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Gatineau, Québec K1A 0S5

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**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Electrical & Electronics Products Division
11 Laurier St./11, rue Laurier
7B3, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

| | |
|---|--|
| Title - Sujet Audio Visual Services | |
| Solicitation No. - N° de l'invitation EH713-172378/A | Amendment No. - N° modif. 001 |
| Client Reference No. - N° de référence du client 20172378 | Date 2017-01-15 |
| GETS Reference No. - N° de référence de SEAG PW-\$\$HN-458-72197 | |
| File No. - N° de dossier hn458.EH713-172378 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-01-25 | Time Zone Fuseau horaire Eastern Standard Time EST |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Lee, Carlos | Buyer Id - Id de l'acheteur hn458 |
| Telephone No. - N° de téléphone (819) 420-0336 () | FAX No. - N° de FAX (819) 953-4944 |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
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| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

Amendment 001 is raised to provide answers to the following questions:

Question 1:

Do you have a draft / proposed agenda for the 'Fifth Regional Platform for Disaster Risk Reduction in the Americas' from March 7 to March 9, 2017?

Answer 1:

Available on the website of the event; <http://www.eird.org/rp17/docs/program.pdf>

Question 2:

All rooms and equipment need to be show ready for March7, 2017, but your technician / operator requirements are not for all 3 days. EG. In room 511 AD, there is a video operator requested on your RFP for the Closing Press Conference, but there is no video equipment required on the RFP. Can you clarify the operational requirements for the event?

Answer 2:

Client requested to have all the room ready for March 7, some will be used as break out room but no technician is needed. The video operator for March 9 in room 511 AD is not needed, the error have been corrected on the price list

Question 3:

What is the proposed set-up / configuration for the plenary room? What are the 45 push-to-talk mics needed for? I.e. Classroom or hallow square?

Answer 3:

Classroom setup in front of the stage for 45 participants with Ptt microphones and theater style (800) for the rest of the room

All other terms and conditions remain unchanged.

ANNEX B - AV Equipment List & Pricing Sheet

| Qty: | Plenary Sessions - ROOM 517A (March 7th - 9th): | Description: | # of Days: | Unit Price | Extended Price |
|------|--|--------------|------------|------------|----------------|
| | VIDEO | | | | |
| 1 | 16:9 Pan-format Fast-fold Projection Screen (**See Note in RFP Regarding Imaging Requirements**) | | 3 | | |
| | HD Projector w. Rigging Hardware (ANSI & Qty as Determined by Vendor) | | 3 | | |
| | Bayonet Mount Projector Lens (See Above Ref. To Projectors) | | 3 | | |
| 1 | Seamless Matrix Switcher Pkg.(Projection) - **See Note in RFP Regarding Imaging Requirements** | | 3 | | |
| 1 | 4:4 Matrix Switcher (Confidence Monitors) | | 3 | | |
| 4 | 50" LED Display w.Wedge (Speaker Reference Monitors & Countdown Timer) | | 3 | | |
| 4 | HD Camera Pkg. (Studio Config.) | | 3 | | |
| 2 | 30:1 Zoom Lens | | 3 | | |
| 1 | HD Production Switcher Pkg. (Cameras) | | 3 | | |
| 1 | Solid State HD Recorder - Floor Audio (PGM Out From Production Switcher - 720p File format TBC) | | 3 | | |
| 2 | Perfect Cue (Master/Slave Configuration) | | 3 | | |
| | STAGING/LIGHTING: | | | | |
| 1 | Backline Truss Pkg w. Skirting | | 3 | | |
| | 1-Ton Chain Motor | | 3 | | |
| 1 | Motor Controller | | 3 | | |
| | 20' x 40' Grey Velour Staging Drape | | 3 | | |
| 1 | FOH Truss Pkg w. Skirting | | 3 | | |
| | 1-Ton Chain Motor | | 3 | | |
| 1 | Stage Lighting Pkg. | | 3 | | |
| 1 | Drape Uplighting Pkg. | | 3 | | |
| 1 | Dimmer | | 3 | | |
| 1 | Console | | 3 | | |
| 1 | 200A 3-Phase Distro | | 3 | | |
| | AUDIO: | | | | |
| 2 | Executive-Style Podium | | 3 | | |
| 4 | Slimline Podium Microphone | | 3 | | |
| 45 | Digital Push-to-Talk (PTT) Delegate Microphone | | 3 | | |
| 1 | Digital PTT Microphone CGU | | 3 | | |
| 12 | UHF Wireless Microphone Kit (Handheld or Lapel Transmitter) | | 3 | | |
| 1 | PC Audio Adapter | | 3 | | |
| 1 | Audio Console | | 3 | | |
| 1 | Audio Processing Rack | | 3 | | |
| 1 | FOH Line Array Pkg. w. Rigging Hardware (Sized to Accommodate an Audience of 800) | | 3 | | |
| 2 | Wedge PA (Stage Monitors) | | 3 | | |
| 1 | DSP/Amp Rack | | 3 | | |
| 1 | Digital Audio Recorder (Floor) | | 3 | | |
| 8 | 16-Channel Media Feed Box (English, French, Spanish & Floor) | | 3 | | |
| 1 | Clearcom Base Station | | 3 | | |
| 10 | Clearcom Backpack w. Headset | | 3 | | |

