



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication

360 Albert St./ 360, rue Albert

12th Floor / 12ième étage

Ottawa

Ontario

K1A 0S5

Title - Sujet PRINTING, WAREHOUSING & DIST. SVCS	
Solicitation No. - N° de l'invitation M7594-171626/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client M7594-171626	Date 2017-01-23
GETS Reference No. - N° de référence de SEAG PW-\$\$CW-020-72175	
File No. - N° de dossier cw020.M7594-171626	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-02-07	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Werk(cw), Janet	Buyer Id - Id de l'acheteur cw020
Telephone No. - N° de téléphone (613) 998-3968 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: RFP Bid Receiving -pwgsc DDP - Réception des soumission - tpsgc	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The purpose of this amendment is to make the following revisions:

A) EXTEND THE SOLICITATION CLOSING DATE

From: January 26, 2017 at 2:00 p.m. EST

To: February 7, 2017 at 2:00 p.m. EST

B) The Annex B is amended and replaced. Changes are indicated in red (B.5, B.9, B.11 B B.24.5. B.24.9.1

C) New information is added to Appendix 1 to Annex A, and therefore it is replaced in its entirety.

**New addition to Appendix 1:
NWEST Firearm Pocket Card (CFP 1402-XX)**

flat 9 x 5 - folded 3 x 5

4 colour process

3 panel accordion fold

Bleeds

gloss finish

D) Questions:

Q1. Historically, what was the largest order that was shipped out last year? Were skids required?

A.1. During the 2016 year, one of our larger order sent out to our Central Processing Site and they received the shipment for 200 boxes of 500 envelopes on 3 pallets or skids.

Q2 Can we please get a sample of 5537 -DCU Photo Sheet Spec?

A2. No physical sample however please see PDF of the design included in this amendment.

Q3. There are specifications missing in Appendix 1 please provide more detail for:

CFP Communication Laminates 1226E -1226 F - 1226 F - 1227 F - 1228 EF - 1231 E - 1231 F - 1265E
- 1265 F

1256 EF - Brochure holder

1250E - Letterhead

1238i -Inuktitut Safe Storage Brochure

1259 EF - Police Support Poster

1269 EF - Online licence renewal poster 11"x17"

1270 E -ACTS Poster 24" x 30" ; glossy

1262 EF - ~~Pony Express Overview~~ (is deleted)

1267 EF - Firearms Licencing Brochure

Solicitation No. - N° de l'invitation
M7594-171626/A
Client Ref. No. - N° de réf. du client
M7594-171626

Amd. No. - N° de la modif.
002
File No. - N° du dossier
cw020, M7594-171626

Buyer ID - Id de l'acheteur
CW020
CCC No./N° CCC - FMS No./N° VME

5549 EF - License/individual

5582 - Firearm Register for Business Specifications:

565 OE V2 - Photo Instruction sheet issued

Missing quantity

for - 1254EF - 1265E - 1265F - 1256EF - 1238i - 1253E - 1269EF - 1269FE - 1270E - 1270F - 1271E - 1271F - 1262EF - 1267 EF - 5650EV4 - 5650FV4 - CFP1252 - 6016E - 6016F - CFPSQ#9 -

A.3 See the amendment to Appendix 1 for the missing detail that is available presently. See Annex B for quantities that are being required for pricing.

Quantities in Appendix 1 is based on historical information only or what is presently in warehousing. These are not guaranteed quantities that will be used to for ordering. See Annex B excel sheet for pricing elements.

For some items in CFP stock, only warehousing and distribution services may be required. If the need arises for reprinting in the future, the RCMP CFP Project Authorities will then provide the necessary specs.

Q4. It appears that that there is a typographical error in R.2.2. Please confirm.

A4. R.2.2 is deleted and replaced in this amendment.

Changes in B.3

B.3 TRANSFER OF PHYSICAL INVENTORY

The all-inclusive price includes the pick-up, transfer and receipt of approximately 105 skids of CFP inventory items from the previous supplier in Ottawa, Ontario to the Contractor's facility and the transfer of all of the inventory items to the warehousing facilities. The current inventory comprises approximately 150 different items (different products) for total quantity of finished products of approximately 230,000 communications products and 1,500,000 forms requiring approximately 2,800 cubic feet of warehouse space. Price must include verification of the inventory as well as the pick-up of materials.

Delete R.2.2 and replace with the following:

R.2.2 Implementation of the ordering process

Bidders should describe their suggested methodology for implementing the ordering process and for providing customer service as described in the Statement of Work within the 25 business day implementation period. At a minimum the description should describe the proposed methodology to make available the on-line ordering tool and training to CFP Project and Ordering Authorities and to provide customer service in both French and English during the working hours of 07:00 A.M. to 4:00 P.M. EST time Monday through Friday inclusive (not including national statutory holidays).

