

THIS AMENDMENT IS RAISED TO EXTEND THE SUBMISSION DEADLINE, TO CHANGE THE BASIS OF SELECTION, AND TO UPDATE ANNEXES "A" AND "B". THE REVISIONS ARE AS FOLLOWS:

1. At the Request for Proposal cover page, solicitation closing box, **DELETE** in its entirety and **REPLACE** with the following,

<p>SOLICITATION CLOSES – L'INVITATION PREND FIN AT – À 2:00PM ON – LE FEBRUARY 21st 2017 – 21 FÉVRIER 2017</p>

2. At Part 4, Evaluation Procedures and Basis of Selection, Section 4.2 Basis of Selection; **DELETE** in its entirety and **REPLACE** with the following:

4.2 Basis of Selection

To be declared responsive, a bid must:

- comply with all the requirements of the bid solicitation; and
- meet all mandatory criteria; and
- obtain the required minimum of 50 points overall for the technical evaluation criteria which are subject to point rating.

The rating is performed on a scale of 85 points.

Bids not meeting (a) or (b) or (c) will be declared non-responsive.

The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 25% for the technical merit and 75% for the price.

To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 25%.

To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 75%.

For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.

Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

The table below illustrates an example where all three bids are responsive and the selection of the contractor is determined by a 25/75 ratio of technical merit and price, respectively. In the example the total available points equals 135 and the lowest evaluated price is \$45,000 (45).

Basis of Selection - Highest Combined Rating Technical Merit (25%) and Price (75%)			
	Bidder 1	Bidder 2	Bidder 3
Overall Technical Score	115/135	89/135	92/135

Bid Evaluated Price		\$55,000.00	\$50,000.00	\$45,000.00
Calculations	Technical Merit Score	115/135 x 25 = 21.30	89/135 x 25 = 16.48	92/135 x 25 = 17.04
	Pricing Score	45/55 x 75 = 61.36	45/50 x 75 = 67.50	45/45 x 75 = 75.00
Combined Rating		82.66	83.98	92.04
Overall Rating		3 rd	2 nd	1 st

3. At Annex A, Statement of Work, Attachment 2 to Annex A, Wood Furniture Construction Drawings; **DELETE** in its entirety, and **REPLACE** with the following;

See attached files:

- “ drawings – images group 1 rev 1.pdf”
- “ drawings – images group 2 rev 1.pdf”
- “ drawings – images group 3 rev 1.pdf”
- “ drawings – images group 4 rev 1.pdf”
- “ drawings – images group 5 rev 1.pdf”
- “ drawings – images group 6 rev 1.pdf”

4. At Annex B, Basis of Payment, Payment Milestones; **DELETE** in its entirety and **REPLACE** with the following:

ANNEX "B"
BASIS OF PAYMENT
Revision 1

Milestone Number	Milestone Description (Deliverables)	Percentage of Total Contract Price	Amount
1	Project Authority Sign-off of all Shop drawings	10%	<i>To be inserted at contract award</i>
2	(a) Project Authority Sign-off of Prototype(s) (b) Contractor provides the Chain of Custody for the Wood products used in the final manufacturing	15%	
3	Delivery and Installation*	60%	
4	Final Acceptance of Goods	15%	

* In the event that deliveries are staggered, the Contractor may invoice for a portion of Milestone 4 (i.e. three deliveries would equal a payment of 20% per delivery, two deliveries would equal a payment of 30% per delivery). The Basis of Payment will be updated to reflect the project schedule.

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL REMAIN UNCHANGED.