| SIMULTANEOUS INTERPRETATION: | | | |
|---|--|---|--|
| 3 | Rigid Panel Interpretation Booth w. Lamps/Fans | 3 | |
| 1 | SI Rack (CCU, IR Transmitter, Audio Matrix) | 3 | |
| 6 | Interpreter's Desks w. Headsets | 3 | |
| | IR Radiator w. Stands (Qty. As Determined By Vendor) | 3 | |
| 800 | Multi-channel Receivers w. Headsets | 3 | |
| LABOUR/FREIGHT: | | | |
| 1 | Technical Coordinator - All Rooms (March 6th - 9th) | | |
| 1 | Technical Coordinator OT (March 6th - 9th) | | |
| | Load-In (March 6th) | | |
| | Install (March 6th) | | |
| | Install/Aim-Focus/Technical Systems Verification OT (March 6th) | | |
| 1 | Operate - Projection/Switcher (March 7th - 9th) | | |
| 1 | Operate - Projection/Switcher OT (March 7th - 9th) | | |
| 1 | Operate - Presentations (March 7th - 9th) | | |
| 1 | Operate - Presentations OT (March 7th - 9th) | | |
| 1 | Operate - Video/Switcher (March 7th - 9th) | | |
| 1 | Operate - Video/Switcher OT (March 7th - 9th) | | |
| 4 | Operate - Camera (March 7th - 9th) | | |
| 4 | Operate - Camera OT (March 7th - 9th) | | |
| 1 | Operate - Lighting (March 7th - 9th) | | |
| 1 | Operate - Lighting OT (March 7th - 9th) | | |
| 1 | Operate - Audio (March 7th - 9th) | | |
| 1 | Operate - Audio OT (March 7th - 9th) | | |
| 3 | Operate - Receiver Attendant - All Rooms (March 7th - 9th) | | |
| | Operate OT - Receiver Attendant (March 7th - 9th) | | |
| | Dismantle/Load Out (March 9th) | | |
| | Dismantle/Load Out OT (March 9th) | | |
| 1 | Delivery/Transportation | | |
| | | | |
| Parallel Sessions - Room 710A & 710B (March 7th & 8th) 1 Pkg. Per Room / Worldcafé Session - Room 710AB (March 9th): | | | |
| VIDEO: | | | |
| 1 | 16:9 Pan-format Fast-fold Projection Screen (**See Note in RFP Regarding Imaging Requirements**) | 3 | |
| | HD Projector w. Rigging Hardware (ANSI & Qty as Determined by Vendor) | 3 | |
| | Bayonet Mount Projector Lens (See Above Ref. To Projectors) | 3 | |
| 1 | Seamless Matrix Switcher Pkg.(Projection) - **See Note in RFP Regarding Imaging Requirments** | 3 | |
| 1 | 4:4 Matrix Switcher (Confidence Monitors) | 3 | |
| 4 | 42" LED Display w. Wedge (Speaker Reference Monitors & Countdown Timer) | 3 | |
| 4 | HD Camera Pkg. (Studio Config.) | 3 | |
| 1 | Solid State HD Recorder - Floor Audio (PGM Out From Production Switcher - 720p File format TBC) | 3 | |
| 2 | Perfect Cue (Master/Slave Configuration) | 3 | |