0 points	Information required was not provided OR Not enough details are provided to assess the suggested methodology for implementing the ordering process and for providing customer service.
1 point	Details provided lead to an understanding of the proposed methodology for implementing the ordering process and for providing customer service as described in the Statement of Work within the 25-business day implementation period.

Solicitation No. - N° de l'invitation
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cw020, M7594-171626

Buyer ID - Id de l'acheteur
CW020
CCC No./N° CCC - FMS No./N° VME

2 points	<ul style="list-style-type: none">- Details provided lead to an understanding of the proposed methodology for implementing the ordering process and for providing customer service as described in the Statement of Work within the 25 business day implementation period.- The information provided demonstrates the procedures to be followed to make available the on-line ordering tool and training to CFP Project and Ordering Authorities and to provide customer service in both French and English during the working hours of 08:00 A.M. to 4:00 P.M. EST time Monday through Friday inclusive (not including national statutory holidays).
3 points	<ul style="list-style-type: none">- Substantial details provided lead to a complete and thorough understanding of the proposed methodology for implementing the ordering process and for providing customer service as described in the Statement of Work within the 25 business day implementation period.- The information provided demonstrates the procedures to be followed to make available training of the on-line ordering tool to CFP Project and Ordering Authorities and to provide customer service in both French and English during the working hours of 07:00 A.M. to 4:00 P.M. EST time Monday through Friday inclusive (not including national statutory holidays).- The description demonstrates that the process will not compromise other activities required for implementation.
R.2.2 Points Allocated: /3	
Points Allocated for R.2.2 /3 multiplied by w.f. 4 = : /12	
Comments:	

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

DCU PHOTO SHEET
BORDEAU DE SAISIE DE LA PHOTO



Appendix 1 to Annex A – Print Specification and Warehouse Report September 28, 2016**Usage – Communication / Publications (1 day snapshot)**

Cat. No. (CFP #)	CFP Communication Promotional Items	Warehouse (current units)	Total Cubic Feet (approx.)	Past 12 Month Total	Average Monthly Usage over past 12 Months
1240pkg / PC	Canadian Firearms Programs (PKG 200) 1 800 Promotional	211	16	614	51
1240s / PC-1	Canadian Firearms Programs (Unit of 1) 1 800 Promotional Card (Bil.) (2005) <ul style="list-style-type: none"> • 2 x 3 1/2 inch • double sided English/French • 12 pt stock 4 colour process with bleed 	60090	56	31343	2612
1254 EF	Canadian Firearms Program – Police Support Programme Canadien Des Armes À – Soutien de la Police <ul style="list-style-type: none"> • 3 x 5 1/2 inch • double sided English/French • laminated, rounded corners • head to head for each language • 4 colour process 	4748	2	1100	92

Cat. No. (CFP #)	CFP Communication other documents	Warehouse (current units)	Total Cubic Feet (approx.)	Past 12 Month Total	Average Monthly Usage over past 12 Months
1238 EF	Storing, Transporting and Displaying Firearms (Pamphlet) - L'entreposage, le transport et l'exposition de vos armes à feu (Brochure) <ul style="list-style-type: none"> • 3.66 x 8 1/2" finished • 5 panel accordian fold • English/French head to head, 4 colour process • 70 lb supreme gloss 	2429	2	87292	7274
1238P	Storing, Transporting and Displaying Firearms (Pamphlet) - L'entreposage, le transport et l'exposition de vos armes à feu (Brochure) (package) <ul style="list-style-type: none"> • Same as 1238 EF Firearms Licence Renewals (Pamphlet) – Renouvellement d'un permis d'armes à feu (Brochure)	2124	69	980	82

Canadian Firearms Program (CFP)

Cat. No. (CFP #)	CFP Communication <u>Laminates</u> (For Police Only) <ul style="list-style-type: none"> PAGES: 2 SIZE: 8.5 x 11 TEXT/INKS: 4/4, no bleeds TEXT STOCK: Coated Dull 100lb, text BINDERY: 2 sided gloss lamination, trim to size 1 and 3 mil, 8 1/2 " x 11 " Black text with coloured background on white paper	Warehouse (current units)	Total Cubic Feet (approx.)	Past 12 Month Total	Average Monthly Usage over past 12 Months
1226 E	The Canadian Firearms Program – Police Support (purple/grey)	2150	1	1505	126
1226 F	Le Programme canadien des armes à feu – D’aide aux policiers (purple/grey)	1396	1	560	47
1227E	Firearms Classification & firearms Reference Table (FRT)- How to input the information and search the FRT- Weapons Classifications (Plastic Card 8 1/2 X 11)- Powder Blue – old form but still on web REPLACED by Firearms Classification & firearms Reference Table (FRT) – How to input the information and search the FRT (green/yellow)	1728	2	626	52
1227F	Classification des armes à feu & tableau de référence des armes à feu (TRAF) – Comment saisir l’information et effectuer une recherche dans le TRAF Classification des armes (Carte plastifiée 8 1/2 X 11)- bleu poudre – old form but still on web Classification des armes à feu & tableau de référence	1874	2	626	52
1228 EF	Firearm Classification General Guidelines – Classification d’une arme à feu directives générales CFRO VIA CPIC/CRPQ – POLICE ONLY INFORMATION & REFERRAL LINE (purple/yellow)	1369	2	1106	92
1231 E	Storage Display Transportation of Firearms and Other Weapons by Business and Individuals Regulations (Plastic Card 8 1/2 X 11) green	4581	3	3036	253
1231 F	Règlement sur l'entreposage l'exposition et le transport des armes à feu et autres armes par entreprises et maniement par des particuliers (Carte plastifiée 8 1/2 X 11) vert	249	1	555	46
1265E	Storage Display Transportation and Handling Requirements (Plastic Card 8 1/2 X 11) red	1983	2	3237	270
1265F	Exigences relatives à l’entreposage, à l’exposition, au transport et au maniement (carte plastifiée de 8 1/2 x 11 po), rouge	2565	2	480	40

Cat. No. (CFP #)	CFP Communication Misc	Warehouse (current units)	Total Cubic Feet (approx.)	Past 12 Month Total	Average Monthly Usage over past 12 Months
LT	Large Tube – mailing	660	114	0	0
ST	Small Tube – mailing	772	16	0	0
1256 EF	Brochure holder Clear acrylic, 3 tiered slant back vertical brochure holder attached business card holder centered on the front at the base of the holder, imprinted with the Canadian Firearms Program name, in both official languages, and the website address of the Program	556	148	0	0
1250E	Letterhead – English <ul style="list-style-type: none"> Prints 1 side only each. INKS 4/0 wax free. Stock Lynx Opaque 120m smooth. 	17500	6	12000	1000
1250F	Letterhead – French <ul style="list-style-type: none"> Prints 1 side only each. INKS 4/0 wax free. Stock Lynx Opaque 120m smooth. 	12500	4	5000	417
1238i Inuk -	Inuktitut Safe Storage Brochure <ul style="list-style-type: none"> PAGES: 3 panels SIZE: Flat: 8.5 x 11 Final: 8.5 x 3.66 TEXT/INKS: 4/4+overall varnish, bleeds TEXT STOCK: #3 gloss, 70lb, text BINDERY: accordion fold, shrinkwrap in 50's 	6225	2	1000	83
1247 EF	Canadian Firearms Program = 3 fold Brochure <ul style="list-style-type: none"> 3.66 x 8 1/2 finished (8 1/2 x 11 flat) 3 panel accordian, 4 colour process English/French tumble 70 lb supreme gloss 	2373	1	100	8
1247 – P	Canadian Firearms Program – 3 fold brochure – package 50 <ul style="list-style-type: none"> 3.66 x 8 1/2 finished (8 1/2 x 11 flat) 3 panel accordian, 4 colour process English/French tumble 70 lb supreme gloss 	968	13	0	0
1259 EF	Police Support Poster <ul style="list-style-type: none"> 8 1/2 X 11 4 colors Bleeds 100lb text 	3914	4	0	0
1253E	1-800 Promo Magnet – English <ul style="list-style-type: none"> 3.5" x 2" 4 colour aqueous, white magnet stock .03 trim square corners 	41269	9	9382	782

