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11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Furniture Division/Division des ameublements
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet New Workstations Phase 2	
Solicitation No. - N° de l'invitation EP837-171633/A	Date 2017-01-18
Client Reference No. - N° de référence du client 20171633	Amendment No. - N° modif. 005
File No. - N° de dossier pq979.EP837-171633	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-982-72081	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale 2016-12-14	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-02-01	
Address Enquiries to: - Adresser toutes questions à: Marton, Andrew	Buyer Id - Id de l'acheteur pq979
Telephone No. - N° de téléphone (613) 220-4845 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This amendment 005 is raised for the following:

- A) To answer questions received**
- B) To replace the Financial Evaluation and Basis of Payment annexes**
- C) To add Annex A-12 - Site Plan and to add CAD Drawing for 222 Nepean**

Section A)

- Q2. The existing drawings provided for 112 Kent and 222 Nepean appear to be different floors from the same building. Can you please clarify what building the plans are for? Additionally, can you please provide the floor plan for the building that is missing (112 Kent or 222 Nepean)?
- A2. Please see attachment CAD plan 222 Nepean R1 as part of this amendment.**
- Q3. Annex A7 DND building details stipulates that 222 Nepean does not have a freight elevator. Can you please confirm if a passenger elevator will be reserved for the removal of the Teknion systems work stations from the floor, or is the furniture to be removed by the stairs which would have a significant impact on the removal costs and associated timelines?
- A3. Yes, the passenger elevator can be scheduled to be reserved for the removal.**
- Q4. The original annex b2 financial evaluation identified item 7.3, pick-up and transportation of product as a separate line item. In the amendment, annex b2 financial evaluation version 2, item 7.3, pick-up and transportation of product has been omitted. Was this an oversight or intentional? We strongly suggest that it be treated as a separate line item as per the original document. This would allow for a more flexible and cost efficient approach, specifically as it relates to Annex A7 DND building details which identifies that 222 Nepean and 112 Kent are to be removed after hours. This would allow for item 7.2, dismantling of existing interconnected panel systems to be carried out during regular hours and item 7.3, pick-up and transportation of product to be completed after hours.
- A4. Please see attachment Annex B1 – Basis of Payment Version 3 and Annex B2 – Financial Evaluation Version 3 as part of this amendment.**

Q5. If the exclusion of the pick-up and transportation of product is intentional, can you please confirm if the associated costs for the pick-up and transportation of product are to be included as part of dismantling of existing interconnected panel systems or as part of item 7.4, disposal? Given that this is a labour component, we strongly suggest that the cost be included as part of the dismantling of existing interconnected panel systems.

A5. **Please see attachment Annex B1 – Basis of Payment Version 3 and Annex B2 – Financial Evaluation Version 3 as part of this amendment.**

Q6. Can you please confirm the following;

A) Item 7.2, Dismantling of existing interconnected panel systems only applies to Teknion panel systems (TOS and Leverage) as identified in Annex A7 and the existing floor plans and not to other manufacturers?

A6. **a) Yes, this is correct.**

B) Item 7.3, Pick-up and transportation of product only applies to Teknion panel systems (TOS and Leverage) as identified in Annex A7 and the existing floor plans and not to other systems furniture manufacturers or other furniture items (i.e. chairs, filing cabinets, bookcases, storage cabinets, personal storage towers, free-standing furniture that are not part of Teknion systems furniture workstation, boardroom tables, closed offices, IT equipment, office supplies etc.)

A6. **b) Yes, this is correct.**

C) Item 7.4 Disposal only applies to Teknion panel systems (TOS and Leverage) as identified in Annex A7 and the existing floor plans and not to other systems furniture manufacturers or other furniture items (i.e. chairs, filing cabinets, bookcases, storage cabinets, personal storage towers, free-standing furniture that are not part of Teknion Systems Furniture workstation, boardroom tables, closed offices, IT Equipment, Office Supplies etc.) Otherwise, it is virtually impossible to provide firm pricing for the dismantle, pick-up, transportation and disposal without a detailed list of furniture items to be disposed of.

A6. **c) Yes, this is correct.**

Q7. Annex b2 financial evaluation version 2, stipulates that the disposal is to be evaluated based on the number of cubic meters of product during normal working hours. All the recycling and

waste facilities base the final cost on weight (in metric tonnes) regardless of volume (in cubic meters). It is worth noting that volume applies to the use and cost of containers that are typically used in construction applications, however, this exercise will largely be carried out with the use of 5 ton trucks. It would, therefore, be virtually impossible to reconcile and report on recycling and waste management and as such, we recommend that the evaluation measure be changed to weight in metric tonnes to be in keeping with industry practises.

A7. Please see attachment Annex B1 – Basis of Payment Version 3 and Annex B2 – Financial Evaluation Version 3 as part of this amendment.

Q8. Annex A7 building details Note: disposal of an additional 6000 Workstations from various other DND locations in the NCA could be added in the future to this requirement. No further information on this requirement is known at this time. Questions 5 & 6 above would also apply to the additional 6000 stations. We would also require the associated building and furniture details as it relates to freight elevator and loading dock access as well as working hours as provided in Annex A7. Lastly, we would also need typical floor plans to evaluate the associated labour and disposal costs. Otherwise, it is virtually impossible to provide firm pricing for the dismantle, pick-up, transportation and disposal without a detailed list of furniture items to be disposed of.

A8. Amendment to Annex A-7 – Building Details as follows;

Delete: “Note: disposal of an additional 6000 Workstations from various other DND locations in the NCA could be added in the future to this requirement. No further information on this requirement is known at this time.”.

The additional 6000 workstations have been deleted from this solicitation.

Q9. Given the size of the campus and the on-going construction, please confirm the walking distance from the loading dock to the installation area in order to assist us in arriving at the delivery cost. Is it possible to provide a site map detailing the travel path?

A9. Please see attachment Annex A-12 Site Plan, which has been added as part of this amendment. Note that the path of travel is highlighted in yellow.

Approximate walking travel path to each building is as follows:

Service Center Loading Dock to Building 3	294 meters (975 feet)
Service Center Loading Dock to Building 2	152 meters (500 feet)
Service Center Loading Dock to Building 10 East	274 meters (900 feet)
Service Center Loading Dock to Building 10 West	229 meters (750 feet)
Service Center Loading Dock to PAV	297 meters (975 feet)

Building 5 will have an “at ground level” loading dock (location to be confirmed at a future date by the General Contractor). The furthest walking path of travel would be approximately 290 meters (950 feet).

Q10. Section 8.2.2.3 : requests 3 duplex outlets. Will triplex outlets be acceptable?

A10. The Department of National Defence has identified their requirements as stated in Annex A-1, 8.2.2.3. As a result, the building system has not been designed to accommodate this requirement and additional studies would need to be undertaken by electrical engineers to determine if the building electrical system load would need to be upgraded. This process would disrupt the tendering process and risk not meeting the overall project schedule. Annex A-1, 8.2.2.3 as stated is this projects requirement.

Q11. Section 10.1 : requests torsion or counterbalance height adjustable tables,. Will electric be acceptable?

A11. The Department of National Defence has identified their requirements as stated in Annex A-1, 10.1. As a result, the building system has not been designed to accommodate this requirement and additional studies would need to be undertaken by electrical engineers to determine if the building electrical system load would need to be upgraded. This process would disrupt the tendering process and risk not meeting the overall project schedule. Annex A-1, 10.1 as stated is this projects requirement.

Section B)

Within the Attachments:

Delete: 'Annex B2-Financial Evaluation_Version 2'

Replace with: 'Annex_b2-financial_evaluation_version_3'

Delete: 'Annex B1-Basis of payment_Version 2'

Replace with: 'Annex_b1-basis_of_payment_version_3'

Section C)

ADD Annex A-12 – Site Plan:

'Annex A-12 Site Plan'

ADD CAD Drawing for 222 Nepean:

'222 Nepean R1'

All other Terms and Conditions remain the same