



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government**  
**Services Canada/Réception des soumissions Travaux**  
**publics et Services gouvernementaux Canada**  
**800 Burrard Street, Room 219**  
**800, rue Burrard, pièce 219**  
**Vancouver**  
**British Columbia**  
**V6Z 0B9**  
**Bid Fax: (604) 775-9381**

## **SOLICITATION AMENDMENT**

## **MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### **Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada -  
Pacific Region  
800 Burrard Street, Room 219  
800, rue Burrard, pièce 219  
Vancouver  
British C  
V6Z 0B9

<b>Title - Sujet</b> CTA - Remediation Services	
<b>Solicitation No. - N° de l'invitation</b> EZ897-170838/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b>	<b>Date</b> 2017-02-13
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$PWY-026-7962	
<b>File No. - N° de dossier</b> PWY-6-39225 (026)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-02-27</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Pacific Standard Time PST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Yi (PWY), Patty	<b>Buyer Id - Id de l'acheteur</b> pwy026
<b>Telephone No. - N° de téléphone</b> (778) 919-2578 ( )	<b>FAX No. - N° de FAX</b> (604) 775-6633
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> PWGSC - Various Locations, BC	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## Ce document est disponible en français

### Amendment 001

Amendment 001 has been raised to incorporate questions and answers by potential bidders and to include changes to the RFP document.

#### Questions and Answers

Q1. Is the Expert Contaminated Site Approved Professional (CSAP) to have 10 years of practicing experience?

A1. The CSAP is to have 10 years of relevant experience; it is not necessary for the individual to have been a member of the Roster of Approved Professionals for the entire ten years, but the experience in that time frame must have been similar to, or in the same context as, work conducted by an Approved Professional.

Q2. Section A.3 Categories of Work / Specializations, it states "Mandatory criteria and typical responsibilities of Specializations are as follows....." does this mean the bid will be considered non-responsive if a proposed person does not meet the criteria stated or does this mean the proposed person will be provided less/zero points but the bid will still be valid?

A2. Evaluation criteria for personnel proposed in the Corporate Capability Table are specified in Section E.1.2. Failure to demonstrate the appropriate accreditation where required will result in a score of zero for that individual only. Failure to demonstrate that the individual has the minimum number of years of experience will result in a score of zero for that individual only. If the same individual submits a Personnel Project Submission under section E.3.1 that submission will also not be scored. The remainder of the bid will not be rejected.

Q3. A.3.9 Intermediate Environmental Engineer – can the Geoscientist (PGO) be in training?

A3. No, the PGO is to be a fully accredited current member.

Q4. Can a proposed person be in more than one role?

A4. No, only one person per role.

Q5. Will travel through the Yukon Territory be covered?

A5. Yes, reimbursement can be covered with approval by PWGSC.

Q6. Is there a specific accreditation for "Expert"?

A6. No, there is no specific accreditation required for Expert

Q7. Is there any added value in placing project experience within the resumes?

A7. Type of experience required for this contract is indicated in the Statement of Work. As per Section E.1.2, resumes will be used to verify information provided in the Corporate Capability Table. Resumes must demonstrate that the individual has relevant experience for that Category/Specialization, as per the Statement of Work

Q8. In Section E.3.1 it states that "The same Project may not be used more than once by an individual Specialization". Is this statement still valid for the Intermediate Field Supervisor Role as large remediation projects over numerous years, may have multiple Intermediates working on the same project, but supervising different activities.

A8. The second part of the statement in Section E.3.1 says "the same Project may be used by more than one Specialization as long as their roles were different". If Intermediate Field Supervisor #1 and Intermediate Field Supervisor #2 worked on the same project but had different roles within the project, or worked on different aspects, physical areas or time periods during the project, then in that case it would be acceptable to use the same overall Project.

Q9. Does a project need to be in BC or YT to receive full points?

A9. No, a project does not necessarily need to be from BC or YT to receive full points. Please review the Statement of Work and evaluation criteria. However, as an example all other things being equal a project conducted in BC or the YT and using the BC CSR or YT CSR would be more relevant to the Statement of Work than a project using regulations or guidelines from another province or territory. Similarly a project conducted using BC or Yukon geological units and conditions would be more relevant to the statement of work.

Q10. Is there a set division of work that will be for BC and YT?

A10. No, BC and YT form the Pacific Region.

