



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St./11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Furniture Division/Division des ameublements  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> 24 Hr.Intensive Chairs & Stools	
<b>Solicitation No. - N° de l'invitation</b> 47419-184149/A	<b>Date</b> 2017-02-07
<b>Client Reference No. - N° de référence du client</b> 1000334149	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-424-72396	
<b>File No. - N° de dossier</b> pq424.47419-184149	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-03-20</b>	<b>Time Zone Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Duchesneau, Jean	<b>Buyer Id - Id de l'acheteur</b> pq424
<b>Telephone No. - N° de téléphone</b> (873) 469-4894 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> CANADA BORDER SERVICES AGENCY CMPTRLLRSHP / CONTROLE NC REGION OTTAWA ON K1A0L5 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION.....	3
1.1 SECURITY REQUIREMENTS.....	3
1.2 REQUIREMENT .....	3
1.3 DEBRIEFINGS .....	3
1.4 TRADE AGREEMENTS.....	3
PART 2 - BIDDER INSTRUCTIONS.....	3
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	3
2.2 SUBMISSION OF BIDS.....	3
2.3 ENQUIRIES - BID SOLICITATION.....	4
2.4 APPLICABLE LAWS .....	4
PART 3 - BID PREPARATION INSTRUCTIONS .....	4
3.1 BID PREPARATION INSTRUCTIONS.....	4
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....	5
4.1 EVALUATION PROCEDURES .....	5
4.2 BASIS OF SELECTION.....	7
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION.....	7
5.1 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION .....	7
PART 6 - RESULTING CONTRACT CLAUSES.....	8
6.1 SECURITY REQUIREMENTS.....	8
6.2 STATEMENT OF WORK.....	8
6.3 STANDARD CLAUSES AND CONDITIONS.....	8
6.4 TERM OF CONTRACT.....	9
6.5 AUTHORITIES .....	9
6.6 PAYMENT .....	10
6.10 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	11
6.11 APPLICABLE LAWS .....	11
6.12 PRIORITY OF DOCUMENTS.....	12
6.13 <i>SACC MANUAL</i> CLAUSES.....	12
6.14 INSTALLATION SERVICES .....	12
6.15 POST INSTALLATION PROCEDURES .....	13
6.16 DEFICIENCY PROCEDURES.....	13
<b>ANNEX "A" .....</b>	<b>14</b>
STATEMENT OF WORK.....	14
<b>ANNEX "B" .....</b>	<b>16</b>
BASIS OF PAYMENT .....	16
<b>ANNEX "C" TO PART 3 OF THE BID SOLICITATION.....</b>	<b>19</b>
ELECTRONIC PAYMENT INSTRUMENTS .....	17

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## PART 1 - GENERAL INFORMATION

### 1.1 Security Requirements

There is no security associated to this requirement.

### 1.2 Requirement

On behalf of Canadian Border Services Agency, Public Works Government Services Canada has a requirement to supply, delivery and install chairs and stools at Lansdowne Port of Entry, Ontario in accordance with the Statement of Work at Annex A.

### 1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.4 Trade Agreements

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2016-04-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003 (2016-04-04), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

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## 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copies)

Section III: Certifications (1 hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

- 
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **3.1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

