

National Energy  
Board



Office national  
de l'énergie

### ADDENDUM #3

**REQUEST FOR PROPOSAL  
TASK BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)  
SUPPLY ARRANGEMENT (SA) EN578-170432 - Architect Services**

**Enquiries:** All enquiries are to be directed to:

Papa Thierno Ndiaye  
Telephone: (403) 472-4058  
Facsimile: (403) 299-3637  
Email: [proposals.propositions@neb-one.gc.ca](mailto:proposals.propositions@neb-one.gc.ca)  
Cc: [PapaThierno.Ndiaye@neb-one.gc.ca](mailto:PapaThierno.Ndiaye@neb-one.gc.ca)

Issuing Office

National Energy Board  
Suite 210, 517 – 10th Avenue S.W.  
Calgary, Alberta  
T2R 0A8

Vendor

TBD

**This notice is to advise potential bidders of Addendum #3 to above mentioned  
Request for Proposal.**

**This Solicitation Addendum No. 03 is raised to:**

**1. Address questions raised and submitted to date**

Question 1:

Addendum 2, Response 1: Is NEB stating here that Bidders may use any of the 3 client project references utilized to meet D1-D8, to also meet M1? ie. the same references used in M1 may also be used for D1-D8?

Response 1:

Yes.

Question 2:

Re: Addendum 2, Response 4: Please confirm that contracts/TAs provided as Client Project References for M1 or D1-D8 may be active and ongoing, as long as the Number of Billable Days reflects only days actually invoiced to date, and not days "allocated" to the contract.

Response 2:

Yes.

Question 3:

Re: Addendum 2, Response 5: Given that different Task Authorizations issued under a contract can be used to substantiate for D1-D8, please confirm that 3 different TAs for the provision of one (1) resource each is sufficient to score maximum points for D1-D8, assuming a high degree of alignment with NEB's resource requirements as outlined in the SOW subsections 1 & 2.

Response3:

Yes, providing that Technical Evaluation Team finds satisfactory the Client Project Reference submitted for the related Point Rated Criteria.

Question 4:

Given that Bidders may be referencing non-TBIPS contracts to substantiate M1 and D1-D8, please confirm that the Client Project References provided do not need to have the exact resource category titles as those in the RFP, as long as the nature of the services provided reflects the general TBIPS tasks of the given category.

Response 4:

Yes, providing that Technical Evaluation Team finds the task, role and scope relevant and equivalent to the related Point Rated Criteria.

Question 5:

Please confirm that a contract or Task Authorization which began more than 3 years ago, but which was completed during the last 3 years is acceptable for use to substantiate M1 and D1-D8, assuming only the days billed within the last 3 years are cited in the reference. For example a contract issued Jan. 1, 2014 and which ended Mar. 31, 2015 could be cited, as long as the billable days cited in the reference reflect the time period March 15, 2014 – March 31, 2015.

Response 5:

Yes, work must have been completed within the last three {3} years. Canada reserves the right to request proof of experience and reference checks or Resume reviews may also be conduct to validate the information provided.

Question 6:

Given the large amount of information requested in this RFP, we respectfully request an extension of one week to the closing date to allow time for Bidders to prepare and submit a compliant proposal.

Response 6:

The NEB is not considering option to extend the solicitation period at this time due to internal operational needs.

Question 7:

Please confirm that the references requested in support of M1 / R1 - R8 are based on the resource category and not an actual resource. Meaning that the references provided demonstrate that the Bidder has delivered the resource categories to clients previously; however, the resource performing the duties could be different across the reference projects. For example the three Client Reference Project used in support D4 could each have a different resource performing the duties of a Technical Architect.

Response 7:

Yes, all references requested are based on the resource category in order to demonstrate that the bidder has delivered the resource categories to clients previously and not an actual resource. Any resource will be proposed once the resulting contract will be in place and solely evaluated against a specific Task Authorization on due time.

Question 8:

As many projects involve a number of resources, please confirm that a client reference can be used to demonstrate a Bidder's experience across different categories. For example, if a Bidder's reference project included both an Application/Software Architect (D1) and a Business Transformation Architect (D7), the reference project can be used in support of both D1 and D7.

Response 8:

Yes, providing that Technical Evaluation Team finds satisfactory the Client Project Reference submitted for the related Point Rated Criteria and it initially covers more than one category.

Question 9:

Please confirm that the three Client Reference Projects used in support of M1 can also be used in support of R1 – R8.

Response 9:

Yes.

Question 10:

It is assumed that Bidders do not need to name specific resources against the resource categories at this stage of the solicitation and those specific resources will only be requested at the TA stage. Please confirm this assumption is correct.

Response 10:

Yes. Any resource will be proposed once the resulting contract will be in place and solely evaluated against a specific Task Authorization on due time.

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION REMAIN UNCHANGED.**