Q11. Under the Technical Submissions Summary in Annex E, where do I find information on the 10 Core Team members?

A11. This refers to individuals listed in E.3.1 points a to j.

Q12. Under section E1.1 of the referenced solicitation, clause b. indicates that proponents shall provide the jurisdiction that the accreditation applies to (eg. BC or Yukon). Is it acceptable at the time of proposal submission to provide in the table the jurisdiction(s) in Canada other than BC or Yukon for which a nominated candidate currently has accreditation? This would confirm the candidate is eligible to obtain accreditation in BC and Yukon and could obtain such accreditation following the award of an agreement.

A12. If the type of accreditation is specific to the province or territory, e.g. if the individual must be accredited in a specific province or territory in order to practice in that province or territory, in a role consistent with the Category/Specialization, then the individual must have the appropriate accreditation in BC or the YT at the time of bidding. Having accreditation in one province or territory typically does not guarantee that an individual will be successfully accredited in another upon application.

Q13. If one or more of the staff members proposed by bidders for the positions outlined in Section A3 does not meet the licensing requirements, is this grounds for the rejection of the entire proposal, or will the bidder simply lose points for that particular staff member?

A13. As per section E.1.2 failure to provide the appropriate accreditation where required will result in a score of zero for that individual only. If the same individual submits a Personnel Project Submission under section E.3.1 that submission will also not be scored. The remainder of the bid will not be rejected.

Q14. As provided in the example in section E.1.2, a senior with 12 years experience would receive a score of 28%. Therefore a senior with 20 years experience would receive a score of 100%. Please provide the amount of years required for an intermediate and a junior to receive a score of 100% for years experience?

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A14. Answer: Junior personnel receive the maximum score if they have 5 years' experience and intermediate personnel receive the maximum score if they have 10 years' experience

Q15. For section E.3, what is the time limit on Personnel Sample Projects. Is it the same 5 years as for the Corporate Sample Projects in Section E.2?

A15. The definition of "Project" in the definition section of Annex E is hereby amended; delete the last sentence and replace with; "The Project does not have to be completed, but only those components worked on within the last **15** years may be considered for evaluation purposes."

The time limit for Personnel Sample Projects and Corporate Sample Projects (or components of projects) is 15 years.

Q16. In Part 3 ("Bidder Preparation Instructions"), it states that "The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under Annex E is 24 pages." However, in Annex E, the RFP states that the maximum number of pages is 30. Could you please clarify as to the maximum number of pages to be submitted for the Rated Requirements under Annex E?

A16. Part 3 should be updated to 30 pages: 10 pages for Corporate Sample Projects (1 page per project) and 20 pages for Personnel Sample Projects)

Q17. Can you please clarify as to whether or not personnel resumes will be included in the page limitation referenced above?

A17. Resumes are not included in the 30 page count

Q18. For the Senior Environmental Engineer and the Intermediate Environmental Engineer positions, the mandatory criteria includes: Current member of the Association of Professional Engineers and Geoscientists of BC or the Association of Professional Engineers of Yukon. With respect to membership of the Association of Professional Engineers and Geoscientists of BC, do both P.Eng. and P.Geo. registrations qualify for these positions?

A18. Those Categories of Work / Specializations using the term "Engineer" must be a Professional Engineer (P.Eng)

Q19. Do these percentages (E.1.2.c. Years' experience) only apply to the scoring of the Corporate Capability E.2.1 and not to the scoring for Personnel Projects E.2.3

A19. Correct

Q20. Does the Linear scale apply to the Expert Remediation Professional (20 years)

A20. No, Experts receive full points for meeting the 20 year minimum

Q21. Does linear scale apply for Expert, Intermediates and Juniors, if so can you provide examples of the scoring similar to what was provided for Senior

A21.  
Junior

1 year	0.1 points
2 years	0.325 points
3 years	0.55 points

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4 years	0.775 points
≥5 years	1 point

Intermediate

5 year	0.1 point
6 years	0.28 points
7 years	0.46 points
8 years	0.64 points
9 years	0.82 points
≥10	1 point

Senior

10 year	0.1 points
11 years	0.19 points
12 years	0.28 points
13 years	0.37 points
14 years	0.46 points
15 years	0.55 points
16 years	0.64 points
17 years	0.73 points
18 years	0.82 points
19 years	0.91 points
≥20 years	1 point

Expert Contaminated Sites Approved Professionals receive full points (1 point) for meeting the 10 year minimum.