1253F	1-800 Promo Magnet – French (specs – same as 1253E) <ul style="list-style-type: none"> • 3.5" x 2" • 4 colour aqueous, white magnet stock .03 • trim square corners 	29589	7	1261	105
1255 EF	Kit folders – English French Pkg of 25 <ul style="list-style-type: none"> • flat 19.5 x 16 - finished 9 x 12 • 4 colour process with gloss varnish, 2 sides • 160M cover weight, supreme gloss cover, varnish • trim, score, fold and glue 	451	75	88	7
1245 EF	Firearms Act and Regulations <ul style="list-style-type: none"> • Size: 8.5 x 11 • Inks: cover prints 4/0 + gloss UV and text prints 1/1, black • Bleeds: Yes (cover only) • Pages: 278 + 21 mylar tabs (numerical and alphabetical) + cover • Stock: Cover: Kallima C1S, 12pt/ Text: Rolland Hitech, 70lb, text • Finishing: gather, trim to size, spiral bound (black) 	92	9	308	44
1269 EF	Online licence renewal poster 11"x17" <ul style="list-style-type: none"> • Final Size 11" x 17" • Prints CMYK - 1 side no Bleed • Stock: Coated Silk 100lb text 	4835	4	4835	4
1269 FE	Online licence renewal poster 11"x17" <ul style="list-style-type: none"> • Final Size 11" x 17" • Prints CMYK - 1 side no Bleed • Stock: Coated Silk 100lb text 	2433	2	2433	2
1270 E	ACTS Poster <ul style="list-style-type: none"> • PAGES: 1 • SIZE: 24 x 30 • TEXT/INKS: 4/0 + satin varnish, BLEEDS • TEXT STOCK: Coated flo dull, 100lb, text • BINDERY: fold to 8.5 x 11 24" x 30" ; glossy	853	4	858	4
1270 F	ACTS Poster <ul style="list-style-type: none"> • PAGES: 1 • SIZE: 24 x 30 • TEXT/INKS: 4/0 + satin varnish, BLEEDS • TEXT STOCK: Coated flo dull, 100lb, text • BINDERY: fold to 8.5 x 11 24" x 30" ; glossy	503	3	503	3
1271 E	PROVE Poster <ul style="list-style-type: none"> • PAGES: 1 • SIZE: 24 x 30 • TEXT/INKS: 4/0 + satin varnish, BLEEDS • TEXT STOCK: Coated flo dull, 100lb, text • BINDERY: fold to 8.5 x 11 24" x 30" ; glossy	1555	130	688	3

1271 F	PROVE Poster <ul style="list-style-type: none"> PAGES: 1 SIZE: 24 x 30 TEXT/INKS: 4/0 + satin varnish, BLEEDS TEXT STOCK: Coated flo dull, 100lb, text BINDERY: fold to 8.5 x 11 24" x 30" ; glossy	150	13	503	3
1262 EF	Pony Express Overview	6462	17	0	0
1267 EF	Firearms Licencing Brochure <ul style="list-style-type: none"> PAGES: 3 panels SIZE: 8.5 x 11 Final:8.5 x 3.667 TEXT/INKS: 4/4 + overall gloss varnish, bleeds TEXT STOCK Coated gloss, 70lb, text BINDERY: Accordion fold, shrinkwrap in 50's 	9952	3	0	0
1402-XX	NWEST Firearms Pocket Cards (CFP 1402-XX) <ul style="list-style-type: none"> flat 9 x 5 - folded 3 x 5 4 colour process 3 panel accordion fold Bleeds gloss finish 	N/A	N/A	New Item	New Item

Canadian Firearms Program (CFP)

RCMP #	CFP Forms And Printing specification	Current Stock	Cu Ft Usage	Past 12 Month Total	Average Monthly Usage over past 12 Months
5484E	Canadian Firearms Safety Course Report Specifications: <ul style="list-style-type: none"> • Five part set consisting of an Information cover sheet, followed by 4 part NCR set • Originals: 2 • Size: 8 ½" x 11" + ½" stub at top • Parts: Part 1 white 30M, Part 2 white 30M CB, Part 3 & 4 white 28M CFB, Part 5 white 30M CF. • Ink: All parts black • Print:: Head to Head • Binding: Top, all parts glued in stub at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Pkg.: Basic 10 sets, label each package 	15062	5	242038	20170
5484F	Canadian Firearms Safety Course Report -French version Specifications: <ul style="list-style-type: none"> • Same as RCMP5484E 	37721	51	21561	1797
5485E	Application for a License under the Firearms Act (Minors) Specifications: <ul style="list-style-type: none"> • 3 part set • Originals: 6 • Size: 8 ½" x 11" + ½" stub at top • Parts: All parts white bond 40M • Ink: All parts black • Print:: All parts 2 sided, Head to Head • Binding: Top, all parts glued at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Package: Standard, label each package 	2646	3	5196	433
5485F	Application for a License under the Firearms Act (Minors) Specifications: <ul style="list-style-type: none"> • Same as RCMP 5485E 	475	1	125	11
5486E	Application for a Firearms License for Business (including Museums) Specifications: <ul style="list-style-type: none"> • 5 part set • Originals: 8 • Size: 8 ½" x 11" + ½" stub at top • Parts: All parts white bond 40M • Ink: All parts black • Print:: Parts 1, 3 and 4 printed 2 sides, Head to Head, Parts 2 and 5 are printed only on face • Binding: Top, all parts glued at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Package: standard, label each package 	585	1	286	24

