

MINUTES - Proponent's Site visit

February 21, 2017; 10AM PT

File #201700266



Granville
Island

Project: Envelope Repair Services (Public Market, Net Loft, Festival House, Waterfront Theatre)

1. Introductions

- a) CMHC – Granville Island
 - i. Chad Washington, Operations Manager
 - ii. Kyle Robertson, Operations Coordinator
 - iii. Ryan Lemay, Procurement Coordinator
- b) WSP - consulting firm for CMHC and will be managing the work
 - i. Katherine Chan
 - ii. Sam Chan

2. Project Description

- a) Granville Island requires various building envelope repair work, including, but not limited to: remove and replace sealant at all window and door perimeters, repair roofing membrane, replace mortar joints, provide metal flashing at the roof edge, provide metal slat-style roof screen.
- b) The services are required for Buildings 2-5, 7(Public Market), 39-41 (Net Loft), 89 (Festival House) and 93 (Waterfront Theatre), located at Granville Island, Vancouver, BC.

3. Key Dates:

- a) Submission Deadline: March 1, 2017 **(2PM ET / 11AM PT)**
- b) Don't wait until the deadline to submit
- c) All questions to Camille Attia at: cattia@cmhc.ca

4. Submission instructions:

- a) All documents MUST be sent to ebid@cmhc-schl.gc.ca; no exceptions.
- b) Max 10MB per e-mail, please break up files into multiple e-mails if they are too large.
- c) Subject of all transmissions must state "ITT, File# 201700266"
- d) Please refer to Part 1 of the bid documents for delivery instructions

5. Details from the Site Visit

- a) Public Market Building #6 is excluded from the scope of the project
- b) Pricing details (Base Bid + Contingency) are located on page 13-14 and Appendix C, D, and E
- c) Any repairs or missing components located during the site visit are considered part of the scope of the project
- d) Access to the interior of the Net Loft and tenant spaces (as required/requested) will be coordinated with CMHC
- e) Keys and building access will be coordinated with the successful proponent.