

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

**1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Nova Scotia
Bid Fax: (902) 496-5016**

REQUEST FOR QUOTATION DEMANDE DE PRIX

Quotation To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission de prix aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address**Raison sociale et adresse du fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9
Nova Scot

Title - Sujet Skid Steer Attachments	
Solicitation No. - N° de l'invitation W010T-17A037/A	Date 2017-01-18
Client Reference No. - N° de référence du client W010T-17-A037	GETS Ref. No. - N° de réf. de SEAG PW-\$HAL-208-10035
File No. - N° de dossier HAL-6-77192 (208)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-02-28	
Time Zone - Fuseau horaire Atlantic Standard Time AST	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: LeBlanc, JoAnne	Buyer Id - Id de l'acheteur hal208
Telephone No. - N° de téléphone (902)496-5010 ()	FAX No. - N° de FAX (902)496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Department of National Defence CFB Halifax Willow Park, TEME Tool Crib Bldg 57 Willow Park Halifax, Nova Scotia B3K 5X5	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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STITLE: SKID STEER ATTACHMENTS

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to this Contract.

1.2 Statement of Requirement

The Supplier must provide all items as defined under Annex A – Statement of Requirement. F.O.B. destination. Applicable Freight should be listed separately. Destination (delivery address) is identified on the Solicitation cover page.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC), Attention to the Supply Officer noted herein, “on or before” the date & time indicated on page 1 of the bid solicitation – RETURN BIDS TO address.

2.3 Enquiries – Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be

clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 copies)
Section II: Financial Bid (1 copy)
Section III: Certifications (1 copy)

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper; and
- (b) use a numbering system that corresponds to the bid solicitation.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

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Section II: Financial Bid

Bidders must submit their financial bid in accordance with Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete the below Electronic Payment Instruments, to identify which ones are accepted.

If the below Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card
- ☐ MasterCard Acquisition Card
- ☐ Direct Deposit (Domestic and International)
- ☐ Wire Transfer (International Only)

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price – Canadian / Foreign Bidders

1. The price of the bid will be evaluated as follows:
 - a. Canadian-based bidders must submit firm prices, Canadian customs duties and excise taxes included, and Applicable Taxes excluded.
 - b. foreign-based Bidders must submit firm prices, Canadian customs duties, excise taxes and Applicable Taxes excluded. Canadian customs duties and excise taxes payable by Canada will be added, for evaluation purposes only, to the prices submitted by foreign-based bidders.
2. Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids

submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

3. Although Canada reserves the right to award the Contract either on an FOB plant or FOB destination, Canada requests that bidders provide prices FOB their plant or shipping point and FOB destination. Bids will be assessed on an FOB destination basis.
4. For the purpose of the bid solicitation, Bidders with an address in Canada are considered Canadian-based Bidders and bidders with an address outside of Canada are considered foreign-based Bidders.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Suppliers should complete pricing information under Annex A – Statement of Requirement, which will be used for evaluation and basis of selection.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed Declaration Form, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

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5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy \(http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html\)](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

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PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Statement of Requirement

The Supplier must provide all items as described under **Annex A – Statement of Requirement**. F.O.B. destination. Destination (delivery address) is identified on the Solicitation cover page. All applicable taxes are to be identified and listed separately.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

The deliverables of all goods to be received on or before by March 31st, 2017.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

JoAnne LeBlanc
A/Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
1713 Bedford Row
Halifax, Nova Scotia B3J 1T3
Telephone: 902-496-5010
Facsimile: 902-496-5016
E-mail address: joanne.leblanc3@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

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6.5.2 Technical Authority

The Technical Authority for the Contract is:

Will be completed upon Contract award.

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (to be completed by Supplier)

Name: _____

Telephone: _____

Email address: _____

Procurement Business Number (PBN): _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s), as specified in the Line Items Summary for a cost of \$_____ (insert the amount at contract award). Customs duties are included, and Applicable Taxes are extra. All applicable freight costs to be identified and included with the price.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.6.3 Method of Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

6.6.4 SACC Manual Clauses

SACC Manual clause C2000C (2007-11-30) Taxes – Foreign-based Contractor

6.6.5 Electronic Payment of Invoices – Contract

(will be included at contract award if applicable, and revised accordingly if and where applicable)

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);

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d. Wire Transfer (International Only);

6.7 Invoicing Instructions

1. The contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8. Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (to be inserted at contract award).

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions – 2010A (2016-04-04) General Conditions – Goods (Medium Complexity);
- (c) Annex A – Statement of Requirement;
- (d) the Contractor's bid dated _____.