Canadian Firearms Program (CFP)

RCMP #	CFP Forms And Printing specification	Current Stock	Cu Ft Usage	Past 12 Month Total	Average Monthly Usage over past 12 Months
5486F	Application for a Firearms License for Business (including Museums) - French version Specifications: <ul style="list-style-type: none"> Same as RCMP 5486E 	1081	2	1	0
5488E	Application for a Carrier Firearms License – pack of 10 Specifications: <ul style="list-style-type: none"> 4 part set Originals: 6 Size: 8 ½" x 11" Parts: All parts white bond 40M Ink: All parts black Print:: Parts 1 and 2 printed two sides, Head to Head, Parts 3 and 4 are printed only on face Binding: Top, 1 stitch upper left corner Package: Standard, label each package 	67	1	0	0
5488F	Application for a Carrier Firearms License - French version Pack of 10 Specifications: <ul style="list-style-type: none"> Same as RCMP 5488E 	91	1	0	0
5489E	Application To Register Firearms for Business Specifications: <ul style="list-style-type: none"> 3 part set Originals: 5 Size: 8 ½" x 11" Parts: All parts white bond 40M Ink: All parts black Print:: Parts 1 and 3 printed two sides, Head to Head, Part 1 is printed only on face Binding: Top, 1 stitch upper left corner Package: Standard, label each package 	75	1	5	0
5489F	Application To Register Firearms for Business - French version Specifications: <ul style="list-style-type: none"> Same as RCMP 5489E 	362	1	0	0

Canadian Firearms Program (CFP)

RCMP #	CFP Forms And Printing specification	Current Stock	Cu Ft Usage	Past 12 Month Total	Average Monthly Usage over past 12
5490E	Application for Authorization to Transport Restricted Firearms and Prohibited Firearms, including Prohibited handguns Specifications: <ul style="list-style-type: none"> • 4 part set • Originals: 6 • Size: 8 ½" x 11" + ½" stub at top • Parts: All parts white bond 40M • Ink: All parts black • Print:: Parts 1 and 3 printed 2 sides, Head to Head, Parts 2 and 4 are printed only on face • Binding: Top, all parts glued at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Package: standard, label each package 	9029	11	6279	523
5490F	Application for Authorization to Transport Restricted Firearms and Prohibited Firearms, including Prohibited handguns - French version Specifications: <ul style="list-style-type: none"> • Same as RCMP 5490E 	3572	5	229	19
5491E	Application for Authorization to carry restricted Firearms and Prohibited Guns Specifications: <ul style="list-style-type: none"> • 3 part set • Originals: 5 • Size: 8 ½" x 11" + ½" stub at top • Parts: All parts white bond 40M • Ink: All parts black • Print:: Parts 1 and 3 printed 2 sides, Head to Head, Part2 printed only on face • Binding: Top, all parts glued at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Package: standard, label each package 	236	1	200	17
5491F	Specifications: <ul style="list-style-type: none"> • Same as RCMP 5491E 	2080	2	0	0

5513E	<p>Application for a Non-Resident Temporary Borrowing License for Non-Restricted Firearms</p> <p>Specifications:</p> <ul style="list-style-type: none"> • 3 part set • Originals: 5 • Size: 8 ½" x 11" • Parts: All parts white bond 40M • Ink: All parts black • Print:: Parts 1 and 2 printed two sides, Head to Head, Part 3 is printed only on face • Binding: Top, 1 stitch upper left corner 	158	1	3	0
5513F	<p>Application for a Non-Resident Temporary Borrowing License for Non-Restricted Firearms</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Same as RCMP 5513E 	76	1	2	0
5515E	<p>Firearms Documents Replacement Request Specifications:</p> <ul style="list-style-type: none"> • 2 part set • Originals: 4 • Size: 8 ½" x 11" + ½" stub at top • Parts: All parts white bond 40M • Ink: All parts black • Print:: Parts 1 and 2 printed 2 sides, Head to Head, • Binding: Top, all parts glued at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Package: standard, label each package 	3244	2	2399	200
5515F	<p>Firearms Documents Replacement Request - French version Specifications:</p> <ul style="list-style-type: none"> • Same as RCMP 5515E 	358	1	536	45
CFP-762 Env.	<p>Double window envelope (4 1/8" x 9 1/2" (package of 500) privilege cards, notice, carrier</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Size; 9 ½" x 4 1/8" white wove - artline • Style: Cross back • Bottom Window: measures 4 8/16" x 1 2/16" and is located 10/16" from left edge of envelope and 13/16" from the bottom edge of the envelope • Top Window: Measures 3 5/16" x 14/16" and is located 10/16" from the left edge of the envelope and 7/16" from the top of the bottom window • Canada Wordmark: Print on flap • Window material must meet the requirements of CPC standards as specified in chapter 10.2.1 of CPC Postal standards • Envelope (including flap) must match the 2 side seams of sample provided. The Window material should be glued all the way to the edge to prevent interference with document insertion • Packaging: Box in 500 and labeled, must be packaged in a standard carton 	849	382	512	43

