



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Ave
Regina, SK S4P 3K7

Fax No. - No de FAX:
(306) 780-5232

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet: Janitorial Services – RCMP Broadview Detachment		Date : March 1, 2017
Solicitation No. – N° de l'invitation M5000-17-4776/A		Amendment No. – N° de la modification 001
Client Reference No. - No. De Référence du Client 201704776		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
On / le :	March 6, 2017	
Incoterms 2010 "DDP Delivered Duty Paid" See herein — Voir aux présentes	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Tania Sentes, Procurement Officer		
Telephone No. – No. de téléphone 639-625-3463	Facsimile No. – No. de télécopieur 306-780-5232	
Delivery Required – Livraison exigée N/A	Delivery Offered – Livraison proposée N/A	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



This amendment is raised to address the following:

- To respond to questions received during the solicitation period; and
- To revise the solicitation accordingly, as applicable.

QUESTIONS AND ANSWERS

Question 1: Please provide clarification on the task "Wash, wax and polish public lobbies and entrance hallways and heavy traffic areas." on a daily basis. Is this supposed to be just wash, buffing and polishing or is it supposed to be waxed every day?

Answer 1: The floor should not be waxed on a daily basis. The solicitation has been updated to reflect this change.

Question 2: What is the approximate square footage or square meter of the area to be cleaned for these two detachments?

Answer 2: The square footage is 778.3 m².

SOLICITATION REVISIONS

- 1) On page (18) Statement of Work Section 2.1.1.2 Activities

DELETE in it's entirety

INSERT:

Regular
Daily (5 days per week)
Dust all horizontal surfaces, counter tops and furniture, picture frames, cabinets, fixtures, window sills, ledges, etc.
Empty all waste baskets and place waste in containers ready for burning or disposal. Dispose of garbage as per the RCMP Site Authority or designator's directions.
Ensure adequate supplies exist in washrooms. Replenish paper towels, toilet tissue and soap.
Keep mirrors throughout the building clean and polished.
Sweep and damp mop all vinyl flooring.
Vacuum/clean entire floor area and stairways.
Wash and disinfect washrooms to ensure sanitary conditions. Including toilet seats (both sides), bowls, urinals, wash basins, all flush tanks, dispensers, mirrors, shelves, high ledges and all exposed piping and plumbing fixtures, floors etc.
Twice Weekly
Clean both sides of entrance door glass and side lights.
Remove waste paper from washrooms. Empty, wash and disinfect sani-cans in washrooms. Replace sani-bags.
Vacuum all carpet, spot clean as necessary, remove salt stains from all walkway mats.
Damp mop and/or polish public lobbies and entrance hallways and heavy traffic areas..



Routine
Weekly
Wash and disinfect refuse receptacles in washrooms.
Monthly
Clean and polish all interior and exterior ornamental metal.
Dust Venetian blinds.
Vacuum upholstered furniture and freestanding screens, clean/polish all leather, vinyl and leatherette upholstered furniture.
Wash all finger marks and smudges from walls, doors, partitions, ledges and framework.
Wash all glass partitions, draft deflectors and cabinet glass.
Non-Routine
As Required
Clean/remove spider webs from exterior light fixtures and above doorways.
Keep the main and service entrances clear of debris, i.e. paper, carton, refuse cans, slush, sand etc. in order to maintain a clean and tidy appearance at all times.
Replace burnt out light bulbs, fluorescent tubes and starters. Dry wipe tubes, bulbs and shielding when making replacements.
Clean plugged toilets and drains immediately, providing no plumbing work is required. Notify the Site Authority or Site Authority's designate if plumbing work is necessary.
Remove, clean mats and replace.
Secured areas such as the exhibit rooms and file storage areas are included in this contract, but are to be cleaned only as required basis, and only under the escort of the Site Authority or Site Authority's designate.
Cell area is to be cleaned and disinfected – as instructed by the Site Authority or Site Authority's designate. See attached Appendix A-1 Standard Operating Procedure (SOP) – Cleaning of RCMP Cellblocks and Detention Areas.
Ensure that steps, entrances and sidewalks to the building are clear of snow and ice, and apply sand/ice melt as required (in a 30 ft radius from Front Entrance and 10 ft from Side Entrance – See Annex “A” - Section 2.3.2, Weather.)
Quarterly
Every 3rd Month
Wash door grilles, air intake grilles, air diffusers and metal work.
Semi-Annually
Every 6th Month
Clean all exterior light fixtures as required (minimum twice per year).
Dust and polish all wood paneling, walls and partitions.
Hose down garage and secure bay floors and other concrete floors.
Wash both sides of all exterior windows, including draft deflectors, skylights and ceiling lights under them, sash window framing, storm sash and screens, leaving all surfaces dry and free of streak marks.
Wash washroom walls.
Strip and wax all vinyl floors, remove gum and other foreign residue.
Annually
Yearly



Clean all light fixtures. Include incandescent fixtures and bulbs and washing outside and inside of fluorescent covers and tubes.

Clean, wash, etc., window coverings, i.e. venetian blinds or draperies.

Steam clean or shampoo all carpets using water extractor type machine. All labour, equipment and materials for this work to be supplied by contractor.

Wash all walls, ceilings, partitions and woodwork.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME