does not contain a compliance matrix.	Annex A is the Technical SOW which drives the compliance matrix Annex C the Bid Eval Plan.
31	Technical Bid Evaluation Plan, para 4.3 references Annex A Evaluator Forms, however Annex A does not contain evaluator forms.	Read Annex C
32	Is Isovview used to view the vector graphics on the IETM?	Doesn't matter. That is up to the proposed system.
33	SOW Par 4.2.3.2.2 states – "The contractor must publish the Drawings, Diagrams and Illustrations in XML in a Vector format." Does Canada mean CGM vice XML?	No
34	Are only the XML based publications on the IETM? Which publications have to be distributed on the IETM?	All Pubs are distributed on the IETM. The IETM is the primary method of distribution.
35	SOW Par 5.3.2 states – "The contractor must implement IETM to allow on demand export of .pdf files of user selectable sections of the publication. From as little as a single side heading level up to the full part of the publication." Is this a requirement to print on the fly? Should these be stamped "Uncontrolled" or "Controlled Goods" when printed?	Define print on the fly. Uncontrolled and controlled as they are displayed on the IETM should also show up on the printed version.
36	SOW 5.3.4 states – "The contractor must implement the IETM such that the deployable laptop system is updatable via	No

	periodic connection to the DND network.” Is this a requirement for a “push” automatic update capability vice manual?	
37	SOW 5.4.7 states – “The contractor must implement the IETM such that when viewing an S1000D compliant xml publication only amounts of text no greater and no less than a single “Part” of the publication will be viewable/ scrollable in the viewer. The part must be selectable from the table of contents.” Please clarify. Is this to mean a single “Data Module” of the publication? Will the granularity level of a Data Module be provided? Is a “Part” in CFTO format a Data Module in S1000D?	CFTOs are broken down into parts SOW para 2.1d.
38	SOW 5.4.10 states – “The contractor must submit an initial sample IETM publication in S1000D compliant XML, IAW CDRL 005”. Can this be an HTML IETM derived from XML content?	SOW states source file will be S1000D compliant XML. We have not dictated what format will be used to present the info.
39	DID-005 – 10.1 – “The document sample must be submitted using the DWAN IETM, or via a stand alone system capable of displaying the S1000D derived xml document in the final viewable format.” Again, will a government furnished IETM be provided?	Not for Bid. If a bidder already has a DWAN IETM it may be presented via that IETM. If not it must be on laptop.
40	DID-005 – 10.3 – “This sample must be segregated from the normal reproducible and working copies, to allow incorporation of elements to demonstrate all the sub items from 10.4.” Is the contractor to send the Reproducible and Working copies of the data that the IETM was created from?	Yes
41	SOW para 4.2.2.3 reads, “The contractor must publish the amendment in the file format outlined in Appendices C-E”, but the information listed in Appendices C to E does not include file format.	Appendices show the format. NDID, Title and # of pages.
42	In the IETM Structure and Layout section of the Technical Evaluator Bid Evaluation Form, the SOW identifiers do not appear to be correct. In the evaluation form, should ‘SOW 5.3.3’ be updated to read ‘SOW 5.3.2’, ‘SOW 5.3.8’ to read ‘SOW 5.3.7’, ‘SOW 5.3.9’ to read ‘SOW 5.3.8’, ‘SOW 5.3.10’ to read ‘5.3.9’, ‘SOW 5.3.11’ to read ‘SOW 5.3.10’, and ‘SOW 5.3.12’ to read ‘SOW 5.3.11’?	Correct. Update to read SOW 5.3.2 vice 5.3.3, 5.3.7 vice 5.3.8, 5.3.10 vice 5.3.11 and 5.3.11 vice 5.3.12
43	In the IETM Structure and Layout section of the Technical Evaluator Bid Evaluation Form, the second row reads, “For the purpose of the bid evaluation, only the provided sample publications must have working links. The other publications must be listed to provide a proper “look and feel”. Will DND be providing sample publications to be used for the sample IETM? Are we to create links (non-working) to all of the 1,100 publications in Annex F or a listing of all 1,100 publications?	DND will not be dictating the pub. If you only have to provide one sample pub it is impossible to have working links to the other 1, 099 pubs. Only the listing is required.
44	There are several references within the RPF to the “Common Aviation Equipment Publications S1000D Business Rules”. Is this document available to bidders?	This will not be available to bidders. With a new IETM and contract business rules will change and require refinement/revision. For Bid purposes the just have to state they will comply.
45	Our question is in regard to the laptop being provided to demonstrate the proposed IETM for evaluation. Is there any preference to the operating system on the laptop? Would Windows 10 be acceptable?	We currently operate under Windows 7 but we have not specified for the RFP. Windows 10 is acceptable.

46	SOW paragraph 5.6.5 - "The contractor must supply, maintain and upload information to a server used to make the IETM available on the DIN." – Will the contractor be required to purchase hardware (a server)?	Yes
47	SOW paragraph 5.6.6 – "The contractor must meets all DND Information Technology design and maintenance requirements required to set up and run the server on the DIN on DND's behalf." – Will the contractor be required to get the certifications for new hardware (server) to run on DNDs DWAN? Will the contractor have to set up the hardware (server) on the DIN?	Yes for certification, no for set up to the DIN physically. Software uploads, operating systems etc must be done by the contractor.
48	Will the S1000D IETM for the Common Aviation Equipment, the one that is on the DIN, be provided to the contractor? If so, will the contractor be required to upload S1000D XML Publications to this IETM? Or is the contractor to create a new S1000D IETM?	Contractor will create a new S1000D IETM.
49	Can you provide the number of publications per file type (IETM, PDF, Hard Copies...)?	Approximately 1100 of each type.
50	Is there an estimate of the number of manuals requiring conversion to S1000D format?	All
51	Can you provide the past volume breakdown? To determine the number of the resources required per skill set.	No
52	The bid requests creation of drawings. For publications, we refer to this as illustrations and a drawing is a manufacturing part drawing. Can you clarify the work requested?	Both
53	What Class of IETM is being requested (1 to 6)? In order to determine the level of hyperlinking/hot spotting, look and functionality of the publication.	We have not ask for a level but a functionality as stated in the SOW. We are asking the bidders to propose their systems.
54	The bid refers to Appendix F that gives distribution instructions and format instructions. Please can you provide us with the appendix F?	Disregard Appendix F. Read as to DSCO. Statement would have had a list of all contractors without DWAN access the number and names of theses contractors can change yearly. DSCO will be the main hub for distribution.
55	Is there an estimated monthly or annual volume of printed pages?	No
56	Any restrictions on export (ex: to the US with an export license) complying with CGP, NATO and all security requirements?	No. Some of our items are controlled goods.
57	Are on-site resources required?	No
58	What publication management system do you have in place?	Not sure of the context or relevance since we have not asked for a re-creation of anything except for CFTOs.
59	With respect to the subject Solicitation, could you please provide a breakdown of how many of the approximately 1100 publications are in either; a. IETM or b. Pdf or c. Paper format.	The actual numbers of each category can be obtained in the appendices to Annex A where they are all listed.

**All other terms and conditions of this Request for Proposal remain the same.**