Canadian Firearms Program (CFP)

RCMP #	CFP Forms And Printing specification	Current Stock	Cu Ft Usage	Past 12 Month Total	Average Monthly Usage over past 12 Months
5537	<p>DCU Photo Sheet Specifications:</p> <ul style="list-style-type: none"> Die-cut in the paper to measure 60mm x 80mm from the left edge and 38mm from the top edge of the form Front: Glue over die-cut, clear sheet 78mm x 90mm (photographable plastic, 6/1,000" clear) with glue lines as close as possible with edges of window. Top part of pouch is leftunglued with edge of plastic ending at 35mm from top edge of form Back: Clear sheet 78mm x 100mm (photographable plastic, 6/1,000" clear).should be glued over die-cut, with glue lines even with ALL edges of window. Size of pocket to measure 60mm x 80mm Mandatory Size: The width of the form must be 8 ½" or 1/16" less. Any form wider than 8 ½" will be refused. Package: Standard 	224100	267	323600	26967
5545	<p>FIN sticker card stock</p> <ul style="list-style-type: none"> printed in house but sent to sub-contractor for numbered sticker continuous feed document 8 ½ " x 4" 180M index, white card stock. 12" stub left and right (holes in stub (perforation) for standard sprocket feed). 	35250	34	0	0
5549 EF	<p>License/individual For Office Use Only - Pour usage interne seulement</p> <ul style="list-style-type: none"> Memo-check sheet – Regular pad of 50 8 ½ x 7 inches, flat form printed in black padded in 50 at top to allow for adhesive (sheets glued at top) 40 pds white, bond 7 	210	2	0	0
5549 FE	<p>License/individual - For Office Use Only - Pour usage interne seulement Memo-check sheet Pad of 50 Specs</p> <ul style="list-style-type: none"> same as RCMP 5549 EF 	185	2	0	0

Canadian Firearms Program (CFP)

RCMP #	CFP Forms And Printing specification	Current Stock	Cu Ft Usage	Past 12 Month Total	Average Monthly Usage
CFP-827 Env.	<p>Envelope Double Window used to mail out Training Certificates Specifications:</p> <ul style="list-style-type: none"> • Size; 8 ¾" x 11 ¼" • Stock: Natural kraft • Style: Open side centre seam • Bottom Window: measures 4 11/16" x 1 ½" and is located 9/16" from the left edge of envelope and 7 5/8" from the bottom edge of the envelope • Top Window: Measures 4 5/16" x 1 ¼" and is located 9/16" from the left edge of the envelope and 3/16" from the top of the bottom window • Canada Wordmark: Print on flap • Window Apexine material and must meet the requirements of CPC standards as specified in chapter 10.2.1 of CPC Postal standards • Envelope (including flap) must match the centre seams of sample provided. • Flap: Full glue • Packaging: Box in 500 and labeled, must be packaged in a standard carton 	14	13	80	7
6494	<p>Authorization for consignment sale Specifications:</p> <ul style="list-style-type: none"> • Originals: 1 • Size: 8 ½" x 14" • Stock: White bond 40M • Ink: Black • Print: 1 side • Pkg.: Shrink wrap in 100's with cardboard backing 	0	0	0	0
5582	<p>Firearm Register for Business Specifications:</p> <ul style="list-style-type: none"> • Originals: 3 (1 cover, 2 pages (to be laid out to fit 8 ½" x 28")) • 50 printed pages plus 2 blank pages • Size: 8 ½" x 28 folded to 8 ½" x 14" finish size • Fold: 1 vertical fold at 14" from left side • Paper stock: White 48M • Cover stock: White 22pt. White book cover • Print: Cover: oneside • Print Form: Both sides Head to Head • Ink: Black ink on pages and cover 	8834	283	313	26

