



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Training and Specialized Services Division/Division de
la formation et des services spécialisés
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet CAITS Training	
Solicitation No. - N° de l'invitation E60ZH-140001/B	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client E60ZH-140001	Date 2017-02-02
GETS Reference No. - N° de référence de SEAG PW-\$\$ZH-124-30670	
File No. - N° de dossier 124zh.E60ZH-140001	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-02-14	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Bouchard, Suzy	Buyer Id - Id de l'acheteur 124zh
Telephone No. - N° de téléphone (873) 469-3963 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The purpose of this amendment is to:

- 1) Provide answers to supplier's questions relating to this solicitation as detailed in Section A; and
- 2) Amend the solicitation as per Section B.

SECTION A

Set 4 of Questions and Answers

Question 30

The way this S/O reads is that the supplier MUST provide training in their own classroom; there is no option to provide training at the client's site. Is it possible to include a clause for Private Training at the Client Site?

Answer 30

Canada will amend the Request for Bids. Bidders are now able to bid to the SO/SA (see Attachments 1 and 2 of the Part 4) OR to the SA only (see Attachments 1 and 3 of the Part 4). See modifications in Section B.

Question 31

We respectfully request a method within this procurement to price two discount levels by manufacturer and topic. Our suggestion for Section 4 of Attachment 2 is to allow for the following:

Example:

Analytics and Data Management	IBM supplier delivered	25%
Analytics and Data Management	IBM supplier partner delivered	10%

Answer 31

Canada will allow two discounts level as requested

SECTION B

At PART 1 - GENERAL INFORMATION

1.2 Summary

DELETE: "Each responsive bid will result in a Standing Offer (SO) and a Supply Arrangement (SA)."

REPLACE BY: "Each responsive bid will result in a Standing Offer (SO) and/or a Supply Arrangement (SA)."

At PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

At 4.1.1.1 Mandatory Technical Criteria

DELETE: "Refer to attachment 1 to Part 4 – Section 1.0 and attachment 2 to Part 4"

REPLACE BY: "Refer to Attachment 1 to Part 4 – Section 1.0, Attachment 2 to Part 4 and Attachment 3 to Part 4"

DELETE section 4.2 Basis of Selection, in its entirety

REPLACE BY:

A bid must comply with the requirements of the Request for Bids:

- a) **SO / SA:** Bids must meet all mandatory technical (Attachments 1 and 2 to Part 4) and financial evaluation criteria to be declared responsive. All responsive bids will be recommended for issuance of a standing offer and a Supply Arrangement.

- b) **SA only:** Bids must meet the Supply Arrangement mandatory technical evaluation criteria (Attachments 1 and 3 to Part 4) to be declared responsive. All responsive bids will be recommended for issuance a Supply Arrangement.

Step 1 – Technical Evaluation:

Canada will verify that a bid includes all applicable certifications and other documentation requested under the solicitation and that such information is complete. Each bid will be reviewed to determine if it contains an offer for a Standing Offer and/or a Supply Arrangement that meets the mandatory requirements set out in Attachments 1, 2 and 3 to Part 4.

Step 2 – Evaluation of Financial (Standing Offer Only):

Each offer meeting the mandatory requirements for the Standing Offer technical evaluation will be evaluated in accordance with the financial requirements in Attachment 1 and to Part 4.

Step 3 – Selection and Issuance of Supply Arrangements and Standing Offers

Each technically and financially responsive offer will be recommended for issuance of a Standing Offer on the terms stated in Component II.

Each technically responsive arrangement will be recommended for the issuance of a Supply Arrangement on the terms stated in Component III.

At **ATTACHMENT 1 TO PART 4**

DELETE paragraph a and b of section **1.0 Mandatory Technical Criteria**
REPLACE BY:

1.0 Mandatory Technical Criteria

- a) The Bid must provide the necessary documentation to support compliance.
SO / SA: The Technical Bid must meet the mandatory technical criteria MT1, MT2 and MT3, detailed in table below.
SA only: The Technical Bid must meet the mandatory technical criteria MT1, MT3 and MT4, detailed in table below.
- b) Any Bid which fails to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately.

