



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6
Bid Fax: (780) 497-3510

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Backhoe	
Solicitation No. - N° de l'invitation 5P424-160683/A	Date 2017-01-26
Client Reference No. - N° de référence du client 5P424-160683	
GETS Reference No. - N° de référence de SEAG PW-\$EDM-100-10994	
File No. - N° de dossier EDM-6-39250 (100)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-03-08	Time Zone Fuseau horaire Mountain Standard Time MST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Fisher, Drew	Buyer Id - Id de l'acheteur edm100
Telephone No. - N° de téléphone (780) 901-4270 ()	FAX No. - N° de FAX (780) 497-3510
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Parks Canada Lake Louise, Yoho, Kootenay Field Unit Waste Water Treatment Plant Lake Louise, Alberta TOL 1E0	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Annex A - Requirement.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 10 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bids transmitted by facsimile to PWGSC will be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Failure to meet any of the following mandatory criteria at solicitation closing will render your submission non-compliant and given no further consideration:

-Ability to meet the Requirement and the mandatory technical specifications as described in Annex A.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Declaration of Convicted Offences

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – List of Names

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under Annex "A" - Requirement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

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6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

Preferred delivery date is March 31, 2017, if this date is not able to be met please provide your expected delivery date: _____

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Drew Fisher
Public Works and Government Services Canada
Acquisitions Branch
Western Region
5th Floor ATB Place North Tower
10025 Jasper Avenue
Edmonton, Alberta T5J 1S6
Telephone: (780) 901-4270
Facsimile: (780) 497-3510
E-mail address: drew.fisher@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority-TBD

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : ____ _
Facsimile: ____ _
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: _____
Title: _____
Telephone : ____ ____ _____
Facsimile: ____ ____ _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot prices as specified in Annex "B" - Basis of Payment. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 SACC Manual clause H1000C (2008-05-12), Single Payment

6.6.3 SACC Manual Clauses

SACC Manual clause C2000C (2007-11-30), Taxes - Foreign-based Contractor

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

1. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04), General Conditions - Goods (medium complexity);
- (c) Annex A, Requirement;
- (d) Annex B Basis of Payment
- (e) Annex C to Part 3 of the Bid Solicitation (Electronic Payment Instructions)
- (f) the Contractor's bid dated _____

6.11 SACC Manual Clauses

A1009C (2008-05-12), Work Site Access
A9049C (2011-05-16), Vehicle Safety
A9068C (2010-01-11), Government Site Regulations
G1005C (2016-01-28), Insurance – No Specific Requirement

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ANNEX A

REQUIREMENT

Parks Canada Agency has a requirement for the supply, delivery, and offloading of one (1) Backhoe. The backhoe will be used at the Lake Louise Waste Water Treatment Plant. Types of use will include: digging for repair of water breaks, biomass management and snow removal.

Delivery Location:

Parks Canada
Lake Louise, Yoho, Kootenay Field Unit
Waste Water Treatment Plant
Lake Louise, Alberta
TOL 1E0

Preferred delivery date is prior to March 31, 2017.

Please indicate below:

Meet Preferred Delivery _____

Or

Unable to Meet Preferred Delivery _____

If this date is not able to be met please provide your expected delivery date: _____

Minimum Performance Specifications

To be considered responsive Bidders must clearly indicate compliance or noncompliance with each article below by inserting an "X" in either the "Meets" or "Does Not Meet" column.

To demonstrate compliance, Bidders should also include and appropriately cross reference published technical information that confirms compliance with each mandatory criterion specified herein (unless stipulated as "not applicable for this item").

If published technical documentation does not exist for a specific requirement, then a written narrative explaining how the product offered meets the specification should be included with the Proposal. Failure to comply with any of the mandatory technical requirements will disqualify the bid from further consideration.

To ensure compliance is clear, the bidder should utilize a numbering system that corresponds to the numbering system below. An example of an acceptable system would be to indicate the specification reference number on a Tab stuck to the appropriate page of the technical documentation. The appropriate article of the technical documentation that demonstrates compliance should then be highlighted or underlined.

MANDATORY TECHNICAL SPECIFICATIONS

	Specifications	Meets	Does Not Meet	Reference
1	Model year of the 4WD Backhoe Loader must be 2016 or newer			
2	The Backhoe must be 4WD			
3	The backhoe must conform to all applicable laws, regulations and industrial standards governing manufacture, safety, noise levels and pollution in effect in Canada at the time of manufacture.			
4	All warranty work must be completed in Lake Louise, AB			
5	Parts source must be available in Calgary, AB.			
6	The equipment must operate under extremes of weather conditions found in Canada in temperatures ranging from -40 to 30 °C (-40 to 86 °F)			
7	Must include operators manual, parts manual, and repair manual			
8	Must include minimum of 4 transport tie-downs, one at each corner, with minimum of 1/2" grade 70 chain.			
9	Must include Storage boxes for chains, tie downs, and misc accessories			
10	Must Include counterweights ≥ 460 kg			
11	Engine must be diesel, meeting current Canadian Emissions Certification.			
12	Engine must be ≥ 90 HP			
13	Must be have a ≥ 120 amp alternator			
14	Must have heavy duty batteries			
15	Must have a battery disconnect switch			
16	Engine coolant must have a minimum anti- freeze capability of – 40' C.			
17	Cold weather package must include			