#### **3.1.3 SACC Manual Clauses**

### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

	Criteria
<b>MTSC1</b>	<p>The product offered must conform to all of the size requirements detailed in Annex A - Statement of work.</p> <p>To demonstrate this, the Bidder must provide, with its offer, the descriptive information in hard copy (English), which must include:</p> <ul style="list-style-type: none"><li>• Product number for each model proposed;</li><li>• A colour rendering/sketch/photo of each model proposed;</li><li>• Product description and dimensions, including depth, width, seat height adjustments, arm configuration, back height, caster type, weight capacity;</li></ul>
<b>MTSC 2</b>	<p>The Bidder must demonstrate that the product offered conforms to the 300lbs minimum weight capacity</p> <p>To demonstrate this, the Bidder must include, with its offer, information in a hard copy, which must include: Product description that states the weight capacity</p>
<b>MTSC 3</b>	<p>The Bidder must demonstrate that the product offered conforms to the requirement to be classified as a 24hr or intensive use chair.</p> <p>To demonstrate this, the Bidder must include, with its offer, information in a hard copy (English), which must include: Product description from its sales material that states the 24hr or intensive chair functionality</p>
<b>MTSC 4</b>	<p>The Bidder must demonstrate that the product offered conforms to the requirement for a back rest that is specifically designed to accommodate gun belts and have increased resilient or abrasion resistant material incorporated with the gun belt design</p> <p>To demonstrate this, the Bidder must include, with its offer, information in a hard copy (English), which must include:</p> <ul style="list-style-type: none"><li>• Product description and colour photo of where the design feature is located;</li><li>• That the design feature is designed specifically for gun belts;</li><li>• That the design feature provides increased chair cover durability in the gun belt area</li></ul>

#### 4.1.2 Financial Evaluation

SACC Manual Clause A0220T (2014-06-26), Evaluation of Price – Bid

Evaluation of Price - The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, DDP destination, Canadian customs duties and excise taxes included

## **4.2 Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.1.1 Integrity Provisions – Required Documentation**

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.1.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's website](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### 5.1.3 Product Conformance

Bidders are to complete the certification for the products being proposed for this solicitation. The Bidder certifies that all the products offered conform, and will continue to conform throughout the duration of the Contract, to all specifications of, and meet the testing requirements detailed in Annex A.

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Date

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

**6.1.1** There is no security requirement applicable to the Contract.

### 6.2 Statement of Work

This requirement is for the supply, delivery and install chairs and stools at Lansdowne Port of Entry, Ontario in accordance with the Statement of Work at Annex A.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

**DELETE:** The warranty period will be twelve (12) months

**INSERT:** The warranty period will be ten (10) years with the exception of user adjustable components, which must have a warranty of five (5) years.

**Section 9 entitled Warranty of general conditions 2010A is amended by deleting subsection 2 in its entirety and replacing it with the following:**

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the



Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

All other provisions of the warranty section remain in effect.

## **6.4 Term of Contract**

### **6.4.1 Delivery Date**

All the deliverables must be received in accordance to Annex A – Statement of Work, from the award of contract.

### **6.4.5 Delivery Points**

Delivery of the requirement will be made to delivery point(s) specified at Annex A – Statement of Work of the Contract.

## **6.5 Authorities**

### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Jean Duchesneau  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
11 Laurier St.  
Gatineau, Quebec, K1A 0S5

Telephone: 873-469-4894  
E-mail address: [jean.duchesneau@tpsgc-pwgsc.gc.ca](mailto:jean.duchesneau@tpsgc-pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **6.5.2 Project Authority**

The Project Authority for the Contract is:

Name: \_\_\_\_\_ (Will be identified upon contract award)  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### **6.5.3 Contractor's Representative**

Name: \_\_\_\_\_ (Will be identified upon contract award)

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## **6.6 Payment**

### **6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, for a cost of \$ \_\_\_\_\_ (to be inserted at Contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.6.2 Single Payment**

SACC Manual clause H1000C (2008-05-12) Single Payment

## **6.7 Invoicing Instructions**

6.7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

6.7.2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6.8 Insurance – No Specific Requirement (G1005C)**

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by

the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

## **6.9 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## **6.10 Certifications and Additional Information**

### **6.10.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### **6.10.2 Product Conformance Certification**

The Contractor warrants that the Product Conformance Certification submitted by the Contractor is accurate and complete, and that the products provided under this Contract are in accordance with Annex A - Requirement. The Contractor must keep proper records and documentation relating to the product conformance and the Testing Requirements in Annex A. The Contractor must not, without obtaining the prior written consent of the Contracting Authority, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

Nothing in this clause must be interpreted as limiting the rights and remedies which Canada may otherwise have pursuant to this contract.