DELETE MT2 in its entirety
REPLACE BY:

MT2	This Mandatory Criterion applies to the bidder who submits a bid for a Standing Offer: The Bidder must provide the complete URL of its current and active website to demonstrate the requirement defined in the Statement of Requirement – section 4.1 – Contractor's website.
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INSERT MT4:

MT4	This Mandatory Criterion applies to the bidder who submits a bid for a Supply Arrangement ONLY: The Bidder must complete Attachment 3 to Part 4
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INSERT: ATTACHMENT 3 TO PART 4

Response form for Supply Arrangement only (provided in a separate attachment)

At **COMPONENT II - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

At **PART 6B. RESULTING CONTRACT CLAUSES**

At **5.0 Payment**

DELETE Sections **5.1 Basis of Payment** and **5.1.1 Firm Lot Price**, in its entirety
REPLACE BY:

5.1 Basis of Payment – Firm lot price

The Contractor must charge no more than the price(s) published on its website, less the discount(s) identified in Appendix 1 to Annex A and in accordance with the terms and conditions.

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm lot price (published in the price list less discount) for the CAITS training required in the contract. Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

The Contractor understands that the prices charged to the Identified User will be verified after payment. The Contractor must promptly refund the Identified User any payment made in excess of the discounted prices in the Standing Offer.

The Contractor understands and agrees that failure to honour the prices, terms and conditions for the period of the Standing Offer may result in the Standing Offer being set-aside by Canada.

At **ANNEX A, STATEMENT OF REQUIREMENT (Standing Offer)**

DELETE: "4.3 Contractor's Facilities – For classroom and private training"

REPLACE BY: "4.3 Contractor's Facilities – For classroom"

DELETE: "4.4 Equipment – Private class"

REPLACE BY: "4.4 Equipment"

At **COMPONENT III - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES**

At **ANNEX A, STATEMENT OF REQUIREMENT (Supply Arrangement)**

DELETE section **1. Scope**, in its entirety. (IN THE ENGLISH VERSION ONLY)

REPLACE BY:

"1. Scope

Canada has a requirement for Commercially Available IT Training Services (CAITS) in all the Topics listed in Appendix 1 to Annex A."

The participants are employees of the Government of Canada across Canada.

DELETE section **4.1 Contractor's Website**

DELETE section **4.2 Classroom Training**, in its entirety.

REPLACE BY:

"4.2 Classroom Training

The instructors must be able to conduct the training (read, communicate orally and in writing), in English, French or both languages, in order to deliver the English or French training as specified in in each bid solicitation”

DELETE section **4.5 Course Material**, in its entirety.
REPLACE BY:

“4.5 Course Material

The Course materials for all courses must be the most up to date version, available in English and in French as specified in each bid solicitation and should be printed double sided, bound and consistent quality (including proper syntax and grammar). Screenshots and graphics must be clear and legible.

DELETE section **5. Tasks and Deliverables**, in its entirety.
REPLACE BY:

“5. Tasks and Deliverables

The Contractor must:

(To be specified in each bid solicitation)

INSERT:

7. Support Provided by Canada

(To be specified in each bid solicitation: If the identified user provide the training facility)

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

Attachment 3 to Part 4
Response Form for Supply Arrangement only

The Bidder must complete this Response Form and include it in its bid.

SECTION 1 - Regions

For Classroom training, Bidders must identify the Regions and Metropolitan Areas where they can provide the services.

Regions and Metropolitan Areas
(click all that applies)

- Remote/Virtual Access
- National Capital
- Atlantic
 - Halifax
 - Moncton
- Quebec
 - Montreal
 - Quebec City
- Ontario
 - Toronto
 - Western
 - Calgary
 - Edmonton
 - Saskatoon
 - Winnipeg
- Pacific
 - Vancouver
 - Victoria

Attachment 3 to Part 4
Response Form for Supply Arrangement only

The Bidder must complete this Response Template and include it in its bid.

SECTION 2- Information on Training services

Instructions: Bidders must identify if they offer training services in the topics detailed below.

TOPICS	Yes/No	Brand (e.g: Apple, Microsoft, Cisco, Vmware, IBM etc.)	Keyword Search (any words that can help the Identified User search for specific training services (e.g: Word, Excel, iPad, Office etc.)	Classroom Training (yes/no)	Private Training (yes/no)	Vendor Certified (yes/no)
Agile and Scrum						
Analytics and Data Management						
application Development						
Applications Operating Systems						
Big Data						
Business Analysis, Business Intelligence & Service Management						
Cloud Computing						
Collaboration and Unified Communications						
Cybersecurity						
Data Center						
Databases						
Digital Forensics						
End User Training						
Enterprise Architecture						
Enterprise Data Storage						
ERP / CRM						
Incident Response						
IT Policy and Governance						
IT service Management						
Leadership and Business Solutions						
Malware Analysis						
Middleware Training						
Multimedia Production						
Networking						
Project Management						
Storage Training						
System Administration Training						
Virtualization						