



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Fuel & Construction Products Division  
11 Laurier St./11, rue Laurier  
7A2, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> SUPPLY FIREWOOD FOR CAMPSITES	
<b>Solicitation No. - N° de l'invitation</b> 5P203-160764/A	<b>Date</b> 2017-01-09
<b>Client Reference No. - N° de référence du client</b> 5P203-160764	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$HL-632-72195	
<b>File No. - N° de dossier</b> hl632.5P203-160764	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-02-20</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> J.L. LeGrow	<b>Buyer Id - Id de l'acheteur</b> hl632
<b>Telephone No. - N° de téléphone</b> (873) 469-3353 ( )	<b>FAX No. - N° de FAX</b> (819) 956-5227
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>     <b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>     <b>Signature</b>     <b>Date</b>	



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	PARC FORILLON 1501 BOULEVARD FORILLON GASPE, QC G4X 6M1	5P203	PARKS CANADA 122 BOUL DE GASPE PARC FORILLON GASPE Quebec G4X1A9 Canada



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	SUPPLY FIREWOOD FOR CAMPSITES FOR CALENDAR YEAR 2017 / POUR L'ANNÉE CALENDRIER 2017 • TO SUPPLY 60 CORDS OF FIREWOOD IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK. BIDDERS ARE TO QUOTE A FIRM PRICE FOR THE 60 CORDS, DDP DESTINATION, HST EXTRA. • POUR FOURNIR 60 CORDES DE BOIS DE CHAUFFAGE CONFORMÉMENT À L'ÉNONCÉ DES TRAVAUX CI-INCLUS. LES SOUSSIONNAIRES DOIVENT INDIQUER UN PRIX FERME POUR LES 60 CORDES DE BOIS, DDP DESTINATION, TVH EXTRA. • OPTION QUANTITY: BIDDERS ARE TO QUOTE A FIRM PRICE, DDP DESTINATION, HST EXTRA FOR AN OPTION QUANTITY OF 20 CORDS OF FIREWOOD. • 20 CORDS @ \$_____ PER CORD. • OPTION QUANTITÉ : LES SOUSSIONNAIRES DOIVENT INDIQUER UN PRIX FERME, DDP DESTINATION, TVH EXTRA POUR L'OPTION QUANTITÉ DE 20 CORDES DE BOIS. • 20 CORDES @ \$_____ LA CORDE • IF REQUIRED, THE OPTION QUANTITY	D - 1	5P203	60	Cords	\$ XXXXXXXXXXXX	See Herein	



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1	WILL BE EXERCISED BY CONTRACT AMENDMENT. • SI NÉCESSAIRE, L'OPTION QUANTITÉ SERA EXERCÉE PAR AMENDEMENT DU CONTRAT.							



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2	SUPPLY FIREWOOD FOR CAMPSITES FOR CALENDAR YEAR 2018 / POUR L'ANNÉE CALENDRIER 2018 • TO SUPPLY 60 CORDS OF FIREWOOD IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK. BIDDERS ARE TO QUOTE A FIRM PRICE FOR THE 60 CORDS, DDP DESTINATION, HST EXTRA. • POUR FOURNIR 60 CORDES DE BOIS DE CHAUFFAGE CONFORMÉMENT À L'ÉNONCÉ DES TRAVAUX CI-INCLUS. LES SOUSSIONNAIRES DOIVENT INDIQUER UN PRIX FERME POUR LES 60 CORDES DE BOIS, DDP DESTINATION, TVH EXTRA. • OPTION QUANTITY: BIDDERS ARE TO QUOTE A FIRM PRICE, DDP DESTINATION, HST EXTRA FOR AN OPTION QUANTITY OF 20 CORDS OF FIREWOOD. • 20 CORDS @ \$_____ PER CORD. • OPTION QUANTITÉ : LES SOUSSIONNAIRES DOIVENT INDIQUER UN PRIX FERME, DDP DESTINATION, TVH EXTRA POUR L'OPTION QUANTITÉ DE 20 CORDES DE BOIS. • 20 CORDES @ \$_____ LA CORDE • IF REQUIRED, THE OPTION QUANTITY	D - 1	5P203	60	Cords	\$ XXXXXXXXXXXX	See Herein	



