



## INVITATION TO TENDER NOTICE

**Solicitation #:** FP802-160389  
**Closing Date:** Thursday, February 2, 2017  
**Time for solicitation closure:** 02:00 PM (EST)

**Title:** Fit-up Accommodations, Office and Garage Buildings  
**Work site location:** Gimli, Manitoba

### **THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:**

1. Invitation to Tender Notice
2. Specification (Description of required services)
3. Drawings/ Plans (24 in total)
4. Construction Tender Form (*Mandatory – Pages 3 & 4 to be completed by Bidder; The Lump Sum Amount*)

**Please note:** Lump Sum items include all items required to complete the project in accordance with the drawings and specifications (which are not measured for payment), including, but not limited to:

- Mobilization and Demobilization;
- Finish and fit-up of Office and Accommodation Buildings; and
- Garage relocation.

### **CLOSING LOCATION(S):**

**Bid Bonds:** All bids bonds are to be submitted in hard copy ONLY and received **by the bid closing date and time** to the mailing address indicated below.

**Submission of the Construction Tender Form, pricing table (if applies) and all signed addendums must be submitted either electronically or in hard copy to the following:**

**Hard copy submissions:** All hard copy submissions (via Canada Post or by Courier) must be addressed and received **by the bid closing date and time** to:

**Fisheries and Oceans Canada,**



**Solicitation Number:** FP802-160389  
**Attention:** Michael Vanek  
**Procurement Hub – Ottawa Office,**  
**Station 9S018, 9th Floor,**  
**200 Kent Street,**  
**Ottawa, Ontario K1A 0E6**

**Electronic submissions:** All electronic submissions must be received **by the bid closing date and time** to the contracting officer's email listed below: [michael.vanek@dfo-mpo.gc.ca](mailto:michael.vanek@dfo-mpo.gc.ca)

The onus is on the bidder to ensure that the bid is delivered on time to the location designated. Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

**SCOPE OF WORK / DELIVERABLES:**

The scope of work consists of the furnishing of all plant, labour, equipment and material for this Fit-up Accommodations, Office and Garage Buildings construction at Gimli, MB. The project is to be completed in strict accordance with the specification and accompanying drawings, and subject to all terms and conditions of the Contract.

In general, work under this contract consists of, but will not necessary be limited to, the following:

1. **Relocation of Garage Building** - The Contractor shall relocate 24 feet by 24 feet garage to the new foundation approximately 20 feet away.
2. **Office Building** - The Contractor shall finish and fit-up the Office building with Offices, Kitchenette / Meeting Room, Gear Storage Room, washroom and Shower Rooms, equipped and finished, for occupancy as an office as per detailed plans and spec.
3. **Crew Accommodation Building** -The Crew Building is intended to provide all the usual accommodation requirements for a crew of four Search and Rescue staff stationed at the facility full-time, 24 hours a day / seven days a week . The building will be occupied from April to November. The Contractor shall finish and fit-up the Accommodation Building with bathroom(s), kitchen and three bedrooms, equipped and finished, for occupancy as a dwelling as per detailed plans and specifications.

**LOCATION OF WORK, WORK SITE AND DELIVERY POINT:**

Gimli, MB



**FAMILIARIZATION WITH SITE:**

Before submitting a bid, bidders can visit the site and its surroundings, at their own expense, to review and verify the form, nature, and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure, and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies, and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account or error or negligence to properly observe and determine the conditions that will apply.

**EXPECTED START AND COMPLETION DATES:**

**Start Date:** Upon contract award.  
**Completion Date:** March 31, 2017

**SECURITY REQUIREMENTS:**

None.

**MANDATORY REQUIREMENTS:**

1. The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bond** must be delivered to the Closing Location prior to the closing date.

**Note: All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.**

**QUESTION AND ANSWER PERIOD:**

Bidders should note that all questions regarding this Invitation To Tender are to be submitted **ONLY** in writing by email, no later than **Wednesday, January 25, 2017, 2:00 PM (EST)** to the contract Officer listed below. The department may be unable to respond to questions submitted after that date.



Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards

Michael Vanek  
Senior Contracting Officer  
Procurement Hub  
Materiel and Procurement Services  
Financial and Materiel Management Operations  
Fisheries and Oceans Canada  
200, Kent Street  
Ottawa, ON, K1A 0E6, CANADA  
Government of Canada  
Telephone: (613) 993-8935  
Fax: (613) 991-4545  
Email: michael.vanek@dfo-mpo.gc.ca