



Fisheries and Oceans  
Canada

## INVITATION TO TENDER NOTICE

**Solicitation #:** FP802-170019

**Closing Date:** Thursday, March 23, 2017

**Time for solicitation closure:** 2:00 pm EDT

This Invitation to Tender is for the department of Fisheries and Oceans Canada.

**Title:** Restoration of two electronic equipment shelters

**Work site location:** Magdalen Islands, Quebec

### **This Invitation to Tender Package includes the following:**

1. Invitation to Tender Notice (*this document*)
2. Specifications (*Description of required services*)
  - a. Annex 1 : Photos – Site of Marconi
  - b. Annex 2 : Photos – Site of Étang du Nord
3. Architectural specifications
4. Drawings – Site of Marconi, Cap-aux-Meules
5. Drawings – Site of Étang du Nord
6. Construction Tender Form (**Mandatory – Pages 3 & 4 to be completed by Bidder**)
7. Pricing table (**Mandatory to be completed by Bidder**)

**Please note:** Lump Sum items include all items required to complete the project in accordance with the drawings and specifications, including, but not limited to:

- **Marconi**
  - Replace gravity ventilators and close chimney duct
  - Strip walls, windows, roof overhangs and roof
  - Paint walls, window trim, roof overhangs and metal accessories
  - Replace frame and exterior door
  - Replace the attic access hatch
  - Cap foundation walls and backfill
  - Seal openings around wires crossing the ceiling
  - Inject epoxy into cracks in foundation walls
  - Pour concrete slab in the basement
  - Attach and seal sashes. Painting
- **Étang du Nord**
  - Replace sections of vinyl flooring
  - Paint exterior metal accessories
  - Repair outside seals around the windows
  - Replace two sets of exterior doors and frames
  - Replace the exterior attic access hatch
  - Add loose-fill insulation in the attic
  - Replace friction arm, attach and seal window casements, replace a small sliding shutter



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**CLOSING LOCATION(S):**

**Location #1** - For electronic submissions **ONLY**

Please send your electronic proposal to: [Julie.Michelle.Tremblay@dfo-mpo.gc.ca](mailto:Julie.Michelle.Tremblay@dfo-mpo.gc.ca)

**Location #2** - For hard copy submissions **and bid bonds**

Fisheries and Oceans Canada  
Attention: Julie Michelle Tremblay  
Ref.: FP802-170019  
Station 9W088, 9th Floor,  
200 Kent Street,  
Ottawa, Ontario K1A 0E6  
Telephone: (613) 998-1614

**Please Note:**

**All bids bonds are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above whether the bid submission is sent via Location #1 or Location #2.**

**DELIVERABLES / SCOPE OF WORK**

In Quebec, the Canadian Coast Guard (CCG) Marine Communications and Traffic Services (MCTS) provides services to the maritime community by means of two communications centres located in Québec and Les Escoumins. VHF coverage is provided by ten sites, including Marconi while FM services are offered by the Étang-du-Nord site, both of which are in the Magdalen Islands. The work on these plans, architecture specifications and this specification are associated with these communication sites.

Unless otherwise specified, the contractor shall supply all labour, transportation, handling, materials, equipment and tools necessary for the performance of the following work in accordance with the requirements of the plans and of these specifications.

This contract covers, but is not limited to, carrying out the following work on the Canadian Coast Guard Magdalen Islands sites:



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- **Marconi**

- Replace gravity ventilators and close chimney duct
- Strip walls, windows, roof overhangs and roof
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- **Étang du Nord**

- Replace sections of vinyl flooring
- Paint exterior metal accessories
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### **FAMILIARIZATION WITH SITE**

Before submitting a bid, bidders can visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

### **EXPECTED START AND COMPLETION DATES**

The services of the Contractor will be commencing upon contract award. The expected completion date of this project is **August 31, 2017**.

### **MANDATORY REQUIREMENTS:**

- The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders **must** be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award;
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- The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bond** must be delivered to the Closing Location prior to the closing date.

**Note:** All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.

**Question and Answer period:** DFO will accept questions from Bidders **until Thursday, March 16, 2017**. These are to be sent **directly and only** to the Contracting Officer listed below.

**Enquiries** regarding this Invitation to Tender are **ONLY** to be submitted in writing by emailing to the following:

**Julie Michelle Tremblay**  
Senior Contracting Officer  
**E-mail:** [Julie.Michelle.Tremblay@dfo-mpo.gc.ca](mailto:Julie.Michelle.Tremblay@dfo-mpo.gc.ca)  
**Telephone: (613) 998-1614**