In addition, the Contractor must provide representatives of Canada access to all locations where any part of the Work is being performed at any time during working hours. Representatives of Canada may make examinations and such tests of the Work as they may think fit. The Contractor must provide all assistance and facilities, test pieces, samples and documentation that the representatives of Canada may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A. The Contractor must forward such test pieces and samples to such person or location as the representatives of Canada specifies.

## **6.11 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

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## 6.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04);
- (c) Annex A, Statement of Work;
- (d) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 6.13 SACC Manual Clauses

A9068C (2010-01-11) Government Site Regulations  
B7500C (2006-06-16) Excess Goods

## 6.14 Installation Services

Installation services must be provided for the products contracted. The minimum level of service required is detailed below. The Contractor must:

1. Receive, unload, store and transport all products/pieces to the staging and/or installation site;
2. Unpack all pieces and inspect products for shipping damage;
3. Install all products in accordance with the manufacturer's specifications;
4. Ensure all other products function properly and make minor adjustment/repairs;
5. Touch up all minor nicks and scratches on the product that may have occurred during installation;
6. Clean the products once installed;
7. Clean up the installation site. The site must present a neat, orderly and workmanlike appearance at all times. This must be accomplished by the removal of scrap material, debris and the like from the site, as frequently as is necessary, using a dumpster arranged for by the Contractor, and;
8. Upon completion of the installation and at the convenience of the Project Authority, the Contractor (or his authorized representative) must walk through the installation site with the Project Authority (or an authorized representative of the Project Authority) to verify the operation condition of all products in accordance with the Deficiency Procedures.

## **6.15 Post installation Procedures**

The Contractor must adhere to the following Post installation procedures:

1. The Contractor must notify the Project Authority when the installation is completed;
2. The Project Authority must arrange for the inspection with the Contractor;
3. The inspection must take place no later than three business days after installation is completed;
4. If the contract is for a phased installation, the walk-through inspection must take place no later than three business days after the completion of each phase;

## **6.16 Deficiency Procedures**

The Contractor must adhere to the following deficiency procedures:

1. The Contractor must notify the Project Authority when the installation is completed;
2. The Project Authority must arrange for the inspection with the Contractor;
3. The inspection must take place no later than three business days after installation is completed;
4. If the contract is for a phased installation, the walk-through inspection must take place no later than three business days after the completion of each phase;
5. The Project Authority, in consultation with the Contractor, must prepare the deficiency list documenting all problems in every installation area;
6. The deficiency list must be forwarded by the Project Authority to the Contractor;
7. Within three business days of receipt of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;
8. For all deficiencies other than those identified in point 7, the Contractor must submit the plan of action with delivery dates or comparison dates within fourteen calendar days from receipt of the deficiency list from the Project Authority and;
9. The Contractor must notify the Project Authority when all deficiencies have been completed. If the Project Authority is satisfied with the deficiency corrections, the Project Authority must provide the Contractor a final sign-off that the deficiencies have been satisfied.

