



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**

**11 Laurier St. / 11, rue Laurier**

**Place du Portage , Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Quebec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

**Interim Auxiliary Oiler Replenishment /Pétrolier**

**Ravitailleur d'escadre Intérimaire**

**105 Hotel de Ville**

**Gatineau**

**Quebec**

**K1A 0S5**

<b>Title - Sujet</b> C1. Strategic IT Security Planning	
<b>Solicitation No. - N° de l'invitation</b> W8484-178753/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> W8484-178753	<b>Date</b> 2017-01-12
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$MB-002-26114	
<b>File No. - N° de dossier</b> 002mb.W8484-178753	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-01-20</b>	<b>Time Zone</b> Fuseau horaire Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Mentor, Michel	<b>Buyer Id - Id de l'acheteur</b> 002mb
<b>Telephone No. - N° de téléphone</b> (819) 939-8914 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **SOLICITATION AMENDMENT No. 002**

**RFP No. W8484-178753/A**

This solicitation amendment 002 is raised to provide clarification in response to questions received from potential Bidders, to change the contact information for enquiries and to extend the bid solicitation closing date:

### **Questions and answers**

**Q1. Would it be possible to request a copy of the mandatory and rated requirements in Word format in order to facilitate the bid preparation?**

**A1.** *As indicated in the NPP, under Note to Bidder, article 2: This solicitation document is available only in PDF format.*

**Q2. The RFP and associated Statement of Work states this is an 'as and when required' work effort. However, the financials indicate that the work is Full-Time in year one (1) and the two (2) option periods. Please confirm the expected work effort for both the Initial contract period and the Option periods.**

**A2.** *As indicated in the Attachment 3 – Pricing Schedule, the estimated level of effort are as follows:*

- *For the initial contract period (1 year): 240 days*
- *For the Option period 1 (6 months): 120 days*
- *For the Option period 2 (6 months): 120 days*

**Q3. Would it be possible to request a one (1) week extension to the bid closing date?**

**A3.** *The solicitation date is extended until January 20<sup>th</sup>, 2017.*

**Q4. We have a question regarding the M2 requirement, please.**

**M2 reads: 'The Bidder must demonstrate that the proposed resource has at least three (3) years experience as an ISSO for either a Federal or Provincial government organization.'**

**Question: Would you please confirm that this acronym is intended to stand for Information Systems Security Officer and provide a brief example of roles and responsibilities that Canada would expect of this role?**

**A4. a)** *ISSO is intended to stand for Information Systems Security Officer*

**b)** *Typical ISSO roles and responsibilities within DND include:*

- *achieving and maintaining an acceptable state of security on Information System (IS) which fall under their area of responsibility;*
  - *prior to accreditation, drafting the necessary certification documentation and coordinating with the departmental/national certifier to ensure that all security requirements and activities in support of accreditation of the IS within their area of responsibility are met. This includes providing input for recommendations of appropriate security safeguards and procedures;*
  - *each ISSO is responsible for ensuring, in consultation with the supporting IS Security Specialists the continued accreditation of the IS for which he is responsible including:*
    - *Accreditation Maintenance Plan*
    - *documenting and administering the Security Configuration Management Plan*
    - *as per the unit IS accreditation plan, ensure appropriate:*
    - *security clearances/screening of personnel handling classified/designated or other sensitive information are implemented and maintained;*
    - *physical security is implemented and maintained;*
    - *IT security is implemented and maintained;*
  - *reviewing IS Security measures and contingency plans and/or testing the unit IS contingency plans at least annually;*
  - *alerting the operational authority to potential security problems (IAW Operational Security Standard For Information Systems A-SJ-100-002/AS-001);*
  - *designing and implementing a program to educate and motivate personnel to observe security measures specific to their accredited unit IS;*
  - *addressing IT security deficiencies found during investigations and reviews;*
  - *conducting random checks to confirm IS security devices/procedures remain unaltered for IS within their area of responsibility.*
  - *intervening in the operation of the unit IS within their area of responsibility under any circumstances which will violate the conditions of accreditation;*
  - *monitoring and advising on the application of information technology security policy, procedures and standards within their unit;*
  - *implementing a Security Training and Awareness program, including developing internal unit programs or procedures to ensure all personnel are aware of the issues and response procedures;*
  - *providing first line security incident response and remediation as well as following reporting requirements and procedures published by DND-CIRT;*
  - *reporting all suspected security incidents*
- 

**1. At cover page of the RFP, Address Enquiries to:**

**DELETE:** Lucie Laliberté  
Phone number: 819-939-7935

**INSERT:** Michel Mentor  
Phone number: 819-939-8914

**2. At Article 2.2 Submission of the RFP, amend as follows:**

**DELETE** Paragraph (a) in its entirety

**INSERT:**

**Location and Time for Delivery of Bid:** Due to the nature of this solicitation, bids submitted by facsimile or electronic mail will not be accepted. Bids must not be sent directly to the Contracting Authority. Bids sent directly to the Contracting Authority will not be considered.

Bids must be delivered to the following location, by the time and date indicated below:

Department of Public Works and Government Services Canada  
Bid Receiving Unit  
Portage III, 0B2, 11 Laurier Street  
Gatineau, Quebec K1A 0S5

**Solicitation Closes:**

At 02:00 PM on (2017/01/20) Time Zone: Eastern Standard Time (EST)

Bid Receiving Unit Address is Solely for Delivery of Bids: The above address is for the sole purpose of bid submission. No other communications are to be forwarded to this address.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**