5589 E	<p>Non-Resident Firearm Declaration</p> <p>Specifications:</p> <p>Four part NCR set</p> <p>Originals: 4</p> <p>Size: 8 ½" x 14" + ½" stub at top</p> <p>Parts: Part 1 white 30M, Part 2 white 30M CB, Part 3 canary 28M CFB, Part 4 pink 30M CF.</p> <p>Ink: All parts black</p> <p>Print:: Part 1 both sides Head to Head</p> <p>Print:: Part 2,3,4 are identical, both sides, exact registration Head to Head</p> <p>Binding: Top, all parts glued in stub at top</p> <p>Perforation: All parts horizontally at stub (1/2" stub) – Easy tear</p> <p>Pkg.: Basic 50 sets, shrink wrap</p>	65051	94	7302	609
5589 F	<p>Non-Resident Firearm Declaration</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Same as RCMP 5589 E 	9450	11	151	13
5590 E	<p>Non-Resident Firearm Declaration Continuation Sheet Specifications:</p> <p>Four part NCR set</p> <ul style="list-style-type: none"> • Originals: 4 • Size: 8 ½" x 11" + ½" stub at top • Parts: Part 1 white 30M, Part 2 white 30M CB, Part 3 canary 28M CFB, Part 4 pink 30M CF. • Ink: All parts black • Print:: Part 1 both sides Head to Head • Print:: Part 2,3,4 are identical, both sides, exact registration Head to Head • Binding: Top, all parts glued in stub at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Pkg.: Basic 10 sets, shrink wrap 	12,902	15	3409	284
5590 F	<p>Non-Resident Firearm Declaration Continuation Sheet</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Same as RCMP 5590 E 	480	1	0	0
5592E	<p>APPLICATION FOR A POSSESSION AND ACQUISITION LICENCE UNDER THE FIREARMS ACT (FOR INDIVIDUALS AGED 18 AND OVER)</p> <p>Specifications:</p> <ul style="list-style-type: none"> • 4 part set • Originals: 7 • Size: 8 ½" x 11" + ½" stub at top • Parts: All parts white bond 40M • Ink: All parts black • Print:: Parts 1, 3 and 4 printed two sides, Head to Head, Part 2 is printed only on face • Binding: Top, all parts glued in stub at top • Perforation: All parts horizontally at stub (1/2" stub) – Easy tear • Pkg.: Standard 	105483	199	178669	14889

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5592F	APPLICATION FOR A POSSESSION AND ACQUISITION LICENCE UNDER THE FIREARMS ACT (FOR INDIVIDUALS AGED 18 AND OVER) Specifications: <ul style="list-style-type: none"> Same as RCMP 5592E 	48319	73	21775	1815
CFP-922 Env.	Return information Envelope Specifications: <ul style="list-style-type: none"> Size: 9" x 4" Style: Open side 2 side seam Stock: Natural kraft 24lb Ink: Black Print:: Front and Flap Wordmark: Print centered on flap Flap: Full glue Pkg.: Box of 500 and label 	160	62	160	13
CFP-955 Env.	Double Window Envelope <ul style="list-style-type: none"> To Be Used with the New Firearms Registration Application No. 10 (9 1/2" X 4 1/4"), Kraft Open side, 2 side seam Window, 3 1/4 x 7/8 (7/8 from top) and 4 x 1 1/8 (2 1/2 from top) apexine Print on flap, black ink – Canada wordmark Full glue Box of 500 	1822	889	400	33
5642E	Aboriginal Peoples of Canada - Adaptation Regulations (Firearms) Specifications: <ul style="list-style-type: none"> 3 part set Originals: 5 Size: 8 1/2" x 11" Parts: All parts white bond 40M Ink: All parts black Print:: Parts 1 and 2 printed two sides, Head to Head, Part 3 is printed only on face Binding: Top, 1 stitch upper left corner 	10037	39	446	37

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RCMP #	CFP Forms And Printing specification	Current Stock	Cu Ft Usage	Past 12 Month Total	Average Monthly Usage
5642F	Aboriginal Peoples of Canada - Adaptation Regulations (Firearms) Specifications: <ul style="list-style-type: none"> Same as RCMP 5642E 	873	3	512	43
CFP-1034 Env.	Pre-address Envelope Miramich NB (500) Specifications: <ul style="list-style-type: none"> Size: 9" x 4" Style; Open side 2 side seam Stock: natural kraft 24lb Ink: Black Print:: Front and Flap Wordmark: Print centered on flap Flap: Full glue Pkg.: Box of 500 and label 	167260	125	207359	17280
CFP-1034R Env.	Pre-address Envelope Miramich NB (500) Specifications: <ul style="list-style-type: none"> Same as 1034 image of "R" printed on back of envelope 	308139	233	50300	4192
5650E V2	Photo Instruction sheet issued Specifications: <ul style="list-style-type: none"> Original: 1 Size: 8 1/2" x 3 9/16" Stock: White bond 40M, text, sheets cut individually to size Print: Oneside On this document is a peel able label placed on a wax paper backing 2" x 1 1/2". The label measurements are 1 7/8" x 13/8". The back of the label must be coated with permanent adhesive. The stock of the label are to be standard white printed with black ink Pkg.: Basic 100 	137585	54	6320	527
5650F-V2	Photo Instruction sheet issued Specifications: <ul style="list-style-type: none"> Same as RCMP 5650E V2 	29240	9	25260	2105