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3	SUPPLY FIREWOOD FOR CAMPSITES FOR CALENDAR YEAR 2019 / POUR L'ANNÉE CALENDRIER 2019 • TO SUPPLY 60 CORDS OF FIREWOOD IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK. BIDDERS ARE TO QUOTE A FIRM PRICE FOR THE 60 CORDS, DDP DESTINATION, HST EXTRA. • POUR FOURNIR 60 CORDES DE BOIS DE CHAUFFAGE CONFORMÉMENT À L'ÉNONCÉ DES TRAVAUX CI-INCLUS. LES SOUSSIONNAIRES DOIVENT INDIQUER UN PRIX FERME POUR LES 60 CORDES DE BOIS, DDP DESTINATION, TVH EXTRA. • OPTION QUANTITY: BIDDERS ARE TO QUOTE A FIRM PRICE, DDP DESTINATION, HST EXTRA FOR AN OPTION QUANTITY OF 20 CORDS OF FIREWOOD. • 20 CORDS @ \$_____ PER CORD. • OPTION QUANTITÉ : LES SOUSSIONNAIRES DOIVENT INDIQUER UN PRIX FERME, DDP DESTINATION, TVH EXTRA POUR L'OPTION QUANTITÉ DE 20 CORDES DE BOIS. • 20 CORDES @ \$_____ LA CORDE • IF REQUIRED, THE OPTION QUANTITY	D - 1	5P203	60	Cords	\$ XXXXXXXXXXXX	See Herein	



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Buyer ID - Id de l'acheteur  
hl632  
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## PART 1 - GENERAL INFORMATION

### 1.1 Requirement - Bid

The requirement is detailed under the "Line Item Detail".

### 1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

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## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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**PART 3 - BID PREPARATION INSTRUCTIONS****3.1 Bid Preparation Instructions**

Prices must appear in the line item detail only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

**Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

**3.1.2 SACC Manual Clauses**

The following terms and conditions are incorporated herein

SACC Reference	Section	Date
C3011T	Exchange Rate Fluctuation	2013-11-06

**Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

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## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

#### 4.1.2 Financial Evaluation

##### 4.1.2.1 Mandatory Financial Criteria

- a) The Bidder must bid firm unit prices in Canadian funds, Applicable Taxes excluded, DDP Delivered Duty Paid to destinations Incoterms 2000, Customs Duties excluded for each item offered; and
- b) The Bidders' financial bid must be in accordance with the Basis of Payment; and.
- c) Bidders who are submitting bids on items with identical NSNs to be delivered to multiple destinations must submit firm unit prices for each of these items.

### 4.2 Basis of Selection - Multiple Items

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an aggregate basis will be recommended for award of a contract.

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certification Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

#### 5.1.2 Additional Certifications Required with the Bid

##### 5.1.2.1 Product Certification

The Bidder certifies that all goods proposed conform to the specifications detailed under the "Line Item Detail".

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### 5.2.3 Product Certification

To comply with the imposed restrictions regarding the movement of firewood, all firewood must come from the Gaspésie-Îles-de-la-Madeleine administrative region. Restrictions and prohibitions are detailed on the Canadian Food Inspection Agency website at the following address:  
(<http://www.inspection.gc.ca/plants/forestry/firewood/eng/1330963478693/1330963579986>)

Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

### 5.2.4 Additional Certifications Precedent to Contract Award

#### 5.2.4.1 General Environmental Criteria Certification

The Bidder must select and complete one of the following two certification statements.

- A) The Bidder certifies that the Bidder is registered or meets ISO 14001.

\_\_\_\_\_  
Bidders' Authorized Representative Signature

\_\_\_\_\_  
Date

or

- B) The Bidder certifies that the Bidder meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

The Bidder must indicate which four (4) criteria, as a minimum, are met.

Green Practices within the Bidders' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

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Buyer ID - Id de l'acheteur  
**hl632**  
CCC No./N° CCC - FMS No./N° VME

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Bidders' Authorized Representative Signature

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Date



## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

**6.1.1** There is no security requirement applicable to the Contract.

### 6.2 Requirement - Contract

The Contractor must provide the items detailed under the "Line Item Detail".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A (2016-04-04) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Inspection and Acceptance

The Technical or Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

### 6.5 Authorities

#### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

J.L. LeGrow Supply Team Leader  
Public Works and Government Services Canada  
Acquisitions Branch, Commercial & Alternative Acquisitions Management Sector  
Logistics, Electrical, Fuel & Transportation Directorate  
Fuel & Construction Products Division (HL)  
11 Laurier Street, 7A2, Place du Portage, Phase III  
Gatineau, QC K1A 0S5  
Telephone: 873-469-3353 Facsimile: 819-956-5227  
E-mail address: Joe.Legrow@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 6.5.2 Contractor's Representative

Name and telephone number of the person responsible for :

**General Enquiries**

**Delivery Follow-up**

Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment - Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, DDP to destination, as specified in the contract for a cost of \$ \_\_\_\_\_ CAD (*insert the amount at contract award*). Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

### 6.6.3 Terms of Payment

SACC Manual clause H1001C (2008-05-12) Multiple Payments

## 6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the information required in Section 10 of 2010A, General Conditions - Goods (Medium Complexity). One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 6.8 Certifications and Additional Information

### 6.6.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_. (*Insert the name of the province or territory as specified by the Bidder in its bid, if applicable*)

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the General Conditions 2010A (2016-04-04) Goods (Medium Complexity);
- (c) Requirement;
- (d) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: " , as clarified on \_\_\_\_\_ " or " , as amended on \_\_\_\_\_ " and insert date(s) of clarification(s) or amendment(s)*)