Expert Remediation Professionals receive full points (1 point) for meeting the 20 year minimum.

Q22. In the RFP a Qualified Professional is defined as "a person who is registered with his or her appropriate professional association, acts under that professional association's code of ethics, and is subject to disciplinary action by that professional association, and through suitable education, experience, accreditation and knowledge may be reasonably relied on to provide advice within his or her area of expertise." As ECO Canada is a recognized organization across Canada which issues professional designations, acts under a code of ethics, and has both professional development and disciplinary processes, is an Environmental Professional (EP) eligible for the Senior Qualified Professional Category and provided the individual meets all the other experience requirements? As the PMI institute is a recognized organization across North America including Canada, which issues a PMP designation and has both a professional development and disciplinary processes, is a PMP eligible for the Senior Qualified Professional Category and provided the individual meets all the other experience requirements?

A22. EP and PMP designations are acceptable except for positions where any other specific designation is required and named in the RFP. Section A.3 states where a particular accreditation is required for a position.

Q23. What is the minimum work guarantee?

A23. 10%

Q24. Can we create our own corporate capability table to fit in the details either in word or excel, but has to follow the format from the RFP.

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A24. Correct

Q25. Please confirm the categories for experience of staff –

- Junior –  $\geq 1$  to  $< 5$  years
- Intermediate -  $\geq 5$  years to  $< 10$  years
- Senior -  $\geq 10$  years to  $< 20$  years
- Expert Remediation Professional -  $\geq 20$  years
- Expert CSAP Professional -  $\geq 10$  years

A25: The minimum experience required for each category as per E.1.1.c, and the maximum number of years' experience for which points will be awarded as per E.1.2.c is:

- Junior –  $\geq 1$  to 5 years
- Intermediate -  $\geq 5$  years to 10 years
- Senior -  $\geq 10$  years to 20 years
- Expert Remediation Professional -  $\geq 20$  years
- Expert CSAP Professional -  $\geq 10$  years

Q26. In Section E.2 Corporate Sample Projects; (a) are 2 sample projects required for each scope of work, and (b) can the same project be used for different scopes of work, as long as the project was large enough and included the different scopes?

A26. (a) No more than 2 sample projects may be submitted for each of the five Scope of Works. Submitting fewer than 2 sample projects will result in fewer points being awarded. (b) Yes, a Project may be used for more than one Scope of Work as long as the project included the different scopes, as outlined in the Scope of Services Section A.2.

Q27. Please confirm that client reference letters are not necessary for the bid. However, PWGSC may call the references for verification of information provided in the bid.

A27. Correct

Q28. Please confirm that the "Core Team" referred to in the Annex E "Technical Submissions Summary" Table refers to the specializations listed in 'a' through 'j' in Section E.3.1.

A28: Correct

Q29: Considering the additional time required to confirm the questions from the Bidders meeting, we hereby request an extension for the submission of the Bid by 2 weeks.

A29: The deadline for submission of bids is extended by two (2) weeks; change from 27 February 2017 to 13 March 2017.

### **Updates to RFP**

### **Part 3 – BIDDER PREPARATION INSTRUCTIONS**

**OMIT** the following: The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under Annex E is twenty four (24) pages.

**REPLACE** with the following: The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under Annex E is **thirty (30)** pages.

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**ADD** the following points to the list of items that are not part of the page limitation

- Corporate capability table
- Resumes

#### **ANNEX E Point Rated Evaluation Criteria and Basis of Selection**

##### **Definitions:**

Under **Project: REPLACE** the last sentence with the following: The Project does not have to be completed, but only those components worked on within the last **15 years** may be considered for evaluation purposes.

**OMIT** Table E.3.2 Total Technical Score and **REPLACE** with the following:

Line	Description	Weighing	Raw Points	Weighted Points
E.2.1	Corporate Capability	10%	0 – 28	0 - 10
E.2.2	Corporate Sample Projects	50%	0 – 100	0 - 50
E.2.3	Personnel Sample Projects	40%	0 – 200	0 - 40
	<b>Total</b>	<b>100.0</b>	<b>0 – 328</b>	<b>0 - 100</b>

**All other terms and conditions remain unchanged.**