



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Public Works and Government Services Canada
Room 100
167 Lombard Avenue
Winnipeg
Manitoba
R3B 0T6
Bid Fax: (204) 983-0338

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Northern Contaminated Site Program
ATB Place North Tower
10025 Jasper Avenue
Edmonton
Alberta
T5J 1S6

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| Title - Sujet Biological and Environmental Assess | |
| Solicitation No. - N° de l'invitation ET022-172390/A | Amendment No. - N° modif. 003 |
| Client Reference No. - N° de référence du client PWGSC-ET022-172390 | Date 2017-02-20 |
| GETS Reference No. - N° de référence de SEAG PW-\$NCS-013-10967 | |
| File No. - N° de dossier NCS-6-39283 (013) | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-03-06 | |
| Time Zone Fuseau horaire Central Standard Time CST | |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Wiebe, Amanda | Buyer Id - Id de l'acheteur ncs013 |
| Telephone No. - N° de téléphone (204) 510-9736 () | FAX No. - N° de FAX () - |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
|--|--|
| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

Amendment No. 03 is raised to modify solicitation ET022-172390/A to address questions from industry as follows:

Questions and Answers:

Q1. At least one of the Core and Alternate Leads for each service is to be a Senior Professional having 15 or more years of experience. With respect to improving point score, is it better to have *all* Core and Alternate Leads are Senior Professional? That is, if all Core and Alternate Leads are Senior Professional, will that automatically lead to a higher point score than if one of the five identified Core or Alternate Leads has 14 years' experience at the time of proposal submission?

A1. All core and alternate leads must be senior professionals. Teams will be evaluated on overall merit and not on an individual basis. See revisions below.

Q2. Section "3.0 Aboriginal Opportunities Consideration (AOC)/Inuit Benefits Plan (IBP) for Overall Contract" (Sec 3.0, page 55 of 69). This optional, rated section is not identified as an item specifically outside OR inside the 30 page maximum (as per page 51 of 69) for the technical proposal. Please confirm that the bidder's discussion of the AOC/IBP plan is NOT included in the 30 page maximum, or advise otherwise.

A2. See Amendment 01.

Q3. Section "A. Professional Fees Unit Price Table" (Page 39-40 of 69) is presented just before 'PART 2 PRICE PROPOSAL FORM'. It is not clear whether Section "A. Professional Fees Unit Price Table" is to form part of the Price Proposal provided in a separate envelope. Please advise.

A3. "A. Professional Fees Unit Price Table" will form part of any resulting contract, but bidders are not required to complete it as part of their price proposal.

Q4. The front page of the RFP indicates that the Solicitation closes at 02:00 PM on 2017-03-06, Mountain Standard Time MST, and the proposal must be received in PWGSC's Winnipeg office by that time. We understand that on March 6, 2017 Winnipeg will be on Central Standard Time. Please confirm whether the solicitation closes at 2:00 PM Central Standard Time (Winnipeg) or at 2:00 PM Mountain Standard Time.

A4. See Amendment 02.

Q5. The RFP table on Page 53 seems to indicate a total of five people - one core person within Biophysical Studies plus one alternate, one core person for Environmental Impact Assessment plus one alternate, and one for Archaeology (no alternate mentioned). But then it also says on the previous page that there must be AT LEAST one core team member per task (Biophysical, EIS, and Archaeology), so it seems that more than one person can be submitted for a core team. Could you please clarify if a core team may include more than one person and an alternate, or just one person in the case of Archaeology? Given the vast geographical area where the work may occur, the experience and qualifications of the team may be best represented by more than 5 people (total).

A5. We want larger teams filled with intermediate and junior professionals as well as indicated in the basis of payment tables.

Q7. Related to the second question, should the experience and qualifications of other supporting team members (other than the core person and alternate) be addressed within the “Team Experience” section for 1.1, 1.2a, and 1.2b, or the “Corporate Experience”? Will their CVs also be considered during the evaluation?

A7. Team experience. Their CV's are meant to be considered in this evaluation. Corporate experience is meant to be the company's experience.

Q8. Can a senior or intermediate professional be put forward under more than one task?

A8. Yes

Q9. Could I please ask for a 2 week extension in order for our team to provide a comprehensive response?

A9. Due to operational requirements, an extension is not being considered.

Revisions to the RFP:

Refer to Page 52 of 69 at 3.2 Rated Requirements, iii) Team Experience:

DELETE:

- a) a CV for each of the 3 core team members, and the 2 alternate team members for the tasks listed below.
- b) at least one core team member for each task and sub task (3 individuals) will be a Senior Professional (must have a minimum 15 years' experience);

INSERT:

Changes highlighted below:

1.0 Technical and Management - Point Rated Criteria

Discussions on corporate experience, knowledge and methodology, and team experience for each task are to be clearly demonstrated for all bullets (sub tasks) identified within the scope of work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation will not be sufficient.