**6.11 SACC Manual Clauses**

The following terms and conditions are incorporated herein

<b>SACC Reference</b>	<b>Section</b>	<b>Date</b>
G1005C	Insurance – No Specific Requirement	2016-01-28

**6.12 Shipping Instructions****6.12.1 Shipping Instructions - Delivery and Destination Schedules Unknown**

1. The Contractor must ship the goods prepaid DDP - Delivered Duty Paid Forillon National Park, Gaspé, Quebec. Unless otherwise directed, delivery must be made by the most economical means. Shipping charges must be shown as a separate item on the Contractor's invoice. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and Applicable Taxes.



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## **STATEMENT OF WORK**

### **FIREWOOD PROVISION FORILLON NATIONAL PARK**

**November 2016**

**Gaspésie Field Unit  
Parks Canada Agency**

## **1. Context**

The Agency allows campers and users to make fires in the wood stoves found at each campsite and in certain Forillon National Park buildings.

## **2. Objective**

Provide firewood to campers who want to build a fire at their campsite and provide firewood to certain service buildings equipped with a wood stove.

## **3. Terminology**

In this document:

- **Agency** refers to Parks Canada, Gaspésie Field Unit;
- A **cord** constitutes a volume of 128 cubic feet of firewood (4 feet x 4 feet x 8 feet)
- The term **dry wood** means wood that has a moisture content value of no more than 20%.

## **4. Work description**

The work relating to this document includes the following activities:

The Contractor shall provide all the services, equipment, labour and materials necessary for the provision and delivery of **60 cords** of dry wood to the park.

The cords will be delivered as specified as follows:

- 46 cords of dry wood tied into 1.33 ft<sup>3</sup> bundles (12" x 12" x 16"), equivalent to 96 bundles per cord of wood. The wood must be dry, for immediate use. The twine used to tie the bundles in the middle shall be made of sisal or jute.
- 14 cords of bulk dry wood.

A first delivery of 40 cords early in the season (between May 1 and before May 15) distributed as follows:

- 13 cords of tied bundles to the northern end building (adjacent to the Interpretation Centre parking lot); wood must be tied on delivery.

- 13 cords of tied bundles to the southern end building (the shelter near the south entrance toll kiosk); wood must be tied on delivery.
- 14 cords of bulk firewood to the Operational Centre shed. Bulk firewood does not need to be bound, only strung.

The remaining 20 cords of tied firewood shall be delivered at the request of the Agency; the Contractor will be notified at least one week in advance and be told of the place of delivery. The last firewood deliveries could be made as late as the end of October.

The Agency would like to have the option to purchase an additional 20 cords of bulk firewood (at the per cord asking price).

Bulk and bundles of wood shall be tied on delivery.

The tender docket must state the price per cord of bundled wood and the price per cord of bulk wood.

The Contractor shall deliver and tie the wood according to the quantities specified, and to the buildings reserved for this use in the specified areas.

The wood shall be delivered:

Piled along the length of the building, i.e., along 26 feet (25 feet int.), to a height of 4 feet. The exterior of the buildings measure 24 x 26 feet, the cords shall be spaced a minimum of 6 inches apart,

OR:

Be on 4 feet x 4 feet pallets and piled in the buildings.

The firewood must absolutely, and in all cases, be chopped to 16 inches in length and split into pieces of no more than 3 inches in diameter.

The wood shall be composed of the following species:

- At least 50% softwood: fir, spruce, larch, pine.
- No more than 20% Thuja (cedar).
- At least 3% hardwood: birch, maple, etc.
- No more than 20% aspen.

Firewood purchased by Parks Canada must be free of dirt, pebbles, sawdust, parasites, disease and invasive alien species.

To comply with the imposed restrictions regarding the movement of firewood, all firewood must come from the Gaspésie-Îles-de-la-Madeleine administrative region. Restrictions and prohibitions are detailed on the Canadian Food Inspection Agency website at the following address:

<http://www.inspection.gc.ca/plants/forestry/firewood/eng/1330963478693/1330963579986>

All debris and trash shall be picked up after delivery. It is prohibited to scatter or bury waste and scrap materials on park territory. Fires and waste burning on park territory are not allowed.

It is prohibited to cut trees or logs at the park or at the delivery areas.

The Contractor is not allowed to store any equipment or tools in park buildings or on park grounds. Therefore, all equipment, scrap, etc. must be removed each time. Restrict use to areas designated by the Agency for the execution of work.

The Contractor shall notify the Agency before any deliveries. An Agency representative shall be present during all deliveries. A delivery slip must be submitted to the Agency representative at each delivery. The delivery slip must include the date, location and quantities delivered. The Agency representative may refuse partial or full delivery if the wood delivered does not match the specifications laid out in this document.