6.11 SACC Manual Clauses

SACC Manual clause G1005C (2008-05-12), Insurance

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ANNEX A
STATEMENT OF REQUIREMENT

LINE ITEM 1 - SNOW / LIGHT MATERIAL BUCKET

Item Description:

- **Provide Three (3)** Snow/ Light Material Buckets which provide multifunction versatility for snow removal and light dirt work.
- Must be a new current model year;
- The Snow/ Light Material Bucket shall be a minimum of 96 inches wide;
- Shall have Bolt-on cutting edges;
- Shall have a minimum Capacity of 1.69 cu yd;
Shall be Compatible with 2017 JOHN DEERE SKID STEER 320E JD
- Shall have the following features:
 - o Minimum length of 42 inches;
 - o Minimum height of 33 inches;
- Shall provide one set of all manufacture's documentation for operation, service and maintenance manuals after installation;
- Shall have a written Manufacturer's Standard warranty;
- Shall have a warranty representation in the Halifax Regional Municipality, Nova Scotia

\$ _____ x 3 = \$ _____

LINE ITEM 2 - ANGLE BROOM

Item Description:

- **Provide one (1)** Angle Broom designed to deliver more surface-cleaning ability;
- Must be a new current model year;
- The Angle Broom shall have a minimum overall width of 99 inches Straight;
- Shall have a minimum Sweeping Width of 84 inches;
- Shall have a minimum brush diameter of 32 inches;
- Shall be Compatible with 2017 JOHN DEERE SKID STEER 320E JD
- Shall have the following features:
 - o Electric over Hydraulic angle control;
 - o Polyurethane cutting edge;
 - o Hydraulic Flow min (10gpm) and max (30gpm)
 - o Standard storage stands;
 - o Maximum angle of 30 deg. Left or right;
 - o Standard rubber deflector;
 - o High-torque motor to provide maximum power;
 - o Polypropylene bristles
- Shall provide one set of all manufacture's documentation for operation, service and maintenance manuals after installation;
- Shall have a written Manufacturer's Standard warranty;
- Shall have a warranty representation in the Halifax Regional Municipality, Nova Scotia

\$ _____ x 1 = \$ _____

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LINE ITEM 3 - SNOW BLOWER

Item Description:

- **Provide two (2)** Snow Blowers designed to deliver more surface-cleaning ability;
- Must be a new current model year;
- The Snow Blower shall be Direct-drive hydraulic motor;
- Shall have a minimum Cutting Width of min 84 inches;
- Shall have minimum of 26 inches Fan diameter;
- Shall be Compatible with 2017 JOHN DEERE SKID STEER 320E JD
- Shall have the following features:
 - o Electric over Hydraulic;
 - o Rotating chute of 270 deg. and deflector control;
 - o Auger diameter of 18 inches;
 - o Throw distance up to 45 Ft;
 - o Adjustable Skid shoes;
 - o Replacement cutting edges;
 - o High-Flow model to provide maximum hydraulic horsepower;
- Shall provide one set of all manufacture's documentation for operation, service and maintenance manuals after installation;
- Shall have a written Manufacturer's Standard warranty;
- Shall have a warranty representation in the Halifax Regional Municipality, Nova Scotia

\$ _____ x 2 = \$ _____

LINE ITEM 4 - SNOW / PUSHER

Item Description:

- **Provide Three (3)** Snow Pusher which provide maximum snow removal for speed and efficiency;
- Must be a new current model year;
- The Snow Pusher shall be a minimum of 120 inches wide;
- Shall have Moldboard flotation;
- Shall have reversible and replaceable rubber cutting edges;
- Shall be Compatible with 2017 JOHN DEERE SKID STEER 320E JD
- Shall have the following features:
 - o Optional pullback edge;
 - o Polyurethane cutting edge;
- Shall provide one set of all manufacture's documentation for operation, service and maintenance manuals after installation;
- Shall have a written Manufacturer's Standard warranty;
- Shall have a warranty representation in the Halifax Regional Municipality, Nova Scotia

\$ _____ x 3 = \$ _____

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LINE ITEM 5 - SNOW / UTILITY V-BLADES

Item Description:

- **Provide Three (3)** snow/utility V-blades which provide multifunction versatility for snow removal and light dirt work.
- Must be a new current model year;
- The snow/utility V-blades shall be a minimum width in V-Configuration of 2438 mm (96 in.) and a minimum width in straight configuration of 2794 mm (110 in.);
- Shall have Trip springs help protect the vehicle from sudden impacts;
- Shall have Electrohydraulic (EH) valve for independent blade function;
- Shall be Compatible with 2017 JOHN DEERE SKID STEER 320E JD

- Shall have the following features:
 - o Adjustable skid shoes for vertical blade productivity;
 - o Blades angle hydraulically to four positions;
 - o Straight, V-configuration, scoop and 30 deg. right or left;
 - o Steel cutting edge;

- Shall provide one set of all manufacture's documentation for operation, service and maintenance manuals after installation;
- Shall have a written Manufacturer's Standard warranty;
- Shall have a warranty representation in the Halifax Regional Municipality, Nova Scotia

\$ _____ x 3 = \$ _____

FREIGHT / DELIVERY COSTS: \$ _____

Total: \$ _____

Applicable taxes: \$ _____

TOTAL COST: \$ _____