

**RETURN BIDS TO:  
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SOUMISSIONS À:**

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Contracting Authority

**LETTER OF INTEREST  
LETTRE D'INTÉRÊT**

**Comments - Commentaires**

This document is not a Request for Proposal and will not result in a contract or constitute a commitment on the part of Canada. Canada will not reimburse any person or entity for any cost incurred in participating in this consultative process.

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Science and Software Systems Procurement  
Directorate / Direction de l'approvisionnement en  
sciences et en systèmes logiciels

11C1, Phase III  
Place du Portage  
11 Laurier St. / 11, rue Laurier  
Gatineau, Québec K1A 0S5

<b>Title-Sujet</b> Vehicle Collision and Defect Investigations	
<b>Solicitation No. - N° de l'invitation</b> T8056-160026	<b>Date</b> 9 February 2017
<b>Client Reference No. - N° de référence du client</b> T8056-16-0026	
<b>File No. - N° de dossier</b> 075.ssT8056-160026	<b>Amendment - Amendement</b> 001
<b>Solicitation Closes - L'invitation prend fin</b>  <b>at - à 2:00 PM</b> <b>on - le 20 February 2017</b>	<b>Time Zone</b> <b>Fuseau horaire</b>  Eastern Time ET
<b>F.O.B. - F.A.B</b>  <b>Plant-Usine : <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/></b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> April Campbell	<b>Buyer Id - Id de l'acheteur</b> 075ss
<b>Telephone No. - N° de téléphone</b> 873-469-4794	<b>FAX No. - N° de FAX</b> 819-997-2229
<b>Destination of Goods, Services and Construction:</b> <b>Destinations des biens, services et construction :</b>  Specified Herein Précisé dans les présentes	

**Instructions : See Herein**

**Instructions : voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>    <b>Telephone No. - N° de telephone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b>   <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur</b> <b>(taper ou écrire en caractères d'imprimerie)</b>    <b>Signature</b> _____ <b>Date</b> _____	

**THIS AMENDMENT IS RAISED TO RESPOND TO QUESTIONS AND AMEND THE DRAFT REQUEST FOR PROPOSAL ACCORDINGLY.**

- Q1. Please clarify the start date of the contract.
- A1. The start date of the contract is estimated to be 1 October 2017.
- Q2. Could you also please clarify whether the estimated utilization includes HST?
- A2. The estimated values for each region includes the applicable taxes applicable to each region.
- Q3. Finally, in section 3.1.2 Financial Bid Presentation the Level of Effort shows values for the number of hours (eg. Senior investigator 1405 hours). Can you please clarify whether these values are of any significance as they are not in agreement with other parts of the document. For example, the selective safety inquiries hours exceeds the hours in the statement of work (page 38, 5.2). Also, since the level of work is not the same for all geographic areas, it seems unusual to have the same level of effort hours.
- A3. The values are not significant as they are used for evaluation purposes only as there is no way to accurately determine the amount of time that will be required for each investigation, or the number of investigations. The figures were identified only to ensure that all bidders will be evaluated on the same basis. They will not determine the value of the resulting contract.

However, since the Selective Safety Enquiries are determined based on Task Authorization and can be more accurately determined, the level of effort has been revised to reflect that estimated utilization.

**THE DRAFT REQUEST FOR PROPOSAL IS AMENDED AS FOLLOWS:**

On page 8, article 3.1.2, of the RFP, table a)

DELETE:

<b>Contract Period – 1 April 2017 to 31 March 2019 (2 years)</b>			
<b>Category of Work</b>	<b>Firm, All inclusive Hourly Rate</b>	<b>Level of Effort (Hours)</b>	<b>Extended (a)</b>
<b>Motor Vehicle Collision and Equipment Defect Investigations</b>			
Senior Investigator	\$	1405	\$
Junior Investigator	\$	1405	\$
<b>Selective Safety Inquires</b>			
Senior Investigator	\$	351	\$
Junior Investigator	\$	806	\$
<b>Bid Price Contract Period:</b>			<b>\$</b>

INSERT:

<b>Contract Period – 1 October 2017 to 31 March 2019 (18 months)</b>			
<b>Category of Work</b>	<b>Firm, All inclusive Hourly Rate</b>	<b>Level of Effort (Hours)</b>	<b>Extended (a)</b>
<b>Motor Vehicle Collision and Equipment Defect Investigations</b>			
Senior Investigator	\$	1405	\$
Junior Investigator	\$	1405	\$
<b>Selective Safety Inquires</b>			
Senior Investigator	\$	345	\$
Junior Investigator	\$	807	\$
<b>Bid Price Contract Period:</b>			<b>\$</b>

On page 37, Annex A, Statement of Work, article 5.1, of the RFP,

DELETE:

Geographic Area	Number of Collision Investigation Reports*				Number of Defect Investigation Reports*			
	Contract Period	Option Period 1	Option Period 2	Option Period 3	Contract Period	Option Period 1	Option Period 2	Option Period 3
Pacific	20	10	10	10	100	50	50	50
Prairie	40	20	20	20	100	50	50	50
Ontario	50	25	25	25	140	70	70	70
Quebec	30	15	15	15	140	70	70	70
Atlantic	40	20	20	20	80	40	40	40

INSERT:

Geographic Area	Number of Collision Investigation Reports*				Number of Defect Investigation Reports*			
	Contract Period	Option Period 1	Option Period 2	Option Period 3	Contract Period	Option Period 1	Option Period 2	Option Period 3
Pacific	15	10	10	10	100	50	50	50
Prairie	30	20	20	20	100	50	50	50
Ontario	38	25	25	25	140	70	70	70
Quebec	22	15	15	15	140	70	70	70
Atlantic	30	20	20	20	80	40	40	40

On page 47, Annex B, Basis of Payment, of the RFP,

DELETE:

Contract Period	1 April 2017 to 31 March 2019 (est.)
Option Period 1	1 April 2019 to 31 March 2020
Option Period 2	1 April 2020 to 31 March 2021
Option Period 3	1 April 2021 to 31 March 2022

INSERT:

Contract Period	1 October 2017 to 31 March 2019 (est.)
Option Period 1	1 April 2019 to 31 March 2020
Option Period 2	1 April 2020 to 31 March 2021
Option Period 3	1 April 2021 to 31 March 2022

The END