| AUDIO: | | | | | |
|------------------------------|---|--|---|--|--|
| 1 | Executive-Style Podium | | 3 | | |
| 2 | Slimline Podium Microphone | | 3 | | |
| 10 | Digital Push-to-Talk (PTT) Delegate Microphone | | 3 | | |
| 1 | Digital PTT Microphone CCU | | 3 | | |
| 8 | UHF Wireless Microphone Kit (Handheld or Lapel Transmitter) | | 3 | | |
| 1 | PC Audio Adapter | | 3 | | |
| 1 | Audio Console | | 3 | | |
| 1 | Audio Processing Rack | | 3 | | |
| 1 | FOH Line Array Pkg. w. Rigging Hardware (Sized to Accommodate an Audience of 350) | | 3 | | |
| 1 | Digital Audio Recorder (Floor) | | 3 | | |
| 1 | Powered Wedge PA (Stage Monitor) | | 3 | | |
| 1 | DSP/Amp Rack (If Required) | | 3 | | |
| SIMULTANEOUS INTERPRETATION: | | | | | |
| 3 | Rigid Panel Interpretation Booth w. Lamps/Fans | | 3 | | |
| 1 | SI Rack (CCU, IR Transmitter, Audio Matrix) | | 3 | | |
| 6 | Interpreter's Desks w. Headsets | | 3 | | |
| | IR Radiator w. Stands (Qty. As Determined By Vendor) | | 3 | | |
| 300 | Multi-channel Receivers w. Headsets | | 3 | | |
| STAGING/LIGHTING: | | | | | |
| 1 | Backline Truss Pkg w. Skirting | | 3 | | |
| | 1-Ton Chain Motor | | 3 | | |
| 1 | Motor Controller | | 3 | | |
| | 20' x 40' Grey Velour Staging Drape (Backline) | | 3 | | |
| 1 | FOH Truss Pkg w. Skirting | | 3 | | |
| 1 | Motor Controller | | 3 | | |
| 1 | Stage Lighting Pkg. | | 3 | | |
| 1 | Drape/Background Uplighting Pkg. | | 3 | | |
| 1 | Dimmer | | 3 | | |
| 1 | Console | | 3 | | |
| 1 | 200A 3-Phase Distro | | 3 | | |
| LABOUR: | | | | | |
| | Load-In (March 6th) | | | | |
| | Install (March 6th) | | | | |
| | Install/Arm-Focus/Technical Systems Verification OT (March 6th) | | | | |
| 1 | Operate - Video/Presentations (March 7th - 9th) | | | | |
| 1 | Operate - Video/Presentations OT (March 7th - 9th) | | | | |
| 1 | Operate - Audio (March 7th - 9th) | | | | |
| 1 | Operate - Audio OT (March 7th - 9th) | | | | |
| 1 | Operate - Lighting (March 7th - 9th) | | | | |
| 1 | Operate - Lighting OT (March 7th - 9th) | | | | |
| | Dismantle/Load Out (March 9th) | | | | |
| | Dismantle/Load Out OT (March 9th) | | | | |