1.1 Technical

i) Corporate Experience:

The bidder must demonstrate:

- a) the firm's specific depth and breadth of relevant experience within the past 7 years in completing the tasks, 1.1, 1.2a and 1.2b, including associated:
 - experience working with First Nations;
 - experience working with various levels of government;

Corporate Experience shall include qualifications and experience of the company/ joint venture/ consortium formally submitting the bid.

ii) Knowledge /Methodology:

The bidder must demonstrate:

- a) knowledge of each task, 1.1, 1.2 and 1.2a, and associated sub-tasks that would be identified in a specific Task Authorization for each task (discipline);
- b) a methodology in approaching both tasks;
- c) typical challenges when completing and delivering projects for each task or sub task, along with related mitigative measures; and
- d) proposed approaches to logistical planning for the tasks and sub tasks as appropriate, including those related to remote locations.

iii) Team Experience:

The bidder must provide:

- a) a CV must be provided for each of the following positions under the corresponding tasks:

TASK: Biological Studies and Investigations

- 1. Senior Professional (core)
- 2. Senior Professional (alternate)
- 3. Intermediate Professional

TASK: Environmental Impact Assessment

- 1. Senior Professional (core)
- 2. Senior Professional (alternate)
- 3. Intermediate Professional

TASK: Archaeological Assessment

- 1. Senior Professional (core)
- 2. Intermediate Professional

- b) Senior Professional: must have a minimum 15 years' relevant experience;
- c) Intermediate Professionals must possess a minimum of 8 years of relevant experience;
- d) each CV will demonstrate relevant and specific training and experience and certifications to a maximum of 3 pages with font size no less than 10 point; and
- e) it is expected that core team members will be identified on each task authorization.

Relevant experience is defined as experience within the applicable field.

Team Experience may include qualifications and experience of consultants and sub-consultants forming part of the consultant team.

| Task | Corporate Experience | Knowledge/ Methodology | Team Experience | Total Points Available |
|--|----------------------|------------------------|-----------------|------------------------|
| 1.1 Biological Studies and Investigations (1 core plus one alternate team member) | 5 | 10 | 10 | 25 |
| 1.2a Environmental Impact Assessment (1 core plus one alternate team member) | 5 | 10 | 10 | 25 |

Solicitation No. - N° de l'invitation
 ET022-172390/A
 Client Ref. No. - N° de réf. du client
 PWGSC ET022-172390

Amd. No. - N° de la modif.
 003
 File No. - N° du dossier
 NCS-6-39283

Buyer ID - Id de l'acheteur
 NCS013
 CCC No./N° CCC - FMS No./N° VME

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|---|---|---|---|--------------------|
| 1.2b Archaeological Assessment (1 core) | 5 | 5 | 5 | 15 |
| 1.3 Clear, Concise, Complete | | | | |
| Proposal is well organized and the organization is easy to understand (.75 points), respondent to all portions of RFP (.75 points) and well written as in easy to understand with no major grammar/spelling errors (.5 points). | | | | 2 |
| 2.0 Management | | | | |
| 2.1 Senior Lead/Principal (Main company contact) | | | | |
| Identified Senior Lead/Principal and Senior Professional Team – this section should provide details of relevant experience/qualifications of the senior lead/principal as it relates to providing client service and managing project teams. This section should also include how the senior professional team (to be defined by the bidder) intends to deliver on projects with respect to the contract including their proposed roles, responsibilities, and interactions within their discipline, with other disciplines, with the client contact, and with the senior lead/professional. Senior Lead/Principal must have a minimum of 15 years professional experience. | | | | 8 |
| 2.2 Organization Chart | | | | |
| Submitted a detailed Organization Chart(s) of the Project Team (1 point) illustrating PWGSC Contact Points (1 point), Consultant's Staff (1 point), Sub-Consultants (1 point), relationships of each and integration of the various components (1 point). This chart clearly indicated the relationships of all parties to any sub contractors that may be required for specific projects. | | | | 5 |
| 2.3 Capacity & Resource Management | | | | |
| Provided evidence (such as on organization chart or through team member lists for each task and sub task in technical section) that the firm has the capacity to complete multiple projects at the same time. Describe resource management strategies to address potential issues with capacity or project coverage including integration of new staff and/or new processes within the firm. | | | | 5 |
| 2.4 Understanding of Task Authorization Process | | | | |
| Demonstrated understanding of PWGSC contracting process and the flow of how the project would go from receiving the Terms of Reference to project execution through a Task Authorization Management Plan. Bidders should clearly outline their proposed Management Plan for accepting and coordinating responses to a Task Authorization requirement and be able to show an understanding of how the PWGSC Task Authorization process will be managed and distributed internally by the Bidder. | | | | 5 |
| Minimum Points Acceptable Overall Technical and Management: 65% or 58.5 points | | | | 58.5 points |
| Maximum Total Points Available Technical and Management | | | | 90 |

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.