	block heater, cab heater, hydraulic tank heater, and defrost function.			
18	Engine must be equipped with a ether injection type of cold weather start aid.			
19	Must have a minimum of a 160 Liter fuel tank with lockable cap			
20	Engine compartments must be lockable.			
21	Must have turbo charged engine			
22	Must be spin on oil and transmission filters			
23	Must have fuel water separator to remove water in the fuel system prior to the fuel passing through the filters.			
24	Must be a Power Shuttle Transmission			
25	Must have a minimum of 4 forward speeds and 4 reverse speeds			
26	Must have neutral safety starts switch			
27	Must have differential lock			
28	Must have drive-line parking brake			
29	Must have high ambient cooling package			
30	Must have limited slip differential			
31	Must have drive shaft guard			
32	Must have transmission guard			

33	Must have power assisted steering that permits mechanical control in event of power failure. This is a safety feature to allow the backhoe to be steered if regular power assisted steering fails.			
34	Must include rear wheel fenders			
35	Must have tires designed for hard surface all terrain use.			
36	Must include tire valve stem protection			
37	Must include ROPS Canopy			
38	Must include retractable seat belt.			
39	Must include hand and foot throttle			
40	Must include air suspension seat			
41	Must have lighted gauge group			
42	Must have interior rear view and side mirrors			
43	Must have steering knob			
44	Must have air conditioning			
45	Must have AM/FM radio			
46	Must have LED work lights, 4 on front of machine and 4 on back of machine			
47	Must have amber LED strobe Light			
48	Must have hazard flashers/turn signals			

49	Must have stop and tail lights			
50	Must have horn and Backup alarm			
51	Must have Remote jump start connector			
Front Loader Bucket				
52	Coupler must be hydraulically operated			
53	Must have a minimum 1.25 cubic yard bucket			
54	Must have replaceable cutting edges on front of bucket			
55	Must have hard surfacing on wear edges of loader bucket			
56	Must have hoisting hooks that are welded on top of loader bucket. One on each corner and one in the center			
Boom, Stick, Backhoe				
57	The backhoe must be a center pivot excavator style backhoe			
58	Must have extended, hoe dipper stick on backhoe greater than or equal to 14ft			
59	Coupler must be hydraulic operated			
60	Must have hydraulic thumb			
61	Must have pilot controls for backhoe operation			

62	Must have boom and swing transport locks			
63	Must have anti drift hydraulics			
64	Must have flip stabilizers with standard or heavy duty street pads			
65	Must have rock guards on stabilizers			
66	Must have joy stick controls with pattern changer valve			
67	Must have 24" heavy duty digging bucket			
68	Must include four (4) extra (backup) teeth for digging bucket			
69	Must include boom guard protection plate			
Attachments				
70	Must include 48" pallet forks			
71	Must include front snow bucket ≥ 3 yards			
72	Must include Frost Bucket between 18" and 24"			
73	Must have material handling arm			
74	Must have snow plow 10ft with hydraulic angle			
75	Must include one (1) set of extra teeth for frost bucket			

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Make and Model Number of Product(s) Offered: _____

Bids which do not meet all of the Minimum Specifications listed above will be deemed non-compliant and given no further consideration.

If your literature/specification is not enclosed with your tender at solicitation closing, your literature/specification must be received within two (2) working days of request by the Contracting Authority.

If upon delivery and acceptance, the product is found not to meet the Minimum Performance Specifications, the product will be returned at the Suppliers expense and the Contract terminated for default.

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ANNEX B

BASIS OF PAYMENT

-The Firm Unit Prices are DDP FOB destination and include all delivery, and off-loading charges to:

Parks Canada
Lake Louise, Yoho, Kootenay Field Unit
Waste Water Treatment Plant
Lake Louise, Alberta
TOL 1E0

- Firm Lot Price does not include GST, however GST will be added as a separate line item to any invoice issued as a result of a Contract.

- All prices are in Canadian dollars.

Item	Description	Qty.	Firm Unit Price	Extended Price
1	Supply and delivery of the backhoe loader complete with loader, hoe coupler, and attachments in compliance with the Minimum Performance Specifications and the requirement outlined in Annex A;	1 Lot	\$_____/lot	\$_____
Total Assessed Bid Price:				\$_____

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ANNEX C to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)