| SIMULTANEOUS INTERPRETATION: | | | |
|---|---|--|---|
| 3 | Rigid Panel Interpretation Booth w. Lamps/Fans | | 3 |
| 1 | SI Rack (OCU, IR Transmitter, Audio Matrix) | | 3 |
| 6 | Interpreter's Desks w. Headsets | | 3 |
| | IR Radiator w. Stands (Qty. As Determined By Vendor) | | |
| 100 | Multi-Channel Receivers w. Headsets | | 3 |
| STAGING/LIGHTING: | | | |
| 1 | Ground-Supported Lighting Package (Fixtures, Stands, Dimmer, Console) | | 3 |
| ESTIMATED LABOUR: | | | |
| | Load-In/Install (March 8th) | | |
| | Install/Alt-Focus/Technical Systems Verification OT (March 6th) | | |
| 1 | Operate - Audio (March 9th) | | |
| 1 | Operate - Lighting (March 9th) | | |
| | Dismantle/Load Out (March 9th) | | |
| Official Reception (March 7th & 8th) - Room 511BCEF | | | |
| AUDIO: | | | |
| 2 | Slimline Podium Microphone | | 2 |
| 2 | UHF Wireless Microphone Kit (Handheld Transmitter) w. Floor Stand | | 2 |
| 1 | Audio Console | | 2 |
| 1 | Audio Processing Rack | | 2 |
| 1 | FOH Line Array Pkg. w. Rigging Hardware (Sized to Accommodate an Audience of 800) | | 2 |
| 1 | DSP/Amp Rack | | |
| STAGING/LIGHTING: | | | |
| 1 | Truss Pkg w. Skirting | | 2 |
| 1 | 1-Ton Chain Motor | | 2 |
| | Motor Controller | | 2 |
| | 20' x 40' Grey Velour Staging Drape (Backline) | | 2 |
| 1 | FOH Truss Pkg w. Skirting | | 2 |
| | 1-Ton Chain Motor | | 2 |
| 1 | Stage Lighting Pkg. | | 2 |
| 1 | Ambience Lighting Pkg. | | 2 |
| 1 | Dimmer | | 2 |
| 1 | Console | | 2 |
| 1 | 200A 3-Phase Distro | | 2 |

| ESTIMATED LABOUR: | | | | |
|---|--|--|---|--|
| Load-In/Install (March 6th) | | | | |
| Install/Aim-Focus/Technical Systems Verification OT (March 6th) | | | | |
| 1 | Operate - Audio (March 7th - 8th) | | | |
| 1 | Operate - Audio OT (March 7th - 8th) | | | |
| 1 | Operate - Lighting (March 7th - 8th) | | | |
| 1 | Operate - Lighting OT (March 7th - 8th) | | | |
| Dismantle/Load Out (March 9th) | | | | |
| | | | | |
| Market Place / Ignite Stage (March 7th & 9th): | | | | |
| VIDEO: | | | | |
| 1 | 85" LED Display w. Floor Stand | | 3 | |
| 2 | 42" LED Display w. Wedge (Speaker Reference Monitor & Countdown Timer) | | 3 | |
| 1 | Perfect Cue | | 3 | |
| 2 | HD PTZ Camera Pkg. | | 3 | |
| 1 | HD Production Switcher w. PTZ Controller | | | |
| AUDIO: | | | | |
| 2 | Timeline Podium Microphone | | 3 | |
| 1 | UHF Wireless Microphone Kit (Handheld Transmitter) w. Floor Stand | | 3 | |
| 2 | UHF Wireless Microphone Kit (Lapel or Headset Transmitter) | | 3 | |
| 1 | PC Audio Adapter | | 3 | |
| 1 | Audio Console | | 3 | |
| 1 | Audio Processing Rack | | 3 | |
| 1 | Ground-Supported PA System (Sized to Accommodate 50) | | 3 | |
| 1 | DSP/Amp Rack | | 3 | |
| LABOUR COST: | | | | |
| Load-In/Install (March 6th) | | | | |
| 1 | Operate - Audio (March 7th - 9th) | | | |
| 1 | Operate - Camera/Switcher (March 7th - 9th) | | | |
| Dismantle/Load Out (March 9th) | | | | |
| Dismantle/Load Out OT (March 9th) | | | | |
| | | | | |
| VISUAL PRODUCT REQUIREMENTS (Annex D): | | | | |
| Backdrops | | | | |
| Signage | | | | |
| | | | | |
| STAGING: | | | | |
| Room 517A | | | 3 | |
| Room 710A & 710B | | | 3 | |
| Room 511AD | | | 3 | |
| Room 511 BCEF | | | 3 | |
| Market Place | | | 3 | |
| | | | | |
| Total Cost | | | | |