## ANNEX "A"

### Statement of Work

<b>TITLE</b>	CBSA Lansdowne Port of Entry – 41 24hr/Intensive rotary office chairs and 34 24hr/Intensive rotary office stools
<b>OBJECTIVE</b>	To procure 75 new chairs/stools for the new POE, located at 860 HWY 137, Lansdowne, ON K0E 1L0
<b>BACKGROUND</b>	<p>The CBSA is a law enforcement partner with a mandate to provide the free flow of people and goods, while maintaining security at the Canadian Border.</p> <p>Our officers work in a 24/7/365 day environment, equipped with a duty belt that holds their firearm, baton, pepper spray, handcuffs.</p> <p>New chairs that can withstand the working environment are required for the new facility being constructed. The new facility will be opening in June 2017</p>
<b>SCOPE</b>	<p>41 –mid back 24 Hr. Chair. Chairs must have the following features:</p> <p>Backrest not less than 18" high by 15" wide  Lower back designed to accommodate gun belts  Increased resilient or abrasion resistant material incorporated with the gun belt design  Seat width to be between 20" – 22"  Seat depth to be between 17" – 22"  Minimum 4" wide adjustable T arm, arm width adjustable minimum 2" per arm  Arm height adjustable from seat 6" to 10"  Forward tilt lock out  Min 2.5" depth adjustable seat slider  5 prong base with urethane casters  Pneumatic height adjustment (125mm min) seat height adjustment min. between 17.5"-22.5"  Chair must be rated to a minimum 300lbs capacity  Chair is to be classified as one of the following – 24hr chair or intensive chair  Chair must meet or exceed CAN/CGSB 44.232 standard  Fabric to be level 4 or "D" level</p> <p>34 –high back 24 Hr. Stools. Stools must have the following features:</p> <p>Backrest not less than 19" high by 15.5" wide  Lower back designed to accommodate gun belts  Increased resilient or abrasion resistant material incorporated with the gun belt design</p>

	<p>Swing away adjustable T arm, minimum 4" wide, arm width adjustable minimum 2" per arm</p> <p>Arm height adjustable from seat 8" to 11" minimum</p> <p>Arms width adjustable minimum 2" per arm</p> <p>Seat depth to be between 17" – 22"</p> <p>Seat width to be between 20"-22"</p> <p>Pneumatic height adjustment (267mm) min between 24"-34"</p> <p>Depth adjustable seat slider</p> <p>5 prong base with urethane casters</p> <p>Adjustable foot ring</p> <p>Stool must be rated to a minimum 300lbs capacity</p> <p>Stool is to be classified as one of the following – 24hr chair or intensive chair</p> <p>Stool must meet or exceed CAN/CGSB 44.232 standard</p> <p>Fabric to be level 4 or "D" level</p>
<b>TASKS</b>	<p>Supply, Deliver and install product between June 8 – 14, 2017. Supplier to contact project authority 2 weeks prior to install to arrange final delivery date.</p> <p>Supplier to remove all packaging materials and dispose of offsite.</p> <p>Supplier to install chairs in the locations directed by the project authority</p> <p>18- exterior booths</p> <p>24 - 2<sup>nd</sup> floor</p> <p>33 - 1<sup>st</sup> floor</p>
<b>CONSTRAINTS</b>	<p>All work is to be completed between the hours of 9:00 – 16:00. There is a loading dock available on the 2<sup>nd</sup> floor level (with access for a 53' truck) with passenger elevator access inside to access the 1<sup>st</sup> floor. Option to drive to the first floor, however no loading dock at this level.</p>
<b>CLIENT SUPPORT</b>	<p>CBSA will be onsite to escort and guide suppliers during delivery/install. Site will be an active construction site. Hard hats and safety boots will be required.</p>
<b>SCHEDULE</b>	<p>Work must be completed by June 14, 2017</p>
<b>DELIVERABLES</b>	<p>41 – 24hr/Intensive chairs and</p> <p>34 - 24hr stools; goods are to be brand new, not used.</p>

## ANNEX "B"

### BASIS OF PAYMENT

**Table 1 - Requirement**

Item No.	Description	Series & Model number	Quantity	Firm Unit Price	Extended Price (Quantity x Firm Unit Price)
1				\$	\$
2				\$	\$
3	Delivery	N/A	1	\$	\$
4	Installation	N/A	1	\$	\$
<b>Extended Total for Evaluation :</b>					<b>\$</b>
Applicable Taxes :					\$
Total Contract Amount :					\$



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**ANNEX "C" to PART 3 OF THE BID SOLICITATION**

**ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ ( ) VISA Acquisition Card;
- ☐ ( ) MasterCard Acquisition Card;
- ☐ ( ) Direct Deposit (Domestic and International);
- ☐ ( ) Electronic Data Interchange (EDI);
- ☐ ( ) Wire Transfer (International Only);
- ☐ ( ) Large Value Transfer System (LVTS) (Over \$25M)