5650E-V4	<p>Photo Instruction sheet issued with form RCMP 5592</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Original: 1 • Size: 8 ½" x 3 9/16" • Stock: White bond 40M, text, sheets cut individually to size • Print: Oneside • On this document is a peel able label placed on a wax paper backing 2" x 1 ½". The label measurements are 1 7/8" x 13/8". The back of the label must be coated with permanent adhesive. The stock of the label are to be standard white with printed black ink • Pkg.: Basic 100 	168298	64	185165	15431
5650F V4	<p>Photo Instruction sheet issued with form RCMP 5592</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Same as RCMP 5650E V4 	64142	19	20976	1748
CFP-1056 Env.	<p>WINDOW ENVELOPE # 10</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Size: 9 ½" x 4 1/8" • Style: Open side, 2 side seam • Stock: Natural kraft 48M • Window size: 4 1/8" x 1 1/8" • Window location: 1 1/8" from bottom and 3/8" from left side • Window: The avpexine must be glued all the way to the edge in order not to interfere when the documents are mechanically inserted in the envelope • Ink: Black • Flap: Full glue • Print: Return address on front (top left corner). CanadaWordmark to be printed on flap and form number on back in bottom left corner • Pkg.: Basic 500 	1650	727	1000	83

CFP-1066 Env.	<p>ENVELOPE – DOUBLE WINDOW – 8 3/4X 14 1/4 –</p> <p>Specificaitons:</p> <ul style="list-style-type: none"> • Size; 8 3/4" x 14 1/4" • Stock: Natural kraft 48M • Style: Open side centre seam • Bottom Window: measures 4 11/16" x 1 1/2" and is located 9/16" from the left edge of envelope and 10 1/16" from the bottom edge of the envelope • Top Window: Measures 4 5/16" x 1 1/4" and is located 9/16" from the left edge of the envelope and 5/16" from the top of the bottom window • Canada Wordmark: Print on flap • Window Apexine material and must meet the requirements of CPC standards as specified in chapter 10.2.1 of CPC Postal standards • Flap: Full glue • Packaging: Box in 500 and labeled, must be packaged in a standard carton 	85	118	0	0
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RCMP #	CFP Forms And Printing specification	Current Stock	Cu Ft Usage	Past 12 Month Total	Average Monthly Usage over past 12
CFP -1112 Env.	Envelope – Brown Window - #10 single window – avpexine <ul style="list-style-type: none"> 9 1/2 wide x 4 1/8 high Window- 1.25 x 4.75 2 side seam envelope, flap is 'full glue' Stock, natural Kraft Weight 48 m Print one side, bilingual box of 500 	11	4	0	0
SQ3007E	Quebec in person filing <ul style="list-style-type: none"> 8 ½ x 11 inch bond 7, 40 weight, white 1 page Ink Face, black 	1370	1	52	4
SQ3007F	Quebec in person filing – Specs: <ul style="list-style-type: none"> same as SQ3007E 	1056	1	425	36
CFP - 1252	Trigger lock business card – new product ordered <ul style="list-style-type: none"> 2 x 3 1/2 inch double sided English/French opus gloss 12 pt stock 4 colour process with bleed 	3400	3	0	0
6016E	Act on behalf of estate – Specs: <ul style="list-style-type: none"> 8 ½ x 11 inch Stub top Bond weight 40, white Part one = Ink face black, Ink Back black Part two = Ink face black 	1014	1	1364	114
6016F	Act on behalf of estate Specs <ul style="list-style-type: none"> same as RCMP 6016 E 	1181	1	490	41
CFP SQ #9 Env	Return Address Envelope - CFP-ENVELOPPE-BRUNE (BOXES OF 500) = (SURETE DU QUEBEC BRE Envelope)	18	6	0	0
CFP SQ #10 Env	WINDOW-ENVELOPE (BOXES OF 500) = (SURETE DU QUEBEC WINDOW BROWN ENVELOPE 4 1/8 X 9 ½ WITH INDICIA)	25	7	0	0